

SCHOOL SOCIAL WORKER STANDARD (Endorsement Code 3200)

TO AVOID DELAYS: After applying online, please email any transcripts, letters, forms, copies of out-of-state certification or other required documents to certapplication@doe.nj.gov. Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

The School Social Worker certificate authorizes the holder to serve as a school social worker in preschool through grade 12.

To be eligible for the School Social Worker standard certificate, you must complete the following:

Option 1

Master's Degree in Social Work

Holders of a master's degree in social work from a regionally accredited college or university will be issued a standard school social worker certificate.

OR

Option 2

Master's Degree Requirement

- A master's or higher degree is required from a regionally accredited college or university. Official transcripts documenting the master's degree conferral must be submitted.

Required Graduate Study

- 30 graduate semester-hour credits including all 8 areas of study below:
 1. Psychology, including general psychology, educational psychology, psychology of adolescence or child growth and development.
 2. Special Education and/or learning disabilities.
 3. Social Problems, including study in dealing with delinquency, poverty, interracial and intercultural problems.
 4. A minimum of 6 semester-hour credits in introductory and advanced level social case work, including principles and practices in social case work, interviewing, and methods and skills in diagnosis.
 5. Mental hygiene and social psychiatry, including dynamics of human behavior and psychopathology.
 6. Medical information, including the role of the social worker in health problems or fundamentals of substance abuse and dependency.
 7. Community organizations, agencies and resources.
 8. Social policy and public welfare services, including the care and protection of at-risk children and families.

Please consult a regionally accredited, 4-year college/university to register for courses covering these required areas of study.

Please provide official course descriptions from all graduate coursework that covers the above required areas of study.

Fee Requirement

- No checks or money orders will be accepted
- Please make the payment online
- Please notify your examiner after payment has been made.
- If your application expires after six months, you will be charged a fee of \$70.
- All fees, including money left on file, are nonrefundable

You cannot complete the entire application process online. After applying online, please email all necessary documentation to certapplication@doe.nj.gov. Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

If the above requirements have been met, then you may complete the online application in the Teacher Certification Information System (TCIS).