New Jersey Department of Education

2026-2027 Student Management Data Handbook

State of New Jersey
Department of Education

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Foreword

This handbook provides guidance on collecting and submitting data to the New Jersey Department of Education's (NJDOE) statewide longitudinal education data system. It outlines the required format and specifies the data elements that must be collected. The NJDOE will compile this information into a standardized dataset for various essential purposes.

- Complying with federal and state requirements
- Ensuring that each school district receives all the funding it is entitled to
- Identifying trends and areas of focus for future initiatives

The Student Management Handbook is intended to support the year-round management of Statewide Student Identifiers (SID) and collect reliable and valid data for school, district and state educators to make appropriate, cost-effective and timely decisions about student and school performance. The handbook provides definitions and standards for educational data, aiming to ensure that student management is uniform, consistent, and easy to understand, as quality information relies on these elements.

The NJDOE collects this data to ensure accurate tracking and reporting of student information across different systems and educational stages. It supports accountability, resource allocation, educational improvements and data security, all while adhering to state and federal mandates for reporting student outcomes.

How to Use this Handbook

This handbook is a valuable resource to share with your data provider or in-house data administrator to ensure that the information you receive from them matches the data requirements set by the NJDOE. Submitting accurate data now minimizes future errors, therefore saving time and effort later.

Revision History

Date	Version	Comment
August 2026		• Modified Validation Rules to allow districts to use any SpecialEducationClassification disability category for preschool students, not just Code 12; provided the student meets the applicable criteria specified in N.J.A.C. 6A:14-3.5. • Updated District Entry Date and School Entry Date validation logic: Modified validation rules to allow future enrollment dates up to the applicable snapshot date. This change supports reporting of anticipated enrollments while maintaining snapshot reporting requirements.
July 21, 2026	1.9	• Edited warning for SchoolExitWithdrawalCode to reflect reporting graduates between July 6-August 31.
July 2026	1.8	• Added New Jersey Graduation Proficiency Assessment-Adaptive (NJGPA-A) under the S acceptable value for the ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator fields • Edited NJGPA to NJGPA-A for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator fields • Updated guidance to clarify that fields may be left blank, rather than being reported as “null” • Added Code 19 to SpecialEducationClassification to reflect students who are Undergoing Initial Evaluation to Determine Eligibility for Special Education Services • Updated SpecialEducationClassification requirements to add students who are Undergoing an Initial Evaluation to Determine eligibility for Special Education Services, and Undergoing a Reevaluation and determined not to continue to be a student with a disability • Added two new values to WorldLanguageAssessment (ASLT and NEWL) • Expanded requirements for LIEPEndDate and LIEPEndDate2 to include students who exited for any reason, not just successful completion. • Updated LIEPParentRefusalDate to include a warning if the refusal date is prior to July 1 of the current school year. • Clarified HomeLanguage1 should not be listed as English • Changed SchoolExitWithdrawalCode Value T6 from Juvenile Justice Commission to Youth Justice Commission • Updated additional notes in LIEPParentRefusalDate to state this should be an annual refusal
June 2026	1.7	• Enhanced warning for SchoolExitWithdrawalCode to clarify active and inactive graduates

March 2026	1.6	• Adjusted definition of LID to align with NJSLEDS standards • Adjusted definition of SID to align with NJSLEDS standards
February 20, 2026	1.5	• Revised FAFSACompletionIndicator • Removed "R" from the graduation pathway validation logic for Seal of Biliteracy • Limited graduation pathway rule to Grade 12 students only • Updated rule to require C or E when SchoolExitWithdrawalCode = L and SchoolExitDate is after September 1, 2024 • Updated End-of-Year (EOY) requirement to apply only to active Grade 12 students during the EOY snapshot window • Defined that FAFSACompletionIndicator must be N for Grade 12 students with O or P graduation pathway indicators when SchoolExitWithdrawalCode is not L • Specified exemption conditions (certain Special Education, Nonpublic, and Shared Vocational records) where the field may be left blank
February 2026	1.4	• Updated ELA and Math Graduation Pathway to reflect current information (Fall 2025)

January 2026	1.3	• Updated Biliterate Field Validations
		• If any of WorldLanguagesAssessed1–5 or WorldLanguageAssessment1–5 fields are populated, Biliterate must = Yes (Y)
		• Biliterate = N triggers an error when any WorldLanguage or WorldLanguageAssessment field is populated
		• Updated WorldLanguageAssessment Field
		  ○ A new assessment value is now accepted: AAPPL ASL (Assessment of Performance toward Proficiency in American Sign Language).
		• Updated WorldLanguagesAssessed Field
		  ○ Each WorldLanguagesAssessed field must be unique. You cannot enter the same language in more than one field
		  ○ Example: WorldLanguagesAssessed2 cannot match WorldLanguagesAssessed1.
		  ○ An error will occur if English (eng) is reported in any WorldLanguagesAssessed field

October 2025	1.2	• Updated GradeLevel Requirements for Shared Time Vocational School students

September 2025	1.1	• Updated IEPGraduationCourseRequirement and IEPGraduationAttendance typos to reflect the acceptable values of both “1” and “2”.
August 2025	1.0	• Updated Soft Launch information to Launch information • Updated information to 2025-2026 SY
Soft Launch Version	1.0	• Updated Pilot information to Soft Launch information • CountryOfBirth is mandatory for all public school students
Pilot Version	1.0	• Updated information from NJ SMART to NJSLEDS • Updated terminology from SID Management to Student Management • Revised the Forward, Executive Summary, and Privacy and Security statement

NJ SMART Revision History

Date	Version	Comment
January 2025	9.1	• Added new data element, FAFSACompletionIndicator • Expanded the Additional Note to LIEPStartDate and LIEPStartDate2 to “This field must be reported for all Special Education Non-public students who have been identified as Multilingual.” • Adjusted the Additional Notes section of LIEPEndDate and LIEPEndDate2: o Changed reporting sentence to “The date reported should reflect the last day on which the student was served by an LIEP.” o Updated the date reflected instructions to “The date reported should reflect the last day on which the student was served by an LIEP.”
October 2024	9.0	• The following Validation Check was removed from the EligibleforLIEP data element o The field must be Y for all students who have a valid LIEPStartDate and no LIEPEndDate nor LIEPParentRefusalDate o This data element will be used to record a student’s eligibility for an LIEP regardless of the data entered in the LIEP date fields. • The following Validation Check was amended for the LIEPStartDate data element o Original: An error will occur if this field has a value and the EligibleforLIEP field is blank or N. o Amended: An error will occur if this field has a value and the EligibleforLIEP field is blank.

		• Validation Checks have been added to the ELPScreenerDate data element o This data element is required for K-12 students who are reported as eligible for LIEP services. o If EligibleforLIEP = "Y", and GradeLevel is not equal to 3F, 3H, 4F, 4H, 5F, or 5H, then this data element cannot be blank. • An Additional Note has been added to the ELPScreenerDate data element o When the exact day that the student took the ELP Screener is unknown, enter the first day of school from the school year that the student became eligible for an LIEP. • A Common Error for the ELPScreenerDate has been added o K-12 Student can only be eligible for LIEP services if they have taken an ELP Screener and failed to meet cut scores. • The following Validation Check has been added for the LanguageInstructionEducationalProgram data element o If EligibleforLIEP = "Y", LIEPStartDate2 has a valid value and LIEPEndDate2 is blank, then LanguageInstructionEducationalProgram must have a value of 1, 2, 3, 4, 5, or 7.
August 2024	9.0	• Updated dates for the 2024-2025 school year • Updated the FreeandReducedLunchStatus data element o The description of the acceptable value of S has been updated to reflect the expanded percentage of the household income poverty level. o Removal of the mention of the NJDOE Household Information Survey. Replaced with the School Meal Benefits and Summer EBT Application. NJDOE will no longer provide the Household Income Survey for schools participating in CEP. Beginning in FY2025, all schools and districts will use the same application to determine income for the various programs under the National School Breakfast and Lunch programs. • The following data elements have been added: o EligibleforLIEP o LIEPParentRefusalDate o LIEPStartDate2 o LIEPEndDate2 o ELPScreenerDate • The following data elements have been renamed with updated definitions with guidance: o ELLIdentificationDate has been renamed to LIEPStartDate o ELLExitDate has been renamed with LIEPEndDate • Updated Common Errors of NonPublic data element to reflect changes of ELLIdentificationDate to LIEPStartDate in and ELLExitDate to LIEPEndDate.

		• Updated dates for the ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator fields • Updated Acceptable Values for InDistrictPlacement • Updated the GenerationCodeSuffix Acceptable Value Maximum for from 3 to 4 • The following data elements have had the Acceptable Value Type updated to Character: o CountyCodeResident o DistrictCodeResident o SchoolCodeResident o CountyCodeReceiving o DistrictCodeReceiving o SchoolCodeReceiving o CountyCodeAttending o DistrictCodeAttending o SchoolCodeAttending • Updated the Homeless Acceptable Value Type to Alphanumeric • Updated the HomelessPrimaryNighttimeResidence Acceptable Value Type to Numeric. • Updates made to definition and guidance of LanguageInstructionEducationalProgram data element • Updated Additional Notes of LIEPLanguageofInstruction data element to reflect changes of ELLIdentificationDate to LIEPStartDate in and ELLExitDate to LIEPEndDate. • Added acceptable value of 7 for LanguageInstructionEducationalProgram • Updated Additional Notes Section of following data elements: o LIEPParentRefusalDate o Homeless o ImmigrantStatus o NumberofStateExcusedAbsences ▪ Added seventh NumberofStateExcusedAbsences o MigrantStatus o TitleIIndicator • Updates made to HomeLanguage Data Element to a repeated element. o Added Repeated Data Element Page to accommodate the reporting of a student with language diversity in their home. • Updated all references of English Language Learners (ELL) to Multilingual Learners (ML). • Updated all references of (English Language Learner) ELL Program Services or Program to Language Instruction Educational Program • Updated acceptable value of ELL to ML for InDistrictPlacement. • Removed REFUSED value for LIEPEndDate • Removed the data element BridgeYear

May 2024	8.9	• Updated Acceptable Value section of the HealthInsuranceProvider data element to allow Alphanumeric values.
January 2024	8.8	• Updated the ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator fields: o The description for the acceptable value of O has been updated for more specificity surrounding why a student is denied graduation. o Updated the allowable values for students marked as Class of 2024 graduates. o Added Additional Notes with more information about the NJGPA assessment and how it relates to graduation, as well as how students with reported with an M are not included as graduates in the federal version of the adjusted cohort graduation rate. • Updated the description for the acceptable value of N for the BridgeYear field to indicate how to report class of 2024 students.
August 18, 2023	8.7	• Updated the acceptable values, validation rules, and additional notes for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator data elements to ensure Class of 2024 graduates are using the appropriate codes, as their graduation assessment requirements remain in place. • Added two new acceptable values and modified one acceptable value for WorldLanguageAssessment. • Updated the acceptable values, validation rules, and additional notes for the BridgeYear data element as only inactive 12th grade students should have a value now that the Bridge Year Pilot Program is no longer applicable.

August 7, 2023	8.6	• Updated the resolution for a common error on the LocalIdentificationNumber data element to clarify best practices for updating records.
		• Added a clarifying note for the TuitionCode value of 05.
		• Added a new acceptable value of S for FreeAndReducedRateLunchStatus for students who are not federally eligible but are state qualified for free lunch and added clarifying details to existing acceptable values.
		• Added a new field, DeclassificationSPEDDate, to capture when students become declassified (SpecialEducationClassification of 99).
		• Updated dates for the 2023-2024 school year for data elements:
		  • ELLIdentificationDate
		  • ELLExitDate
		• Added two new fields, HomelessInstructionalService and HomelessSupportService, to collect more details on the services provided to homeless students.
		• Removed three Title I fields (TitleIScience, TitleIMath, and TitleILanguage) and added one new Title I field (TitleIIndicator) to offer more specific information on the type of Title I program served to students.

April 11, 2023	8.5	• Modified several validation rules for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator:
		  • Updated validation rules for both data elements to require a value in these fields all School Year for 12th grade students.
		  • Removed validation rules from both data elements so that they are not required at any point during the School Year for active 11th grade students.
		• Added a warning to SchoolExitWithdrawalCode for students who are inactivated as dropouts while under the compulsory attendance age of 16.

February, 2023	8.4	• Added a new validation rule to ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator to ensure active 12th grade students in the Class of 2023 are reporting a value of either W or P through the End of Year Snapshot. • Updated a validation rule for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator so that students earning a Seal of Biliteracy (Biliterate = Y) must report a Pathway value of W.

February 1, 2023	8.3	• The following updates have been made to the below Seal of Biliteracy related data elements:
		  • The Biliterate data element is now required from the Fall Snapshot through the High School Graduation Snapshot for all students in Grade Levels 12, A1, and A2. A Warning has been added if data is reported to this field for students outside of the required Grade Levels.
		  • The WorldLanguageAssessment data element has a new acceptable value of ALTA, has a renamed acceptable value of STAMP WS (formerly WORLDSPEAK), and no longer has the acceptable value of OPIOTHER.
		  • The WorldLanguagesAssessed data element acceptable values are now linked in a new reference document specific to this data element.
		• Updated validation rules and additional notes for the BridgeYear data element as the Bridge Year Pilot Program is only available for students in the graduating classes of 2021 and 2022.
		• Updated additional notes for FederalHSMathTestingReq to provide more guidance on students who took Start Strong or did not test for COVID-19 related reasons.
		• Updated the Acceptable Values section for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator to indicate which acceptable values apply to which students for the 2023 End of Year Snapshot and removed a validation rule that prevented early graduates from using the W acceptable value.

November 8, 2022	8.2	• Updated the Is This Data Element Required? and Validation Rules sections of DaysOpen to clarify when the field is mandatory and what range of values should be reported.
September 23, 2022	8.1	• Removed the acceptable value of 18 from the data element SpecialEducationClassification. • Updated acceptable values, validation rules, requirements, and additional notes for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator as there are no graduation assessment requirements for the Class of 2023 per P.L. 2022, c.60. • Updated validation rules and additional notes for DaysOpen field to account for preschools that receive Preschool Expansion Aid. • Added a new additional note to ELLExitDate to ensure the date reported is the actual date the student was determined to no longer need ELL services.

