



SIC Module Reporting K-12 Schools

Date: September 3, 2024

Public Health Message Type: ☐ Alert ☐ Advisory ☐ Update ☒ Information

Intended Audience: ☒ All public health partners ☐ Healthcare providers ☐ Infection preventionists
☒ Local health departments ☒ Schools ☐ ACOs
☐ Animal health professionals ☐ Other:

Introduction:

This is a reminder that weekly reporting into the CDRSS SIC module continues to be required for all K-12 public and nonpublic schools per [Executive Order 302](#) and [Executive Directive No. 21-011](#). Reporting is done through the Surveillance for Infectious Conditions (SIC) Module in New Jersey's [Communicable Disease Reporting and Surveillance System \(CDRSS\)](#) as outlined in the K-12 SIC Module User Guide for Schools, which can be found under the Training Tab of the CDRSS website. The module is open for reporting all day on Tuesday each week, closing on Wednesday at 5 p.m. **All schools will be required to report their weekly data beginning the week of September 16th, 2024.**

Changes for the 2024-2025 School Year:

Updates to the data collected in the SIC module for the upcoming 2024-2025 school year include:

No Longer Collected:

- School masking policy for the prior week.

Now Collected:

- New outbreaks/clusters this week.

Updated Fields:

- Student census will now auto populate after initial entry of census into the SIC module.
- Number of outbreaks or clusters in the past week
 - Dropdown menu expanded to include *rash-like illness and conjunctivitis (pinkeye)*.
- Student absenteeism on a single day (Tuesday of reporting week)
 - Dropdown menu expanded to include *due to non-illness and other illness*.
- The "Comments" field should be completed if applicable. Some examples of information that may be included in the comments field are:
 - Providing details on outbreak types selected.

- number of affected students and/or staff, whether or not the LHD was notified, or any other information of note.
- Specifying “Other” outbreak or cluster types if selected, or further detailing the type of “Other Respiratory” illness outbreaks if known.
- Noting any implemented masking policies at your school.
- Entering any school closures or field trips for absenteeism purposes.

SIC Training and Registration Instructions:

- To register, visit: <https://cdrs.doh.state.nj.us/>; and under the Training tab, see “TRAINING AND ACCESS FOR SURVEILLANCE FOR INFECTIOUS CONDITIONS: K-12 SCHOOL USERS”.
- A link will take you to a new training platform where you can:
 - Access K-12 SIC reporting training video for school users.
 - Download data reports training video for LHDs.
 - Find the updated SIC User Guide for the **2024-2025** school year.
- Weekly SIC reporting will still be done through the CDRSS website.

Schools should ensure they remain up to date with these reporting changes and resources. For reporting questions or assistance, and to send your completed user agreement, schools may contact CDS.COVS.RPT@doh.nj.gov.

Additional Resources:

The NJDOH Communicable Disease Service (CDS) has various guidance documents and resources for schools, childcare and camp settings. This information can be found on the CDS [School Health](#) webpage. Please check the webpage frequently for updates.