

Instructional Materials for Professional Advancement and Coherent Teaching (IMPACT)

**26-ET04-G03**

Program Term Date: September 30, 2025 -August 31, 2026

Application Due Date: August 21, 2025  
no later than 4:00 P.M.

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Commissioner of Education

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The Division of Teaching and Learning

FY25

25-100-034-5063-374-HRID-6130-D025

New Jersey Department of Education

P.O. Box 500 ● Trenton, NJ 08625-0500

The following are requirements and instructions for a Notice of Grant Opportunity (NGO) from the New Jersey Department of Education (NJDOE). Instructions on how to gain access to the application and how to complete the application in the Electronic Web-Enabled Grant (EWEG) system are available in the Discretionary Grants Manual on the [Discretionary Grant Applications](https://www.nj.gov/education/grants/discretionary/apps/) webpage.

When responding to this NGO, applicants must use the [EWEG online application system](https://njdoe.mtwgms.org/NJDOEGmsWeb/logon.aspx) on the NJDOE’s [Homeroom](http://homeroom.state.nj.us/) webpage. In the EWEG GMS page scroll down to view “Available” grants to initiate the application. If the application is not available, contact [EWEG help (grants.vendors@doe.nj.gov)](mailto:grants.vendors@doe.nj.gov) to gain access to the application. The responsibility for a timely submission resides with the applicant. The Application Control Center (ACC) must receive the completed application through the online EWEG system through the NJDOE Homeroom webpage by no later than 4:00 P.M. on the due date of the application. Without exception, the ACC will not accept, and the Office of Grants Management (OGM) cannot evaluate an application submitted after this deadline for funding consideration.

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| It is a policy of the New Jersey State Board of Education and the State Department of Education that no person, on the basis of race, color, creed, national origin, age, sex, handicap or marital status, shall be subjected to discrimination in employment or be excluded from or denied benefits of any activity, program or service for which the department has responsibility. The department will comply with all state and federal laws and regulations concerning nondiscrimination. | |

# I. Grant Program Information

## I.1 Purpose of the NGO

The United States Department of Education’s [Comprehensive Literacy State Development (CLSD)](https://www.ed.gov/grants-and-programs/grants-birth-grade-12/well-rounded-education-grants/comprehensive-literacy-state-development) program is authorized under Sections 2221-2225 of the Elementary and Secondary Education Act, as amended. The purpose of CLSD discretionary grants is to create comprehensive literacy programs to advance literacy skills, including pre-literacy skills, reading and writing, for children from birth through grade 12. In 2024, New Jersey was awarded almost $50 million in CLSD funding over five years to implement several subgrants to local education agencies (LEAs).  

High-quality instructional materials (HQIM) are the foundation of curriculum, which is defined as a district-provided instructional plan outlining the knowledge, skills, and competencies students are expected to master. As required by N.J.A.C. 6A:8-3.1, curricula must include pacing guides, assessments, interdisciplinary connections and instructional materials that support learners at all levels. HQIM are critical tools for teachers to implement the curriculum with consistency and rigor, providing standards-aligned learning goals and lessons, research-based instructional strategies, embedded formative assessments and coherent, sequenced units. While districts in New Jersey are responsible for developing their own local curriculum and selecting supporting instructional materials, they are strongly encouraged to adopt HQIM aligned with both their curricular goals and the New Jersey Student Learning Standards (NJSLS). Expanding access to HQIM—when paired with targeted, aligned professional learning—can significantly improve student outcomes and promote high-quality instruction for all students across all classrooms and schools.

The Instructional Materials for Professional Advancement and Coherent Teaching (IMPACT) grant is a competitive funding opportunity designed to support LEAs in purchasing and implementing high-quality instructional materials for literacy to accelerate student learning and strengthen Tier 1 instruction across all grade levels. Through this $5 million grant program, the NJDOE will LEAs with a significant percentage of economically disadvantaged students by funding up to 50% of the cost of new HQIM and up to 100% of the initial professional development required to implement those materials effectively with award amounts of $100,000, $200,000, and $400,000 based on student enrollment data. (See Appendix A)

The Department anticipates the IMPACT grant to result in the following outcomes:

* Increase access to high-quality, research-based, standards-aligned literacy materials;
* Strengthen Tier 1 literacy instruction through coherent, high-quality, and sequenced curricula;
* Provide professional learning that empowers educators to implement HQIM effectively;
* Promote district-wide instructional alignment and capacity-building; and
* Support measurable improvements in student literacy achievement.

### ****Application Type****

|  |  |
| --- | --- |
| **Open Competitive** |  |
| **Continuation** |  |
| **Limited Competitive** | **X** |
| **Targeted** |  |
| **Cooperative Agreement** |  |

### Target Audience

|  |  |  |
| --- | --- | --- |
| **Local Education Agency** | **X** | **Grade span: K-12 with 40% or more Free and Reduced Lunch (See Appendix A)** |
| **Community Based Nonprofit Organization (CBO)** |  |  |
| **Institutes of Higher Education (IHE)** |  |  |
| **Other** |  |  |

## I.2 Federal Compliance Requirements - Unique Entity Identifier (UEI) Registrations

In accordance with the Federal Fiscal Accountability Transparency Act (FFATA), all grant recipients must have a valid Unique Entity Identifier (UEI). As part of the government-wide initiative, the NJDOE will join other Federal agencies and transition from the use of the Dun and Bradstreet Data Universal Numbering System (DUNS) to the new UEI for all grant recipients and applicant organizations. UEIs are the primary means of entity identification for Federal awards and are required in accordance with 2 CFR Part 25. The UEI number is administered by the Federal Government in the System for Award Management (SAM) through the [SAM.gov](https://sam.gov/) website.

### FFATA Executive Compensation Disclosure Criteria

In the preceding fiscal year if an applicant:

* Received at least $25,000,000 in annual gross revenues from federal awards; and
* If at least eighty (80) percent of the applicant’s annual gross revenues came from federal awards, the applicant is required to disclose the name and total compensation of the five (5) most highly compensated officers of the applicant as part of the grant application.

This information is to be entered into the Award Management SAM Application in EWEG and updated on a yearly basis.

## I.3 Award Management SAM Application

Prior to applying for a grant application, a Local Education Agency (LEA), Community-Based Nonprofit Organization (CBO), or Institute of Higher Education (IHE) must provide the requisite information in the SAM section in the NJDOE’s EWEG system. The entity will need its valid UEI to complete this step.

Key steps/actions:

1. Create and submit the System for Award Management (SAM) application in EWEG if your entity has applied for or has received other grants from the NJDOE.
2. When completing the A SAM application, entities must enter an active SAM UEI and upload a copy of its SAM Entity Overview page. Applicants must ensure their address has the correct hyphenated nine-digit zip code in their address. Information provided in the LEA Central Contacts must match information from SAM.gov to be compliant with FFATA reporting.
3. To renew an existing SAM UEI or to apply for a SAM UEI, entities must go through sam.gov.

Failure to complete or update the SAM application in EWEG will prevent the applicant from viewing, creating, and submitting applications in the EWEG system.

**No award will be made to an applicant not in compliance with FFATA.**

## I.4 Dissemination of this Notice

The Division of Teaching and Learning will make this notice available to eligible applicants listed in section I.1. based upon the eligibility statement, to the Office of Comprehensive Support Team Leaders, and to the county superintendents of the counties in which the eligible agencies are located through a Department broadcast memorandum and posting on the NJDOE’s [Discretionary Grant](http://www.nj.gov/njded/grants/discretionary/) webpage.

Additional copies of the NGO are also available on the NJDOE’s [Discretionary Grant](http://www.nj.gov/njded/grants/discretionary/) website or by contacting the Division of Teaching and Learning at the New Jersey Department of Education, 100 River View Plaza, Route 29, P.O. Box 500, Trenton, NJ 08625-0500; Email Contact — LEAR@nj.doe.gov.

## I.5 Access to the EWEG Application

To initiate the application, the applicant must have EWEG system logon credentials. Once you logon, go to the GMS Access Select page and scroll down to view “Available” applications. If an application is not visible in the EWEG system, contact your district’s Web (Homeroom) Administrator to request access to the application via EWEG help. LEA applicants without log on credentials must contact their district’s Web (Homeroom) Administrator to request access to the EWEG system. Non-LEA applicants must request access by sending an email to: eweghelp@doe.nj.gov. Please allow up to 48 hours for the registration to be completed in the EWEG system.

The NJDOE advises applicants to plan appropriately and to allow for time to address any technical challenges that may occur. Additionally, applicants should run a consistency check at least 48 hours before the due date to determine any errors that might prevent the submission of the application. Applicants are advised not to wait until the due date to submit the application online as the EWEG system may be slower than normal due to increased usage. Running the consistency check does not submit the application. When the consistency check runs successfully, a “Submit” button will appear. Once the application is complete and has passed the consistency check with no error messages, the applicant may submit the application by clicking the “Submit” button. The applicant should wait for a message from the EWEG system indicating the application was submitted. The application status will update in the Grants Management System (GMS) on the GMS Select page as “Submitted for Review” along with the date the application was submitted.

