

INSTRUCTIONS FOR USE

Please follow these directions for the “2017-2018 Tentative Tuition Rates to be Charged” Insert into column (A) the **full-day** tentative per diem rate to be charged for the ten month and extended school years (one amount); insert in column (B) the number of possible enrolled days in the ten month school year; insert into column (C) the total ten month school year tentative tuition rate to be charged which must equal column (A) multiplied by column (B); insert into column (D) the number of possible enrolled days in the extended school year; insert into column (E) the total extended school year tentative tuition rate to be charged which must equal column (A) multiplied by column (D); and insert into column (F) the total school year tentative tuition rate to be charged for the 12 month school year which must be the total of columns (C) and (E). Please complete a separate page 2 for each approved private school for students with disabilities.

EXAMPLE

School Name	(A) Full Day Per Diem Rate	<u>Ten Month</u>		<u>Extended</u>		(F) Total School Year Tuition Rate
		(B) Enrolled Days	(C) Total Rate	(D) Enrolled Days	(E) Total Rate	
ABC Private School	241.00	180	43,380	19	4,579	47,959
XYZ Private School	201.10	180	36,200	N/A	N/A	36,200

Please forward the attached to the below address by July 1, 2017. If you have any questions concerning this memo, please call Elise Sadler-Williams at (609) 777-4483.