August 4, 2022	8.0	• Updated dates for the 2022-2023 school year for data elements:
		  • ELLIdentificationDate
		  • ELLExitDate
		  • BridgeYear
		• Revised the Additional Notes for data elements to clarify best practices for updating records:
		  • FirstName
		  • MiddleName
		  • LastName
		• Added a new reference document listing acceptable values to the WorldLanguagesAssessed data element.
		• Updated the validation for SchoolCodeReceiving and SchoolCodeAttending to disallow CDS codes of non-operational schools.
		• Updated the validation for the Retained data element to exclude preschool referral students.
		• Updated the URL to the Community Eligibility Website and added a new URL to the NJDOE Finance Community Eligibility Provision (CEP) Information website to FreeAndReducedRateLunchStatus.
		• Added a Warnings section to each data element.

		• Updated the link for the New Jersey High School Graduation Assessment Requirements for the ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator data elements.
July 18, 2022	7.9	• Added new warnings and additional notes to the FirstName and LastName data elements to provide guidance if a student's first or last name is unknown.
July 6, 2022	7.8	• Removed T1 as an acceptable value from SchoolExitWithdrawalCode.
June 22, 2022	7.7	• Modified the definition of the acceptable value E for the FederalHSMathTestingReq field to remove the requirement for students to have taken a more advanced mathematics assessment in high school.

April 11, 2022	7.6	• The following data elements have been added:
		  • DeafHardOfHearing
		  • LanguageAcquisition
		• Updates made to ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator data elements:
		  • Added new acceptable value: S = New Jersey Graduation Proficiency Assessment (NJGPA) (Class of 2023 Graduates Only).
		  • Added a new validation rule to only allow the acceptable value of S for students who graduate in the Class of 2023.
		  • Updated a validation rule to include the new value of S.
		  • Revised the validation rule for W to only be used for 2021 graduates currently participating in the Bridge Year program.
		• Added new validation rules for RemoteDaysPresent and RemoteDaysAbsent to require a value of 0 if StudentLearningEnvironment = 1.
		• Added new additional note to Biliterate data element for students who will be participating in the portfolio appeals process.
		• Added new validation rules and additional notes for DistrictStatus and SchoolStatus to disallow a record with an Active SchoolStatus and an Inactive DistrictStatus.
		• Added new validation rules and additional notes for ReportedSharedVoc to only allow Y to be reported by Vocational districts reporting shared-time vocational students.
		• Modified the definition, acceptable values, and additional notes for IEPGraduationCourseRequirement and IEPGraduationAttendance to record whether or not the student met graduation requirements due to an exemption in their IEPs and to make these fields optional for Nonpublic students.
		• Modified one acceptable value and added new additional notes to FederalHSMathTestingReq to offer guidance for students who did not test due to COVID-19 related assessment cancellations.
		• Added new acceptable value of T10 to SchoolExitWithdrawalCode to record students who transfer to a Juvenile Detention Center for incarceration where instruction will be coordinated with the student's LEA.
		• Updated the definition for the ProgramTypeCode value of 22 to “Emotional Regulation Impairment Special Class” to be consistent with NJAC 6A:14-4.7.
		• Added new warnings to School Exit Date and School Exit Withdrawal Code to flag records that may be prematurely inactivated.

August 5, 2021	7.5	• Updates made to validation rules for SchoolStatus, StateIdentificationNumber, and SchoolExitDate.
		• The following data elements have been removed:
		  • CumulativeDaysInMembership
		  • CumulativeDaysTowardsTruancy
		  • RemoteDaysInMembership
		• The following data elements have been renamed with updated definitions and guidance:
		  • CumulativeDaysPresent has been renamed NumberOfDaysPresent
		  • Status has been renamed DistrictStatus
		• The following data elements have been added, formerly collected in State Submission:
		  • CityOfResidence
		  • MirgrantStatus
		  • EighthTechnologicalLiteracy
		  • HealthInsuranceStatus
		  • HealthInsuranceProvider
		  • HomeLanguage
		  • ImmigrantStatus
		  • FirstEntryDateIntoAUSSchool
		  • Homeless
		  • HomelessPrimaryNighttimeResidence
		  • AlternativeEducationProgram
		  • TitleIScience
		  • TitleIMath
		  • TitleILanguage
		• The following data elements have been added:
		  • RemoteDaysAbsent
		  • SchoolStatus
		  • SchoolEntryCode
		  • DaysOpen
		  • NumberOfDaysAbsent
		  • NumberOfStateExcusedAbsences
		  • ReportedSharedVoc
		• Added additional acceptable values for the data element MilitaryConnectedStudentIndicator.
		• Added new validation rule to ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator to only allow the acceptable value of W for students that were 12th graders in the previous school year.

		• Updated dates for the 2021-2022 School Year for data elements ELLIdentificationDate and ELLExitDate • Validations have been updated to identify data elements that are required for shared time students reported by the vocational school. • Updated definition for Homeless data element.
May 11, 2021	7.4	• Added new data element LIEPLanguageOfInstruction.

April 12, 2021	7.3	• Added new data element FederalHSMathTestingReq, IEPGraduationAttendance, and IEPGraduationCourseRequirement.
		• Removed the following data elements:
		  • CARESActFunds
		  • SPESubmissionOfAssignments
		  • SPEParticipationInAssessments
		  • SPEOnlineLearningPlatforms
		  • SPECoachingOrCheck In
		  • SPEElectronicCommunication
		  • SPERemoteLearningHelpLine
		  • SPESynchronousOnlineClass
		• SPEOther

March 12, 2021	7.2	• Added a new data element BridgeYear. • Updated definition and added new validation rule and additional note for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator. • Added a new acceptable value of W to indicate Graduation Assessment Requirements Waived Under Executive Order No.214 for the data elements ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator.

December 18, 2020	7.1	• Added a new data element: BridgeYear
		• Updated guidance for the following data elements that are not required for preschool referral students:
		  • StudentLearningEnvironment
		  • CARESActFunds
		  • StudentDeviceOwner
		  • StudentDeviceType
		• Updated requirements to require field for all students except Non-public and preschool referral students:
		  • SPESubmissionOfAssignments
		  • SPEParticipationInAssessments
		  • SPEOnlineLearningPlatforms
		  • SPECoachingOrCheck In
		  • SPEElectronicCommunication
		  • SPERemoteLearningHelpLine
		  • SPESynchronousOnlineClass
		  • SPEOther
		  • StudentDeviceOwner
		  • StudentDeviceType
		• Updated definition and requirements for StudentInternetConnectivity to collect home internet access information for students on remote or hybrid learning.
		• Added additional note for Fall 2020 collection of RemoteDaysInMembership and RemoteDaysPresent.

October 19, 2020	7.0	• Added new data elements:
		  • StudentLearningEnvironment
		  • RemoteDaysInMembership
		  • RemoteDaysPresent
		  • CARESActFunds
		  • SPESubmissionOfAssignments
		  • SPEParticipationInAssessments
		  • SPEOnlineLearningPlatforms
		  • SPECoachingOrCheck In
		  • SPEElectronicCommunication
		  • SPERemoteLearningHelpLine
		  • SPESynchronousOnlineClass
		  • SPEOther
		  • StudentDeviceOwner
		  • StudentDeviceType
		  • StudentInternetConnectivity
		• Updated definition and added an additional note for the data element School Exit Withdrawal Code regarding the use of the value TA.
		• Added new acceptable values of ALTREC and ADULT for the data element InDistrictPlacement.
		• Updated requirements and validation rules for the data elements of ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator.
		• Added new acceptable value of R for the data elements of ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator.
		o Removed the acceptable value of W for the data elements of ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator.

October 5, 2020	6.9	• Updated elements in the State Category for Special Education Classification:
		  • Auditory Impairment
		  • Autism
		  • Mild Intellectual Disability
		  • Moderate Intellectual Disability
		  • Severe Intellectual Disability
		  • Communication Impairment
		  • Emotional Regulation Impairment
		  • Multiple Disabilities
		  • Orthopedic Impairment

		• Other Impairment o Visual Impairment
August 10, 2020	6.8	• Added new data element GiftedAndTalentedStudent.
August 5, 2020	6.7	• Updated dates for the 2020-2021 School Year for data elements: • ELLIdentificationDate • ELLExitDate • Added new acceptable value of R for CityOfBirth, StateOfBirth, and CountryOfBirth. This value replaces the former check box to indicate when a parent or guardian refused to provide birthplace information. • Updated "Is this field required?" and "Validation Checks" section for ELAGraduationPathwayIndicator for students who are biliterate. • Updated the "Is this field required?" and "Additional Notes" sections for Biliterate. • Updated additional note for ELLIdentificationDate: "The field may be null for students who exited a language assistance program or have been determined to no longer need ELL services and/or a program on or before 7/1/2016 for the 2020-2021 SY." • Added new Additional Note for WorldLanguageAssessment: "AP scores need to be restricted to junior year assessments only (not 10th, 9th grade or earlier)." • Updated the Functional, Policy or Legal Description to reference N.J.A.C. 6A:32 for the data elements:

		• StateofBirth • SchoolExitDate • SchoolExitWithdrawalCode • ProgramTypeCode • Added clarification to the ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator's acceptable value of W to indicate that this value is only valid for 2019-2020SY graduates.
May 22, 2020	6.6	• Added new acceptable values Q and W for the data elements of ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator. • Added validation rules to ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator to indicate: • The acceptable value of Q is only valid for students with a Grade Level of A1 or A2. • The acceptable value of W is only valid for students with a School Exit Date of August 31, 2020 and earlier. • The acceptable value of M is only valid for students with a Special Education Classification other than blank, 99, or 00. • Added Additional Note to ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator to advise that the acceptable value of W should only be used for 12th grade students who were expected to graduate in the class of 2020 by August 31, 2020, but as of March 18, 2020 had not yet met the graduation assessment requirements.
May 14, 2020	6.5	• Updated definition and added an additional note to InDistrictPlacement to clarify that this field is used to determine *why* the student is attending the non-resident school within their district.

March 6, 2020	6.4	• Updated guidance for "Is this data element required?" for data field Biliterate to require the field through March 31st. Field is optional after March 31st.
January 17, 2019	6.3	• Added new data elements: Biliterate, WorldLanguagesAssessed, and WorldLanguageAssessment. • Added a new page for Repeating Data Elements: WorldLanguageAssessment and WorldLanguagesAssessed. • Added clarification to the validation rule for shared time students and updated the references for "county vocational school" to "vocational school" for EnrollmentType.
November, 2019	6.2	• Removed acceptable value PG – Postgraduate from the data elements of ProgramTypeCode and GradeLevel.
November 11, 2019	6.1	• Added new data element. LanguageInstructionEducationalProgram.

August 6, 2019	6.0	• Added clarification to the "Is this Data Element Required?" for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator that these fields are not required for Non-public students.
July 24, 2019	5.9	• Updated definition and new acceptable value added for the data element of Gender. • Acceptable value "2" for MilitaryConnectedStudentIndicator was updated to include "or is a dependent of a member on Full-Time National Guard Duty" to the definition • Updated dates for the 2019-2020 SY for ELLExitDate. • Updated all data elements to include CEDS Mapping. • Added new warning for ELLIdentificationDate: "ELLIdentificationDate indicates that the student has been actively identified as an ELL student for more than 4 years. Is this student still identified as an ELL student?" • Removed warning for CumulativeDaysPresent: "A CumulativeDaysPresent value less than 10 days is often submitted in error. Are you sure this data was entered accurately?"
June 7, 2019	5.8	• Updated the definition for the acceptable values the MathGraduationPathwayIndicator to include the new QAS assessment. • Updated MathGraduationPathwayIndicator validations based on new acceptable values. • Added an additional Note for ELLIdentificationDate to provide guidance when field can be NULL for students that have exited ELL services. • Updated Additional Note to "If the Receiving/Attending school is in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for this Out-of-State receiving/attending school are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code." For: o CountyCodeReceiving o DistrictCodeReceiving

		○ SchoolCodeReceiving ○ CountyCodeAttending ○ DistrictCodeAttending • SchoolCodeAttending
April 15, 2019	5.7	• Added new data element InDistrictPlacement. • Acceptable values were changed for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator. • Updated the "Is this Data Element Required?" and "Additional Notes" sections of TuitionCode to provide guidance on when the data element is required.
July 20, 2018	5.6	• Added a new Warning for NonPublic: "The data entered into the NonPublic field identifies the student as NonPublic. However, the Attending County, District, and School Codes entered are not a valid NonPublic location. Are you sure this data was entered accurately?" Additional Note added: "If a value of NREC or REC is submitted to the field of NonPublic, a warning will appear if the Attending County District and School Codes do not correspond to a valid NonPublic school." • Added a new Warning for Cumulative Days in Membership: "Cumulative Days in Membership should not be higher than the student's exit date subtracted by September 1st (excluding weekends). Are you sure this data was entered accurately?". Additional Note added: "For inactive records, Cumulative Days in Membership should not be greater than the number of days between the School Exit Date minus 9/1/18. Weekends are excluded in this calculation. This applies to all LEAs with the exception of 8501, 8502, and 8503." • Renamed data element LEPProgramStartDate to ELLIdentificationDate. • Renamed data element LEPProgramCompletionDate to ELLExitDate.

		• Updated mentions of LEP to ELL for the data elements of:
		  ○ ELLIdentificationDate
		  ○ ELLExitDate
		  ○ NonPublic
		• Added Additional Note to ELLExitDate: "The field may be null for students who exited a language assistance program or have been determined to no longer need ELL services and/or a program on or before 7/1/2014 for the 2018-2019 SY."
		• Updated acceptable values for SchoolExitWithdrawalCode:
		  ○ Removed "D2 = Incarceration – A legal action which placed the student in the custody of a state or county institution."
		  ○ Updated definitions for T6 and T7.
		• Updated Functional, Policy, or Legal Document for:
		  ○ Ethnicity
		  ○ RaceAmericanIndian
		  ○ RaceAsian
		  ○ RaceBlack
		  ○ RacePacific
		  ○ RaceWhite
		• Moved Non-public clarification from Additional Notes to Is this Data Element Required? Field for:
		  ○ LocalIdentificationNumber (LID)
		  ○ FirstName
		  ○ LastName
		  ○ Gender
		  ○ DateofBirth
		  ○ Ethnicity
		  ○ RaceAmericanIndian
		  ○ RaceAsian
		  ○ RaceBlack
		  ○ RacePacific
		  ○ RaceWhite
		  ○ Status
		  ○ EnrollmentType
		  ○ CountyCodeResident
		  ○ DistrictCodeResident
		  ○ SchoolCodeResident

		○ CountyCodeReceiving ○ DistrictCodeReceiving ○ SchoolCodeReceiving ○ CountyCodeAttending ○ DistrictCodeAttending ○ SchoolCodeAttending ○ ResidentMunicipalCode ○ MilitaryConnectedStudentIndicator • Corrected error message for LastName to include 50-character limit. • Clarified validation of DateofBirth to clarify reasonable parameters. • Updated Functional, Policy or Legal Description for YearOfGraduation. • Updated dates for the 2018-2019 School Year for ELAGraduationPathwayIndicator and MathGraduationPathwayIndicator. • Added "unless foreign-born. See Validation Checks for details." to the Is this Field Required? Section of StateofBirth.
January 18, 2018	5.5	• Updated references to Every Student Succeeds Act in the Executive Summary and the Data Elements: ○ DistrictEntryDate • SchoolEntryDate
October 6, 2017	5.4	• Removed the additional note from LEPProgramStartDate and LEPProgramCompletionDate: The field may be *NULL* for students who exited a language assistance program or have been determined to no longer need LEP services and/or a program greater than two years in the past.