**Important:** Once the application has been submitted via EWEG, the application will not be returned to the applicant for editing, nor can additional information or missing documentation be submitted to the department for application review consideration. **Please Note: The submit button in the EWEG system will disappear as of 4:00 PM on the due date**. Please refer to the Discretionary Grants Manual, on the [Discretionary Grant Applications](https://www.nj.gov/education/grants/discretionary/apps/) page, for instructions on how to work in EWEG.

## I.6 Application Submission

The Office of Grants Management’s Application Control Center (ACC) must receive the completed application through the EWEG system accessible through the NJDOE’s Homeroom webpage **no later than 4:00 P.M. on** Thursday, August 21, 2025. Without exception, the ACC will not accept nor evaluate an application after this deadline for funding consideration.

The NJDOE administers discretionary grant programs in strict conformance with procedures designed to ensure accountability and integrity in the use of public funds and, therefore, will not accept late applications. The responsibility for a timely submission resides with the applicant.

Completed applications are those that include all elements listed in [Section II.5.](#_Application_Component_Required), Application Component Required Uploads checklist. Applications received by the due date and specified time will be screened to determine whether they are, in fact, eligible for consideration. The NJDOE reserves the right to reject any application not in conformance with the requirements of this NGO.

**Paper copies of the grant application will not be accepted in lieu of the EWEG application. Applications submitted via FAX will not be accepted under any circumstances.**

## I.7 Application Review Criteria

To be considered for funding, all grant applications complete a two-tiered review. First, the application will be reviewed and scored by a panel of three evaluators. The evaluators will only use the information provided in the EWEG grant application under the Narrative Tabs which include the Need, Project Description, Project Activity Plan, Goals/Objectives – Indicators and Activity Plan, Commitment and Capacity, the Budget Tabs, and all required documentation uploaded as noted in Section II.5. In addition to how well the content addresses [Section II.4.](#_Project_Design_Considerations_1), the evaluators will also review the NGO application for completeness and accuracy.

The second review is done by the Program Office responsible for administering the program. The Program office reviews the application as noted in Section I.1 (Purpose of the NGO) and Section II.4. (Project Design Components). The NJDOE reserves the right to reject any application that is not in conformance with the requirements and intent of this NGO. The total point value for the NGO is 100 points. If noted in the NGO, bonus points will only be added if the grant application scores 70 points or greater and meets the intent of the Notice of Grant Opportunity (NGO).

Seven grant awards will be distributed at each enrollment tier. Awards will continue to be made within each tier based on the number of eligible applicants and available funding, until all funds have been expended.

Once scored, applications will be awarded based on rank order from highest to lowest score until grant allocated funds are exhausted.

## I.8 Grantee Award Notifications

The EWEG system notifies applicants of awards through emails to individuals listed in the Contacts Tab. A list will also be posted on the NJDOE’s website under the Office of Grants Management> 2026 NGOs> Grant Title> Awardee List.

In addition to the notifications mentioned above, the status in EWEG will change on the GMS page from “Submitted for Review” to one of the following:

* Preliminary Approved — For applicants awarded the grant funds by scoring 70 points or greater and meeting the eligibility criteria, where funds are available. Approved Applications will be notified via EWEG with instructions on how to proceed with the Pre-Award process. In addition, instructions on how to initiate the Pre-Award process can be found in the Discretionary Grants Manual.
* No Award — No award is made for applicants that fall into one of three categories:

1. Applicants who do not meet the 70-point score
2. Applicants who did not meet the eligibility criteria as noted in Section I.1 (Purpose of the NGO) and Section II.4. (Project Design Components).

### Applicants who score 70 points or greater and meet the eligibility criteria, but funds are exhausted.

Please complete this [form](https://forms.office.com/r/CUZQXHHz3n) to request your application scores and comments. Scores will only be released to the contacts listed in the grant application. All others requesting scores must do so via an Open Public Records request at https://nj.gov/opra/.

## I.9 Open Public Records

In accordance with the Open Public Records Act P.L. 2001, c. 404, applications, evaluation results, and other competitive grant information for discretionary grant funds received September 1, 2003 or later will become matters of public record and will be available to members of the public upon request at the completion of the evaluation process.

# II. Completing the Application

The intent of this section is to provide the framework within which the applicant will plan, design, and develop its proposed project to meet the purpose of this NGO. Before preparing applications, potential applicants are advised to review Section I, Grant Program Information, of this NGO to ensure a full understanding of the State’s vision and purpose for offering the program. Additionally, the information contained in Section III, Grantee Agreement Requirements, will complete the applicant’s understanding of the specific considerations and requirements that are to be considered and/or addressed in the project.

## II.I General Instructions for Applying

To apply for a grant under this NGO, applicants must prepare and submit a complete application by the deadline. The following sections in the EWEG application are required to be completed:

* Admin Tab — Contacts, Allocation, Assurance, Board Resolution
* Narrative Tab — Abstract, Project Description, Need, Goals & Objectives, Project Activity Plan, Organizational Commitment & Capacity
* Budget Tab — All related subtabs.
* Upload Tab — No upload required.

The application must be a response to the State’s vision as articulated in Section I, Grant Program Information, of this NGO. It must be planned, designed, and developed in accordance with the program framework articulated in Section II, Completing the Application. The applicant may wish to consult additional guidance found in the Discretionary Grants Manual.

## II.2 Application Technical Assistance Session

### Date: Wednesday, August 6, 2025 at 10 AM EST & Monday, August 11, 2025 at 2 PM EST

### Meeting Information

|  |  |  |
| --- | --- | --- |
| Teams Virtual Meeting | X | [Click here to register.](https://homeroom5.doe.state.nj.us/events/?p=a) |

Registrants requiring special accommodation for the Technical Assistance Workshop should identify their needs at the time of registration.

## II.3 Grant Deliverables

Through this opportunity, grantees are expected to:

* Select or confirm the adoption of HQIM in English Language Arts (ELA) that are aligned to the New Jersey Student Learning Standards (NJSLS) and meet the criteria outlined in the New Jersey Literacy Framework: A Guide to HQIM.
* Ensure full participation of all schools within the LEA that serve the selected grade band(s) in both the purchase and implementation of the HQIM.
* Develop and submit an implementation plan that includes timelines, stakeholder roles and key milestones to guide rollout and professional learning.
* Provide initial professional development for educators, administrators and instructional support staff to build capacity in using the selected HQIM effectively. Training should be aligned to the curriculum materials and supported by evidence-based practices.
* Align HQIM implementation with the district’s local curriculum, ensuring coherence with existing pacing guides, assessments and instructional frameworks as required under N.J.A.C. 6A:8-3.1.
* Establish structures for professional learning and collaboration, such as PLCs or grade/content-area teams, to support ongoing instructional improvement tied to HQIM.
* Monitor and document implementation fidelity, including the use of selected materials, teacher participation in professional learning and adjustments based on formative data and educator feedback.
* Evaluate early indicators of instructional impact, such as shifts in instructional practice, student engagement with the materials and use of embedded assessments to inform instruction.
* Develop a sustainability plan outlining how the district will continue to support HQIM implementation beyond the grant period, including plans for ongoing professional learning, leadership engagement and curriculum refinement.

## II.4 Project Design Considerations

When designing a local program under the *IMPACT* grant, applicants should consider the following:

**1. Curriculum Alignment and HQIM Selection**

* For the purposes of this grant, HQIM are defined by the recommendations made by the Working Group on Student Literacy, as outlined in [*The New Jersey Literacy Framework: A Guide to HQIM*](https://www.nj.gov/education/lear/). LEAs must utilize a structured, evidence-based process to evaluate and select HQIM, including stakeholder input and a review of alignment to local instructional priorities and NJSLS-ELA. The framework includes a two-part rubric that must guide the evaluation and selection of materials to support Tier 1 core literacy instruction. Please see the guidance for more details.

**2. Evidence-Based Practice and Instructional Coherence**

Successful applicants will:

* Demonstrate a pre-existing commitment to evidence-based literacy instruction that the new materials are designed to support;
* Evaluate current materials and articulate a plan for adopting aligned resources; and
* Describe a clear and intentional process for evaluating and selecting HQIM using the NJ Literacy Framework rubric.

HQIM adoption should strengthen Tier 1 instruction and align with the LEA’s existing curriculum, instructional priorities and support structures.

**3. Professional Learning and Educator Support**

LEAs must outline a plan to provide robust, ongoing and embedded professional development to support HQIM implementation. This includes:

* Training that is aligned to the selected HQIM;
* Time for job-embedded collaboration and planning; and
* Support for instructional leaders and coaches to reinforce implementation.

**4. Systemwide Participation and Sustainability**

* All schools within the LEA that serve the designated grade band must participate in the purchase and implementation of HQIM.
* Applicants should demonstrate favorable conditions for implementation and sustainability, such as:
  + Established professional development time;
  + Existing data cycles and instructional review protocols;
  + NJTSS structures or instructional coaching systems; and
  + Minimal competing initiatives.

LEAs should articulate a plan to sustain implementation beyond the grant period, including how HQIM will be integrated into district professional learning systems and ongoing curriculum development.

