

**LITTLE FERRY BOARD OF EDUCATION
AUDITOR'S MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS -
FINANCIAL, COMPLIANCE AND PERFORMANCE
JUNE 30, 2024**

**LITTLE FERRY BOARD OF EDUCATION
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- FINANCIAL, COMPLIANCE AND PERFORMANCE**

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AUDITOR'S MANAGEMENT REPORT

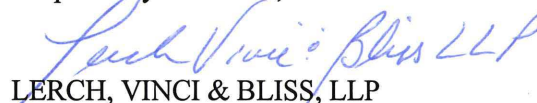
Honorable President and
Members of the Board of Trustees
Little Ferry Board of Education
Little Ferry, New Jersey

We have audited in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Little Ferry Board of Education in the County of Bergen as of and for the fiscal year ended June 30, 2024, and have issued our report thereon dated January 15, 2025.


As part of our audit, we performed procedures required by the Department of Education, State of New Jersey and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information and use of Little Ferry Board of Education's management, the Board of Trustees, others within the District and the New Jersey State Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,


LERCH, VINCI & BLISS, LLP

Certified Public Accountants
Public School Accountants


Dieter P. Lerch
Public School Accountant
PSA Number CS00756

Fair Lawn, New Jersey
January 15, 2025

**LITTLE FERRY BOARD OF EDUCATION
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

Scope of Audit

The audit covered the financial transactions of the Business Administrator/Board Secretary and Treasurer of School Monies, the activities of the Board of Education, the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on the Schedule of Insurance contained in the Statistical Section of the District's Annual Comprehensive Financial Report (the "ACFR").

Official Bonds

<u>Name</u>	<u>Position</u>	<u>Amount</u>
John A. Gomez	Business Administrator/Board Secretary	\$300,000
Antoinette Kelly	Treasurer of School Monies	300,000

There is a Blanket Dishonesty Bond with the Selective Insurance Company of America covering all other employees with multiple coverage of \$500,000.

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A. 18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certifications or supporting documentation.

Payroll/Personnel

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls tested were approved by the Superintendent and were certified by the President of the Board, the Business Administrator/Board Secretary and the Chief School Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefit deductions withheld and due to the General Fund.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, for goods not yet received or services not yet rendered to determine that no blanket purchase orders were included in the balance of the reserves for encumbrances. Also, unpaid purchase orders included in the balance of accounts payable were reviewed for propriety and to determine that goods were received and services were rendered, as of June 30.

Finding 2024-1 – Our audit of year end open purchase orders in the Special Revenue Fund revealed certain encumbrances for salaries were deemed overstated or invalid at June 30, 2024.

Recommendation – Procedures be reviewed and revised to ensure open purchase orders in the Special Revenue Fund for salaries are reviewed at year end and overstated or invalid orders be adjusted accordingly.

**LITTLE FERRY BOARD OF EDUCATION
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

Financial Planning, Accounting and Reporting (Continued)

Travel

The Board of Trustees has adopted a travel policy that complies with N.J.S.A. 18A:11-12.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) as part of our test of transactions of expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection included administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3.

Board Secretary's Records

The financial records, books of account and minutes maintained by the Board Secretary were reviewed.

The Board Secretary's and Treasurer's monthly financial reports were presented to the Board on a timely basis and were submitted to the Executive County Superintendent as prescribed by N.J.S.A. 18A 17-9 and 18A 17-36.

The prescribed contractual order system was followed.

Bids received were summarized in the minutes (N.J.S.A. 18A:18A-21).

Acknowledgement of the Board's receipt of the Board Secretary and Treasurer's monthly financial reports was included in the minutes. The monthly certification of the availability of line item appropriations and fund balances were also approved.

Finding 2024-2 (ACFR Finding 2024-001) - Our audit revealed that reimbursement requests were not submitted to the State for the employer's share of social security (FICA) contributions for Teachers Pension and Annuity Fund (TPAF) members regular wages on a timely basis.

