QUINTON TOWNSHIP SCHOOL DISTRICT

BOARD OF EDUCATION

COUNTY OF SALEM, NEW JERSEY

AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS

FINANCIAL, COMPLIANCE AND PERFORMANCE

FOR THE FISCAL YEAR ENDED JUNE 30, 2025

AUDITOR'S MANAGEMENT REPORT ON ADMINISTRATIVE FINDINGS
FINANCIAL, COMPLIANCE AND PERFORMANCE

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REPORT OF INDEPENDENT AUDITOR

Honorable President and
Members of the Board of Education
Quinton Township Board of Education
County of Salem, New Jersey

We have audited, in accordance with generally accepted audit standards and *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Board of Education of the Quinton Township Board of Education in the County of Salem for the year ended June 30, 2025, and have issued our report thereon dated December 5, 2025.

As part of our audit, we performed procedures required by the New Jersey Department of Education, and the finding and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is intended for the information of the Quinton School District Board of Education's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

Jump, Perry and Company, L.L.P.
Toms River, New Jersey



Kathryn Perry, Partner
Public School Accountant
No. CS 20CS00226400

December 5, 2025

ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and the Treasurer of School Moneys, the activities of the Board of Education, and the records of the various funds under the auspices of the Board of Education.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule contained in the school district ACFR.

Official Bonds (*N.J.S.A* 18A:17-26, 18A:17-32, 18A:13-13)

Name	Position	Amount
Karen Klaus	Business Administrator/ Board Secretary	$ 185,000

There is a Public Employees' Faithful Performance Blanket Position Bond covering all other employees with multiple coverage of $100,000

Our audit procedures included an inquiry and subsequent review of health benefit data required per N.J.S.A/18A:16-13.3 (Chapter 44) submitted for the year on audit. The Chapter 44 summary report was reviewed for reasonableness and timeliness.

The data submitted did include all health benefit plans offered by the school district.

The school district data certification was completed by the chief school administrator. The school district Chapter 44 data was submitted timely.

If the data certification date reflects submission date later than 60 days after the end of the enrollment period: The original data submission did not require significant revision due to errors or omissions on the part of the district.

Tuition Charges

A comparison of tentative tuition charges and actual certified tuition charges was made. The actual costs were less than estimated costs. The board made a proper adjustment to the billings to sending districts for the decrease in per pupil costs in accordance with N.J.A.C. 6A:23A-3.1(f)3.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were approved by the Superintendent and were certified by the President of the Board, the Business Administrator/Board Secretary, and the Chief School Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

Payrolls were delivered to the Treasurer of School Moneys with a warrant made to her order for the full amount of each payroll.

Employee Position Control Roster

A review of the Position Control Roster was made and found that proper and consistent financial reporting, and that employee benefits are offered only to current employees and their eligible relations.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, 2025 for proper classification of orders as reserve for encumbrances and accounts payable.

Travel

No findings.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with *N.J.A.C.* 6A:23A-16.2(f) as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with *N.J.A.C.*6A:23A-8.3. As a result of the procedures performed, a transaction error rate of 0.00 percent overall was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

Board Secretary's Records

Our review of the financial and accounting records maintained by the board secretary disclosed the following items.

No findings.

Treasurer's Records

The following items were noted during our review of the records of the Treasurer.

No findings.

Elementary and Secondary Education Act (E.S.E.A.) as amended by the Every Student Succeeds Act (ESSA)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to projects under the Titles I and VI of the Elementary and Secondary Education Act as amended and reauthorized.

Other Special Federal and/or State Projects

The district's Special Projects were approved as listed on Schedule K-3 and Schedule K-4 located in the ACFR.

Our audit of the Federal and State funds on a test basis indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the ACFR. This section of the ACFR documents the financial position pertaining to the aforementioned special projects.

T.P.A.F. Reimbursement

Our audit procedures included a test of quarterly reimbursements filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

TPAF Reimbursement to the State for Federal Salary Expenditures

The amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the school district to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the school district for those employees whose salaries are identified as being paid from federal funds was made subsequent to the end of the 90 day grant liquidation period required by the Office of Grants Management. The expenditure was reviewed subsequent to the reimbursement and no exceptions were noted.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-3 states:

1. When the cost or price of any contract awarded by the purchasing agent in the aggregate, does not exceed in a contract year the total sum of $17,500, the contract may be awarded by a purchasing agent when so authorized by resolution of the board of education without public advertising for bids and bidding therefore, except that the board of education may adopt a resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent possesses a qualified purchasing agent certificate pursuant to subsection b. of section 9 of P.L.1971, c.198 (C.40A:11-9) the board of education may establish that the bid threshold may be up to $25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