**5. Monitoring and Continuous Improvement**

Implementation should be supported by systems that:

* Monitor fidelity of HQIM use;
* Track participation in professional learning;
* Analyze data on instructional shifts and student outcomes; and
* Inform adjustments to practice and support.

### Evaluation of Applications

The following point values apply to the evaluation of applications received in response to this NGO.

### Project Abstract (Not scored)

The Project Abstract is a summary of the proposed project’s need, purpose, and projected outcomes. The proposed project and outcomes must cover the full multi-year/single-year grant period. Do not include information in the abstract that is not supported elsewhere in the application.

### Needs (10 points)

In this section, the applicant describes the need to improve literacy instruction and the LEA’s current efforts to address performance gaps. The applicant should demonstrate the LEA’s specific need as it relates to assessment data. This includes, but is not limited to, providing the following information in a clear narrative:

1. Describe the current efforts including screening data to identify performance gaps. Provide evidence of gaps through data. Data may include, but need not be limited to, test data, descriptions of target population(s), student data, research, and any additional evidence of literacy challenges within the LEA.
2. Connect the LEA’s need to the spirit and intent of the grant.

### Project Description (25 points)

The Project Description is a critical component of the grant application and will be evaluated for clarity, alignment with state goals and feasibility of proposed activities. This section should provide a clear and comprehensive overview of the applicant’s local program design, including how the proposed activities will remediate reading difficulties among secondary students and result in measurable literacy outcomes. Please include:

* 1. Aligned with LEA Literacy Goals
     + Summarize how the HQIM grant supports or complements the LEA’s current literacy priorities, goals, and initiatives.
     + Explain how these funds will result in improved ELA/literacy experiences and outcomes for students.
  2. Evaluation of Current Curriculum
     + Define the currently adopted core curriculum product(s).
     + Explain how the product was selected.
     + Describe the reasons the LEA is reconsidering its use.
     + Explain how fidelity of implementation was evaluated and the conclusions drawn from the analysis, if an evaluation of implementation was completed by the LEA.
  3. Selection process for new HQIM
     + Describe the process for selecting the HQIM, using The New Jersey Literacy Framework: A Guide to High Quality Instructional Materials.
     + Define who will lead the process and who will be involved including the positions held in the LEA.
     + Outline the criteria that will be used to make the choice of HQIM.
  4. Timeline for Adoption and Implementation
     + Define the timeline for selection, adoption, and implementation of the new resources.
     + Project the expected dates that educators will begin using the new curricular materials
  5. Professional Development and Ongoing Support
     + Explain the level of professional development (funded by this grant) that will be offered to educators before implementation (e.g., how many hours or days) and what that initial PD will entail.
     + Describe the ongoing support educators will receive beyond the initial introduction to skillfully implement the new materials.

### Goals / Objectives / Indicators (20 points)

The Goals and Objectives section will be evaluated for alignment with the grant’s purpose, clarity, measurability, and feasibility. Reviewers will look for:

* Alignment with the state’s goal to improve literacy outcomes;
* Clear, focused goals that reflect intended impact;
* Specific, measurable objectives that support each goal;
* Realistic timelines and benchmarks for tracking progress;
* Use of data to inform targets and guide continuous improvement.

Strong applications will include SMART objectives (Specific, Measurable, Achievable, Relevant, Time-bound) and show how progress will be monitored and used to adjust implementation.

Objectives are illustrative and intended to guide LEAs in designing a local project that achieves the overall program goals. LEAs are encouraged to adapt or expand upon the examples provided below to reflect their unique needs, readiness and priorities.

See the sample goals and objectives below, which may also be used or referenced in the application:

* Goal 1: Increase access to high-quality, standards-aligned literacy instructional materials
  + Objective 1.1 Select and purchase HQIM that meet the criteria established in *The New Jersey Literacy Framework: A Guide to HQIM* and are aligned with the NJSLS for English Language Arts.
  + Objective 1.2: Ensure districtwide participation in HQIM implementation for the identified grade levels
* Goal 2: Build educator capacity to implement HQIM with fidelity and support improved instructional practice
  + Objective 2.1: Provide initial, job-embedded professional development for educators, coaches, and administrators to support the effective implementation of HQIM
  + Objective 2.2: Establish collaborative structures (e.g., PLCs, common planning time) to support implementation and continuous improvement.
* Goal 3: Ensure fidelity of implementation and monitor the impact of HQIM on instructional quality and student learning
  + Objective 3.1: Develop and implement a system to monitor the use and effectiveness of HQIM
  + Objective 3.2: Use data to support continuous improvement and instructional decision-making.
* Goal 4: Sustain and scale the use of HQIM beyond the grant period
  + Objective 4.1: Develop a sustainability plan that embeds HQIM into the district’s long-term instructional infrastructure.

In the application, each goal has a separate tab such that Tab 1 is for Goal 1, Tab 2 is for Goal 2 and so forth. Within each goal’s tab, the applicant can list multiple objectives and corresponding indicators for that goal. A goal must have at least one corresponding objective, but a goal may have more than one objective. Objectives capture incremental measures of progress, or a benchmark point, towards achieving the goal. Each objective has a corresponding indicator that identifies how the LEA determines that the objective has been achieved.

### Project Activity Plan (10 points)

In this section, the applicant is required to list significant activities or critical action steps to achieve the indicators and, in turn, the objectives for each goal. Use Project Activity Plan tabs 1-4 in the EWEG system. Tab 1 corresponds to Goal 1, Tab 2 corresponds to Goal 2 and so forth. List activities in chronological order. Use the numbering system to link activities to goals/objectives/indicators (e.g. - 1.1.A refers to Goal 1, Objective 1, Indicator A). Name the documentation that tracks progress such as agendas for meetings. In the report column, use multiple checkmarks for activities that are ongoing.

### Commitment and Capacity (25 points)

Through narrative text, the applicant demonstrates the LEA’s capacity to support the project through:

A. Engage School and District Leadership: Ensure school and district leaders are actively involved in planning, selecting, and implementing HQIM. Leadership should participate in curriculum decision-making, guide schoolwide alignment to the New Jersey Student Learning Standards (NJSLS), and support the rollout of new materials across all schools serving the selected grade band(s).

B. Facilitate Curriculum Alignment and Cross-School Coherence: Demonstrate a commitment to aligning HQIM with locally developed curriculum, as required under N.J.A.C. 6A:8-3.1. Provide evidence that all schools within the LEA serving the designated grade band will participate in implementation to promote vertical and horizontal instructional coherence across classrooms and grade levels.

C. Support Professional Learning Structures: Describe how the LEA will provide robust, ongoing, and embedded professional learning that supports teachers, instructional coaches, and administrators in implementing HQIM. This includes adjusting schedules to allow for collaborative planning time, PLCs, and job-embedded support focused on the selected materials.

D. Build Capacity for Implementation and Continuous Improvement: Establish systems to support implementation fidelity and continuous improvement, such as instructional coaching, leadership walkthroughs, and data reviews. Describe how educator feedback and implementation data will inform professional learning and curricular adjustments over time.

E. Plan for Long-Term Sustainability: Outline a sustainability plan that includes strategies to maintain and scale the use of HQIM beyond the grant period. This includes continued integration of HQIM into district curriculum frameworks, long-term professional development systems, budget planning, and instructional leadership structures that reinforce consistent use of HQIM.

### Budget (10 points)

**Important:** The budget will be evaluated for clarity, alignment, and cost-effectiveness. Applicants must submit a detailed budget with narratives that clearly explain how the grant funds will support the project’s goals, objectives, and activities. If no budget is entered, the application will be disqualified.

Through this $5 million grant program, the NJDOE will support LEAs by funding up to 50% of the cost of newly adopted high-quality instructional materials (HQIM) and up to 100% of the cost of initial professional development required to implement those materials effectively. The maximum award size is determined by the following district enrollment data:

|  |  |
| --- | --- |
| **District Enrollment** | **Max Award** |
| 0-3,499 | $100,000 |
| 3,500-6,999 | $200,000 |
| 7,000+ | $400,000 |

All costs must be allowable, reasonable, and necessary. Strong budgets will link each expense to the Project Activity Plan and demonstrate a strategic use of funds that supports implementation and sustainability. The Department will review the budget to ensure compliance with all grant requirements and funding guidelines.

The [Discretionary Grant Award Manual](https://www.nj.gov/education/grants/discretionary/apps/docs/DiscretionaryGrant_AwardManual_2024-Accessible-10-2024.pdf) provides specific guidance on constructing a grant budget. The budget submitted as part of the application is for the current grant period only. The NJDOE guides the removal of ineligible costs and costs not supported by the Project Activity Plan through the pre-award revision process. The actual amount awarded is contingent upon the applicant’s ability to support the budget proposed in the application. The applicant’s opportunity to make pre-award revisions is limited by the NJDOE. The NJDOE is responsible neither for providing repeated opportunities for revisions nor for permitting the reallocation of the funds previously requested for unapproved or disallowed costs.