September 24, 2017	5.3	• Updated definitions for FirstName, MiddleName, LastName, GenerationCodeSuffix, and Gender.
September 13, 2017	5.2	• Updated guidance for ELA and Math Graduation Pathway Indicator.
September 5, 2017	5.1	• Updated guidance for ELA and Math Graduation Pathway Indicator.
August 7, 2017	5.1	• Updated guidance for Status, TuitionCode, ELAGraduationPathwayIndicator, MathGraduationPathwayIndicator, CumulativeDaysInMembership, CumulativeDaysPresent, and CumulativeDaysTowardsTruancy. • Added clarification around ELA and MathGraduationPathwayIndicator data elements.

June 19, 2017	5.0	• Addition of the ELA and MathGraduationPathwayIndicator data elements.
May 11, 2017	5.0	• Updated values for MilitaryConnectedStudentIndicator • Updated guidance for CumulativeDaysInMembership, CumulativeDaysPresent, and CumulativeDaysTowardsTruancy and removed 30 day warning from CumulativeDaysInMembership and CumulativeDaysPresent. • Reporting dates updated for the 2017-2018 SY. • Clarified when the data element is mandatory for CityOfBirth, StateOfBirth, CountryOfBirth, DistrictEntryDate, SchoolEntryDate, CumulativeDaysInMembership, CumulativeDaysPresent, CumulativeDaysTowardsTruancy, TuitionCode, FreeAndReducedRateLunchStatus, GradeLevel, ProgramTypeCode, Retained, and SpecialEducationClassification.
May 11, 2017	4.9	• Added clarification to SpecialEducationClassification.

February 23, 2017	4.8	• Updated Additional Notes for Cumulative Days Towards Truancy.
June 21, 2016	4.7	• Added validation rule to GradeLevel and ProgramTypeCode. When reporting a Vocational specific ProgramTypeCodes, GradeLevel must match to specified ProgramTypeCode.
February 17, 2016	4.6	• Added Additional Note to LEPProgramStartDate
January 22, 2016	4.5	• Updated Error Messages for DistrictEntryDate and SchoolEntryDate. • Update made to Retained in Additional Notes.

June 11, 2015	4.4	• Added TR as an acceptable value for SchoolExitWithdrawalCode • Added REFUSED as an acceptable value for LEPProgramCompletionDate • Added Warnings to CumulativeDaysInMembership and CumulativeDaysPresent
June 8, 2015	4.3	• Added MilitaryConnectedStudentIndicator
September 17, 2014	4.2	• Added clarification to CumulativeDaysInMembership.
August 26, 2014	4.1	• Update made to data collected in the LEPProgramStartDate and LEPProgramCompletionDate.

July 29, 2014	4.0	• Moved the following data element to Student Management from the State Submission: ○ ResidentMunicipalCode • Added notes to GradeLevel and ProgramTypeCode. • Updated the Definition of Free and Reduced Lunch Status along with the definitions of the acceptable values for the data element.
February 10, 2014	3.1	• Clarification to the SpecialEducationClassification cross validation rule
December 3, 2013	3.0	• Updated validation rules for GradeLevel, SpecialEducationClassification and ProgramTypeCode. • Added an Additional Note to SchoolExitWithdrawalCode
September 27, 2013	3.0	• Updated the Additional notes and Common Errors section of the Non Public page.

July 2, 2013	3.0	• Moved the following data elements to Student Management from the State Submission:
		  ○ ProgramTypeCode
		  ○ LEPProgramStartDate
		  ○ LEPProgramCompletionDate
		  ○ FreeandReducedRateLunchStatus
		  ○ SpecialEducationClassification
		  ○ TuitionCode
		  ○ GradeLevel
		  ○ Retained
		• NonPublic

February 26, 2013	2.2	• DistrictEntryDate, SchoolEntryDate, SchoolExitDate, and YearOfGraduation are no longer required if the student is reported as attending a Non Public school.
May 24, 2012	2.1	• Proofing revisions made.

April 2, 2012	2.1	• SchoolExitWithdrawalCode element has received a new value, parentally place exited. School Codes have been changed to type AlphaNumeric. • Definition of StateofBirth revised. Common Errors section added for each element.

Executive Summary

The growing need for comprehensive, accurate, timely data on our state's schools, staff, and students calls for a technology-based solution that can provide better information to all stakeholders, simplify complicated data reporting requirements, and increase administrative efficiency. The New Jersey Statewide Longitudinal Education Data System (NJSLEDS) was created to meet this need.

The system enables compliance with the increasingly intensive regulatory requirements driven by legislation such as the No Child Left Behind Act, the Individuals with Disabilities Education Act, and the Every Student Succeeds Act. The system also provides the data that helps drive improvements and monitor progress toward key goals and ensures that our state's educational institutions get the funding they need to continue to meet the needs of New Jersey's students.

Periodically, schools are asked to provide specific data sets to ensure that the information in the system remains timely and up to date. This handbook is designed to support administrators and their partners as they gather and submit this information to the system.

Privacy and Security

The NJDOE prioritizes privacy and security. To protect district data, it employs an audit trail to monitor activities, detect breaches, and ensure proper use. Only registered and authorized users, authenticated through a secure login platform can access the system. Data is segmented by districts, so users only see information relevant to their educational interest. All data will be secured to maintain confidentiality and integrity. Illegal access or downloads will result in prosecution.

Data Certification Statement

By submitting data to the New Jersey Department of Education (NJDOE), districts acknowledge and confirm the following:

- The submitted data has been thoroughly reviewed for accuracy and approved by all appropriate district and local staff.
- All known issues and discrepancies have been resolved or documented, and the data reflects the most accurate and complete information available at the time of submission.
- The district understands that certified data will be used for official NJDOE purposes, including federal, state, and public reporting; accountability determinations; and funding decisions.
- Submission of data is considered a formal certification that the information is accurate.

Knowingly submitting inaccurate or incomplete data may result in follow-up or corrective actions by the NJDOE.

Data Elements and Definitions

This Student Management Data Handbook includes data elements that are currently collected and maintained by schools, districts, and the NJDOE. Not all data elements are relevant to each student (e.g., students born outside of the US will not have a State of Birth). It is important to understand how each definition is implemented. In those situations where the implementation of a definition is not clear, it should be reported to NJSLEDS so that a collaborative resolution can be reached.

The following information is provided for each data element in the Student Management Data Handbook:

- **Name of Data Element:** The data element name used within the NJDOE longitudinal education data system.
- **Definition of Data Elements:** A brief description of the data element.
- **Functional, Policy or Legal Description:** The rationale for collecting the data element, and how the data element will be used. Other policy and legal implications for its collection.
- **CEDS Mapping:** An indication of how the NJSLEDS data element maps to Common Education Data Standards (CEDS).
- **Is This Data Element Required:** Indication of whether the data element is required for file submission.
- **Acceptable Values:** Indication of the data type, minimum and maximum number of characters permitted, and lists values and ranges accepted for each element.
- **Validation Checks:** Specific data validation that will occur with respect to each data element.
- **Additional Notes:** Additional relevant notes about the data element.
- **Common Errors:** Guidance on how to resolve common errors within NJSLEDS.
- **Warnings:** (if applicable) The warning message indicating that the data entered does not meet the standards outline by the NJDOE. Warnings are not considered validation errors.

LocalIdentificationNumber (LID)

Definition of Data Element

A number assigned and maintained by the local school district that is unique for each student in the district and is consistently used by the district across all of its data systems.

Functional, Policy, or Legal Document

Districts must report the Local Identification Number for each student. This identifier is assigned and managed locally by the district to support tracking within the district over time. It is collected by NJDOE as a supporting identifier.

CEDS Mapping

Local Education Agency Identifier

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Alphanumeric
Minimum Length: 1
Maximum Length: 20

Validation Checks

- An error will occur if multiple students within the district with the same LID are reported.
- An error will occur if the field is left blank.

Additional Notes

- Type and length can vary based on a series of numbers and letters used by a school district. A student's LID must be unique throughout the student's enrollment in the district. For school districts without a LID, a LID scheme must be created and assigned for all students so that DOE can uniquely identify all students in a particular district.
- For a LID that includes leading zeros, be sure when extracting and storing the data for transmission that the zeros are maintained. This is accomplished by creating the field as an alphanumeric data element.
- It is important that for confidentiality purposes, the local identification numbers do not contain any embedded meaning linked to student-specific information.

Common Errors

Error Message: Student with the same LID exists in the LEA.
Resolution: Determine which student record should have that LID number. For the student with the incorrect LID, update their LID in your district's Student Information System and then reupload the record(s) in error with the correct LID number.

Warnings

N/A

StateIdentificationNumber (SID)

Definition of Data Element

A unique number assigned and maintained by the NJDOE that is unique for each student over time and across districts.

Functional, Policy, or Legal Document

In order to track students within and across districts over time, NJDOE will assign a unique 10-digit number to all students enrolled in New Jersey public schools. After the initial assignment of identification numbers in the Student Management submission, districts will be required to verify or obtain an identification number whenever a new student enrolls in the district. After a SID is identified, districts must use the SID on all student-level data submitted to the NJDOE. For more details on SIDs and ID Management, resources can be found on the NJSLEDS User Resources website.

CEDS Mapping

Student Identifier

Is this Data Element Required?

This field is mandatory for all students.

Acceptable Values

Type: Numeric
Minimum Length: 10
Maximum Length: 10

Validation Checks

- SIDs must be valid 10-digit state identification numbers as issued by NJSLEDS.
- An error will occur if the field is blank and the record has a DistrictStatus = I and/or SchoolStatus = I.
- An error will occur if two or more records with matching SID numbers have a SchoolStatus of A and EnrollmentType of F.

Additional Notes

N/A

Common Errors

N/A

Warnings

N/A

FirstName

Definition of Data Element

A name given to an individual.

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

First Name

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 30

Validation Checks

- Periods are not accepted in the FirstName field. Other special characters such as apostrophes and hyphens are accepted.
- An error will occur if the field is left blank.

Additional Notes

- No nicknames or abbreviated names should be reported.
- First name and last name must be reported as separate fields.
- If the student's only form of ID is their passport (no birth certificate or state ID available) and their first name is presented as "FNU" or "Unknown" on the passport, then "Unknown" should be reported as the student's first name. If the student has one name on another form of ID, the student's one name should be reported in the correct field, and the other field should be reported as "Unknown."

Common Errors

Error Message: Field contains an invalid character or exceeds 30 characters.
Resolution: This field cannot have more than 30 characters or contain periods. If the student's name has more than 30 characters or has periods in the FirstName field, please update the student's information within your district's Student Information System and reupload the record to Student Management to resolve the error.

Warnings

"FNU" should not be entered for a student with an unknown First Name. If the First Name is unknown, please enter "Unknown" for this field.

MiddleName

Definition of Data Element

A secondary name given to an individual.

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

Middle Name

Is this Data Element Required?

This field is optional for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 30

Validation Checks

- First Name, Middle Name, and Last Name must be reported as three separate fields. Middle initial (period is not permitted)or full middle name is acceptable.

Additional Notes

- While Middle Name is an optional field, if the district maintains this data element, it should be reported to support unique identification of the student.

Common Errors

Error Message: Field contains an invalid character or exceeds 30 characters.
Resolution: This field cannot have more than 30 characters or contain periods. If the student's name has more than 30 characters or has periods in the MiddleName field, please update the student's information within your district's Student Information System and reupload the record to Student Management to resolve the error.

Warnings

N/A

LastName

Definition of Data Element

The name borne in common by members of a family.

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

Last or Surname

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 50

Validation Checks

- Periods are not accepted in the LastName field. Other special characters such as apostrophes and hyphens are accepted.

Additional Notes

- First Name and Last Name must be reported as separate fields.
- Students with multiple last names should include multiple last names in this field. Hyphens are acceptable; place both last names in this field. Example: Jenny R Smith-Jones would be input as the last name "Smith-Jones" while John F Davis Smyth would be input as the last name "Davis Smyth". First Name and Last Name must be reported as separate fields.
- If the student's only form of ID is their passport (no birth certificate or state ID available) and their last name is presented as "LNU" or "Unknown" on the passport, then "Unknown" should be reported as the student's last name. If the student has one name on another form of ID, the student's one name should be reported in the correct field, and the other field should be reported as "Unknown."

Common Errors

Error Message: Field contains an invalid character or exceeds 50 characters.
Resolution: This field cannot have more than 50 characters or contain periods. If the student's name has more than 50 characters or has periods in the LastName field, please update the student's information within your district's Student Information System and reupload the record to Student Management to resolve the error.

Warnings

"LNU" should not be entered for a student with an unknown Last Name. If Last Name is unknown, enter "Unknown" for this field.

GenerationCodeSuffix

Definition of Data Element

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr, Sr, III).

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

Generation Code or Suffix

Is this Data Element Required?

This field is optional for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 4

Validation Checks

- No punctuation should be included.

Additional Notes

- Leave blank if not available or does not exist.
- While GenerationCodeSuffix is an optional data element, the district should only use this data element to differentiate among students who would otherwise have the same name and identifying information such as twins, triplets, etc.

Common Errors

N/A

Warnings

N/A

Gender

Definition of Data Element

The student's identified gender.

Functional, Policy, or Legal Document

New Jersey Law (N.J.S.A. 26:8-40.12). This data element is used to verify the unique identification of the student.

CEDS Mapping

Sex

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- M = Male
- F = Female
- X = Non-Binary/Undesignated

Validation Checks

- An error will occur if the value entered does not correspond to "F" for Female, "M" for Male, or "X" for Non-Binary/Undesignated.
- An error will occur if the field is left blank.

Additional Notes

N/A

Common Errors

N/A

Warnings

N/A

DateOfBirth

Definition of Data Element

The year, month, and day on which an individual was born. This data element must correspond to the child's birth certificate or other legal documentation.

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

Birthdate

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20250128).
- An error will occur if the data element falls outside of reasonable parameters (i.e., date occurs in the future, student must be between the ages of 2-105).

