



**New Jersey Department of Education
Office of Certification and Induction**

School Library Media Specialist (SLMS) and Associate School Library Media Specialist (ASLMS) Residency Agreement

The New Jersey Department of Education agrees to meet the following requirements as set forth in *N.J.A.C. 6A:9B-14.14*

1. Process the registration submitted by the district in the Provisional Licensure Registration Management System (PLRMS) and issue a provisional license to the SLMS/ASLMS valid for a period of up to two years;
2. Provide the district with the below guidelines for the operation of a residency;
3. Issue a standard SLMS/ASLMS certificate based upon the completion of the residency program and the recommendation of the district including an approved program of study if applicable.

The School District agrees to meet the following requirements as set forth in *N.J.A.C. 6A:9B-14.14*

1. Register the SLMS/ASLMS in Homeroom on the Provisional Licensure Registration Management System (PLRMS) and indicate program of study for holders of the CE;
2. Arrange for the SLMS/ASLMS to work under the regular supervision of a residency supervisor who shall hold standard New Jersey supervisor, principal, or school administrator certification;
3. Provide a residency program of ten months or proportionally longer if part-time;
4. Provide the SLMS/ALSMS with a residency that will include professional experiences and responsibilities in each of the following areas:
 - a. Development and coordination of school library media programs and resources;
 - b. Delivery of instruction in information literacy skills;
 - c. Delivery of instruction in the evaluation, selection, organization, distribution, creation and utilization of school library media.
5. Observe and supervise the work of the SLMS/ASLMS on a regular basis;
6. Provide the SLMS/ASLMS with guidance and assistance for their professional development;
7. The supervisor shall complete the final summative rating for the SLMS/ASLMS upon conclusion of the residency;
8. Enter the final summative evaluation recommendation in Homeroom on the Provisional Licensure Registration Management System (PLRMS);
9. Instruct the SLMS/ASLMS to apply online for their standard certificate.