School Purchasing Programs (Cont'd)
Contracts and Agreements Requiring Advertisement for Bids (cont'd)

2. Commencing in the fifth year after the year in which P.L.1999, c.440 takes effect, and every five years thereafter, the Governor, in consultation with the Department of the Treasury, shall adjust the threshold amount and the higher threshold amount which the board of education is permitted to establish as set forth in subsection a. of this section or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in N.J.S.18A:18A-2, and shall round the adjustment to the nearest $1,000. The Governor shall notify all local school districts of the adjustment no later than June 1 of every fifth year. The adjustment shall become effective on July 1 of the year in which it is made.
   Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection a. of N.J.S.A 18A:18A-5 may be awarded for a period not exceeding 12 consecutive months.

   N.J.S.A. 18A:18A-4 states, "Every contract for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the board of education to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this chapter or specifically by any other law."

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are $44,000 (with a Qualified Purchasing Agent) and $32,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is $22,400 for 2024-2025.

The Board of Education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

The results of our examination indicated that no individual payments, contracts, or agreements were made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

School Food Service

SFAs were authorized to solicit and award emergency noncompetitive procurements and contracts with Food Service Management Companies in accordance with 2 CFR 200.320 and N.J.S.A.18A:18A-7. The SFAs were also authorized to submit contract modifications to their existing Cost Reimbursable or Fixed Price contracts as necessary to ensure the feeding of all children throughout the age of 18, as well as persons over 18 with disabilities as defined in the regulations.

SFAs were notified of the requirement to maintain and report separate meal count records and financial records of all applicable costs incurred in providing meals to all free and reduced price meal eligible students during the emergency.

School Food Service (cont'd)

The school food service program was not selected as a major federal and/or State program.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. Exceptions were not noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Position (ACFR Schedule B-5) does separate program and non-program revenue and program and non-program costs of goods sold.

Net cash resources did not exceed three months average expenditures.

We inquired of management about the public health emergency procedures/practices that the SFA instituted to provide meals to all students, maintenance of all applicable production records; meal counts; noncompetitive procurements; modification of existing contracts and applicable financial records to document the specific costs applicable to the emergency operations.

Student Body Activities

During our review of the student activity funds, no items were noted.

Application for State School Aid (ASSA)

Our audit procedures included a test of information reported on the October 15, 2024 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income and bilingual. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers with exception. The information that was included on the workpapers was verified with exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district has adequate written procedures for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2024-2025 District Report of Transported Resident Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. The bid specifications for the purchase of buses were in compliance with applicable statutes. No exceptions were noted in our review of transportation related purchases of goods and services.

Facilities and Capital Assets

Our procedure included a review of any transfer of local funds from the general fund or from the capital reserve account, and awarding of contracts for eligible facilities construction.

Miscellaneous

Testing For Lead Of All Drinking Water In Educational Facilities

The school district adhered to all the requirements of N.J.A.C. 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The school district submitted the annual Statement of Assurance to the Department of Education, pursuant to N.J.A.C. 6A:26-12.4(g).

Follow-up on Prior Year Findings

N/A

Acknowledgment

We received the complete cooperation of all the officials of the school district and we greatly appreciate the courtesies extended to the members of the audit team.

SCHEDULE OF AUDITED ENROLLMENTS

QUINTON TOWNSHIP SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2024

	2025-2026 Application for State School Aid						Sample for Verification						Private Schools for Disabled			
	Reported on A.S.S.A. On Roll		Reported on Workpapers On Roll		Errors		Sample Selected from Workpapers		Verified per Registers On Roll		Errors per Registers On Roll		Reported on A.S.S.A. as Private Schools	Sample for Verifi-cation	Sample Verified	Sample Errors
	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared	Full	Shared				
Half Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool	44	-	42	-	2	-	23	-	23	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	30	-	30	-	-	-	16	-	16	-	-	-	-	-	-	-
One	21	-	18	-	3	-	11	-	11	-	-	-	-	-	-	-
Two	23	-	24	-	(1)	-	12	-	12	-	-	-	-	-	-	-
Three	27	-	26	-	1	-	14	-	14	-	-	-	-	-	-	-
Four	24	-	23	-	1	-	12	-	12	-	-	-	-	-	-	-
Five	25	-	25	-	-	-	13	-	13	-	-	-	-	-	-	-
Six	25	-	25	-	-	-	13	-	13	-	-	-	-	-	-	-
Seven	15	-	15	-	-	-	8	-	8	-	-	-	-	-	-	-
Eight	19	-	19	-	-	-	10	-	10	-	-	-	-	-	-	-
Nine	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ten	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Eleven	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Twelve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (1-14 CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	253	-	247	-	6	-	132	-	132	-	-	-	-	-	-	-
Special Ed - Elementary	25	-	31	-	(6)	-	13	-	13	-	-	-	1	1	1	-
Special Ed - Middle School	15	-	16	-	(1)	-	8	-	8	-	-	-	1	1	1	-
Special Ed - High School	-	-			-	-	-	-	-	-	-	-	2	2	2	-
Subtotal	40	-	47	-	(7)	-	21	-	21	-	-	-	4	4	4	-
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	293	-	294	-	(1)	-	153	-	153	-	-	-	4	4	4	-
Percentage Error					-0.34%	0					0.00%	0				0.00%