Recommendation - Internal controls be enhanced to ensure reimbursement requests are submitted to the state after each bi-monthly payroll for the employer's share of social security contributions for TPAF members eligible regular wages on a timely basis.

Treasurer's Records

The Treasurer did perform cash reconciliations for all accounts required.

All cash receipts were promptly deposited.

The Treasurer's records were in agreement with the records of the Board Secretary

Elementary and Secondary Education Act (E.S.E.A.), as amended by the Every Student Succeeds Act (ESEA)

The E.S.E.A. financial exhibits are contained within the Special Revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the projects under Title I and IV of the Elementary and Secondary Education Act, as amended.

The audit indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

Other Special Federal and/or State Projects

The district's Special Projects were approved as listed on Exhibit K-3 and Exhibit K-4 located in the ACFR.

Our audit indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

**LITTLE FERRY BOARD OF EDUCATION
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

Financial Planning, Accounting and Reporting (Continued)

Other Special Federal and/or State Projects (Continued)

Finding 2024-3 (ACFR Finding 2024-002) – Our audit of the Preschool Education Aid (PEA) funding revealed that the 2022/23 carry over which amended the approved budget by approximately \$1.2 million was not approved by board resolution.

Recommendation – Budget amendments for the Preschool Education Aid (PEA) program be approved by board resolution.

I.D.E.A. Part B

Separate accounting records were maintained for each approved project. Grant application approvals and acceptance of grant funds were made by Board resolution.

T.P.A.F. Reimbursements

Our audit procedures included a test of the semi-monthly reimbursement forms filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

TPAF Reimbursement to the State for Federal Salary Expenditures'

The amount of the expenditure charged to the current year's Final Reports for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made prior to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement with no exceptions noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$44,000 (with a Qualified Purchasing Agent) and \$32,000 (without a Qualified purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$20,400. The Board has designated the School Business Administrator as the purchasing agent.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Board Attorney's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the school board used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977, therefore, the extent of such purchases could not reasonably be ascertained. Our examination did reveal, however, that purchases were made through the use of State contracts.

Finding 2024-4 – Our audit of purchases related to the Local Public School Contracts Law revealed that supporting detail for purchases made in accordance with state and cooperative purchasing contracts was not obtained and verified to amounts billed per vendor invoices.

Recommendation – Amounts paid to vendors through state contract and cooperative purchasing agreements be verified to state contract and cooperative purchasing documentation.

**LITTLE FERRY BOARD OF EDUCATION
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

School Food Service

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management companies in accordance with 2 CFR 200.320 and N.J.S.A. 18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all students during the emergency.

The school food service program was not selected as a major federal or State program. However, the program expenditures exceeded \$100,000 in federal support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the School Food Authority (SFA) had any Child Nutrition Program reimbursement overclaims or underclaims. Exceptions were not noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Assets (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

We also inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to eligible students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations.

Student Body Activity

The Board has a policy which clearly established the regulation of the student activity fund.

Cash receipts were promptly deposited.

Cash disbursements had proper supporting documentation.

Application for State School Aid

Our audit procedures included a test of information reported in the October 13, 2023 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the disabled, bilingual and low-income. We also performed a review of the District procedures related to its completion. The information on the A.S.S.A. was compared to District workpapers with no exceptions noted. The information on the workpapers was verified with immaterial exceptions noted. The results of our procedures are presented in the Schedule of Audited Enrollments.

The District maintained workpapers on the prescribed state forms or their equivalent.

The District has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2023-2024 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Facilities and Capital Assets

The District had one SDA grant project during the year. Our procedures also included a review of the transfer of local funds from the General Fund (if any) or from the Capital Reserve Account and awarding of contracts for eligible facilities constructions.

The capital asset records have been adjusted to include all capital asset additions.

**LITTLE FERRY BOARD OF EDUCATION
ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE REPORTING
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

Testing for Lead of all Drinking Water in Educational Facilities

The school district adhered to all requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district did submit the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Follow-up on Prior Year Findings

In accordance with government auditing standards, our procedures included a review of all prior year recommendations including findings.