Additional Notes

- Date must be in YYYYMMDD format. Do not include any separators such as "/" or "-".

Common Errors

N/A

Warnings

N/A

CityOfBirth

Definition of Data Element

The name of the city or town (or comparable unit) in which the student was born. This data element should correspond to the child's birth certificate or other legal documentation.

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

City of Birth

Is this Data Element Required?

This field is mandatory for all US-born students. This field is optional for all foreign-born students, Non-Public students, and shared time vocational students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 30

- Enter the name of the city or town where the student was born.
- R = Parent/Guardian refused to provide birthplace information.

Validation Checks

- An error will occur if CityOfBirth, StateOfBirth, and CountryOfBirth are left blank, for a student unless NonPublic = REC or NREC or ReportedSharedVoc = Y. For US-born students, CityOfBirth and StateOfBirth are required. For foreign-born students, CountryOfBirth is required and CityOfBirth is optional. StateOfBirth must be left blank for foreign-born students.
- An error will occur if punctuation is included in CityOfBirth.

Additional Notes

- This attribute should contain the name of the city where the student was born (typically recorded on a birth certificate or passport). The city may be within the US or any country. Do not include country of birth or state of birth in this field. Do not include any abbreviations.

Common Errors

Error Message: When StateOfBirth has a value, CityOfBirth cannot be left blank.

Resolution: CityOfBirth must have a value representing the birthplace city or a value of R for Parent/Guardian refused to provide birthplace information.

Warnings

N/A

StateOfBirth

Definition of Data Element

The name of the state in which the student was born. This data element should correspond to the child's birth certificate or other legal documentation.

Functional, Policy, or Legal Document

New Jersey Administrative Code (N.J.A.C. 6A:32)

CEDS Mapping

State of Birth Abbreviation

Is this Data Element Required?

This field is mandatory for all students unless foreign-born. See Validation Checks for details. This field is optional for Non-Public students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 2

AL = Alabama	NM = New Mexico
AK = Alaska	NY = New York
AS = American Samoa	NC = North Carolina
AZ = Arizona	ND = North Dakota
AR = Arkansas	OH = Ohio
CA = California	OK = Oklahoma
CO = Colorado	OR = Oregon
CT = Connecticut	PW = Palau
DE = Delaware	PA = Pennsylvania
DC = District of Columbia	PR = Puerto Rico
FM = Federated States of Micronesia	RI = Rhode Island
FL = Florida	SC = South Carolina
GA = Georgia	SD = South Dakota
GU = Guam	TN = Tennessee
HI = Hawaii	TX = Texas
ID = Idaho	UT = Utah
IL = Illinois	VT = Vermont
IN = Indiana	VI = Virgin Islands

IA = Iowa
KS = Kansas
KY = Kentucky
LA = Louisiana
ME = Maine
MH = Marshall Islands
MD = Maryland
MA = Massachusetts
MI = Michigan
MN = Minnesota
MP = Northern Mariana Islands
MS = Mississippi
MO = Missouri
MT = Montana
NE = Nebraska
NV = Nevada
NH = New Hampshire
NJ = New Jersey
VA = Virginia
WA = Washington
WV = West Virginia
WI = Wisconsin
WY = Wyoming

Other:

R = Parent/Guardian refused to provide birthplace information

Military "States":

AE = Armed Forces Africa
AE = Armed Forces Canada
AE = Armed Forces Europe
AE = Armed Forces Middle East
AP = Armed Forces Pacific

Validation Checks

- An error will occur if CityOfBirth, StateOfBirth, and CountryOfBirth are left blank for a student unless NonPublic = REC or NREC or ReportedSharedVoc = Y. For US-born students, CityOfBirth and StateOfBirth are required. For foreign-born students, CountryOfBirth is required and CityOfBirth is optional. StateOfBirth must be left blank for foreign-born students.
- Codes listed above must be used or an error will occur.

Additional Notes

- No state should be listed for foreign-born students, except for students from AS, FM, GU, MH, MP, PW, PR, and VI.

Common Errors

Error Message: Field cannot be left blank for a US-born student.
Resolution: Field must be filled in if CityOfBirth is filled in otherwise the value of R should be reported to indicate Parent/Guardian refused to provide birthplace information.

Warnings

N/A

CountryOfBirth

Definition of Data Element

The name of the country in which an individual was born. This data element should correspond to the child's birth certificate or other legal documentation.

Functional, Policy, or Legal Document

This data element is used to verify the unique identification of the student.

CEDS Mapping

Country of Birth Code

Is this Data Element Required?

This field is mandatory for all public school students and is optional for Non-Public students and shared time vocational students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 4

- For a current list of NCES Country Codes, please refer to the NJSLEDS Country Codes document.
- R = Parent/Guardian refused to provide birthplace information.

Validation Checks

- An error will occur if CityOfBirth, StateOfBirth, and CountryOfBirth are all left blank for a student unless NonPublic = REC or NREC or ReportedSharedVoc = Y. For US-born students, CountryOfBirth, CityOfBirth, and StateOfBirth are required. For foreign-born students, CountryOfBirth is required and CityOfBirth is optional. StateOfBirth must be left blankfor foreign-born students.
- Codes must conform to the NCES list cited above or an error will occur.

Additional Notes

- Enter Country of Birth as it appears on a birth certificate or other legal document presented at time of enrollment. Do not include the foreign city of birth in this field; it should be entered in the CityOfBirth field if available. Foreign-born students must have a Country of Birth listed but do not require CityOfBirth or StateOfBirth.
- The Country Code for the United States is 2330.

Common Errors

Error Message: CityOfBirth, StateOfBirth, and CountryOfBirth cannot all be blank.
Resolution: Field must be filled in if CityOfBirth and StateOfBirth are filled in, otherwise, the value of R should be reported to indicate Parent/Guardian refused to provide birthplace information.

Warnings

N/A

Ethnicity

Definition of Data Element

The ethnic category that most clearly reflects the student's recognition of their community or with which the student identifies.

Functional, Policy, or Legal Document

In 2007, USED issued guidance on how education institutions and other recipients must collect and maintain race and ethnicity data on students and staff, and on how these data must be aggregated and reported to USED. The categories for ethnicity are:

- Hispanic or Latino
- Not Hispanic or Latino

CEDS Mapping

Hispanic or Latino Ethnicity

Is this Data Element Required?

This field is mandatory for all students, except for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- N = Not Hispanic or Latino.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.
- Only "Y" or "N" responses are accepted. Each student must have a "Y" or "N" response.

Additional Notes

- If positive identification of Hispanic or Latino is not possible, "N" should be entered.
- If Ethnicity = "N," at least one Race category must be identified as "Y".

Common Errors

N/A

Warnings

N/A

RaceAmericanIndian

Definition of Data Element

The racial category that clearly reflects the student's recognition of their community or with which the student most identifies. More than one race category may be reported for a student.

Functional, Policy, or Legal Document

In 2007, USED issued guidance on how education institutions and other recipients must collect and maintain race and ethnicity data on students and staff, and on how these data must be aggregated and reported to USED. The racial categories are:

- American Indian or Alaska Native
- Asian
- White
- Black or African American
- Native Hawaiian or Other Pacific Islander

CEDS Mapping

American Indian or Alaska Native

Is this Data Element Required?

This field is mandatory for all students, except for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes to American Indian or Alaska Native - A person having origins in any of the original people of North and South America (including Central America) and who maintains a tribal affiliation or community attachment.
- N = No to American Indian or Alaska Native.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.
- Only "Y" or "N" responses are accepted. Each student must have a "Y" or "N" response.

Additional Notes

- Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

Common Errors

N/A

Warnings

N/A

RaceAsian

Definition of Data Element

The racial category that clearly reflects the student's recognition of their community or with which the student most identifies. More than one race category may be reported for a student.

Functional, Policy, or Legal Document

In 2007, USED issued guidance on how education institutions and other recipients must collect and maintain race and ethnicity data on students and staff, and on how these data must be aggregated and reported to USED. The racial categories are:

- American Indian or Alaska Native
- Asian
- White
- Black or African American
- Native Hawaiian or Other Pacific Islander

CEDS Mapping

Asian

Is this Data Element Required?

This field is mandatory for all students, except for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes to Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Phillipine Islands, Thailand, and Vietnam
- N = No to Asian.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.
- Only "Y" or "N" responses are accepted. Each student must have a "Y" or "N" response.

Additional Notes

- Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

Common Errors

N/A

Warnings

N/A

RaceBlack

Definition of Data Element

The racial category that clearly reflects the student's recognition of their community or with which the student most identifies. More than one race category may be reported for a student.

Functional, Policy, or Legal Document

In 2007, USED issued guidance on how education institutions and other recipients must collect and maintain race and ethnicity data on students and staff, and on how these data must be aggregated and reported to USED. The racial categories are:

- American Indian or Alaska Native
- Asian
- White
- Black or African American
- Native Hawaiian or Other Pacific Islander

CEDS Mapping

Black or African American

Is this Data Element Required?

This field is mandatory for all students, except for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes to Black or African American - A person having origins in any of the black racial groups of Africa.
- N = No to Black or African American.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.
- Only "Y" or "N" responses are accepted. Each student must have a "Y" or "N" response.

Additional Notes

- Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

Common Errors

N/A

Warnings

N/A

RacePacific

Definition of Data Element

The racial category that clearly reflects the student's recognition of their community or with which the student most identifies. More than one race category may be reported for a student.

Functional, Policy, or Legal Document

In 2007, USED issued guidance on how education institutions and other recipients must collect and maintain race and ethnicity data on students and staff, and on how these data must be aggregated and reported to USED. The racial categories are:

- American Indian or Alaska Native
- Asian
- White
- Black or African American
- Native Hawaiian or Other Pacific Islander

CEDS Mapping

Native Hawaiian or Pacific Islander

Is this Data Element Required?

This field is mandatory for all students, except for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

- Y = Yes to Native American or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- N = No to Native Hawaiian or Other Pacific Islander.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.
- Only "Y" or "N" responses are accepted. Each student must have a "Y" or "N" response.

Additional Notes

- Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

Common Errors

N/A

Warnings

N/A

RaceWhite

Definition of Data Element

The racial category that clearly reflects the student's recognition of their community or with which the student most identifies. More than one race category may be reported for a student.

Functional, Policy, or Legal Document

In 2007, USED issued guidance on how education institutions and other recipients must collect and maintain race and ethnicity data on students and staff, and on how these data must be aggregated and reported to USED. The racial categories are:

- American Indian or Alaska Native
- Asian
- White
- Black or African American
- Native Hawaiian or Other Pacific Islander

CEDS Mapping

White

Is this Data Element Required?

This field is mandatory for all students, except for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes to White - A person having origins of the original peoples of Europe, the Middle East, or North Africa.
- N = No to White.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.
- Only "Y" or "N" responses are accepted. Each student must have a "Y" or "N" response.

Additional Notes

- Multiple race categories may be identified for a student. All race categories that are not applicable to a student should be marked as "N".

Common Errors

N/A

Warnings

N/A

DistrictStatus

Definition of Data Element

The student's current enrollment status within a district.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- A = Active
- I = Inactive

Validation Checks

- An error will occur if the field is left blank.
- An error will occur if DistrictStatus = I and SchoolStatus = A.

Additional Notes

- A descriptor for the current status of the student as a member of the district. A student is either an "Active" or "Inactive" student. Active students are those who are kept on the current roster of the district, including special education classified students who are "sent" to other districts or specialized placements. Inactive students are students who are no longer attending the district or have left for some reason.
- A student cannot be reported with an Active SchoolStatus and an Inactive DistrictStatus.

Common Errors

N/A

Warnings

N/A

EnrollmentType

Definition of Data Element

The amount of the school day a student is in attendance at the school listed as "attending school" for the student.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

Shared Time Indicator

Is this Data Element Required?

This field is mandatory for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- F = Full-time (a student that is attending the school for more than one half of the school day)
- S = shared time (a student that is attending the vocational school for one half of the school day or less)

Validation Checks

- An error will occur if the field is left blank.
- An error will occur if EnrollmentType = "S" and a nonpublic school is reported as the Attending County, District, and School Code.

Additional Notes

- For shared time students, the "attending school" cannot be the same as the "receiving school". Please refer to the Reporting Responsibilities document for more information.

Common Errors

Error Message: The field can only have a value of "S" if student is shared time between a regular school and a vocational school.
Resolution: EnrollmentType cannot have a value of "S" if the Attending County, District, and School Codes do not match those of a Vocational School in the NJSLEDS County, District, School Code List. (Note: If student is attending an Approved Private School for Students With Disabilities (APSSD) half of the day, then EnrollmentType should be "F" and the Attending County, District, and School Codes should indicate the APSSD code for the school they are attending.)

Warnings

N/A

CountyCodeResident

Definition of Data Element

The New Jersey county in which the student resides.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 2
Maximum Length: 2

- For County Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- If the student resides in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for the Out-of-State school are not listed in the posted document, use ZZ as the County Code, 0000 as the District Code, and 000 as the School Code.

Common Errors

N/A

Warnings

N/A

DistrictCodeResident

Definition of Data Element

The resident district of the student. The code is unique to the district.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 4
Maximum Length: 4

- For District Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- If the student resides in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for the Out-of-State school are not listed in the posted document, use ZZ as the County Code, 0000 as the District Code, and 000 as the School Code.

Common Errors

N/A

Warnings

N/A

SchoolCodeResident

Definition of Data Element

The resident school in which a student would attend based upon their permanent or other home address. This school code is unique for each school within each district.

Functional, Policy, or Legal Document

NJDOE, Office of Special Education

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 3
Maximum Length: 3

- For School Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- If the student resides in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for the Out-of-State school are not listed in the posted document, use ZZ as the County Code, 0000 as the District Code, and 000 as the School Code.
- Only school codes designated for regular public schools can be used for SchoolCodeResident.

Common Errors

N/A

Warnings

N/A

DistrictEntryDate

Definition of Data Element

The year, month, and day on which a student is enrolled in the district.

Functional, Policy, or Legal Document

NJDOE, Every Student Succeeds Act

This element is used for monitoring enrollment and mobility of students. Used in the determination of time in district for AYP purposes.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- The date must be in YYYYMMDD format or an error will occur.
- An error will occur if the field is left blank, unless NonPublic = REC or NREC.

