

SAMPLE PRIVATE SCHOOL AFFIRMATION OF CONSULTATION LETTER

SAMPLE

(Date)

Dear (Private School Representative):

(LEA(s) name(s) *) school district(s) will soon be making application for grant funds for students with disabilities allocated under the Individuals with Disabilities Education Act, Part B (IDEA-B).

IDEA-B requires LEAs to expend a proportionate share of grant funds on services to students with disabilities enrolled in private schools by their parents. The application process requires that we consult with representatives of these students to ascertain the educational needs that might be met through this project.

Consultation with representatives of the eligible students attending your facility occurred on (Insert Date of Consultation). At this time needs were discussed and taken for consideration.

The district has decided to provide the following services for these students:

(List the services to be provided)

Please sign the bottom of this letter acknowledging the consultation and the determination of service provision and return to my attention at:

(District information)

Sincerely,

Responsible District Staff

School: _____

Person Certifying: _____ Date: _____

I am certifying that the _____ school district has consulted with representatives of students determined eligible to discuss the need for services through this project.