



New Jersey Department of Education



McKinney-Vento Education for Homeless Children and Youth Year 1 of 3 Competitive Notice of Grant Opportunity

**Technical Assistance Session
August 5, 2025**

**Office of Supplemental Educational Programs
Division of Educational Services**



Control Bar Features



Please:

- 1 Put questions in the chat
- 2 Raise your hand if you wish to speak
- 3 Respond to information by using the react function
- 4 Disable your camera to save on bandwidth
- 5 Mute your mic when you are not speaking to the group



Reminders



- The presentation will be posted to the NJDOE Office of Grants Management (OGM) website on or before August 11, 2025.
- Responses to questions received via email and those received during the presentation today will be posted to the NJDOE OGM website on or before August 11, 2025.



Virtual Meeting Recording Notice



The New Jersey Department of Education allows for the recording of audio, visuals, participants, and other information sent, verbalized or utilized during business related meetings. By joining this meeting, you automatically consent to such recordings. Any participant who prefers to participate via audio only should keep their camera disabled so only their audio will be captured.





Agenda



Eligibility

Section 1: Program Information

Section 2: Project Guidelines

Section 3: Completing the Application

Questions



Eligibility





Eligibility Requirements



Each regional partnership must consist of an LEA within the state of New Jersey, which will serve as the Lead Agency.



The Lead Agency must have partnering organizations located within the region for which the funds will be applied.



Lead Agency applicants must agree to serve all districts located in the region.



The Lead Agency is responsible for the overall implementation and administration of the regional project.



The Lead Agency must assist in the identification, enrollment and coordination of services to all eligible children and youth.



The Lead Agency must collaborate with both their non-educational agency partners and LEAs to assure that the academic and non-academic needs of the children and youth identified are met.



Eligibility Requirements



1. Must upload a McKinney-Vento Comprehensive Needs Assessment that has been conducted within the last 3 years.
2. Maintain responsibility for ensuring that training is provided to LEAs within the region.
3. Interface with all LEAs within the region to facilitate, coordinate, develop, and assure that the LEAs will provide comparable supplemental academic and support services for all identified program eligible children and youth.
4. Must report to the Department on all barriers local liaisons for homeless children and youth experience to enroll and sustain attendance for students experiencing homelessness.
5. Must offer guidance to LEAs in their respective regions to increase the likelihood of the effective and efficient use of Title I, Part A funds reserved for services to homeless children and youth.