Additional Notes

- This date represents the first date of attendance for the student (as opposed to the registration date). In the case of students who have entered, left, and re-entered the district, this date represents the most recent entry date into the district.
- This is not necessarily the first day of school each school year for every student.
- Preschool students being referred for special services should have their date of referral as the DistrictEntryDate.
- This field was updated to allow for future dates that are in the current snapshot period. For the Fall Student Management Submission, future DistrictEntryDates from July 1 to October 15 are accepted. For the End of Year Student Management Submission, future DistrictEntryDates from October 16-June 30 are accepted.
-

Common Errors

N/A

Warnings

N/A

CountyCodeReceiving

Definition of Data Element

The New Jersey county in which the student is received in a sending/receiving relationship.

Functional, Policy, or Legal Document

NJDOE, Division of Finance, Office of Special Education

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 2
Maximum Length: 2

- For County Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- The Receiving School may often be the same as the Attending School information.
- Example: A student residing in a K-8 district, but is in 9th grade or above and is placed out-of-district for Special Education, will have the Resident Code corresponding to the place where the student resides. The Receiving Codes correspond to the district that receives the student from a K-8 district, but sends the student out-of-district for special services.
- If the Receiving School is in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for this Out-of-State Receiving School are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code.

Common Errors

N/A

Warnings

N/A

DistrictCodeReceiving

Definition of Data Element

The receiving district of the student in a sending/receiving relationship.

Functional, Policy, or Legal Document

NJDOE, Division of Finance, Office of Special Education

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 4
Maximum Length: 4

- For District Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- The Receiving School may often be the same as the Attending School information.
- Example: A student residing in a K-8 district, but is in 9th grade or above and is placed out-of-district for Special Education, will have the Resident Code corresponding to the place where the student resides. The attending codes correspond to the district where the student is physically attending school. The receiving codes correspond to the district that receives the student from a K-8 district, but sends the student out-of-district for special services.
- If the Receiving school is in a state outside of New Jersey, enter the appropriate out-of-state school code. If the school codes for this out-of-state receiving school are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code.

Common Errors

N/A

Warnings

N/A

SchoolCodeReceiving

Definition of Data Element

The receiving school in a sending/receiving relationship. This school code is unique for each school within each district.

Functional, Policy, or Legal Document

NJDOE, Division of Finance, Office of Special Education

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 3
Maximum Length: 3

- For School Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if school codes designated for non-operational schools are used for SchoolCodeReceiving.
- An error will occur if the field is left blank.

Additional Notes

- The Receiving School may often be the same as the Attending School information.
- Example: A student residing in a K-8 district, but is in 9th grade or above and is placed out-of-district for Special Education, will have the Resident Code corresponding to to the place where the student resides. The attending codes correspond to the district where the student is physically attending school. The receiving codes correspond to the district that receives the student from a K-8 district, but sends the student out-of-district for special services.
- If the Receiving school is in a state outside of New Jersey, enter the appropriate out-of-state school code. If the school codes for this out-of-state receiving school are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code.

Common Errors

N/A

Warnings

N/A

CountyCodeAttending

Definition of Data Element

The county in which the student is attending school.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 2
Maximum Length: 2

- For County Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- If the Attending School is in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for this Out-of-State attending school are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code.

Common Errors

N/A

Warnings

N/A

DistrictCodeAttending

Definition of Data Element

The district in which the student is currently attending.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 4
Maximum Length: 4

- For District Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.

Additional Notes

- If the Attending School is in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for this Out-of-State attending school are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code.

Common Errors

N/A

Warnings

N/A

SchoolCodeAttending

Definition of Data Element

The school in which the student is attending. This school code is unique for each school within each district.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Character
Minimum Length: 3
Maximum Length: 3

- For School Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the CDS list.
- An error will occur if the field is left blank.
- An error will occur if school codes designated for non-operational schools are used for SchoolCodeAttending.

Additional Notes

- If the Attending School is in a state outside of New Jersey, enter the appropriate Out-of-State school code. If the school codes for this Out-of-State attending school are not listed in the posted document, please contact the NJSLEDS Help Desk for the proper code.

Common Errors

N/A

Warnings

N/A

YearOfGraduation

Definition of Data Element

The projected year of the student's high school graduation.

Functional, Policy, or Legal Document

This data element is used to establish the student's expected year of graduation.

CEDS Mapping

Projected Graduation Date

Is this Data Element Required?

This field is optional for Non-Public students and shared time vocational school students being reported by the vocational school. This field is mandatory for all other students.

Acceptable Values

Type: Date
Minimum Length: 4
Maximum Length: 4

Validation Checks

- The date must be in YYYY format or an error will occur.
- An error will occur if blank, unless NonPublic = REC or NREC or ReportedSharedVoc = Y.

Additional Notes

- Date must correspond to when the student is expected to graduate high school; date should not be for when the student is expected to complete elementary or middle school.
- This field is optional for Non-Public students.

Common Errors

N/A

Warnings

N/A

SchoolEntryDate

Definition of Data Element

The year, month, and day on which a student is enrolled in their attending school.

Functional, Policy, or Legal Document

NJDOE, Every Student Succeeds Act

This element is used for monitoring enrollment and mobility of students. Used in the determination of time in district for AYP purposes.

CEDS Mapping

Enrollment Entry Date

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- The date must be in YYYYMMDD format or an error will occur.
- An error will occur if the field is left blank, unless NonPublic = REC or NREC.

Additional Notes

- This date represents the first date of attendance for the student (as opposed to registration date). In the case of students who entered, left, and re-entered the school, this date represents the most recent entry date into the school.
- This is not necessarily the first day of school each school year for each student. SchoolEntryDate does not reset at the first day of each new school year; it remains the same date for as long as the student remains Active within the school.
- Preschool students being referred for special services should have their date of referral as the SchoolEntryDate.
- This field was updated to allow for future dates that are in the current snapshot period. For the Fall Student Management Submission, future SchoolEntryDates from July 1 to October 15 are accepted. For the End of Year Student Management Submission, future SchoolEntryDates from October 16-June 30 are accepted.

Common Errors

Error Message: Date cannot be in the future.
Resolution: SchoolEntryDate cannot be a date after today's date. No error will occur for dates entered within these parameters.
Error Message: SchoolEntryDate cannot be before DistrictEntryDate.

Resolution: Please update the SchoolEntryDate in your records to indicate the correct date and then resubmit your file to NJSLEDS.

Warnings

N/A

SchoolExitDate

Definition of Data Element

The year, month, and day of the first day after the date the student last attended school when the student exits during the school year.

Functional, Policy, or Legal Document

New Jersey Administrative Code (N.J.A.C. 6A:32)

CEDS Mapping

Enrollment Exit Date

Is this Data Element Required?

This field is mandatory for all students with SchoolStatus = "I".

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- The date must be in YYYYMMDD format or an error will occur.
- An error will occur if the field is left blank for students reported with SchoolStatus = "I".
- An error will occur if SchoolExitDate is listed without a SchoolExitWithdrawalCode.

Additional Notes

- This field should be blank for students reported with SchoolStatus = "A".

Common Errors

N/A

Warnings

The data entered into the SchoolExitDate field indicates the student exited on or after June 1st of the current school year. If this record is for a student who finished the normal school year, they should not be inactivated until after the End of Year Student Management Snapshot. Are you sure this data was entered correctly?

SchoolExitWithdrawalCode

Definition of Data Element

An indication of the reason why the student exited from membership in the school during the school year.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32. NJDOE, Division of Finance

CEDS Mapping

Exit or Withdrawal Type

Is this Data Element Required?

This field is mandatory for all students with SchoolStatus = "I".

Acceptable Values

Type: Alphanumeric
Minimum Length: 1
Maximum Length: 3

T2 =	Transfer to another public school within the district – A student transferred to any other public school within the same district.
T3 =	Transfer to a non-public school within the state – A student transferred to a non-public school within the state.
T4 =	Transfer to any public school outside of the district – A student transferred to any other public school outside of the district and within the state.
T6 =	Transfer to a Youth Justice Commission (not including Juvenile Detention Centers) or Department of Corrections institution for incarceration where individual instruction will be provided by the institution.
T7 =	Transfer to a Department of Children and Families institution for treatment of a physical, mental, or emotional disability where individual instruction will be provided by the institution.
T8 =	Transfer out of the state or country – A student transferred to a public or non-public school or institution out of the state or country.
T9 =	Transfer to parental institution – A student transferred to an equivalent program of instruction provided by their parents.
T10 =	Transfer to a Juvenile Detention Center for incarceration where instruction will be coordinated with the student's LEA.
TC =	Transfer to charter school – A student transferred to a charter school upon official notification of attendance.

TR = Transfer to a renaissance school – A student transferred to a renaissance school upon official notice of attendance.

TD = Transfer to choice school – A student transferred to an approved choice school.

TA = Transfer to an adult high school – A student aged 20 years or younger who transfers to an adult high school to pursue a locally-issued, state-endorsed high school diploma.

TP = Transfer to a private facility – A student transferred to a private facility where individual instruction is provided by the facility.

D1 = Expulsion by the board of education – A student who is ordered to leave school based on a legal action by the board of education.

D3 = Dropout: Physical, mental, or emotional disability – A student who ceases to attend due to a physical, mental, or emotional disability who is not transferring to a state or county institution for individual instruction in order to continue or complete the prescribed program of studies for graduation.

D4 = Dropout: Dissatisfied with school – A student who ceases to attend because of a behavioral or academic difficulty before completing the prescribed program of studies for graduation. The reasons include difficult student/staff relationships, lack of appropriate curriculum, or dislike of one or more aspects of the school experience.

D5 = Dropout: Economic necessity and/or entered employment – A student who ceases to attend school for economic reasons before completing the prescribed program of studies for graduation. The reasons may be one or more of the following: needed at home, encouraged by parents to leave school, inability to pay expenses associated with school attendance, seeking employment or had accepted employment.

D6 = Dropout: Married and/or pregnant – A student who ceases to attend because of a marriage or pregnancy before completing the prescribed program of students for graduation.

D7 = Dropout: New residence, school status unknown – A student who requested a transfer to a new school for relocation to a new residence but whose school status is unknown because the student did not attend the new school.

D8 = Dropout: Reason unknown – A student who ceases to attend, is absent for more than ten days and whose whereabouts and school status is unknown.

D9 = Death of a student.

D10 = Not of legal school age – A preschool student is no longer attending school because of a preschool handicap declassification or a child whose age is below the compulsory attendance age ceases to attend for any reason.

D11 = Reached maximum age – A student cannot continue his/her education at a public school for the following school year if they have reached the age of 21.

L = Graduation – The code is used to officially remove a student from the register because the required program of instruction for graduation has been completed. This code only applies to students graduating from High School.

PPE = Parentally placed exit – This code is used for a student who was parentally placed in a sectarian or non-sectarian private school within the submitting district and was eligible for special education and related services. The code should be used when the student is no longer eligible for special education and related services or is no longer attending the sectarian/non-sectarian school within the submitting district.

Validation Checks

- An error will occur if the codes do not conform to the codes listed in the School Exit Withdrawal Code document.
- An error will occur if a field is left blank for a student with SchoolStatus = "I".
- An error will occur if SchoolExitWithdrawalCode is listed without a SchoolExitDate.

Additional Notes

- T1 is not a valid NJDOE code at this time.
- T5 is not a valid NJDOE code at this time.
- T9 should be reported if a student transfers out of state and it is known that they will be homeschooled outside of New Jersey.
- TA should only be used for students transferring to an adult high school program to pursue a locally-issued, state-endorsed high school diploma. A locally-issued, state-endorsed diploma is awarded to students who meet all local and state graduation requirements. TA should not be used for students who drop out to attend an adult education program to pursue a state-issued diploma by passing a high school equivalency assessment (e.g., GED, TASC, HISET) or other continuing education. A dropout code (D1-D8 or D11) should be used in that scenario.
- A warning has been added for students who are inactivated with a SchoolExitWithdrawalCode of D3, D4, D5, D6, D7, or D8 if they are under the age of 16.

Common Errors

Error Message: The field must be left blank for students reported with SchoolStatus = "A".
Resolution: If SchoolStatus = "A", please update your records in your Student Information System and reupload the corrected record to NJSLEDS.

Warnings

- Current-year graduates should remain active through the End of Year Student Snapshot. Districts typically report graduates as inactive between July 6 and August 31, but the exit date should represent the student's graduation date (often in June), not the date the record is submitted.New Jersey’s compulsory education prohibits a student from dropping out of school before their 16th birthday. Are you sure this student has formally dropped out of school?

TuitionCode

Definition of Data Element

An indicator of the source of payment for a student.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for:

- Students attending a choice district
- Students who are attending a public school where a parent is paying tuition, or attending a public school tuition-free where the parent teaches
- Students attending an in-county vocational school on a shared time basis
- Students who are new to a charter school and are coming from a non-public school must have TuitionCode "03" filled in for the first year. Once that student completes the first school year of attendance at the charter school, the tuition code should be changed to “07”
- Students attending out-of-county vocational schools
- Students age 21 and under receiving education services from state agencies
- Students age 21 and under receiving educational services from state agencies that are sent by a district who is paying tuition
- Students who are under the legal guardianship of the State of New Jersey (state-responsible students), and are attending either a public school or a state agency
- Students who are contracted to be sent by a K-6 or K-8 district and are attending and being reported by a grade 7-12 or grade 9-12 district, whose tuition is paid by an entity other than their resident district

Acceptable Values

Type: Numeric
Minimum Length: 2
Maximum Length: 2

- 01 = Paid by another school district
- 02 = Paid by parents
- 03 = Paid by state institutions or other agencies
- 04 = Tuition free: child of a teaching staff member
- 05 = Tuition free*: all other tuition free students except codes 04 and 06
- 06 = Paid by the state: a non-resident student attending a choice district
- 07 = Charter school student: tuition is based on resident district of the charter school

Validation Checks

- Leave blank if not applicable for a student.
- An error will occur if the codes do not conform to the codes listed above.

Additional Notes

- *Tuition Code 05 should be used when reporting unfunded Choice students and any exception that is described in N.J.S.A. 18:A-38.3b.
- A tuition code is not needed for:
    - Students attending an out of district school because of a need for specialized services
    - Students attending a district grade 7-12 or 9-12 (regional school) based on pure regionalization (natural transition from the K-6/K-8)
    - If their tuition is paid by the resident district, students attending a district grade 7-12 or 9-12 only who are contracted to be sent by a K-6 or K-8 district and are reported by the 7-12 or 9-12 district they are attending
    - Students attending an in-county vocational school on a full time basis
    - Students receiving special education and related services in county detention facilities
    - Students that reside in a non-operating district
    - Students who attend ECSs, SSSDs, or Jointure Commissions (this is true for both full time and shared time students at the ECS, SSSD, or Jointure Commission)
    - Students who are enrolled in private schools by the district, attend private schools for the disabled or private agencies and clinics
    - Students sent to contracted privately-operated community-based preschools
    - Students receiving services supplied by the school at home and are not attending school
    - Homeless students
    - Students living in a group home
    - Adult high school students
    - Students attending a private school whose tuitions are paid by the parent or legal guardian are not reported in NJSLEDS
    - Students that have completed the number of credits needed to graduate, but have other requirements to fulfill to receive their diploma

Common Errors

Error Message: The field cannot have a value of "06" if LEA is not identified as being a Choice District.
Resolution: If DistrictCodeSubmitting is not listed in the "Choice Districts" tab that is posted in the NJSLEDS CDS document, then TuitionCode cannot have a value of 06. If the DistrictCodeSubmitting is in the list of Choice Districts, the TuitionCode can be any value (including 06).