Suggestions to Management

- The 2024/25 Preschool Education Aid (PEA) budget be amended to reflect the actual available carry over amount of \$798,443.

**LITTLE FERRY BOARD OF EDUCATION
FOOD SERVICE FUND
NUMBER OF MEALS SERVED AND (OVER)/UNDERCLAIM
ENTERPRISE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

NOT APPLICABLE

**FOOD SERVICE FUND
NET CASH RESOURCE SCHEDULE
ENTERPRISE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

NOT APPLICABLE

**LITTLE FERRY BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID
ENROLLMENT AS OF OCTOBER 13, 2023
SCHEDULE OF AUDITED ENROLLMENTS**

	2024-2025 Application for State School Aid						Sample for Verification						Private Schools for Disabled			
	Reported on		Reported on		Errors		Sample		Verified per		Errors per		Reported on	Sample	Sample	Sample
	A.S.S.A.		Workpapers				Selected from		Register		Registers		A.S.S.A. as	from		
	On Roll		On Roll		Full	Shared	Workpapers		On Roll		On Roll		Private	Work-		
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Schools	papers	Verified	Errors
Half Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Preschool 4 yrs	5.0	-	5.0	-	-	-	5.0	-	5.0	-	-	-	-	-	-	-
Full Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool 4 yrs	32.0	-	32.0	-	-	-	32.0	-	32.0	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	77.0	-	77.0	-	-	-	77.0	-	77.0	-	-	-	-	-	-	-
Grade 1	65.0	-	65.0	-	-	-	65.0	-	65.0	-	-	-	-	-	-	-
Grade 2	76.0	-	76.0	-	-	-	76.0	-	76.0	-	-	-	-	-	-	-
Grade 3	71.0	-	71.0	-	-	-	71.0	-	71.0	-	-	-	-	-	-	-
Grade 4	78.0	-	78.0	-	-	-	78.0	-	78.0	-	-	-	-	-	-	-
Grade 5	65.0	-	65.0	-	-	-	65.0	-	65.0	-	-	-	-	-	-	-
Grade 6	88.0	-	88.0	-	-	-	88.0	-	87.0	-	1.0	-	-	-	-	-
Grade 7	54.0	-	54.0	-	-	-	54.0	-	54.0	-	-	-	-	-	-	-
Grade 8	82.0	-	82.0	-	-	-	82.0	-	82.0	-	-	-	-	-	-	-
Grade 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grade 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grade 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grade 12	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	693.0	-	693.0	-	-	-	693.0	-	692.0	-	1.0	-	-	-	-	-
Special Ed - Elementary	79.0	-	79.0	-	-	-	23.0	-	23.0	-	-	-	-	-	-	-
Special Ed - Middle	27.0	-	27.0	-	-	-	9.0	-	9.0	-	-	-	-	-	-	-
Special Ed - High	-	-	-	-	-	-	-	-	-	-	-	-	6.0	2.0	2.0	-
Subtotal	106.0	-	106.0	-	-	-	32.0	-	32.0	-	-	-	6.0	2.0	2.0	-
Totals	799.0	-	799.0	-	-	-	725.0	-	724.0	-	1.0	-	6.0	2.0	2.0	-
Percentage Error					0.00%	N/A					0.14%	N/A				

**LITTLE FERRY BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID
ENROLLMENT AS OF OCTOBER 13, 2023
SCHEDULE OF AUDITED ENROLLMENTS**