## II.5 Application Component Required Uploads

See **Section IV** **Appendices** for attached forms, assurances, and/or informational documents related to this NGO. Failure to upload any required forms and/or documentation may result in an adverse funding decision.

| **#** | **Appendices Name** | **Required Upload** |
| --- | --- | --- |
| I. | Appendix A- List of Eligible LEAs |  |
| II. | Appendix B- Scoring Rubric |  |

## II.6 Allowable Uses and Eligible Activities

Grant funds may be used for eligible project activities such as:

### Instructional materials and curriculum resources include:

* Up to 50% of the purchase of newly adopted core HQIM aligned with the NJSLS for ELA.
* Teacher editions, student editions, and embedded assessment components that are part of the HQIM package.
* Digital licenses, subscriptions or online access fees required to implement HQIM.
* Ancillary materials or consumables that support full implementation across all classrooms.

### Professional development and training costs include:

* Initial training provided by HQIM publishers or certified trainers to introduce and implement the selected curriculum.
* Custom professional learning experiences aligned to the structure and instructional routines of the HQIM.
* Stipends for educators who attend required training outside of contractual hours.
* Substitute teacher coverage to support staff participation in training during the school day.
* Materials, supplies, or printing for professional learning sessions (e.g., training binders, facilitator guides).
* Costs related to coaching, modeling or walkthroughs focused on HQIM implementation fidelity.

### Collaboration and planning costs include:

* Time and facilitation for curriculum teams to complete the HQIM review and selection process using the *New Jersey Literacy Framework* two-part rubric.
* Stipends or release time for teachers and instructional leaders participating in curriculum alignment and rollout planning.
* Resources to support professional learning communities (PLCs), grade-level or content-area planning meetings tied to HQIM integration.
* Meeting materials, printing and logistics related to implementation and sustainability planning.

### Technology and digital access costs include:

* Technology needed to access and deliver the HQIM (e.g., digital curriculum platforms, licenses or logins).
* Subscriptions or tools needed to access embedded assessments and instructional dashboards included in the HQIM.
* Digital collaboration platforms used by educators to share implementation strategies and plan instruction using HQIM content.
* Minor technology supports directly related to the rollout of the adopted HQIM (e.g., onboarding systems or access support tools).

## II.7 Sub-granting Funds

|  |  |
| --- | --- |
| Unallowable | X |

## II.8 Nonpublic Participation

|  |  |
| --- | --- |
| Unallowable | X |

## II.9 Apportionment of Grant Funds

The applicant’s project must be designed and implemented in conformance with all applicable state and federal regulations. Final awards are subject to the availability offunds. Total funds available are $5,000,000.00. This is 100 percent funded from the Comprehensive Literacy State Development Grant, 84.371C (25-100-034-5063-374-HRID-6130-D025). The project period is September 30, 2025, to August 31, 2026.

All grant funds are subject to a 60-day liquidation period at the end of the grant term. At this time, a final expenditure report will be due to close out the grant award.

Grant funds are to be used solely for the costs associated with implementing the grant program. Click on the links below to view the current rates:

[Max Administrative Cap](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E/subject-group-ECFRd41a10959e1acab/section-200.417): Max 10%

[NJ Travel Reimbursement Rate](https://www.nj.gov/infobank/circular/cir23-02-OMB.pdf): $0.47 cents per mile

[Max Employee Benefit Reimbursement Composite Rate](https://nj.gov/infobank/circular/)s (OMB Circular) including FICA: 77.15%

[Max Indirect Costs Cap %:](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E/subject-group-ECFRd93f2a98b1f6455/section-200.414) Max 8%

Please refer to Sections II.10 and II. 11 of the NGO for information regarding the allowability, inclusion, and/or restriction(s) of indirect costs in a grant budget.

Additional guidance for indirect costs can be found in the glossary page of the Discretionary Grants Manual.

The NJDOE will remove all ineligible costs and costs not supported by the Project Activity Plan from budget consideration. Through the pre-award revision process (PAR), the applicant will be given the opportunity to revise their budget. Providing opportunities for revisions or permitting the reallocation of the budgeted funds is at the discretion of the NJDOE. The final funding award will be contingent upon the applicant’s ability to justify its proposed budget.

## II.10 Eligible Costs

Use the [Quick Reference for Commonly Requested Costs](https://www.nj.gov/education/grants/discretionary/apps/docs/common_costs.pdf) or the [Uniform Minimum Chart of Accounts](https://www.nj.gov/education/finance/fp/af/coa/) to locate the appropriate budget cost codes.

Please note that the passage of N.J.A.C 6A:23A-7 places additional administrative requirements on the travel of school district personnel. The applicant is urged to be mindful of these requirements as they may impact the ability of school district personnel to participate in activities sponsored by the grant program.

### Eligible costs:

* Up to 50% of the purchase of high-quality instructional materials aligned to the New Jersey Student Learning Standards for ELA (NJSLS-ELA), including teacher guides, student editions, assessments and ancillary resources.
* Digital licenses or subscriptions required to implement HQIM (e.g., online platforms, student access, embedded assessments).
* Initial professional development to support HQIM implementation, including trainer fees, workshop materials and logistics.
* Stipends or substitute coverage to support educator participation in training, planning sessions or curriculum alignment activities.
* Facilitation costs for curriculum review and selection, including vendor presentations, committee work and evaluation of materials using The New Jersey Literacy Framework: A Guide to HQIM.
* Meeting costs and materials for professional learning communities (PLCs), cross-grade or cross-school alignment meetings focused on HQIM.
* Technology tools or platforms used to support implementation and access to digital curriculum content.
* Instructional coaching or contracted services specifically supporting HQIM training, modeling or implementation fidelity.
* Printing or reproduction of HQIM-aligned pacing guides, lesson plans and other curriculum-related resources.

## II.11 Ineligible Costs

The NJDOE will not reimburse grantees or sub-grantees for ineligible costs. Ineligible costs include:

* **Outside of grant term:** Costs incurred outside of the grant term.
* **Existing staff:** Salaries and/or benefits for existing staff are not eligible unless they are assigned program responsibilities depicted in the staffing chart (see Section II.10.).
* **Routine operating/admin costs:** Costs for the routine operation of or administration of the organization are not eligible except when part of the approved budget (see section b of the grant/loan agreement).
* **No benefit:** Costs incurred for salaries, services, or media that do not benefit the end user of the grant program.
* **Not reasonable or necessary:** Costs that are not reasonable or necessary to carry out the grant.
* **Poorly Documented/Undocumented**: Costs that are not supported by adequate documentation.
* **Off Message**: Costs for media that are prohibited or off message.
* **Curriculum Development or Expansion of Curriculum** unless specified by the grant program as an eligible activity.
* **Supplanting:** Costs for salaries, services, or media that are covered under other local, federal, or state funding.

# III. Grant Agreement and Program Requirements

Once the application for funding is approved in the PAR process, the EWEG grant application will convert to a Grant Agreement between the applicant and the NJDOE ([OMB Circular 07-05-OMB](https://www.nj.gov/infobank/circular/cir0705b.pdf)). The grantee is expected to complete the goals and objectives laid out in the approved application and is expected to complete the activities established in its grant agreement and make satisfactory progress toward the completion of its approved action plan. Failure to do so may result in the withdrawal by NJDOE of the grantee’s eligibility for the continuation of grant funding. The NJDOE will remove ineligible, inappropriate, or undocumented costs from funding consideration.

View and download the complete grant agreement documents, including [attachments A and B](https://www.nj.gov/education/grants/discretionary/management/docs/attacha_b.pdf) of the grant agreement. To locate the appropriate budget costs codes, go to the [Uniform Minimum Chart of Accounts](https://www.nj.gov/education/finance/fp/af/coa/) webpage.

## III.1 Mandatory Orientation and Training

The grantee will be required to attend a program orientation. The NJDOE staff will provide the grantee with general program information, requirements of the program (including grant management, mandated staffing, policies and procedures), and compliance with applicable state and federal program regulations.

## III.2 Reporting Requirements

Grantees will be required to submit reports on activities according to the program report schedule in [Section III.5, Reporting Periods](#_Reporting_Periods). The grantee will ensure that all reports are uploaded to EWEG by the due dates. Failure to deliver the reports by due dates may result in the Grantee achieving an unsatisfactory rating and may result in the stop of all NJDOE program payments.

## III.3 Interim Activity Reports

These reports are to be delivered to NJDOE electronically. Grantees are required to upload within the EWEG system. Reports submitted by other means will not be accepted. Reports will be considered late if not uploaded by the due date listed in [Section III.5, Reporting Periods](#_Reporting_Periods). This report tracks actual progress in meeting benchmarks and documenting measurable outcomes from the program activities listed in the application. Specific instructions for completing each report are found in the [EWEG Application System: Instructions for Submitting Interim and Final Reports (PDF)](https://www.nj.gov/education/grants/discretionary/management/docs/INSTRUCTIONS%20FOR%20SUBMITTING%20PERS-REPORTS.pdf).