Warnings

N/A

FreeandReducedRateLunchStatus

Definition of Data Element

- For students in schools that are not participating in the Community Eligibility Provision, an indication of the student's eligibility for the national school lunch program (free and reduced-price breakfast, lunch, and milk programs) and the NJ's Working-Class Families' Anti-Hunger Act on the date of the submission according to the income guidelines provided by the US Department of Agriculture, regardless of enrollment in the program.
- For students in schools that are participating in the Community Eligibility Provision, an indication of a student's household income on the date of submission as determined by School Meal Benefits and Summer EBT Application or Direct Certification. Since all students in these schools receive free lunch regardless of income, the student's reported status must be based on household income.

For a student participating in the Community Eligibility Provision:

- N = Household income is above 185% of federal poverty level.
- F = Household income is at or below 130% of federal poverty level as determined by the School Meal Benefits and Summer EBT Application or Direct Certification.
- R = Household income is above 130% of federal poverty level and at or below 185% of federal poverty level as determined by the School Meal Benefits and Summer EBT Application.

Functional, Policy, or Legal Document

Every Student Succeeds Act, NJDOE, Division of Finance

CEDS Mapping

National School Lunch Program Direct Certification Indicator

Is this Data Element Required?

This field is mandatory for all students, except for Non-Public, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Student in a school not participating in the Community Eligibility Provision:
    - N = Not Eligible (refers to students who pay full price).
    - F = Enrolled in Free Lunch (Federally determined Free, household income is below 130%).
    - R = Enrolled in Reduced Rate Lunch (Federally determined reduced but New Jersey Qualified as Free, household income is between 130% of federal poverty level and at or below 185%).
    - S = Not Eligible at the Federal level, but State qualified as Free (Federally determined Paid but New Jersey Qualified as Free, household income is between 186% and 224% of the federal poverty level).

- Student in a school participating in the Community Eligibility Provision:
    - N = Household income is above 185% of federal poverty level.
    - F = Household income is at or below 130% of federal poverty level as determined by the School Meal Benefits and Summer EBT Application or Direct Certification.
    - R = Household income is above 130% of federal poverty level and at or below 185% of federal poverty level as determined by the School Meal Benefits and Summer EBT Application.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y, Non-Public = REC or NREC, or student is preschool referred.

Additional Notes

- Some Federal and State funding are calculated using this data.
- As a reminder, eligibility forms should be completed for students even if the school does not participate in the program.
- The definition of the acceptable values depends on if the school participates in the Community Eligibility Provision.

Common Errors

N/A

Warnings

N/A

GradeLevel

Definition of Data Element

The grade level or primary level of instruction a student receives in a school or an educational institution during a given academic session.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

Entry Grade Level

Is this Data Element Required?

This field is mandatory for all K-12 students, including shared time vocational school students being reported by the vocational school. This field is not mandatory for preschool referral students.

Acceptable Values

Type: Alpha
Minimum Length: 2
Maximum Length: 2

3H = Half Day Preschool (3 years old)
3F = Full Day Preschool (3 years old)
4H = Half Day Preschool (4 years old)
4F = Full Day Preschool (4 years old)
5H = Half Day Preschool (5 years old)
5F = Full Day Preschool (5 years old)
DH = Half Day Transitional/Developmental Kindergarten
DF = Full Day Transitional/Developmental Kindergarten
KH = Half Day Kindergarten
KF = Full Day Kindergarten
PF = Full Day Transitional Grade 1/Pre-First

01 = Grade 1
02 = Grade 2
03 = Grade 3
04 = Grade 4
05 = Grade 5
06 = Grade 6
07 = Grade 7
08 = Grade 8
09 = Grade 9
10 = Grade 10
11 = Grade 11
12 = Grade 12
A1 = Adult High School (1-14 credits)
A2 = Adult High School (15 or more credits)

Validation Checks

- An error will occur if a student has GradeLevel of Pre-Kindergarten through 12th grade and DateOfBirth ages them outside of reasonable parameters (under 2 years old or over 22 years old).
- An error will occur if the field is left blank unless student is preschool referred.
- If ProgramTypeCode is a Regulary County Vocational School Grade value (34-37), and the student is enrolled in the vocational school full time, GradeLevel must match to the corresponding ProgramTypeCode. For example, if the ProgramTypeCode is 34, GradeLevel must be 09.

Additional Notes

- All students must be assigned a grade level, including special education students per direction of NJDOE as of October 2004.
- Code Half Day Transitional/Development Kindergarten as "DH" and Full Day Transitional/Development Kindergarten as "DF".
- Code Transitional Grade 1/Pre-First as "PF".
- Transitional Grade 1/Pre-First is a full day program only.
- NJSLEDS will capture every student that appears on the school register, which includes postsecondary students as well as those attending an Adult High School.
- Adult High School students should be classified according to the number of credits for which the student is enrolled.
- If the student's Special Education classification is 12 (Preschool Child with a Disability) then Grade Level must equal a preschool grade level (3H, 3F, 4H, 4F, 5H, 5F) and either a regular preschool ProgramTypeCode or one of the special education preschool ProgramTypeCode or one of the special education preschool ProgramTypeCodes (3H, 3F, 4H, 4F, 5H, 5F, 32, or 33).

Common Errors

Error Message: Grade Level submitted for this student does not correspond to acceptable grade levels identified for the AttendingSchool submitted in Student Management.
Resolution: Check the Student Snapshot Records view to make sure the County, District, and School (CDS) Attending is the correct code. Cross reference the document County District School on the Grades Offered tab to make sure the grade is an acceptable grade for the school.

Warnings

N/A

ProgramTypeCode

Definition of Data Element

The primary program of instruction for the student.

Functional, Policy, or Legal Document

New Jersey Administrative Code (N.J.A.C. 6A:32)

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, except preschool referral students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 2
Maximum Length: 2

3H = Half Day Preschool (3 years old)

3F = Full Day Preschool (3 years old)

4H = Half Day Preschool (4 years old)

4F = Full Day Preschool (4 years old)

5H = Half Day Preschool (5 years old)

5F = Full Day Preschool (5 years old)

DH = Half Day Transitional/Developmental Kindergarten

DF = Full Day Transitional/Developmental Kindergarten

KH = Half Day Kindergarten

KF = Full Day Kindergarten

PF = Full Day Transitional Grade 1/Pre-First

01 = Grade 1

02 = Grade 2

03 = Grade 3

04 = Grade 4

12 = Grade 12

A1 = Adult High School (1-14 credits)

A2 = Adult High School (15 or more credits)

18 = Cognitive-Mild Special Class

19 = Cognitive-Moderate Special Class

20 = Learn and/or Lang Disabilities-Mild/Moderate Special Class

22 = Emotional Regulation Impairment Special Class

23 = Multiple Disabilities Special Class

24 = Learn and/or Lang Disabilities-Severe Special Class

25 = Auditory Impairments Special Class

28 = Visual Impairments Special Class

30 = Autism Special Class

31 = Cognitive-Severe Special Class

32 = Full Day Preschool Disabilities Class

33 = Half Day Preschool Disabilities Class

05 = Grade 5

06 = Grade 6

07 = Grade 7

08 = Grade 8

09 = Grade 9

10 = Grade 10

11 = Grade 11

34 = Regular County Vocational School Grade 9

35 = Regular County Vocational School Grade 10

36 = Regular County Vocational School Grade 11

37 = Regular County Vocational School Grade 12

38 = Special Education County Vocational

56 = Full-Time Postsecondary Vocational

57 = Part-Time Postsecondary Vocational

NE = Not Enrolled, Fulfilling Graduation Requirements

Validation Checks

- An error will occur if this field is left blank, unless ReportedSharedVoc = Y or student is preschool referred.
- If ProgramTypeCode is a Regular County Vocational School Grade value (34-37), and the student is enrolled in the vocational school full time, ProgramTypeCode must match to the corresponding Grade Level.

Additional Notes

- ProgramTypeCode NE should be used for students that have completed course work but need to fulfill additional graduation requirements. Only students with a GradeLevel of 12 can be submitted with a ProgramTypeCode of NE. Note: Students with a ProgramTypeCode of NE are not eligible for state funding.
- Transitional Grade 1/Pre-First is a full day program only.
- If the SpecialEducationClassification is 12, then the ProgramTypeCode must be one of the following values: 3H, 3F, 4H, 4F, 5H, 5F, 32, or 33.

Common Errors

Error Message: Field must have a value of 18-33 or 38 if student has a GradeLevel other than those listed as acceptable for the SchoolCodeAttending. If the student is not in a program that corresponds to the values 18-33 or 38, then the GradeLevel must be a valid grade specified for the Attending School.
Resolution: Check the Student Snapshot Records view to make sure the correct codes for the CDS Attending fields correspond to the Grades Offered tab in the CDS document.

Warnings

N/A

Retained

Definition of Data Element

An indication that the student is repeating their current grade level.

Functional, Policy, or Legal Document

NJDOE, Division of Finance, Division of Assessment

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- An error will occur if this field is left blank, unless ReportedSharedVoc = Y or NonPublic = REC or NREC.

Additional Notes

- Only enter "Y" if the student is repeating their current grade level.
- For the End of Year Snapshot, students that are not currently repeating their grade level but will be retained in the upcoming year should be reported with an "N". These students should not be reported as "Y" until the start of their next school year.

Common Errors

N/A

Warnings

N/A

SpecialEducationClassification

Definition of Data Element

Indicates the student's special education disability category or status as a student with a disability under IDEA as of the applicable snapshot date, including when the student is undergoing an initial evaluation to determine eligibility.

Functional, Policy, or Legal Document

NJDOE, Office of School Funding, and Office of Special Eduation, N.J.A.C. 6A:14-2.5, 6A:14-3.3, 6A:14-3.4, 6A:14-3.5, 6A:14-3.8.

CEDS Mapping

IDEA Disability Type

Is this Data Element Required?

This field is mandatory for the following students:

1. Students ages 3 to 21 who are eligible to receive special education services
2. Students ages 3 to 21 who underwent an initial evaluation to determine eligibility for special education services on or after July 1 of the prior reporting year (e.g., July 1, 2025);
3. Students ages 3 to 21 who are currently undergoing an initial evaluation to determine eligibility for special education services as of the snapshot date; and
4. Students ages 3 to 21 who underwent a reevaluation since the last snapshot date and were determined not to continue to be a student with a disability.

This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric

Minimum Length: 2

Maximum Length: 2

Select the two-digit code in the left column that corresponds to the student's status as a student with a disability and, if applicable, the student's primary disability category as determined by the eligibility team and documented in the student's most recent eligibility determination or reevaluation conducted in accordance with IDEA and N.J.A.C. 6A:14. If the student is undergoing an initial evaluation and an eligibility determination has not yet been made, select code 19.

Special Education Federal and State Categories

Code	State Category	Federal Category
99	Declassified/Returned to General Education	N/A
00	Determined Ineligible	N/A
01	Auditory Impairment	Hearing Impairments
02	Autism	Autism
03	Mild Intellectual Disability	Intellectual Disability

04	Moderate Intellectual Disability	Intellectual Disability
05	Severe Intellectual Disability	Intellectual Disability
06	Communication Impairment	Speech or Language Impairments
07	Emotional Regulation Impairment	Emotional Disturbance
08	Multiple Disabilities	Multiple Disabilities
09	Deaf-Blindness	Deaf-Blindness
10	Orthopedic Impairment	Orthopedic Impairment
11	Other Health Impairment	Other Health Impairment
12	Preschool Child with a Disability	Developmental Delay
14	Specific Learning Disability	Specific Learning Disabilities
15	Traumatic Brain Injury	Traumatic Brain Injury
16	Visual Impairment	Visual Impairment
17	Eligible for Speech-Language Services	Speech or Language Impairments
19	Undergoing Initial Evaluation to Determine Eligibility for Special Education Services	N/A

Validation Checks

- Code 00 should only be entered for students whose initial eligibility outcome was determined ineligible.
- Code 12 can only be used if a student is age 3 through 5 and in grades DH, DF, 3H, 3F, 4H, 4F, 5H, 5F

Additional Notes

- Districts may use any disability category for preschool students, provided the student meets the applicable criteria specified in N.J.A.C. 6A:14-3.5.
- Regarding the use of SpecialEducationClassification code 00 (Determined Ineligible):
    - In the Fall Student Management Submission, a student must be reported as code 00 if the student underwent an initial evaluation and was determined not eligible for special education and related services during the prior reporting period (e.g., on or after July 1). The student must not be reported with code 00 in subsequent Fall submissions unless a new eligibility determination of ineligibility occurred.
    - In the End-of-Year Student Management Submission, a student whose initial evaluation resulted in a determination of ineligibility after October 15 of the current school year may be reported as code 00. Reporting code 00 in the End-of-Year submission does not eliminate the requirement to report the determination in the next Fall Student Management submission.
- Students that were previously in special education but underwent a reevaluation as of the last snapshot date that resulted in a determination that the student does not continue to be a student with a disability should be submitted with code 99 (Declassified/ Returned to General Education).

- A student must be reported with SpecialEducationClassification code 19 (Undergoing initial evaluation to determine eligibility under IDEA) if the student is undergoing an initial evaluation to determine eligibility for special education and an eligibility determination is pending as of the snapshot date.
- Once an eligibility determination is made, SpecialEducationClassification must be updated to reflect the primary disability category or ineligible status documented in the student's eligibility determination.
- SpecialEducationClassification code 13 (Social Maladjustment) and code 18 (Grade K Students with Preschool Child with a Disability Special Education Classification Undergoing Reevaluation) are no longer valid values.

Common Errors

Error Message: This field cannot be left blank if Non-Public has NREC or REC.
Resolution: Input the correct classification for the non-public student in your Student Information System and reupload the record to NJSLEDS.

Warnings

N/A

DeclassificationSPEDDate

Definition of Data Element

The year, month, and day on which the student is no longer considered eligible as a student with a disability according to N.J.A.C. 6A:14-3.5(c) or 3.6(a).