Section 1: Grant Program Information

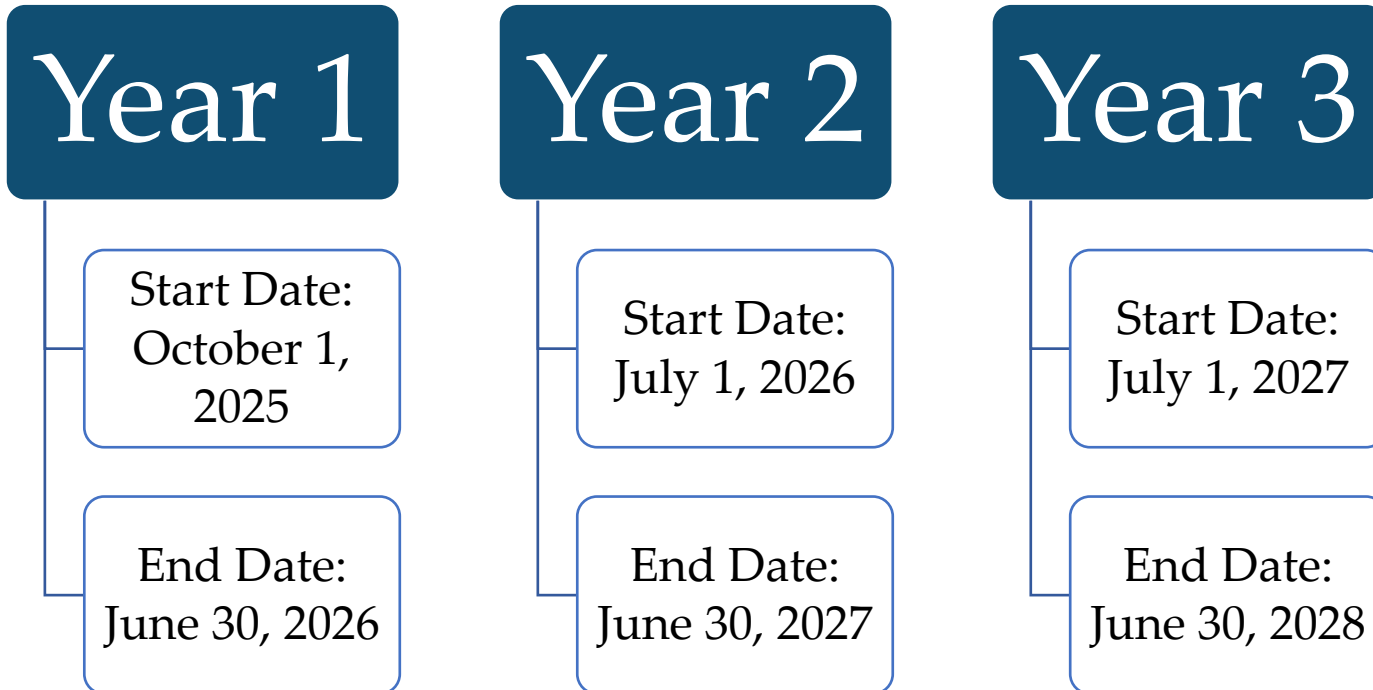




Project Period



The McKinney-Vento Education for Homeless Children and Youth Program is a 3-year grant program.





Available Funding & Stipulations



- Maximum Award Amounts

Regions	Counties	Approximate Number of Reported Homeless Children and Youths 23-24	Approximately \$2,400,000 for the Yr 1 of 3 NGO (October 1, 2025-June 30, 2026)
Region 1	Bergen, Hunterdon, Passaic, Somerset, Sussex, Warren	3323	\$458,661
Region 2	Essex, Hudson, Morris, Union	3963	\$546,998
Region 3	Mercer, Middlesex, Monmouth, Ocean	4282	\$591,028
Region 4	Atlantic, Burlington, Camden, Gloucester, Cape May, Cumberland, Salem	5820	\$803,313

- Equitable Distribution

- Awards will be made in rank order
- Applicants must score at least 70 points to be eligible for funding



Reporting Requirements



- ❑ Award recipients are required to provide relevant data as part of their interim and final program and fiscal progress reports; and
- ❑ All interim and final progress reports must be submitted through [NJDOE Homeroom](#).

Report Number:	Reporting Periods	Dates Due
Interim Report	October 1, 2025 - December 31, 2026	January 31, 2026
Final Report *	October 1, 2025 – June 30, 2026	August 31, 2026



Reimbursement & Budget Modifications



- Payment of grant funds are made through a reimbursement process.
- Reimbursement requests for all expenditures are made through the Electronic Web-Enabled Grant (EWEG) system.

- **Reimbursement requests may begin once:**
 - **Application is marked “Final Approved” in the EWEG system;**
 - **Grantee has accepted the award by clicking the “Accept Award” button on the Application Select page; and**
 - **Grantee has completed the Grant Acceptance Certificate information.**

- Only one (1) reimbursement request, monthly, no later than the 15th of each month.
- Requests may include funds to be expended through last calendar day of the month in which reimbursement is requested.
- Upon reimbursement approval, payments should be received between the 8th-10th of the following month.

Section 2: Project Guidelines





Project Design Considerations



Purpose:

To provide funding for school districts, in collaboration with community partners, to use the Dual Capacity-Building Framework for Family-School Partnerships (located at [Partners Education](#)), to assess, modify, expand, and implement activities that will build the capacity of family and staff to participate in effective partnerships, which will lead to increased student learning and achievement.



Project Design Considerations



Challenges that hinder capacity of families and schools to engage in effective partnerships.

Opportunity Conditions that optimize building the capacity of families and staff to engage in effective partnerships.

Policy and Program Goals that support building the capacity of family and staff.

Staff and Family Partnership Outcomes that lead to increased student achievement.



Project Requirements



- ☒ Project Abstract
- ☒ Statement of Need
- ☒ Project Description
- ☒ Goals and Objectives
- ☒ Project Activity Plan
- ☒ Budget



Project Abstract



The Project Abstract is a summary of the proposed project's need, purpose, and projected outcomes.