## III.4 Fiscal Reimbursement and Fiscal Interim Report Requirements

### Reimbursement Request

The grantee shall request monthly, by the 15th of every month, reimbursement payment from the NJDOE. The grantee will complete a reimbursement request through the EWEG payment system. Reimbursement requests will be shut down 30 days before the end of the grant period. Any payments of remaining grant funds due to the grantee will be paid in the Final Expenditure Report. Specific instructions for completing this report are found in the [Instructions for Submitting Reimbursement Requests (PDF)](https://njdoe.mtwgms.org/NJDOEGmsWeb/HelpFiles/New_Reimbursement_Request_Instructions.pdf).

Requests may begin once the contract has been fully approved and executed by the NJDOE. All programs are reimbursement-only programs. Grantees will be reimbursed based on the grantee’s actual expenditures. Grantees must submit payment requests not later than the 15th of the month via the EWEG system in order to receive a payment the following month. The reimbursements are closed 30 days before the end of the grant term. Funds owed to the grantee will be captured in the Final Expenditure Report.

In making disbursements to any third party with whom the Grantee may contract to undertake the Project, the Grantee shall ensure that disbursements are made upon delivery of satisfactory work product and in accordance with the NJDOE’s program policies.

### Fiscal Interim Reports

These reports are due as stated in [Section III.5, Reporting Periods](https://doe365-my.sharepoint.com/personal/lnietos_doe_nj_gov/Documents/Draft%20forms/Draft%20NGO%202023.docx#_Reporting_Periods), with the interim activity report. In this report, the grantee will report on actual expenditures incurred during the reporting period. The expenditures reported in the interim report should match what has been paid to the district during the reporting period.

### Final Expenditure Reports

This report generates a final payment to the grantee upon selecting the “Final Report” button.

## III.5 Reporting Periods

Reimbursement requests are due by the 15th of every month.

The reporting periods are as follows:

|  |  |  |
| --- | --- | --- |
| **Report Number** | **Reporting Periods** | **Due Date** |
| Interim Report 1 | September 30, 2025- Dec 31, 2025 | January 30, 2026 |
| Interim Report 2 | September 30, 2025 – April 30, 2026 | May 29, 2026 |
| Final Report\* | September 30, 2025 - August 31, 2026 | September 30, 2026 |

**\*Note:** The final report includes a 60-day liquidation period.

## III.6 Monitoring

The NJDOE Program Managers may schedule on-site monitoring visits with the Program Coordinator during the term of the Program contract to review program performance and fiscal documentation. These visits may be a comprehensive program assessment, or they may be oriented toward a review of performance in specific areas. In either case, Program staff shall cooperate with Program Managers and provide them with files and other information as requested.

## III.7 Acceptable Documentation for Grant Monitoring

Full and detailed documentation for grant expenditures shall be retained at the organization’s level for monitoring purposes. This shall include the expenditures of the grantee and all sub-grantees.

### III.7.a. Activity Reports

These reports consist of documentation and/or evidence of educational, outreach events, and program activities. This can be in the form of a properly completed programmatic Activity Report uploaded into EWEG or emailed to the program officer detailing events and activities. Sample documentation includes flyers, attendance sheets, and newspaper clippings. Documentation should be retained with the grantee for monitoring purposes unless otherwise specified by the program office.

### III.7.b. Reimbursements

### Staffing

All timesheets and payroll records for any salaries paid using funds must be retained by the Grantee for both monitoring and reimbursement purposes. If staff is assigned part-time to the grant, a cost allocation sheet should accompany the reimbursement request.

### Travel

Mileage records must include the date of travel, the point of origin and its designation (home/office), the sites visited, the purpose of the travel, and the ending location. Commutation, travel beyond one’s standard commute, must be subtracted from the mileage claimed. The travel reimbursement rate is $0.47 cents per mile. Receipts for parking and tolls must be retained.

### Mailings

Receipts for postage and other materials and services associated with photocopying, printing, and distribution of materials. Cost allocation based upon agency budget may be acceptable. Please review with the NJDOE Program Manager.

### Training

Receipts for payment of training providers, course materials, venue, proof of attendance, and copies of any certificates awarded.

### Other costs

Receipts, invoices, and purchase orders with enough detail to determine that the expenditure is an eligible cost under the grant program.

## III.8 Grant Amendments

All requests for amendments must be submitted at a minimum of 90 days before the end date of the grant agreement via the EWEG system.

Amendment modification forms are available on the [Grant Management: Payments](https://www.nj.gov/education/grants/discretionary/management/) webpage . Amendment modifications are initiated and submitted through the EWEG system using the Upload Tab in the grant application. Instructions on how to initiate the amendment are available in the Discretionary Grants Manual, found on the [Discretionary Grant Applications](https://www.nj.gov/education/grants/discretionary/apps/) page. Use the [Quick Reference for Commonly Requested Costs](http://www.nj.gov/education/grants/discretionary/apps/common_costs.pdf) or the [Uniform Minimum Chart of Accounts](https://www.nj.gov/education/finance/fp/af/coa/) to locate the appropriate budget costs codes.

Amendments are required if the following situations occur:

* Changes to the program activity and request for no-cost time extension;
* Budget transfers greater than ten percent of the total approved budget into a previously approved line item;
* Changes to 200-320 Purchased Professional Education Services (subgrantee costs) previously approved in the budget;
* Budget transfer to a line not previously approved in the budget;
* Equipment: Grantees are limited to the specific equipment items listed in the final approved grant application budget. To comply with federal requirements, all equipment purchases require prior NJDOE approval. Grantees can pay more or less than the approved amount, but the approved equipment item cannot be changed without permission (i.e., no additions, deletions, or substitutions to the approved equipment list);
* Changes to Indirect Costs.

**Important Note**: If the grantee has a subgrantee, the subgrantee is subject to the same terms and conditions as the grantee. The subgrantee is responsible to the grantee for the agreed-upon scope of work (approved goals, objectives, and activities) and the expenditure of subgrant funds. Any changes (program or fiscal) requested by a subgrantee must be reviewed by the grantee. The NJDOE requires sub-grantee amendment approval for changes the grantee supports. Grantees are to forward the requested changes to the NJDOE Program Office for review. Grantees do not have the authority to approve any changes in their project activities or any budget variances without prior approval by the NJDOE.

## III.9 Suspension/Cancellation of Grant/Loan Agreement and/or Reduction in Funding

The NJDOE reserves the right to suspend and/or cancel this Grant Agreement for nonperformance of any of the Grant/Loan Agreement provisions. Failure by the grantee to comply with agreement stipulations, standards, or conditions may give the NJDOE cause to suspend this agreement and withhold further payments, prohibit additional obligations, or project funds pending corrective action, and disallow all or part of the cost associated with the noncompliance, terminate this agreement, or take other remedies that may be legally available.

Formal written notice of suspension/cancellation of Grant Agreement and/or reduction in funding will be provided to the grantee in advance of the adverse action to be taken together with recommendations to correct deficiencies. Grantees that correct deficiencies in accordance with guidance provided in the written notice shall be reinstated.

## III.10 Grant Close Out

The grantee shall provide all documentation necessary to close out this agreement within 60 days of the grant agreement’s ending date. If performance is ahead of schedule, the documentation should be submitted within 60 days of the conclusion of grant activities. Documentation will include the Final Report referenced in paragraph III.5.

## III.11 Federal Requirements

The federal requirement is for grantees to comply with Sections 2221-2225 of ESEA.

# IV. Appendices

## Appendix A- List of Eligibility

Through this $5 million grant program, the New Jersey Department of Education (NJDOE) will support up to 50 Local Education Agencies (LEAs) by funding up to 50% of the cost of newly adopted high-quality instructional materials (HQIM) and up to 100% of the cost of initial professional development required to implement those materials effectively. Maximum award size is determined by the following district enrollment data:

|  |  |
| --- | --- |
| **District Enrollment** | **Max Award** |
| 0-3,499 | $100,000 |
| 3,500-6,999 | $200,000 |
| 7,000+ | $400,000 |

This list was created utilizing the 2024-2025 data and represents LEAs who have 40% or more free and reduced lunch and service students in K-12.