SCHEDULE OF AUDITED ENROLLMENTS

QUINTON TOWNSHIP SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2024

	Resident Low Income			Sample for Verification			Resident LEP Low Income			Sample for Verification		
	Reported on A.S.S.A. as Low Income	Reported on Workpapers as Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors	Reported on A.S.S.A. as LEP low Income	Reported on Workpapers as LEP low Income	Errors	Sample Selected from Workpapers	Verified to Test Score and Register	Sample Errors
Half Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Preschool	-	-	-	-	-	-	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-	-	-	-	-	-	-
Full Day Kindergarten	14	15	(1)	10	10	-	-	-	-	-	-	-
One	12	10	2	8	8	-	1	1	-	1	1	-
Two	14	15	(1)	10	10	-	1	1	-	1	1	-
Three	17	16	1	11	11	-	-	-	-	-	-	-
Four	13	13	-	9	9	-	-	-	-	-	-	-
Five	11	11	-	6	6	-	-	-	-	-	-	-
Six	16	15	1	11	11	-	-	-	-	-	-	-
Seven	7	7	-	5	5	-	-	-	-	-	-	-
Eight	6	6	-	4	4	-	-	-	-	-	-	-
Nine	-	-	-	-	-	-	-	-	-	-	-	-
Ten	-	-	-	-	-	-	-	-	-	-	-	-
Eleven	-	-	-	-	-	-	-	-	-	-	-	-
Twelve	-	-	-	-	-	-	-	-	-	-	-	-
Post-Graduate	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-
Adult H.S. (1-14 CR.)	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	110	108	2	74	74	-	2	2	-	2	2	-
Special Ed - Elementary	17	19	(2)	12	12	-	-		-	-	-	-
Special Ed - Middle School	10	11	(1)	7	7	-	-		-	-	-	-
Special Ed - High School	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	27	30	(3)	19	19	-	-	-	-	-	-	-
Co. Voc. - Regular	-	-	-	-	-	-	-	-	-	-	-	-
Co. Voc. Ft. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-
Totals	137	138	(1)	93	93	-	2	2	-	2	2	-
Percentage Error			-0.73%			0.00%			0.00%			0.00%

	Transportation					
	Reported on DRTRS by DOE/county	Reported on DRTRS by District	Errors	Tested	Verified	Errors
Reg. - Public Schools, col. 1	224	224	-	193	193	-
Reg -SpEd, col. 4	14	14	-	12	12	-
Transported - AIL, col. 2 & Non-Public, Col. 3	3	3	-	3	3	-
Special Ed Spec, col. 6	8	8	-	7	7	-
Totals	249	249	-	215	215	-
Percentage Error						0.00%

	Reported	Recalculated
Reg Avg.(Mileage) = Regular Including Grade PK students (Part A)	6.4	6.4
Reg Avg.(Mileage) = Regular Excluding Grade PK students (Part B)	6.4	6.4
Spec Avg. = Special Ed with Special Needs	16.0	16.0

