

# MIDDLE SCHOOL WITH SUBJECT MATTER SPECIALIZATION: WORLD LANGUAGE GRADES 5-8 POLISH STANDARD CERTIFICATE (ENDORSEMENT CODE: 1176)

**TO AVOID DELAYS:** After applying online, please email any transcripts, letters, forms, copies of out-of-state certification or other required documents to [certapplication@doe.nj.gov](mailto:certapplication@doe.nj.gov). Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

This endorsement entitles the holder to teach Polish in all public schools in Grades 5-8.

## Degree Requirement

- A minimum of a bachelor's degree is required from a regionally accredited college/university.

## Cumulative GPA Requirement

- New Jersey requires that candidates for certification achieve a cumulative **GPA of at least 3.0 when a GPA of 4.00 equals an A grade** for students graduating on or after **September 1, 2016 (2.75 for those graduating before September 1, 2016)** in a baccalaureate degree program, higher degree program or a State-approved post-baccalaureate certification program with a minimum of 13 semester-hour credits.
- Please note that there are GPA Flexibility Rules where a high praxis score may offset a GPA that is lower than 3.0, but higher than 2.75.

## Certification

- Regulations for certification require that applicants hold an Elementary School or N-12 subject matter endorsement in order to be eligible for Middle School with Subject Matter Specialization. Issuance of the Middle School with Subject Matter Specialization certificate will be contingent upon eligibility and/or issuance of the Elementary School or N-12 subject matter endorsement.

## Subject Matter Preparation

- Current regulations for certification require that applicants complete a minimum of 15 credits in the subject area that you want to be certified in. Courses in educational pedagogy do not count towards the subject matter requirement. All credits must appear on a regionally accredited 2 OR 4 year college/university transcript.

## Oral Proficiency Interview

- The Oral Proficiency Interview (OPI) in Polish with a score of "Advanced Low" or higher is required. You must possess linguistic competency in the designated world language as demonstrated on a Department-approved, nationally recognized test of oral language proficiency for spoken language, reading/writing proficiency for classical languages or receptive/expressive proficiency for American Sign Language. Information regarding this test may be found on the Language Testing International website or by calling Language Testing International by phone at (914) 963-7110.

## Second Language Acquisition & Related Methodologies

- Please note that before a CEAS or *standard* certificate may be issued, a minimum of three semester-hour credits in second language acquisition theory and related methodologies offered by a regionally accredited two- or four-year college or university must be completed. Please choose from our list of approved courses.

## Course Requirement in the Characteristics of Child and Early Adolescent Development

- A course in "Child and Early Adolescent Development," or its equivalent, that appears on a regionally accredited 2- or 4-year college or university transcript is required. Acceptable courses include "Adolescent Psychology/Development" and "Lifespan Development". A course titled "Child Psychology" will **not** be accepted unless it covers the development of adolescents between the ages of 11-14.

## Professional Teacher Preparation

- Current regulations for certification require that applicants complete a coherent sequence of study in professional education which may be completed in a provisional teacher program or an approved teacher preparation program. This is to advise that courses presented by the applicant in professional education must be a coherent sequence of courses that culminates in supervised clinical practice.

## State Teaching Certificate

- Please submit a copy of a valid out-of-state teaching certificate that is equivalent to a NJ Standard Instructional Certificate. Holders of a NJ Standard Instructional Certificate do not need to send in a copy of their certificate.

**Record of Professional Experience**

- Please submit the Record of Professional Experience form which must be filled out by your employer:

The New Jersey Department of Education will make the final determination as to whether or not the experience meets NJ reciprocity regulations.

Please Note: Holders of a NJ standard instructional certificate do not need to send in the above form with the exception of those who hold a standard *Teacher of the Handicapped* certificate.

**Physiology and Hygiene Requirement**

- This requirement may be completed by choosing one of the following options:
  - 1.) Present evidence of basic military training
  - 2.) Complete a course such as biology, health or nutrition that appears on a regionally accredited 2 or 4-year college/university transcript
  - 3.) Complete an online test. You must have a tracking number and an application on file to take this test. Once completed, please email us at [Licensing.Requests@doe.nj.gov](mailto:Licensing.Requests@doe.nj.gov) stating that the test has been taken. You will need to include your name and tracking number in the email.

**Fee Requirement**

- No checks or money orders will be accepted
- Please make the payment online
- Please notify your examiner after payment has been made.
- If your application expires after six months, you will be charged a fee of \$70.
- All fees, including money left on file, are nonrefundable

**You cannot complete the entire application process online. After applying online, please email all necessary documentation to [certapplication@doe.nj.gov](mailto:certapplication@doe.nj.gov). Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.**

**If the above requirements have been met, then you may complete the online application in the Teacher Certification Information System (TCIS).**