| **County Code** | **County Name** | **District Code** | **District Name** | **Max Award** |
| --- | --- | --- | --- | --- |
| 1 | Atlantic | 10 | Absecon Public Schools District | $100,000 |
| 1 | Atlantic | 110 | Atlantic City School District | $200,000 |
| 1 | Atlantic | 125 | Atlantic County Special Services School District | $100,000 |
| 1 | Atlantic | 120 | Atlantic County Vocational School District | $100,000 |
| 1 | Atlantic | 590 | Buena Regional School District | $100,000 |
| 1 | Atlantic | 1300 | Egg Harbor City School District | $100,000 |
| 1 | Atlantic | 1310 | Egg Harbor Township School District | $400,000 |
| 1 | Atlantic | 1690 | Galloway Township Public School District | $100,000 |
| 1 | Atlantic | 1790 | Greater Egg Harbor Regional High School District | $100,000 |
| 1 | Atlantic | 1940 | Hamilton Township School District | $100,000 |
| 1 | Atlantic | 3480 | Mullica Township School District | $100,000 |
| 1 | Atlantic | 4180 | Pleasantville Public School District | $200,000 |
| 1 | Atlantic | 4800 | Somers Point School District | $100,000 |
| 1 | Atlantic | 5350 | Ventnor City School District | $100,000 |
| 1 | Atlantic | 5760 | Weymouth Township School District | $100,000 |
| 3 | Bergen | 300 | Bergenfield Borough School District | $200,000 |
| 3 | Bergen | 440 | Bogota Public School District | $100,000 |
| 3 | Bergen | 740 | Carlstadt Public School District | $100,000 |
| 3 | Bergen | 745 | Carlstadt-East Rutherford Regional High School District | $100,000 |
| 3 | Bergen | 890 | Cliffside Park School District | $100,000 |
| 3 | Bergen | 1230 | East Rutherford School District | $100,000 |
| 3 | Bergen | 1345 | Elmwood Park School District | $100,000 |
| 3 | Bergen | 1370 | Englewood Public School District | $100,000 |
| 3 | Bergen | 1470 | Fairview Public School District | $100,000 |
| 3 | Bergen | 1700 | Garfield Public School District | $200,000 |
| 3 | Bergen | 1860 | Hackensack School District | $200,000 |
| 3 | Bergen | 2710 | Little Ferry Public School District | $100,000 |
| 3 | Bergen | 2740 | Lodi School District | $100,000 |
| 3 | Bergen | 3350 | Moonachie School District | $100,000 |
| 3 | Bergen | 3910 | Palisades Park School District | $100,000 |
| 3 | Bergen | 4380 | Ridgefield Park Public School District | $100,000 |
| 3 | Bergen | 4370 | Ridgefield School District | $100,000 |
| 3 | Bergen | 4870 | South Hackensack School District | $100,000 |
| 3 | Bergen | 5150 | Teaneck School District | $200,000 |
| 3 | Bergen | 5430 | Wallington Boro School District | $100,000 |
| 5 | Burlington | 380 | Beverly City School District | $100,000 |
| 5 | Burlington | 600 | Burlington City Public School District | $100,000 |
| 5 | Burlington | 610 | Burlington County Institute Of Technology School District | $100,000 |
| 5 | Burlington | 1030 | Delanco Township School District | $100,000 |
| 5 | Burlington | 1280 | Edgewater Park Township School District | $100,000 |
| 5 | Burlington | 1520 | Florence Township School District | $100,000 |
| 5 | Burlington | 3010 | Maple Shade School District | $100,000 |
| 5 | Burlington | 3430 | Mount Holly Township Public School District | $100,000 |
| 5 | Burlington | 3540 | New Hanover Township | $100,000 |
| 5 | Burlington | 3920 | Palmyra Public School District | $100,000 |
| 5 | Burlington | 4050 | Pemberton Township School District | $200,000 |
| 5 | Burlington | 4450 | Riverside Township School District | $100,000 |
| 5 | Burlington | 5805 | Willingboro Public School District | $200,000 |
| 7 | Camden | 260 | Bellmawr Public School District | $100,000 |
| 7 | Camden | 340 | Berlin Township School District | $100,000 |
| 7 | Camden | 390 | Black Horse Pike Regional School District | $100,000 |
| 7 | Camden | 580 | Brooklawn Public School District | $100,000 |
| 7 | Camden | 680 | Camden City School District | $200,000 |
| 7 | Camden | 700 | Camden County Technical School District | $100,000 |
| 7 | Camden | 1801 | Camden Prep, Inc. | $100,000 |
| 7 | Camden | 880 | Clementon Elementary School District | $100,000 |
| 7 | Camden | 1770 | Gloucester City Public School District | $100,000 |
| 7 | Camden | 1780 | Gloucester Township Public Schools | $200,000 |
| 7 | Camden | 1799 | Kipp: Cooper Norcross, A New Jersey Nonprofit Corporation | $100,000 |
| 7 | Camden | 2560 | Lawnside School District | $100,000 |
| 7 | Camden | 2670 | Lindenwold Public School District | $100,000 |
| 7 | Camden | 2890 | Magnolia School District | $100,000 |
| 7 | Camden | 1802 | Mastery Schools Of Camden, Inc. | $100,000 |
| 7 | Camden | 3110 | Merchantville School District | $100,000 |
| 7 | Camden | 3420 | Mt. Ephraim School District | $100,000 |
| 7 | Camden | 4060 | Pennsauken Township Board Of Education School District | $200,000 |
| 7 | Camden | 4110 | Pine Hill School District | $100,000 |
| 7 | Camden | 4590 | Runnemede Public School District | $100,000 |
| 7 | Camden | 4790 | Somerdale School District | $100,000 |
| 7 | Camden | 5820 | Winslow Township School District | $200,000 |
| 7 | Camden | 5900 | Woodlynne School District | $100,000 |
| 9 | Cape May | 720 | Cape May County Technical High School District | $100,000 |
| 9 | Cape May | 2820 | Lower Cape May Regional School District | $100,000 |
| 9 | Cape May | 2840 | Lower Township Elementary School District | $100,000 |
| 9 | Cape May | 3130 | Middle Township Public School District | $100,000 |
| 9 | Cape May | 3680 | North Wildwood School District | $100,000 |
| 9 | Cape May | 5790 | Wildwood City School District | $100,000 |
| 9 | Cape May | 5840 | Woodbine School District | $100,000 |
| 80 | Charters | 6010 | Academy Charter High School | $100,000 |
| 80 | Charters | 6032 | Academy For Urban Leadership Charter School | $100,000 |
| 80 | Charters | 7895 | Achievers Early College Prep Charter School | $100,000 |
| 80 | Charters | 6060 | Atlantic Community Charter School | $100,000 |
| 80 | Charters | 6082 | Beloved Community Charter | $100,000 |
| 80 | Charters | 6076 | Benjamin Banneker Preparatory Charter School | $100,000 |
| 80 | Charters | 6013 | Bergen Arts And Science Charter School | $100,000 |
| 80 | Charters | 7899 | Brilla New Jersey Charter School | $100,000 |
| 80 | Charters | 6022 | Burch Charter School Of Excellence | $100,000 |
| 80 | Charters | 6107 | Camden'S Promise Charter School | $100,000 |
| 80 | Charters | 7410 | Chartertech High School For The Performing Arts | $100,000 |
| 80 | Charters | 6230 | Classical Academy Charter School Of Clifton | $100,000 |
| 80 | Charters | 6101 | College Achieve Central Charter School | $100,000 |
| 80 | Charters | 7891 | College Achieve Greater Asbury Park Charter School Distr | $100,000 |
| 80 | Charters | 7892 | College Achieve Paterson Charter School | $100,000 |
| 80 | Charters | 6021 | Community Charter School Of Paterson | $100,000 |
| 80 | Charters | 6089 | Compass Academy Charter School | $100,000 |
| 80 | Charters | 6102 | Cresthaven Academy Charter School | $100,000 |
| 80 | Charters | 6320 | Discovery Charter School | $100,000 |
| 80 | Charters | 6064 | Dr Lena Edwards Academic Charter School | $100,000 |
| 80 | Charters | 6410 | East Orange Community Charter School | $100,000 |
| 80 | Charters | 6103 | Empowerment Academy Charter School | $100,000 |
| 80 | Charters | 6430 | Englewood On The Palisades Charter School | $100,000 |
| 80 | Charters | 6017 | Foundation Academy Charter School | $100,000 |
| 80 | Charters | 6665 | Gray Charter School | $100,000 |
| 80 | Charters | 6053 | Great Oaks Legacy Charter School | $100,000 |
| 80 | Charters | 6635 | Greater Brunswick Charter School | $100,000 |
| 80 | Charters | 6740 | Hope Academy Charter School | $100,000 |
| 80 | Charters | 6086 | Hope Community Charter School | $100,000 |
| 80 | Charters | 6105 | Hudson Arts And Science Charter School | $100,000 |
| 80 | Charters | 6810 | International Charter School Of Trenton | $100,000 |
| 80 | Charters | 6910 | Jersey City Community Charter School | $100,000 |
| 80 | Charters | 6915 | Jersey City Golden Door Charter School | $100,000 |
| 80 | Charters | 6079 | John P Holland Charter School School District | $100,000 |
| 80 | Charters | 7898 | Kindle Education Public Charter School | $100,000 |
| 80 | Charters | 6109 | Lead Charter School | $100,000 |
| 80 | Charters | 7109 | Leap Academy University Charter School | $100,000 |
| 80 | Charters | 6099 | Link Community Charter School | $100,000 |
| 80 | Charters | 7735 | Maria L. Varisco-Rogers Charter School | $100,000 |
| 80 | Charters | 7210 | Marion P. Thomas Charter School | $100,000 |
| 80 | Charters | 7902 | Mccorristin Charter School District | $100,000 |
| 80 | Charters | 7896 | Middlesex County Stem Charter School | $100,000 |
| 80 | Charters | 7290 | New Horizons Community Charter School | $100,000 |
| 80 | Charters | 6029 | Newark Educators Community Charter School | $100,000 |
| 80 | Charters | 7320 | North Star Academy Charter School | $200,000 |
| 80 | Charters | 7893 | Ocean Academy Charter School | $100,000 |
| 80 | Charters | 7500 | Pace Charter School Of Hamilton | $100,000 |
| 80 | Charters | 6080 | Passaic Arts And Science Charter School | $100,000 |
| 80 | Charters | 6096 | Paterson Arts And Science Charter School | $100,000 |
| 80 | Charters | 7503 | Paterson Charter School For Science And Technology | $100,000 |
| 80 | Charters | 6025 | Paul Robeson Charter School For The Humanities | $100,000 |
| 80 | Charters | 7021 | People'S Achieve Community Charter School | $100,000 |
| 80 | Charters | 6106 | Philip'S Academy Charter School Of Paterson | $100,000 |
| 80 | Charters | 6094 | Phillip'S Academy Charter School | $100,000 |
| 80 | Charters | 6020 | Pride Academy Charter School District | $100,000 |