SCHEDULE OF AUDITED ENROLLMENTS

QUINTON TOWNSHIP SCHOOL DISTRICT
APPLICATION FOR STATE SCHOOL AID SUMMARY
ENROLLMENT AS OF OCTOBER 15, 2024

	Resident LEP NOT Low Income			Sample for Verification		
	Reported on A.S.S.A. as NOT Low Income	Reported on Workpapers as NOT Low Income	Errors	Sample Selected from Workpapers	Verified to Application and Register	Sample Errors
Half Day Preschool	-	-	-	-	-	-
Full Day Preschool	-	-	-	-	-	-
Half Day Kindergarten	-	-	-	-	-	-
Full Day Kindergarten	-	-	-	-	-	-
One	-	-	-	-	-	-
Two	-	-	-	-	-	-
Three	-	-	-	-	-	-
Four	-	-	-	-	-	-
Five	-	-	-	-	-	-
Six	-	-	-	-	-	-
Seven	-	-	-	-	-	-
Eight	-	-	-	-	-	-
Nine	-	-	-	-	-	-
Ten	-	-	-	-	-	-
Eleven	-		-	-	-	-
Twelve	-	-	-	-	-	-
Post-Graduate	-	-	-	-	-	-
Adult H.S. (15+CR.)	-	-	-	-	-	-
Adult H.S. (1-14 CR.)	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Special Ed - Elementary	-	-	-	-	-	-
Special Ed - Middle School	-	-	-		-	-
Special Ed - High School	-	-	-		-	-
Subtotal	-	-	-	-	-	-
Co. Voc. - Regular	-	-	-		-	-
Co. Voc. Ft. Post Sec.	-	-	-		-	-
Totals	-	-	-	-	-	-
Percentage Error			#DIV/0!			#DIV/0!

In the recapitulation of fund balance reported at the end of the Budgetary Comparison Schedule (Exhibit C-1), the reserve for each of two possible years should be reported separately. Separate lines are provided in the Audsum data collection (line 90028 for current year and line 90029 for subsequent year) for each applicable year's reserve. GASBS No. 54 requires the further categorization of the bus advertising reserve for fuel costs account balance on the Governmental Funds Balance Sheet (Exhibit B-1). Based upon the withdrawal requirements, the bus advertising reserve for fuel costs has significant externally imposed restrictions on its use and should be categorized as "Restricted" fund balance. The same categorization is applicable to the General Fund Budgetary Comparison Schedule (Exhibit C-1).

Excess Surplus Calculation- Regular Districts N/A to Charter School/Renaissance School Project

Section 1	Amount	Amount
A. 2% Calculation of Excess Surplus		
2024-25 Total General Fund Expenditures per the ACFR, Ex. C-1		$ 8,227,356 (B)
Increased by:		
Transfer from Capital Outlay to Capital Projects Fund		$ (B1a)
Transfer from Capital Reserve to Capital Projects Fund		$ (B1b)
Transfer from General Fund to SRF for PreK-Regular		$ 45,393 (B1c)
Transfer from General Fund to SRF for PreK-Inclusion		$ (B1d)
Decreased by:		
On-Behalf TPAF Pension & Social Security	$ 1,433,897 (B2a)	
Assets Acquired Under Capital Leases	$ (B2b)	
Adjusted 2024-25 General Fund Expenditures [(B)+(B1s)−(B2s)]	$ 6,838,852 (B3)	
2% of Adjusted 2023-24 General Fund Expenditures [(B3) times .02]	$ 136,777 (B4)	
Enter Greater of (B4) or $250,000	$ 250,000 (B5)	
Increased by: Allowable Adjustment *	$ 50,353 (K)	
Maximum Unassigned/Undesignated-Unreserved Fund Balance [(B5)+(K)]		$ 300,353 (M)

Section 2	Amount	amount
Total General Fund - Fund Balances @ 6/30/2024 (Per ACFR Budgetary Comparison Schedule C-1)		
Decreased by:	$ 2,269,992 (C)	
Year-end Encumbrances	$ 76,233 (C1)	
Legally Restricted - Designated for Subsequent Year's Expenditures	$ (C2)	
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures **	$ 641,122 (C3)	
Other Restricted Fund Balances ****	$ 499,832 (C4)	
Assigned Fund Balance - Unreserved- Designated for Subsequent Year's Expenditures	$ 84,357 (C5)	

Section 2	Amount	amount
Total Unassigned Fund Balance [(C)−(C1)−(C2)−(C3)−(C4)−(C5)]		$ 968,448 (U1)

Section 3	Amount	Amount
Restricted Fund Balance – Excess Surplus*** [(U1)−(M)] **If Negative Enter** -0		$ 668,095 (E)
Recapitulation of Excess Surplus as of June 30, 2025		
Reserved Excess Surplus – Designated for Subsequent Year's Expenditures **		$ 641,122 (C3)
Reserved Excess Surplus ***[(E)]		$ 668,095 (E)
Total Excess Surplus [(C3) + (E)]		$ 1,309,217 (D)

Footnotes

*Allowable adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:

(H) Federal Impact Aid. The passage of P.L.2015, c.46 amended N.J.S.A. 18A:7F-41 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve – General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);

(I) Sale and Lease-back (Refer to the Audit Program Section II, Chapter 10);

(J1) Extraordinary Aid;

(J2) Additional Nonpublic School Transportation Aid;

(J3) Recognized current year School Bus Advertising Revenue; and

(J4) Family Crisis Transportation Aid.

