



## State of New Jersey

DEPARTMENT OF EDUCATION

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April 14, 2015

**TO:** Chief School Administrators  
Charter School Lead Persons  
State Agency Office of Education Directors

**FROM:** Susan Martz, Assistant Commissioner  
Division of Student Services and Career Readiness

**SUBJECT: FY 2016 Entitlement Subgrant Applications – Planning Information**

In anticipation of the FY 2016 entitlement grant program year (July 1, 2015 through June 30, 2016), the New Jersey Department of Education (NJDOE) has been working to establish and maintain consistency in the grants management process from the initial application through the final closeout for the entitlement grant programs under the *Elementary and Secondary Education Act-No Child Left Behind (ESEA-NCLB)*; *Individuals with Disabilities Education Act (IDEA)*; and *Carl D. Perkins Act (Perkins)*. To further simplify dissemination of information, universal language that is consistent between these grant programs has been consolidated below. Also, the attachment to this memorandum provides program-specific information and useful resources for each of the three individual entitlement grant programs.

### **Submission of FY 2015 Reports and FY 2016 Applications**

As the transition from the System for Administering Grants Electronically (SAGE) continues, for FY 2016, the entitlement applications for the *IDEA* and *Perkins* grant programs will be submitted through the Electronic Web-Enabled Grant (EWEG) system, along with the *ESEA-NCLB* application. Grantees will continue to access EWEG through the New Jersey Homeroom page at <http://homeroom.state.nj.us/>. The FY 2015 *IDEA* and *Perkins* final reports will continue to be submitted through SAGE during this transition period.

During this transition process, the NJDOE is also working with the EWEG vendor to enhance and improve access to the system, such as designing a more concise menu selection page. Additional information regarding revisions designed to make EWEG more user-friendly will be provided in the coming months.

## **Entitlement Grant Allocations**

NJDOE program offices and the Office of Grants Management have been working together on the FY 2016 *ESEA-NCLB*, *IDEA Basic* and *IDEA Preschool*, and *Perkins Secondary* and *Perkins Post Secondary* grant allocations. For FY 2016 budget planning purposes, LEAs should conservatively anticipate projected allocations of 85% of the FY 2015 allocations for each grant program. It is anticipated that the FY 2016 Allocation Notices with the actual allocations for the entitlement grant programs will be released in early-to-mid May 2015.

## **FY 2016 Entitlement Grant Application Availability**

The NJDOE anticipates the release of the FY 2016 *IDEA* and *ESEA-NCLB* Consolidated Formula Sub-grant Applications will occur in mid to late-May, and that release of the *Perkins Secondary* and *Post Secondary* Applications will occur in mid to late-June. The NJDOE will provide a series of training opportunities for these grant applications, including county work sessions and webinars. Specific information regarding these training opportunities, as well as the availability of the FY 2016 entitlement grant applications, will be disseminated at a later date.

The NJDOE acknowledges your continued efforts to effectively coordinate these programs with other federal and state programs as you continue your work to ensure that all New Jersey students will graduate college and career ready.

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Attachment

c: Members, State Board of Education

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Advisory Committee for Nonpublic Schools

NCLB Advisory Council

Executive County Superintendents

Executive Directors for Regional Achievement Centers

Executive County Business Officials

County Education Specialists

County Supervisors of Child Study

Garden State Coalition of Schools

NJ LEE Group

## **Entitlement Grant Program Information and Resources**

### **ESEA-NCLB Grant Applications:**

In order to remain as consistent as possible with the prior year, for FY 2016 the NJDOE has made only those changes that are absolutely necessary in the EWEG application. Some of the key changes include the following:

- **Community Eligibility Program (CEP)**  
The CEP requirements have been included in the Title I Eligibility section and may be accessed at <http://www.nj.gov/education/title1/grants>;
- **Schoolwide Plans (SWPs) and School Improvement Plans (SIPs)**  
These documents will no longer be uploaded into the EWEG application, but will instead be submitted to NJDOE through a separate process. Further information on this process will be forthcoming;
- **Consortium Administration (Title III)**  
There will be a link to the consortium list of participants on the Allocations page of the application; and
- **Board Resolutions**  
Board resolutions will no longer be required to be uploaded into the application. The LEA will be required to certify in the assurances that a board resolution has been adopted and a copy is on file and available upon request.

### **IDEA Grant Applications:**

For FY 2016, the *IDEA* application has been moved from SAGE to EWEG. To facilitate a smooth transition and in order to remain as consistent as possible with the prior year, the NJDOE has made only those changes that are absolutely necessary in the EWEG application. Some of the key changes include the following:

- Instructional and non-instructional expenditures have been established with one tab each, similar to the process in SAGE; and
- Board resolutions will no longer be required to be uploaded into the application. The LEA will be required to certify in the assurances that a board resolution has been adopted and a copy is on file and available upon request.

### **Perkins Grant Applications:**

For FY 2016, the *Perkins* application has been moved from SAGE to EWEG. The 2016 *Secondary* and *Post Secondary Perkins* Grant Applications will be substantially different compared to the 2014 and 2015 applications. Some of the key changes include the following:

- Five-Year Plan Extension:
  - Grantees will be required to upload a letter signed by the chief school administrator, charter school lead, college president or agency head requesting an extension of the Five-Year Plan with revisions for 2015-2016.
  
- Performance and Budget:
  - Program performance data will be available in the application.
  - Applicants will be required to select strategies for all programs listed in the budget.
  - Complete budget detail for all budgeted items will once again be required.

Detailed information regarding the 2016 *Perkins* Grant Application will be posted on the *Perkins* Grant Related Information website available at <http://nj.gov/education/cte/perkins/>.

**Resources for Additional Information:**

To assist LEAs in the development of well-considered implementation plans that support the appropriate grant program, program specific planning materials and additional information regarding the FY 2016 entitlement grant programs and their requirements may be found at the following NJDOE links:

- ***ESEA-NCLB* Grant Programs** –
  - Title I, Part A information: <http://www.nj.gov/education/title1/grants/>.
  - Title I, Part D information: <http://www.nj.gov/njded/grants/entitlement/nclb>
  - Title II, Part A information: <http://www.state.nj.us/education/grants/entitlement/nclb/>
  - Title III information: <http://www.state.nj.us/education/bilingual/title3/spending.htm>.  
<http://www.state.nj.us/education/bilingual/title3/nonpublic.htm>
  - Title III Immigrant information: <http://www.state.nj.us/education/bilingual/title3/>
  - Title VI information: <http://www.state.nj.us/education/grants/nclb/programs/title6pbs1.htm>
  
- ***IDEA* Grant Program** information: <http://www.state.nj.us/education/specialed/fund/>
  
- ***Perkins* Grant Program** information: <http://nj.gov/education/cte/perkins/>