| 80 | Charters | 6104 | Principle Academy Charter School | $100,000 |
| 80 | Charters | 7720 | Red Bank Charter School | $100,000 |
| 80 | Charters | 7730 | Robert Treat Academy Charter School | $100,000 |
| 80 | Charters | 6058 | Roseville Community Charter School | $100,000 |
| 80 | Charters | 7830 | Soaring Heights Charter School | $100,000 |
| 80 | Charters | 7325 | Team Academy Charter School | $200,000 |
| 80 | Charters | 6033 | The Barack Obama Green Charter High School District | $100,000 |
| 80 | Charters | 6030 | The Ethical Community Charter School School Distirct | $100,000 |
| 80 | Charters | 7600 | The Queen City Academy Charter School District | $100,000 |
| 80 | Charters | 8140 | The Village Charter School | $100,000 |
| 80 | Charters | 8010 | Union County Teams Charter School-High School/College La | $100,000 |
| 80 | Charters | 8060 | University Academy Charter High School | $100,000 |
| 11 | Cumberland | 540 | Bridgeton City School District | $200,000 |
| 11 | Cumberland | 950 | Commercial Township School District | $100,000 |
| 11 | Cumberland | 995 | Cumberland County Board Of Vocational Education | $100,000 |
| 11 | Cumberland | 1020 | Deerfield Township School District | $100,000 |
| 11 | Cumberland | 1120 | Downe Township School District | $100,000 |
| 11 | Cumberland | 1460 | Fairfield Township School District | $100,000 |
| 11 | Cumberland | 1820 | Greenwich Township School District | $100,000 |
| 11 | Cumberland | 2270 | Hopewell Township School District | $100,000 |
| 11 | Cumberland | 2570 | Lawrence Township School District | $100,000 |
| 11 | Cumberland | 3050 | Maurice River Township School District | $100,000 |
| 11 | Cumberland | 3230 | Millville School District | $200,000 |
| 11 | Cumberland | 5300 | Upper Deerfield Township School District | $100,000 |
| 11 | Cumberland | 5390 | Vineland Public School District | $400,000 |
| 13 | Essex | 250 | Belleville Public School District | $200,000 |
| 13 | Essex | 410 | Bloomfield Township School District | $200,000 |
| 13 | Essex | 1390 | Essex County Schools Of Technology | $100,000 |
| 13 | Essex | 1387 | Essex Regional Educational Services Commission | $100,000 |
| 13 | Essex | 2330 | Irvington Public School District | $400,000 |
| 13 | Essex | 3570 | Newark Public School District | $400,000 |
| 13 | Essex | 3880 | Orange Board Of Education School District | $200,000 |
| 15 | Gloucester | 860 | Clayton Public School District | $100,000 |
| 15 | Gloucester | 1730 | Glassboro School District | $100,000 |
| 15 | Gloucester | 3490 | National Park Boro School District | $100,000 |
| 15 | Gloucester | 4020 | Paulsboro School District | $100,000 |
| 15 | Gloucester | 5740 | Westville Boro Public School District | $100,000 |
| 15 | Gloucester | 5860 | Woodbury City Public School District | $100,000 |
| 17 | Hudson | 220 | Bayonne School District | $400,000 |
| 17 | Hudson | 1200 | East Newark School District | $100,000 |
| 17 | Hudson | 1850 | Guttenberg School District | $100,000 |
| 17 | Hudson | 2060 | Harrison Public Schools | $100,000 |
| 17 | Hudson | 2295 | Hudson County Schools Of Technology School District | $100,000 |
| 17 | Hudson | 2390 | Jersey City Public Schools | $400,000 |
| 17 | Hudson | 2410 | Kearny | $200,000 |
| 17 | Hudson | 3610 | North Bergen School District | $400,000 |
| 17 | Hudson | 5240 | Union City School District | $400,000 |
| 17 | Hudson | 5580 | Weehawken Public School District | $100,000 |
| 17 | Hudson | 5670 | West New York School District | $400,000 |
| 21 | Mercer | 3105 | Area Vocational Technical School District Of Mercer County | $100,000 |
| 21 | Mercer | 1245 | East Windsor Regional School District | $200,000 |
| 21 | Mercer | 1430 | Ewing Township School District | $200,000 |
| 21 | Mercer | 1950 | Hamilton Township Public School District | $400,000 |
| 21 | Mercer | 3103 | Mercer County Special Services School District | $100,000 |
| 21 | Mercer | 5210 | Trenton Public School District | $400,000 |
| 23 | Middlesex | 750 | Carteret Public School District | $200,000 |
| 23 | Middlesex | 1140 | Dunellen Public School District | $100,000 |
| 23 | Middlesex | 2150 | Highland Park Boro School District | $100,000 |
| 23 | Middlesex | 2370 | Jamesburg Public School District | $100,000 |
| 23 | Middlesex | 3140 | Middlesex Borough School District | $100,000 |
| 23 | Middlesex | 3150 | Middlesex County Vocational And Technical School District | $100,000 |
| 23 | Middlesex | 3530 | New Brunswick School District | $400,000 |
| 23 | Middlesex | 3620 | North Brunswick Township School District | $200,000 |
| 23 | Middlesex | 4090 | Perth Amboy Public School District | $400,000 |
| 23 | Middlesex | 4130 | Piscataway Township School District | $400,000 |
| 23 | Middlesex | 4660 | Sayreville School District | $200,000 |
| 23 | Middlesex | 4830 | South Amboy School District | $100,000 |
| 23 | Middlesex | 4920 | South River Public School District | $100,000 |
| 23 | Middlesex | 5850 | Woodbridge Township School District | $400,000 |
| 25 | Monmouth | 100 | Asbury Park School District | $100,000 |
| 25 | Monmouth | 270 | Belmar Elementary School District | $100,000 |
| 25 | Monmouth | 500 | Bradley Beach School District | $100,000 |
| 25 | Monmouth | 1260 | Eatontown Public School District | $100,000 |
| 25 | Monmouth | 1640 | Freehold Borough School District | $100,000 |
| 25 | Monmouth | 2400 | Keansburg School District | $100,000 |
| 25 | Monmouth | 2430 | Keyport School District | $100,000 |
| 25 | Monmouth | 2770 | Long Branch Public School District | $200,000 |
| 25 | Monmouth | 3255 | Monmouth-Ocean Educational Services Commission School Distri | $100,000 |
| 25 | Monmouth | 3500 | Neptune City School District | $100,000 |
| 25 | Monmouth | 3510 | Neptune Township School District | $100,000 |
| 25 | Monmouth | 4360 | Red Bank Borough Public School District | $100,000 |
| 25 | Monmouth | 4365 | Red Bank Regional School District | $100,000 |
| 25 | Monmouth | 5230 | Union Beach Public School District | $100,000 |
| 27 | Morris | 1110 | Dover Public School District | $100,000 |
| 27 | Morris | 3240 | Mine Hill Township School District | $100,000 |
| 27 | Morris | 3385 | Morris School District | $200,000 |
| 27 | Morris | 3520 | Netcong School District | $100,000 |
| 27 | Morris | 5770 | Wharton Borough School District | $100,000 |
| 29 | Ocean | 185 | Barnegat Township School District | $200,000 |
| 29 | Ocean | 2360 | Jackson Township School District | $400,000 |
| 29 | Ocean | 2500 | Lakehurst School District | $100,000 |
| 29 | Ocean | 2520 | Lakewood Township School District | $200,000 |
| 29 | Ocean | 2690 | Little Egg Harbor Township School District | $100,000 |
| 29 | Ocean | 2940 | Manchester Township School District | $100,000 |
| 29 | Ocean | 3800 | Ocean Gate School District | $100,000 |
| 29 | Ocean | 3820 | Ocean Township School District | $100,000 |
| 29 | Ocean | 4105 | Pinelands Regional School District | $100,000 |
| 29 | Ocean | 4710 | Seaside Heights School District | $100,000 |
| 29 | Ocean | 5190 | Toms River Regional School District | $400,000 |
| 29 | Ocean | 5220 | Tuckerton Borough School District | $100,000 |
| 31 | Passaic | 900 | Clifton Public School District | $400,000 |
| 31 | Passaic | 1920 | Haledon Public School District | $100,000 |
| 31 | Passaic | 2100 | Hawthorne Public School District | $100,000 |
| 31 | Passaic | 3975 | Northern Region Educational Services Commission | $100,000 |
| 31 | Passaic | 3970 | Passaic City School District | $400,000 |
| 31 | Passaic | 3980 | Passaic County Manchester Regional High School District | $100,000 |
| 31 | Passaic | 3995 | Passaic County Technical-Vocational School District | $200,000 |
| 31 | Passaic | 4010 | Paterson Public School District | $400,000 |
| 31 | Passaic | 5690 | Woodland Park School District | $100,000 |
| 33 | Salem | 1350 | Elsinboro Township School District | $100,000 |
| 33 | Salem | 4070 | Penns Grove-Carneys Point Regional School District | $100,000 |
| 33 | Salem | 4075 | Pennsville School District | $100,000 |
| 33 | Salem | 4280 | Quinton Township School District | $100,000 |
| 33 | Salem | 4630 | Salem City School District | $100,000 |
| 33 | Salem | 4635 | Salem County Special Services School District | $100,000 |
| 35 | Somerset | 490 | Bound Brook School District | $100,000 |
| 35 | Somerset | 1610 | Franklin Township Public School District | $400,000 |
| 35 | Somerset | 3000 | Manville School District | $100,000 |
| 35 | Somerset | 3670 | North Plainfield School District | $200,000 |
| 35 | Somerset | 4850 | South Bound Brook Public School District | $100,000 |
| 37 | Sussex | 1570 | Franklin Borough School District | $100,000 |
| 37 | Sussex | 3300 | Montague Township School District | $100,000 |
| 37 | Sussex | 3590 | Newton Public School District | $100,000 |
| 39 | Union | 1320 | Elizabeth Public Schools | $400,000 |
| 39 | Union | 2190 | Hillside Public School District | $100,000 |
| 39 | Union | 2660 | Linden Public School District | $200,000 |
| 39 | Union | 4160 | Plainfield Public School District | $400,000 |
| 39 | Union | 4290 | Rahway Public School District | $200,000 |
| 39 | Union | 4550 | Roselle Park Public School District | $100,000 |
| 39 | Union | 4540 | Roselle Public School District | $100,000 |
| 39 | Union | 5290 | Township Of Union School District | $400,000 |
| 39 | Union | 5245 | Union County Educational Services Commission | $100,000 |
| 41 | Warren | 2970 | Mansfield Township Elementary School District | $100,000 |
| 41 | Warren | 4100 | Phillipsburg School District | $200,000 |
| 41 | Warren | 5480 | Washington Borough School District | $100,000 |