- The proposed project and outcomes must cover the full grant period.
- Do not include information in the abstract that is not supported elsewhere in the application.



Statement of Need



- Target population (grade levels and ages of served children).
- How the program will address student achievement and learning.
- Gaps in existing family and community engagement programs.
- Documentation to substantiate the stated conditions and/or needs.
- Do not attempt to address problems that are beyond the scope of the grant program.



Project Description



The Project Description must include:



Examples of systems, curriculum, or design approaches.



Justification for identified approaches.



Benchmarks to measure and evaluate progress.



Staff responsible for implementing the program.



Goals and Objectives



The applicant must establish a local goal that addresses each of the Framework's four areas of capacity building"



- **Challenges** that impact the capacity of families and staff to engage in effective partnerships;
- **Conditions** that are necessary for building and sustaining effective partnerships;
- **Program and policy goals** that support capacity building necessary for effective partnerships; and
- **Outcomes** that will enable families and staff to engage in effective partnerships.



Project Activity Plan



- List Relevant Objective
(Number each goal, objective, and activity (1.1; 1.2; 2.1;2.2; etc.)).
- Describe all planned tasks and activities.
- List all activities in chronological order.
- Space activities across all report periods.
- List documentation to track tasks & confirm completion of each activity.
- Indicate in which Reporting Period the activity will be implemented.
- List names of specific staff members who are directly responsible for the project.





Budget Design Considerations



- Budget – applicant's plan for proposed grant-related expenditures.
- **MUST** be well-considered, reasonable, necessary for implementation of the project, and remain within funding parameters of this grant.
- Use brief, but specific descriptions and a clear cost basis for every budget entry.
- Each budgeted cost **MUST** be directly linked to goals, objectives, and activities in the Project Activity Plan.
- The clearer the description of the cost and its grant-related purpose, the less likely an expenditure will be questioned during pre-award revisions (PAR).



Constructing the Budget



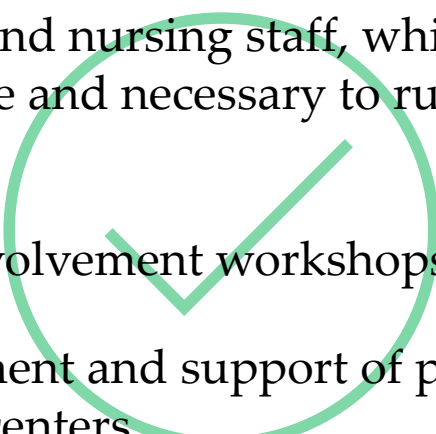
- **Be allocable** and linked to project plan (goals, objectives, and activities).
- **Have an appropriate cost basis** to support the requested amount:
quantity x unit cost = total request.
- **Be necessary** for the grant project.
- **Be administratively efficient and reasonable** for performance of the project.



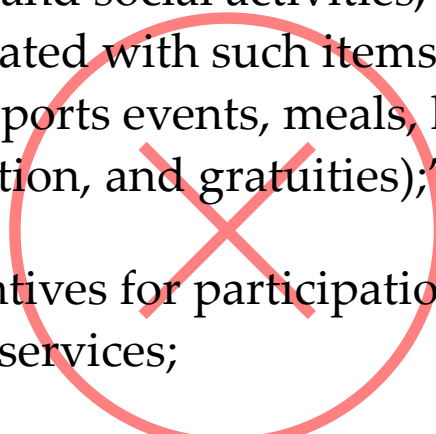
Budget Requirements



Eligible costs may include:

- Salaries and benefits for program staff, including but not limited to custodial, security, and nursing staff, which are reasonable and necessary to run the program
 - Parent involvement workshops
 - Development and support of parent resource centers
 - Professional development and training in support of grant-funded projects and services;
- 

Ineligible costs include:

- Entertainment costs, including “amusement, diversion, and social activities, as well as any cost associated with such items (i.e., tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities);”
 - Cash incentives for participation in programs/services;
 - Construction costs (including renovations to existing spaces);
- 

See the NGO for more detail



Section 3: Completing the Application





Application Submission



ALL required documentation must be submitted by
via EWEG system by Thursday, August 28, 2025
no later than 4:00 P.M, no exceptions.