Functional, Policy, or Legal Document

Individuals with Disabilities Education Act (IDEA), Section 618

CEDS Mapping

Individualzed Program Service Plan End Date

Is this Data Element Required?

This field is mandatory for all students with a SpecialEducationClassification of 99.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- The date must be in YYYYMMDD format or an error will occur.
- An error will occur if the format does not follow a four-digit year, followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20240128).
- An error will occur if the field is left blank and SpecialEducationClassification is 99.

Additional Notes

- For reporting purposes, districts may use the date on which prior written notice of declassification status was provided to the parent.

Common Errors

N/A

Warnings

N/A

EligibleForLIEP

Definition of Data Element

An indication that the student has undergone the Multilingual Learner (ML) identification process and whether, on the submission snapshot date, the student was eligible or ineligible for placement in a language instruction educational program (LIEP).

This field captures the result of the ML identification process as set forth in N.J.A.C. 6A-15, which includes three steps for students in grades K through 12: 1) the Home Language Survey, 2) a Records Review, and 3) an English Language Proficiency (ELP) screener assessment. The process for preschool students includes steps 1 and 2 only.

An ML means a student whose primary language is not English, who is identified through the ML identification process, and who is developing proficiency in multiple languages. The term is synonymous with “English Learner”.

Functional, Policy, or Legal Document

Section 8101(20) of ESEA, as amended by the ESSA: N.J.A.C. 6A:15, Bilingual Education

CEDS Mapping

English Learner Status

Is this Data Element Required?

- This field is mandatory for all students who underwent the final step in the grade-level appropriate ML identification process to determine eligibility for LIEP placement in the current school year. This is true even for students who were found ineligible for services.
    - For preschool students, complete this field for all preschool students for whom the Home Language Survey suggested a language other than English is spoken in the home and for whom the district conducted a records review to determine eligibility for LIEP services.
    - For students in grades K-12, complete this field for all K-12 students for whom the Home Language Survey suggested a language other than English is spoken in the home and for whom the district conducted a records review to determine their eligibility for LIEP services and were required to take an ELP screener to determine eligibility for LIEP placement.
- This field is mandatory for all students who have an ELPScreenerDate. MLs who have successfully completed the LIEP and successfully passed the review process for exiting from an LIEP prior to the snapshot date should have an "N" in this field, as they are ineligible for LIEP placement on the Snapshot date.
- This field may be left blank if the identification process ended with the Home Language Survey (for preschool students and for K-12 students) or with the Record Review (for K-12 students).

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes, eligible for LIEP in the current academic year
- N = Determined ineligible for LIEP in the current academic year

Validation Checks

- An error will occur if the field is left blank and the ELPScreenerDate is populated.

Additional Notes

- A student with an LIEPParentRefusalDate should continue to have a "Y" in the EligibleForLIEP field until the district board of education determines that the student is continually meeting or exceeding the NJSLS when curriculum and instruction are delivered in English per N.J.A.C. 6A:15-1.9(f).

Common Errors

N/A

Warnings

N/A

LIEPStartDate

Definition of Data Element

The year, month, and day on which the student begins to receive services in a language instruction education program (LIEP).

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Education Programs, N.J.A.C. 6A:15-1.9

CEDS Mapping

English Learner Program Participation Start Date

Is this Data Element Required?

This field is mandatory for all students who have been identified as eligible to be served by and enrolled in an LIEP. This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

- YYYYMMDD - The day on which the student begins to receive services in an LIEP.

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20250128 for January 28, 2025).
- An error will occur if this field has a value and the EligibleForLIEP field is blank.
- An error will occur if the date occurs in the future.
- An error will occur if the date in this field comes on or after the date in the LIEPEndDate field.

Additional Notes

- The date should reflect the first day that the student began to be served by an LIEP.
- The date must be in YYYYMMDD format. Do not include any separators such as "/" or "-".
- The field should be blank if the student is not being served by an LIEP.
- This field must be reported for all Special Education Non-Public students who have been identified as Multilingual Learners and served in an LIEP.
- A warning will occur for a student with an LIEPStartDate prior to 20200701 when LIEPEndDate is blank.

Common Errors

N/A

Warnings

LIEPStartDate indicates that the student has been actively identified as an ML for more than 4 years. Is this student still being served by an LIEP?

LIEPEndDate

Definition of Data Element

The date on which the student last received language instruction education program (LIEP) services from the submitting district.

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Education Programs, N.J.A.C. 6A:15-1.9

CEDS Mapping

English Learner Program Participation Exit Date

Is this Data Element Required?

This field is mandatory for students who received LIEP services and exited the program for any reason. This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

- YYYYMMDD - The last day on which the student was served by an LIEP.

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20260128 for January 28, 2026).
- An error will occur if the date entered occurs in the future.
- An error will occur if this field has a value and LIEPStartDate is blank.
- An error will occur if the date is on or before the LIEPStartDate.

Additional Notes

- LIEPEndDate mustreflect the last date on which the student received LIEP services. It does not necessarily represent the date on which the student became ineligible for LIEP services.
- If the student exited the LIEP due to attaining English language proficiency in accordance with N.J.A.C. 6A:15-1.9:
    - LIEPStartDate and LIEPEndDate must be reported;
    - EligibleForLIEP must be reported as N.
- If the student exited the LIEP due to parent removal after October 15 of the current school year:
    - LIEPStartDate, LIEPEndDate and LIEPParentalRefusalDate must be reported;
    - LIEPEndDate must reflect the last date the student received LIEP services.
    - EligibleForLIEP must remain Y until the student attains English language proficiency in accordance with N.J.A.C. 6A:15-1.9.
- If the student exited the LIEP due to transfer out of the submitting district:
    - LIEPStartDate and LIEPEndDate must be reported;
    - DistrictStatus must be reported as I;
    - EligibleforLIEP must remain Y, unless the student had already attained English language proficiency before transfer.

Common Errors

N/A

Warnings

N/A

LIEPStartDate2

Definition of Data Element

The year, month, and day on which a student reenters a language instruction educational program (LIEP) after having exited multilingual learner status, per N.J.A.C. 6A:15-1.9(g).

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Education Programs, N.J.A.C. 6A-15.19(g)

CEDS Mapping

English Learner Program Participation Start Date

Is this Data Element Required?

This field is mandatory for all students who previously exited multilingual learner status and then were found eligible for LIEP placement again per the process for reentry set forth in N.J.A.C. 6A:15-1.9(g). This field should only be used for students with valid values in the LIEPStartDate and LIEPEndDate fields. This includes students whose parents previously removed the student from LIEP placement. This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20250128 for January 28, 2025).
- An error will occur if LIEPStartDate and LIEPEndDate are missing valid values.
- LIEPStartDate2 must be after LIEPEndDate.
- An error will occur if the date in this field comes on or after the date in the LIEPEndDate2 field.

Additional Notes

- The date should reflect the first day the student reentered an LIEP.
- The date must be in YYYYMMDD format. Do not include any separators such as "/" or "-".
- The field should be left blank for students who are not served by an LIEP and for students who exit an LIEP and do not reenter.
- This field must be reported for Special Education Non-Public students who have been identified as Multilingual Learners and served in an LIEP.
- A warning will occur for a student with an LIEPStartDate2 prior to 20200701 when LIEPEndDate2 is blank.

Common Errors

An error will occur if this field has a value an the EligibleForLIEP field is blank or N.

Warnings

LIEPStartDate2 indicates that the student has been actively identified as an ML for more than 4 years. Is this student still being served by an LIEP?

LIEPEndDate2

Definition of Data Element

The date on which the student last received language instruction education program (LIEP) services from the submitting district for a second time.

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Education Programs, N.J.A.C. 6A-15.19(g)

CEDS Mapping

English Learner Program Participation Exit Date

Is this Data Element Required?

This field is mandatory for students who received LIEP services and exited the program for any reason.

This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

- YYYYMMDD - The last day on which the student was served by an LIEP for the second time.

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20250128 for January 28, 2025).
- An error will occur if this field has a value and LIEPStartDate and LIEPEndDate are blank.
- An error will occur if this field has a value and LIEPStartDate2 is blank.

Additional Notes

- LIEPEndDate must reflect the last date on which the student received LIEP services for a second time. It does not necessarily represent the date on which the student became ineligible for LIEP services.
- If the student exited the LIEP due to attaining English language proficiency in accordance with N.J.A.C. 6A:15-1.9:
    - LIEPStartDate and LIEPEndDate must be reported;
    - EligibleForLIEP must be reported as N.
- If the student exited the LIEP due to parent removal after October 15 of the current school year:
    - LIEPStartDate, LIEPEndDate and LIEPParentalRefusalDate must be reported;
    - LIEPEndDate must reflect the last date the student received LIEP services.
    - EligibleForLIEP must remain Y until the student attains English language proficiency in accordance with N.J.A.C. 6A:15-1.9.
- If the student exited the LIEP due to transfer out of the submitting district:
    - LIEPStartDate and LIEPEndDate must be reported;
    - DistrictStatus must be reported as I;
    - EligibleforLIEP must remain Y, unless the student had already attained English language proficiency before transfer.

Common Errors

N/A

Warnings

N/A

LIEPParentRefusalDate

Definition of Data Element

The date on which the parent refused language instruction education program (LIEP) placement for an identified multilingual learner (ML) student during the current school year.

Functional, Policy, or Legal Document

N.J.A.C. 6A:15-1.12; N.J.S.A. 18A:35-22.1, Removal of pupil from bilingual education program.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory if the student is eligible for LIEP and the parent has either refused placement in, or withdrawn the student from, an LIEP during the current school year. This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20250128 for January 28, 2025).

Additional Notes

- The date must be in YYYYMMDD format. Do not include any separators such as "/" or "-".
- The date must be updated annually to reflect the parent's most recent refusal.
- The date reported can reflect the actual date of parent refusal or the date the school received notification (e.g., written or verbal) of refusal from the parent.
- Students whose parents refuse placement in an LIEP, meaning that the students were never served by an LIEP, should have a date in the LIEPParentRefusalDate field, and blank LIEPStartDate and LIEPEndDate fields.
- When parents refuse services before October 15 of the current school year, LIEPStartDate and LIEPEndDate need not be reported for the current school year.
- Students with an LIEPParentRefusalDate must remain EligibleForLIEP= Y until the student meets English language proficiency criteria under N.J.A.C. 6A:15-1.9(f).

Common Errors

N/A

Warnings

Refusal date occurred prior to July 1 of the current school year: To resolve this warning, verify the student's current status. If the student remains eligible and the parent refused services this school year, update the field with the most recent refusal date. If the parent did not refuse services this year, or if the student is no longer eligible for LIEP services, leave this field blank.

ELPScreenerDate

Definition of Data Element

The year, month, and day on which a student was given the state-approved English Language Proficiency (ELP) screener. The current state-approved screeners are the WIDA Screener or the WIDA MODEL.

The ELP screener is administered as the final step to determine eligibility for language instruction educational program (LIEP) placement for students in grades K through 12.

Functional, Policy, or Legal Document

N.J.A.C. 6A:15-1.3, Identification of Eligible Multilingual Learners

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students for whom the district administered the ELP screener, even those students who scored above the State-established cutoff and are thus found ineligible for LIEP placement.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- An error will occur if the format does not inclde a four-digit year followed by a zero-filled two position month, follwed by a zero-filled two position day (i.e., 20250128 for January 28, 2025).
- This data element is required for K-12 students who are reported as eligible for LIEP services.
- If EligibleForLIEP = "Y" or "N", and GradeLevel is not equal to 3F, 3H, 4F, 4H, 5F, or 5H, then ELPScreenerDate cannot be blank.

Additional Notes

- The date reported should reflect the actual date the district administered the ELP screener assessment to the student.
- This data element is intended for all students who take the ELP screener, regardless of their performance on the test.
- The date must be in YYYYMMDD format. Do not include any separators such as "/" or "-".
- The field should be left blank for students who were not administered the ELP screener. When the exact day that sthe student took the ELP screener is unknown, enter the first day of school from the school year that the student became eligible for an LIEP.

Common Errors

Error Message: K-12 student can only be eligible for LIEP services if they have taken an ELP Screener and failed to meet cut scores.
Resolution: Check the GradeLevel for the student and if it is not one of the exempted values above, fill in a date.

Warnings

N/A

NonPublic

Definition of Data Element

An indication of whether or not a student is receiving or not receiving services under an individual service plan when that student has been parentally placed into a sectarian or non-sectarian private school and also has been determined eligible for special education and related services.

Functional, Policy, or Legal Document

Individuals With Disabilities Education Act (IDEA) of 2004, P.L. 108-446

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for special education students placed by their parents in a sectarian or non-sectarian private school.

Acceptable Values

Type: Alpha
Minimum Length: 0
Maximum Length: 4

- REC = Yes, student has been determined eligible and is receiving services.
- NREC = Yes, student has been determined eligible, but is not receiving services.
- [blank] = Leave this element blank if the student is not special education and not parentally placed in a private school.

Validation Checks

- See each "Is This Data Element Required?" section under each data element to determine if it is required for Non-Public students.

Additional Notes

- This field should be left blank for all students other than those parentally palced in a sectarian or non-sectarian private school that may or may not receive special education services.
- If a value of NREC or REC is submitted to the field of NonPublic, a warning will appear if the Attending County District and School Codes do not correspond to a valid NonPublic school.
- **Important Reporting Guidance – NonPublic Students:** Students identified as NonPublic (e.g., REC / NREC) are reported only in the Student Submission. Non-Public students must not be reported in the Special Education Submission. The Special Education Submission is intended to collect detailed special education information for publicly educated students only.

Common Errors

Error Message: If the field has a value of REC or NREC, then SpecialEducationClassification must be filled in. Students enrolled in an LIEP must also have the LIEPStartDate and LIEPEndDate filled in, if appropriate.

Resolution: Check the SpecialEducationClassification field in Student Management and make sure the field is completed.

Warnings

The data entered into the NonPublic field identifies the student as NonPublic. However, the Attending County, District, and School Codes entered are not a valid NonPublic location. Are you sure this data was entered accurately?

ResidentMunicipalCode

Definition of Data Element

The resident municipality of the student. The code is unique to the municipality as defined by the NJ Department of Treasury.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students.

Acceptable Values

Type: Alphanumeric
Minimum Length: 4
Maximum Length: 4

- For a list of current Municipal Codes, please refer to the NJSLEDS County District School Codes document.

Validation Checks

- An error will occur if this field is left blank.

Additional Notes

- The code must conform to the codes listed or an error will occur.

Common Errors

N/A

Warnings

N/A

MilitaryConnectedStudentIndicator

Definition of Data Element

An indication that the student's parent or guardian is on Active Duty, in the National Guard, or in the Reserve components of the United States military services.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

Military Connected Student Indicator

Is this Data Element Required?