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on	Reported on	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on	Reported on	Errors	Sample Selected from Workpapers and Register	Verified to Test Score	Errors
	A.S.S.A as	Workpapers as					A.S.S.A as	Workpapers as				
	Low	Low					Low Income	Income				
	Income	Income										
Half Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Preschool 4 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool 3 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool 4 yrs	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	25.0	25.0	-	4.0	4.0	-	1.0	1.0	-	1.0	1.0	-
Grade 1	29.0	29.0	-	5.0	5.0	-	2.0	2.0	-	1.0	1.0	-
Grade 2	28.0	28.0	-	4.0	4.0	-	2.0	2.0	-	1.0	1.0	-
Grade 3	22.0	22.0	-	3.0	3.0	-	2.0	2.0	-	1.0	1.0	-
Grade 4	33.0	33.0	-	5.0	5.0	-	5.0	5.0	-	2.0	2.0	-
Grade 5	21.0	21.0	-	3.0	3.0	-	2.0	2.0	-	1.0	1.0	-
Grade 6	26.0	26.0	-	4.0	4.0	-	2.0	2.0	-	1.0	1.0	-
Grade 7	20.0	20.0	-	3.0	3.0	-	-	-	-	-	-	-
Grade 8	21.0	21.0	-	3.0	3.0	-	2.0	2.0	-	1.0	1.0	-
Grade 9	23.5	23.5	-	4.0	4.0	-	1.0	1.0	-	1.0	1.0	-
Grade 10	25.0	24.0	1	4.0	4.0	-	4.0	4.0	-	1.0	1.0	-
Grade 11	32.0	32.0	-	5.0	5.0	-	5.0	5.0	-	2.0	2.0	-
Grade 12	27.0	27.0	-	4.0	4.0	-	8.0	8.0	-	3.0	2.0	1
Subtotal	332.5	331.5	1.0	51.0	51.0	-	36.0	36.0	-	16.0	15.0	1.0
Special Ed - Elementary	32.0	32.0	-	5.0	5.0	-	1.0	1.0	-	1.0	1.0	-
Special Ed - Middle	17.0	17.0	-	3.0	3.0	-	-	-	-	-	-	-
Special Ed - High	23.0	23.0	-	4.0	4.0	-	-	-	-	-	-	-
Subtotal	72	72	-	12	12	-	1	1	-	1	1	-
Totals	404.5	403.5	1.0	63.0	63.0	-	37.0	37.0	-	17.0	16.0	1.0
Percentage Error		0.25%			0.00%			0.00%			5.88%	

	Transportation					
	Reported on	Reported on	Errors	Tested	Verified	Errors
	DRTRS by	DRTRS by				
	DOE/County	District				
Reg. - Public Schools	217.0	217.0	-	43.0	43.0	-
Transported - Non - Public	10.0	10.0	-	2.0	2.0	-
All Non-Public	44.0	44.0	-	9.0	9.0	-
Special Ed. - Public	2.0	2.0	-	1.0	1.0	-
Special Needs - Public	29.0	29.0	-	6.0	6.0	-
	302.0	302.0	-	61.0	61.0	-
Percentage Error		0.00%			0.00%	

**LITTLE FERRY BOARD OF EDUCATION
APPLICATION FOR STATE SCHOOL AID
ENROLLMENT AS OF OCTOBER 13, 2023
SCHEDULE OF AUDITED ENROLLMENTS**

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.S.A as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Worpapers	Verified to Application and Register	Errors
Half Day Preschool 3 yrs	-	-	-	-	-	-
Full Day Preschool 3 yrs	-	-	-	-	-	-
Half Day Preschool 4 yrs	-	-	-	-	-	-
Full Day Preschool 4 yrs	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-
Full Day Kindergarten	6.0	6.0	-	2.0	1.0	1.0
Grade 1	2.0	2.0	-	1.0	1.0	-
Grade 2	6.0	6.0	-	2.0	2.0	-
Grade 3	5.0	5.0	-	2.0	1.0	1.0
Grade 4	3.0	3.0	-	1.0	-	1.0
Grade 5	3.0	3.0	-	1.0	-	1.0
Grade 6	1.0	1.0	-	1.0	-	1.0
Grade 7	2.0	2.0	-	1.0	-	1.0
Grade 8	2.0	2.0	-	1.0	1.0	-
Grade 9	4.0	4.0	-	1.0	1.0	-
Grade 10	4.0	4.0	-	1.0	1.0	-
Grade 11	3.0	3.0	-	1.0	1.0	-
Grade 12	3.0	3.0	-	1.0	1.0	-
Adult School						
Subtotal	44.0	44.0	-	16.0	10.0	6.0
Special Ed - Elementary	1.0	1.0	-	1.0	1.0	-
Special Ed - Middle	1.0	1.0	-	1.0	1.0	-
Special Ed - High	-	-	-	-	-	-
Subtotal	2.0	2.0	-	2.0	2.0	-
Totals	46.0	46.0	-	18.0	12.0	6.0
Percentage Error		0.00%			33%	