## Appendix B - Scoring Rubric

#### Scoring Rubric for Competitive Grant in EWEG - Instructional Materials for Professional Advancement and Coherent Teaching (IMPACT)

Directions: Use this rubric for the IMPACT grant. Add the score for each section to determine the total score based on 100 points. The cut score for an application to be awardable is 70 points. For more information, refer to Section II, Completing the Application, in the Notice of Grant Opportunity (NGO).

### Abstract (Not Scored)

The Project Abstract is a summary of the proposed project’s need, purpose, and projected outcomes. The proposed project and outcomes must cover the full multi-year/single-year grant period. Do not include information in the abstract that is not supported elsewhere in the application.

### Need (10 points)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Incomplete/ Ineligible - 1 | Does not meet expectations - 2 | Partially meets expectations - 3 | Meets expectations - 4 | Exceeds expectations - 5 |
| A | missing, incomplete or off topic | provides general statement but lacks data | provides local data from 1 source only | provides local data from 2 sources as evidence to sufficiently establish need | provides local data from 3 or more sources as evidence to overwhelmingly establish need |
| B | missing, incomplete or off topic | provides general statement about need | inconsistency in thoroughness; states status generally to satisfy need but lacks details | describes status and history in sufficient detail to satisfy need | describes status and history in beyond sufficient detail to satisfy need |

### Project Description (25 points)

|  | Incomplete/ Ineligible - 1 | Does not meet expectations - 2 | Partially meets expectations- 3 | Meets expectations - 4 | Exceeds expectations - 5 |
| --- | --- | --- | --- | --- | --- |
| A | missing, incomplete or off topic | provides general information about alignment with LEA’s literacy but alignment is somehow lacking | inconsistency in thoroughness as it pertains to summarizing and explaining alignment with LEA’s literacy goals in detail | summarizes and explains alignment with LEA’s literacy goals in sufficient detail | summarizes and explains alignment with LEA’s literacy goals in beyond sufficient detail |
| B | missing, incomplete or off topic | provides general information about evaluation of current curricular materials but evaluation is somehow lacking | inconsistency in thoroughness as it pertains to defining, explaining and describing evaluation of current curricular materials in detail | defines, explains and describes evaluation of current curricular materials in sufficient detail | defines, explains and describes evaluation of current curricular materials in beyond sufficient detail |
| C | missing, incomplete or off topic | provides general information about a selection process but process is somehow lacking | inconsistency in thoroughness as it pertains to describing, defining and outlining a highly effective selection process for new HQIM in detail | describes, defines and outlines a highly effective selection process for new HQIM in sufficient detail | describes, defines and outlines a highly effective selection process for new HQIM in beyond sufficient detail |
| D | missing, incomplete or off topic | provides general information about timeline for adoption and implementation but timeline is somehow lacking | inconsistency in thoroughness as it pertains to defining and projecting a reasonable timeline for adoption and implementation in detail | defines and projects a reasonable timeline for adoption and implementation in sufficient detail | defines and projects a reasonable timeline for adoption and implementation in beyond sufficient detail |
| E | missing, incomplete or off topic | Provides general information about a plan for professional development and ongoing support but plan is somehow lacking | inconsistency in thoroughness as it pertains to explaining and describing effective professional development and ongoing support in detail | explains and describes effective professional development and ongoing support in sufficient detail | explains and describes effective professional development and ongoing support in beyond sufficient detail |

## Goals & Objectives (20 points)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Incomplete/ Ineligible - 4 | Does not meet expectations - 8 | Partially meets expectations - 12 | Meets expectations -16 | Exceeds expectations -20 |
| A | missing, incomplete or off topic | applicant has few goals and objectives and/or indicators are missing | applicant has goals but they are not SMART or the objectives and indicators lack detail | applicant has relevant SMART goals and listed objectives and indicators with sufficient detail | applicant has relevant SMART goals and listed objectives and indicators with beyond sufficient detail |

### Project Activity Plan (10 points)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Incomplete/ Ineligible - 2 | Does not meet expectations - 4 | Partially meets expectations - 6 | Meets expectations - 8 | Exceeds expectations - 10 |
| A | missing, incomplete, or off topic | activities are listed but there is a significant disconnect between the activities and indicators or details are lacking | activities are listed but there are clear revisions needed (such as all activities listed in same quarter, one staff member responsible for every activity) | activities are listed with sufficiently detailed information and all goals, objectives, indicators are referenced | activities are listed with beyond sufficiently detailed information and all goals, objectives, indicators are referenced |

### Commitment-Capacity (25 points)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Incomplete/ Ineligible - 1 | Does not meet expectations - 2 | Partially meets expectations - 3 | Meets expectations - 4 | Exceeds expectations - 5 |
| A | missing, incomplete or off topic | narrative text is a limited response and there is insufficient detail to support | either narrative text is a limited response or there is insufficient detail to support | narrative text is a sufficient response and there is sufficient detail to support | narrative text is a beyond sufficient response and there is beyond sufficient detail to support |
| B | missing, incomplete or off topic | narrative text is a limited response and there is insufficient detail to support | either narrative text is a limited response or there is insufficient detail to support | narrative text is a sufficient response and there is sufficient detail to support | narrative text is a beyond sufficient response and there is beyond sufficient detail to support |
| C | missing, incomplete or off topic | narrative text is a limited response and there is insufficient detail to support | either narrative text is a limited response or there is insufficient detail to support | narrative text is a sufficient response and there is sufficient detail to support | narrative text is a beyond sufficient response and there is beyond sufficient detail to support |
| D | missing, incomplete or off topic | narrative text is a limited response and there is insufficient detail to support | either narrative text is a limited response or there is insufficient detail to support | narrative text is a sufficient response and there is sufficient detail to support | narrative text is a beyond sufficient response and there is beyond sufficient detail to support |
| E | missing, incomplete or off topic | narrative text is a limited response and there is insufficient detail to support | either narrative text is a limited response or there is insufficient detail to support | narrative text is a sufficient response and there is sufficient detail to support | narrative text is a beyond sufficient response and there is beyond sufficient detail to support |

### Budget (10 points)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Incomplete - 2 | Does not meet expectations - 4 | Partially meets expectations - 6 | Meets expectations - 8 | Exceeds expectations - 10 |
| A | missing, incomplete or off topic | the budget is illogical or not connected to the activities, nor can it be inferred | budget and project are logically connected, but significant information or connection to activities is lacking | budget and project are logically connected, and the detailed information is sufficient | budget and project are logically connected and the detailed information is beyond sufficient |