EWEG system available through NJDOE Homeroom
[NJDOE Homeroom](#)

Applicants without current access to EWEG system must
email [EWEG Help desk.](#)

**NOTE: This process could take up to 3 weeks*





Completing the Application



Each applicant will be required to complete and submit the forms listed below as part of the application:

- Statement of Assurances (Appendix 1)
- Documentation of Eligibility (Appendix 2)
- Documentation of Required Partnership and Collaboration (Appendix 3 and 4)



Application Requirements



Federal Compliance Requirements

- Applicants are required to submit their UEI number and the expiration date of their SAM registration to EWEG.
- Applicants must certify that their registration will remain active for the entire grant period.



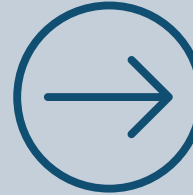
To register with the SAM database, go to: <http://www.sam.gov/>.



Tips - EWEG System



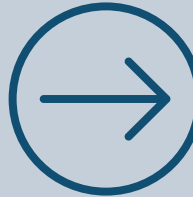
Do not use “Back” button in browser as it may cause a “system error”



Type long narrative sections in Word or Google Doc, copy, then paste into application



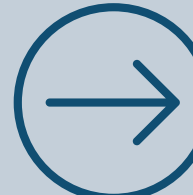
When copying and pasting avoid using all special characters (!@#\$\$%^&*())~/<>{ }) and bullets



When copying and pasting do not use fancy formatting or font



When copying and pasting ensure pasted content is concise and clear, in manner; and

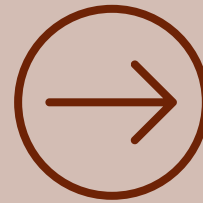


When copying and pasting remove apostrophes, quotation marks, and hyphens (add them back once text is pasted into application).

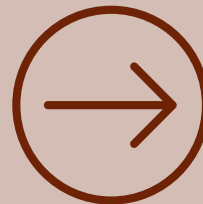
Tips: Supplies and Materials



Use separate tabs for instructional supplies and materials and non-instructional supplies and materials.



Describe supplies to be purchased, cost per unit, and quantity. General supply items like folders, writing instruments, binders, paper clips, and staples may be grouped together.



Provide explicit details for all entries, for NJDOE staff to accurately determine necessity for proposed expenditure.

Definition of Equipment



1. Retains its original appearance and character with use.
2. Does not lose its identity through fabrication or incorporation into a different or more complex unit or substance.
3. Is nonexpendable; that is, if the item is damaged or some of its parts are lost or worn out, it is more feasible to repair the item than to replace the item.
4. Under normal conditions of use, including reasonable care and maintenance, item can be expected to serve its primary purpose for at least one year.
5. Unit cost is more than \$2,000.

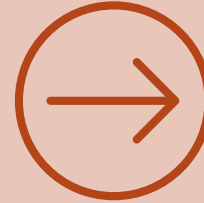


(Not all hardware is equipment.)

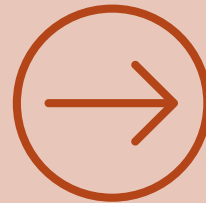
Tips – Other Costs



Use Other Tab for consultant costs (100-300, 100-500, 200-300, 200-500).



Note: Consultants are non-employees of the applicant who are paid to perform grant-related services on an hourly, daily, or flat-fee basis.



Note: If a “flat fee” is used as the cost basis, you must identify the number of hours or days the consultant will spend on the project.



Budget Summary Tab



- ☐ Budget Summary is pre-populated automatically once detail pages are saved.
- ☐ Applicant LEA must:
 - Check budget summary totals against the detail; and
 - Ensure budget addresses all program requirements in the NGO.
- ☐ Double check **ALL** work prior to submitting application.





After this Webinar:



- This slide deck will be posted on NJDOE's Grant Opportunities webpage on or about **August 11, 2025**.
- Questions on application submission should be directed to [EWEG Help desk](#).
- We are unable to answer any grant-related questions after this webinar. For addenda and questions please refer to: [the Office of Grants Management](#).



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Thank You!

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