**LITTLE FERRY BOARD OF EDUCATION
CALCULATION OF EXCESS SURPLUS
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

SECTION 1A - Two Percent (2%) - Calculation of Excess surplus

2023-24 Total General Fund Expenditures per the ACFR	\$ 30,901,716
Decreased by:	
On-Behalf TPAF Pension & Social Security	<u>3,951,000</u>
Adjusted 2023-24 General Fund Expenditures	<u>\$ 26,950,716</u>
2% of Adjusted 2023-24 General Fund Expenditures	\$ 539,014
Allowable Adjustment	<u>103,584</u>
Maximum Unreserved/Undesignated Fund Balance	<u>\$ 642,598</u>

SECTION 2

Total General Fund - Fund Balance at June 30, 2024	\$ 7,900,270
Decreased by:	
Reserved for Encumbrances	\$ 2,194,992
Capital Reserve	2,220,340
Maintenance Reserve	107,529
Tuition Reserve	725,000
Excess Surplus - Designated for Subsequent Year's Expenditures	1,077,817
Designated for Subsequent Year's Expenditures	<u>161,994</u>
Total Unassigned Fund Balance	<u>\$ 1,412,598</u>

SECTION 3

Restricted Fund Balance - Excess Surplus	<u>\$ 770,000</u>
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Recapitulation of Excess Surplus as of June 30, 2024

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures	\$ 1,077,817
Reserved Excess Surplus	<u>770,000</u>
Total	<u>\$ 1,847,817</u>
<u>Allowable Adjustment</u>	
Extraordinary Aid	\$ 79,014
NP Transportation Aid	<u>24,570</u>
	<u>\$ 103,584</u>

**LITTLE FERRY BOARD OF EDUCATION
RECOMMENDATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

I. Administrative Practices and Procedures

There are none.

II. Financial Planning, Accounting and Reporting

It is recommended that:

1. Procedures be reviewed and revised to ensure open purchase orders in the Special Revenue Fund for salaries are reviewed at year end and overstated or invalid orders be adjusted accordingly.
2. Internal controls be enhanced to ensure reimbursement requests are submitted to the state after each bi-monthly payroll for the employer's share of social security contributions for TPAF members eligible regular wages on a timely basis.
3. Budget amendments for the Preschool Education Aid (PEA) program be approved by board resolution.

III. School Purchasing Program

4. It is recommended that amounts paid to vendors through state contract and cooperative purchasing agreements be verified to state contract and cooperative purchasing documentation.

IV. School Food Services

There are none.

V. Student Body Activities

There are none.

VI. Application for State School Aid

There are none.

VII. Pupil Transportation

There are none.

VIII. Facilities and Capital Assets

There are none.

IX. Miscellaneous

There are none.

X. Status of Prior Years' Audit Findings/Recommendations

In accordance with government auditing standards, we have reviewed the status of all prior year findings. Corrective action was taken on all prior year findings.

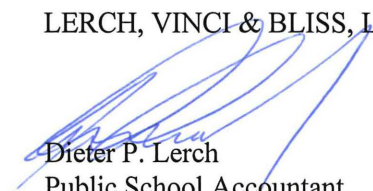
**LITTLE FERRY BOARD OF EDUCATION
RECOMMENDATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2024
(CONTINUED)**

ACKNOWLEDGEMENT

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to us.

Respectfully submitted,

LERCH, VINCI & BLISS, LLP



Dieter P. Lerch
Public School Accountant
PSA Number CS00756