



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: February 5, 2025  
To: Local Educational Agency Leads  
Route To: Supervisors of Curriculum and Instruction, Perkins Project Directors, and Supervisors of Career and Technical Education  
From: Jorden Schiff, Ed.D., Assistant Commissioner  
Division of Teaching and Learning Services  
Deadline: March 28, 2025

## Career and Technical Education Scholar Award Program

In celebration of Career and Technical Education (CTE) Month, the New Jersey Department of Education (NJDOE) is pleased to announce the 2nd annual CTE Scholar Award Program (CTE SAP). This program honors exceptional CTE students across New Jersey. Established under legislation [P.L. 2023,c.47](#), the award highlights the critical role of CTE in preparing a skilled and trained workforce to meet industry demands.

Local Education Agencies (LEAs) with approved CTE programs are invited to participate. The NJDOE, in collaboration with the New Jersey Department of Labor and Workforce Development (NJDOL), has developed comprehensive criteria to recognize outstanding CTE students. The legislation outlines four key criteria for this recognition:

1. Demonstrate a high level of achievement in a CTE program as exemplified by course grades, industry-recognized technical assessments, and teacher recommendations.
2. Demonstrate a high level of achievement in at least three academic classes, as exemplified by course grades, end-of-course assessments, and teacher recommendations.
3. Successfully complete a college-level course or a work-based learning (WBL) experience including, but not limited to, employment under a cooperative education agreement, an internship, or a work-based structured learning experience.
4. Participate in a career and technical student organization (CTSO) or a community service project that demonstrates the application of career and technical skills.

The CTE SAP application timeline is as follows:

- February 5, 2025 – The application window is open for submission
- February 19 and 20, 2025 – Information sessions will be held for LEAs
- March 28, 2025 – Applications are due in [NJ Homeroom](#)
- May 2025 – NJDOE recognition of CTE Scholar Award Recipients

The NJDOE has developed several resources to support LEAs with the submission process. All resources and additional information can be found on the [CTE SAP webpage](#).

The scheduled information sessions for LEAs are listed below, and they will cover the evaluation of student eligibility, application submission, and award recognition process. Please register through the [NJDOE Calendar of Events](#) by the specified registration due date.

Date	Time	Registration Due Date
Wednesday, February 19, 2025	10:00 – 11:00 a.m.	Monday, February 17, 2025
Wednesday, February 19, 2025	2:30 – 3:30 p.m.	Monday, February 17, 2025
Thursday, February 20, 2025	10:00 – 11:00 a.m.	Tuesday, February 18, 2025
Thursday, February 20, 2025	2:30 – 3:30 p.m.	Tuesday, February 18, 2025

**Contact information**

For any questions regarding the CTE SAP, please contact [CTEScholarAwardProgram@doe.nj.gov](mailto:CTEScholarAwardProgram@doe.nj.gov).

- c: Members, State Board of Education
- NJDOE Staff
- Statewide Parent Advocacy Network
- Garden State Coalition of Schools
- NJ LEE Group