

EDUCATIONAL INTERPRETER – ORAL INTERPRETING STANDARD CERTIFICATE (ENDORSEMENT CODE: 3468)

TO AVOID DELAYS: After applying online, please email any transcripts, letters, forms, copies of out-of-state certification or other required documents to certapplication@doe.nj.gov. Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

The educational interpreter endorsement is required for individuals who provide educational interpreting services, sign language interpreting, oral interpreting or cued speech transliteration to students who are deaf, hard of hearing or deaf-blind in grades preschool through 12

To be eligible for issuance of a **standard** Educational Interpreter – Oral Interpreting certificate, you will need to present the following:

1. A high school diploma, a General Education Diploma (GED) or an associate or higher degree
2. Demonstrate interpreting skills as evidenced through the possession of an oral interpreting certificate from a Department-approved accrediting agency
3. Complete fifteen semester hour credits of professional education coursework that includes study in child development, language development, curriculum development, interpreting for deaf-blind students, legal and ethical issues for educational interpreters and methods of instruction. The study may be completed at a regionally accredited two-year college.

Please provide OFFICIAL course descriptions from your college/university catalogue for courses that you believe cover the areas above. The amount of credits needed to meet the required areas of study may exceed that of the required 15 credit minimum. This means that you may have to complete more than 15 credits in order to meet all required areas of study.

Fee Requirement

- No checks or money orders will be accepted
- Please make the payment online
- Please notify your examiner after payment has been made.
- If your application expires after six months, you will be charged a fee of \$70.
- All fees, including money left on file, are nonrefundable

You cannot complete the entire application process online. After applying online, please email all necessary documentation to certapplication@doe.nj.gov. Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

If the above requirements have been met, then you may complete the online application in the Teacher Certification Information System (TCIS).