(J5) Supplemental Stabilization Aid & Maintenance of Equity Aid

Notes to auditor: Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid, Family Crisis Transportation Aid, and Additional Nonpublic School Transportation Aid.

Detail of Allowable Adjustments

Impact Aid	$	(H)
Sale & Lease-back	$	(I)
Extraordinary Aid	$ 48,952	(J1)
Additional Nonpublic School Transportation Aid	$ 1,401	(J2)
Current Year School Bus Advertising Revenue Recognized	$	(J3)
Family Crisis Transportation Aid	$	(J4)
Supplemental Stabilization Aid & Maintenance of Equity Aid	$	(J5)
Total Adjustments [(H)+(I)+(J1)+(J2)+(J3)+(J4) +(J5)]	$ 50,353	(K)

** This amount represents the June 30, 2025 Excess Surplus (C3 above) and must be included in the Audit Summary Line 90031.

*** Amounts must agree to the June 30, 2025 ACFR and must agree to Audit Summary Line 90030.

****Amount for Other Restricted Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by another type of government, such as the judicial branch of government, must have departmental approval. District requests should be submitted to the Division of Administration and Finance prior to September 30.

Detail of Other Restricted Fund Balance

Statutory restrictions:		
Approved unspent separate proposal	$	
Sale/lease-back reserve	$	
Capital reserve	$	308,872
Maintenance reserve	$	151,526
Emergency reserve	$	
Tuition reserve	$	
School Bus Advertising 50% Fuel Offset Reserve – current year	$	
School Bus Advertising 50% Fuel Offset Reserve –prior year	$	
Impact Aid General Fund Reserve (Sections 8002 and 8003)	$	
Impact Aid Capital Fund Reserve (Sections 8007 and 8008)	$	
Other state/government mandated reserve	$	
Reserve for Unemployment Fund	$	39,434
[Other Restricted Fund Balance not noted above]****	$	
Total Other Restricted Fund Balance	$ (C4)	499,832

The following example illustrates the proper calculation of the 2 percent excess surplus for districts not required to use school-based budgeting (SBB). Note that the references *(a), (b),* etc. are for purposes of this illustration only.

Example

The school district had total general fund expenditures (from exhibit C-1 of ACFR) of $7,500,000. Included in the general fund expenditures were “On-Behalf State Aid Payments” (TPAF Pension & Social Security) of $405,000 and Assets Acquired Under Capital Lease of $182,000. General fund transfers to other funds not included in the general fund expenditures of the ACFR, but added to the calculation, Transfer from Capital Outlay to Capital Projects of $60,000; Transfer from Capital Reserve to Capital Projects (augment SCC/SDA grant) of $12,000; Trans. from General Fund to SRF for Preschool - Regular of $10,000; and Trans. from General Fund to SRF for Preschool - Inclusion of $5,000. The district received $2,000 in federal impact aid revenue during 2024-25 and recognized $1,000 of School Bus Advertising Revenue during 2024-25. The June 30, 2024 general ledger reflects that the district had the following: $4,900 of year-end “other purposes” encumbrances reported in the “Committed” fund balance category (GASBS 54); $9,000 legally restricted reported in the “Restricted” fund balance category (GASBS 54) from an unexpended 2023-24 additional spending proposal required to be designated/appropriated in the 2025-26 budget; $45,000 reserved June 30, 2024 excess surplus required to be designated/appropriated in the 2025-26 budget reported in the “Restricted” fund balance category (GASBS 54); $90,000 unreserved and designated in the 2025-26 budget reported in the “Assigned” fund balance category (GASBS 54); and $395,000 unreserved/undesignated reported in the “Unassigned” fund balance category (GASBS 54) prior to calculating June 30, 2025 excess surplus.

QUINTON TOWNSHIP SCHOOL DISTRICT
AUDIT RECOMMENDATION SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

It is recommended that:

1. Administrative Practices and Procedures

   None

2.. Financial Planning, Accounting and Reporting

   None

3. School Purchasing Program

   None

4. School Food Service

   None

5. Student Body Activities

   None

6. Application for State School Aid

   None

7. Pupil Transportation

   None

8. Facilities and Capital Assets

   None

9. Miscellaneous

   None

10. Status of Prior Year Findings/Recommendations

    There were no prior year audit findings or recommendations.