This field is mandatory for all students, including Non-Public students. This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Not Active Military Connected: Student is a dependent of someone not in the full-time, Active Duty Forces (Army, Navy, Air Force, Marine Corps, Coast Guard).
- 2 = Active Military Connected: Student is a dependent of a member of the full-time, Active Duty Forces, or is a dependent of a member on Full-Time National Guard Duty.
- 3 = National Guard or Reserve Conencted: Student is a dependent of a member of the National Guard (not full-time duty) or Reserve Forces (Army, Navy, Air Force, Marine Corps, or Coast Guard).
- 4 = Unknown: It is unknown whether or not the student is military-connected.

Validation Checks

- An error will occur if the field is left blank, unless ReportedSharedVoc = Y.

Additional Notes

- If the student is not military connected, report "1".

Common Errors

N/A

Warnings

N/A

ELAGraduationPathwayIndicator

Definition of Data Element

An indication of if and how a student met the graduation assessment requirements. Districts are required to annually report this information under N.J.A.C. 6A:8-5.2(f).

Functional, Policy, or Legal Document

N.J.A.C. 6A:8-5.2(f): The chief school administrator or lead person in a charter school must report data on recent graduates' pathways to graduation and those denied graduation.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all active students with the GradeLevel of 12, all inactive students with the SchoolExitWithdrawalCode of L, and all students with a BiliterateValue of Y. Pathway to graduation information is not required for Non-Public students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha

Minimum Length: 1

Maximum Length: 1

S = New Jersey Graduation Proficiency Assessment (NJGPA)/New Jersey Graduation Proficiency Assessment-Adaptive (NJGPA-A)

D = SAT

E = ACT

H = AccuPlacer WritePlacer

I = AccuPlacer WritePlacer ESL

J = PSAT10

K = PSAT/NMSQT

M = Alternate requirements specified in IEP

N = Portfolio Appeals

O = Denied graduation because of failure to satisfy the NJGPA/NJGPA-A sitting requirement despite an opportunity to do so; or failure to demonstrate proficiency on the NJGPA/NJGPA-A, substitute competency tests, or portfolio appeals

P = Denied graduation for any other reason

Q = Historical Statewide Assessment (MBS, HSPT 9, HSPT 11, SRA, HSPA, AHSA, NJSLA) for adult high school students only

R = Graduation assessment requirements not yet met

Validation Checks

- For 12th graders and graduates only:
  - If student's SchoolExitWithdrawalCode = L and SchoolExitDate is after September 1, 2023, regardless of grade level, ELAGraduationPathwayIndicator must be D, E, H, I, J, K, M, N, Q, or S.
  - If Biliterate = Y, ELAGraduationPathwayIndicator must be D, E, H, I, J, K, M, N, Q, R, or S.
  - If ELAGraduationPathwayIndicator = M, SpecialEducationClassification cannot be blank, 99, or 00.
  - If ELAGraduationPathwayIndicator = Q, GradeLevel must be A1 or A2.
  - After the End of Year Snapshot and through the Graduation Snapshot, active students in 12th grade must have the appropriate value of O or P.
- This field cannot be blank for active students in 12th grade and students entered with SchoolExitWithdrawalCode = L or Biliterate = Y, unless NonPublic = REC or NREC or ReportedSharedVoc = Y.
- If ELAGraduationPathwayIndicator is O, P, or R, SchoolExitWithdrawalCode cannot be L.

Additional Notes

- See the NJDOE Graduation Assessment Requirements webpage for details on the high school graduation assessment requirements.
  - For students who were eligible to take the NJGPA/NJGPA-A but did not do so, these students have not met the graduation assessment requirements and may not be reported as graduates. The value of O must be selected since these students did not meet the sitting requirement for NJGPA/NJGPA-A despite multiple opportunities to do so.
  - Values of D, E, H, I, J, K, M, or N may be used for Class of 2027 students who did not take the NJGPA-A if they meet all of the following criteria:
    - Enrolled in a New Jersey public school from another state, country, or private school after the Spring 2027 administration of NJGPA-A.
    - Met all other requirements for graduation (e.g., credit, curriculum, attendance, etc.); and
    - Will graduate prior to the Summer 2027 NJGPA-A administration.
- Graduation assessment requirements for the Class of 2027 apply to any student graduating between September 1, 2026 and August 31, 2027, regardless of grade level.
- Graduates reported with ELAGraduationPathwayIndicator = M will not be included as graduates in the federal version of the adjusted cohort graduation rate. They will be included in the state version of the graduation rate. See the Introduction to the Adjusted Cohort Graduation Rate Calculation in New Jersey for more details.
- For the March 1 Biliteracy snapshot:
  - If a 12th grader has not yet met the ELA graduation assessment requirements but has or plans to submit a portfolio appeal to meet the requirements, then ELAGraduationPathwayIndicator should be reported as N, even if the appeal has not yet been submitted or approved.
  - When Biliterate = Y, a value of R should only be reported for ELAGraduationPathwayIndicator if the student has not already met the ELA graduation assessment requirements and does not have a plan to submit a portfolio appeal. A reported value of R may delay the delivery of student seals.

- This field is now required year-round for all 12th grade students.
- This field is no longer required for active 11th grade students at any point during the School Year.

Common Errors

N/A

Warnings

N/A

MathGraduationPathwayIndicator

Definition of Data Element

An indication of if and how a student met the graduation assessment requirements. Districts are required to annually report this information under N.J.A.C. 6A:8-5.2(f).

Functional, Policy, or Legal Document

N.J.A.C. 6A:8-5.2(f): The chief school administrator or lead person in a charter school must report data on recent graduates' pathways to graduation and those denied graduation.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all active students with the GradeLevel of 12, all inactive students with the SchoolExitWithdrawalCode of L, and all students with a BiliterateValue of Y.
Pathway to graduation information is not required for Non-Public students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

S = New Jersey Graduation Proficiency Assessment (NJGPA)/New Jersey Graduation Proficiency Assessment-Adaptive (NJGPA-A)

D = SAT

E = ACT

H = AccuPlacer Elementary Algebra

I = AccuPlacer Next Generation QAS

J = PSAT10

K = PSAT/NMSQT

M = Alternate requirements specified in IEP

N = Portfolio Appeals

O = Denied graduation because of failure to satisfy the NJGPA/NJGPA-A sitting requirement despite an opportunity to do so; or failure to demonstrate proficiency on the NJGPA/NJGPA-A, substitute competency tests, or portfolio appeals

P = Denied graduation for any other reason

Q = Historical Statewide Assessment (MBS, HSPT 9, HSPT 11, SRA, HSPA, AHSA, NJSLA) for adult high school students only

R = Graduation assessment requirements not yet met

Validation Checks

- For 12th graders and graduates only:
  - If student's SchoolExitWithdrawalCode = L and SchoolExitDate is after September 1, 2023, regardless of grade level, MathGraduationPathwayIndicator must be D, E, H, I, J, K, M, N, Q, or S.
  - If MathGraduationPathwayIndicator = M, SpecialEducationClassification cannot be blank, 99, or 00.
  - If MathGraduationPathwayIndicator = Q, GradeLevel must be A1 or A2.
  - After the End of Year Snapshot and through the Graduation Snapshot, active students in the 12th grade must have the appropriate value of O or P.
- This field cannot be blank for active students in 12th grade and students entered with SchoolExitWithdrawalCode = L, unless NonPublic = REC or NREC or ReportedSharedVoc = Y.
- If MathGraduationPathwayIndicator is O, P, or R, SchoolExitWithdrawalCode cannot be L.

Additional Notes

- See the NJDOE Graduation Assessment Requirements webpage for details on the high school graduation assessment requirements.
  - For students who were eligible to take the NJGPA/NJGPA-A but did not do so, these students have not met the graduation assessment requirements and may not be reported as graduates. The value of O must be selected since these students did not meet the sitting requirement for NJGPA/NJGPA-A despite multiple opportunities to do so.
  - Values of D, E, H, I, J, K, M, or N may be used for Class of 2027 students who did not take the NJGPA-A if they meet all of the following criteria:
    - Enrolled in a New Jersey public school from another state, country, or private school after the Spring 2027 administration of NJGPA-A;
    - Met all other requirements for graduation (e.g., credit, curriculum, attendance, etc.); and
    - Will graduate prior to the Summer 2027 NJGPA-A administration.
- Graduation assessment requirements for the Class of 2027 apply to any student graduating between September 1, 2026 and August 31, 2027, regardless of grade level.
- Graduates reported with MathGraduationPathwayIndicator = M will not be included as graduates in the federal version of the adjusted cohort graduation rate. They will be included in the state version of the graduation rate. See the Introduction to the Adjusted Cohort Graduation Rate Calculation in New Jersey for more details.
- This field is now required year-round for all 12th grade students.
- This field is no longer required for active 11th grade students at any point during the School Year.

Common Errors

N/A

Warnings

N/A

InDistrictPlacement

Definition of Data Element

An indication of the reason for the placement when a student is attending a school that is not their resident school within their resident district.

Functional, Policy, or Legal Document

Accountability

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory if a student is attending a non-resident school within their resident district and their resident school offers the student's Grade Level.

Acceptable Values

Type: Alpha
Minimum Length: 2
Maximum Length: 6

- SPECED = Student attends a specialized program for special education in a school that is not their resident school within their resident school district.
- ML = Student attends a language instruction educational program (LIEP) in a school that is not their resident school within their resident school district.
- ALTREC = Student attends an alternative education program or a recovery high school program in a school that is not their resident school within their resident school district.
- ADULT = Student attends an adult high school for students pursuing a locally-issued, state-endorsed diploma in a school that is not their resident school within their resident school district.
- OTHER = Student attends a school that is not their resident school within their resident school district for any other reason.

Validation Checks

- If DistrictCodeResident and DistrictCodeAttending are the same but the SchoolCodeResident and SchoolCodeAttending are different and the SchoolCodeResident offers the student's Grade Level, an error will occur if this field is blank.
- If SPECED is reported and SpecialEducationClassification has no value, an error will occur.
- If ML is reported and LIEPStartDate has no value, an error will occur.
- If ADULT is reported and Grade Level is not A1 or A2, an error will occur.

Additional Notes

- This field is used to derive accountability.

- This field is used to determine why the student is attending the InDistrictPlacement. Examples: within your district, you have two schools that offer grade 04: School A and School B.
    - Based on the student's home address, a student would attend School A but the student has been placed in School B because of district choice. Therefore, OTHER should be reported for the InDistrictPlacement even if the student has an ML Status or Special Education Classification.
    - Based on the student's home address, a student would attend School B but the student has been placed in School A because the student attends a special education program offered at that school. Therefore, SPECED should be reported for the InDistrictPlacement.

Common Errors

N/A

Warnings

N/A

LanguageInstructionEducationalProgram

Definition of Data Element

The language instruction education program (LIEP) in which a Multilingual Learner (ML) is placed to develop and attain English language proficiency while meeting or exceeding challenging State academic standards.

Functional, Policy, or Legal Document

ESEA Section 3121(a), 3122(b)(1), (2), and (9), 8101(20), 8303(b), 3201(3) and 34 C.F.R. 200.6(h)(1)(ii).

CEDS Mapping

Title III Language Instruction Program Type

Is this Data Element Required?

This field is mandatory for all students who are eligible for an LIEP, have an LIEPStartDate, and do not have an LIEPEndDate nor an LIEPParentRefusalDate.
This field is optional for shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

Choose a code in the left column that corresponds to the LIEP for the student:

Code	NJ LIEP	Federal Category	Description
1	Dual Language	Dual Language/Two-way immersion	Full time program that provides students with content area English language instruction and instruction in a second language in all academic content areas to promote biliteracy.
2	Full Time Bilingual Education	Transitional Bilingual education; Early Exit	Full time program that provides instruction in the primary language of MLs enrolled in the program and in English to promote English language proficiency while maintaining primary language.
3	Bilingual alternative programs (Bilingual tutorial program; Bilingual resource program; Bilingual part-time program)	Transitional Bilingual; Early Exit	Primary language instructional program alternatives are programs other than bilingual education and/or dual language immersion approved by the NJDOE through a bilingual program waiver.

4	English alternative programs (High-intensity ESL program; Sheltered English instruction)	English as a second language (ESL) or English language development (ELD)	English language instructional program alternatives are programs other than bilingual education and/or dual language immersion approved by the NJDOE through a bilingual program waiver.
5	English as a second Language or English Language services	English as a second language (ESL) or English language development (ELD)	ESL means a daily class period of second-language acquisition instruction. ELD means services designed to improve the English language proficiency.
7	Preschool program	Other	A program that meets the New Jersey Preschool Teaching and Learning Standards of Quality will be considered a preschool LIEP.

Validation Checks

- If EligibleForLIEP = "Y" and LIEPStartDate has a valid value and LIEPEndDate is left blank, then LanguageInstructionEducationalProgram must have a valid value.
- If EligibleForLIEP = "Y", LIEPStartDate2 has a valid value and LIEPEndDate2 is blank, then LanguageInstructionEducationalProgram must have a value of 1, 2, 3, 4, 5, or 7.
- If LanguageInstructionEducationalProgram value = 7, then for LIEPLanguageOfInstruction, enter the student's primary home language. Do not enter English.
- 6 is no longer a valid value.

Additional Notes

- This field should be left blank if the student is not eligible to be served by an LIEP.

Common Errors

N/A

Warnings

N/A

Biliterate

Definition of Data Element

An indication if graduating high school seniors achieved passing scores on both a World Language Assessment and an English Assessment to demonstrate they are biliterate as defined by the NJDOE.

Functional, Policy, or Legal Document

N/A

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for students in the Grade Levels of 12, A1, and A2, except Non-Public students and shared time vocational school students being reported by the vocational school, after the Fall Snapshot through the High School Graduation Snapshot. Prior to the Fall Snapshot and after the High School Graduation Snapshot, this field is optional for all 12th grade, A1, and A2 students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- If a student has received passing scores on both a World Language Assessment and English Assessment, Biliterate must equal "Y".
- If a student is reported with a Grade Level = 12, A1, or A2, an error will occur if this field is blank.
- If the NonPublic field has a value of REC or NREC or ReportedSharedVoc = Y, this field should be left blank.
- An error will occur if WorldLanguageAssessment1-5 or WorldLanguage1-5 are not blank and Biliterate = N.

Additional Notes

- This field should be left blank for all students other than those in Grade Level = 12, A1, and A2.
- ELAGraduationPathwayIndicator is required if Biliterate has a value of "Y".

Common Errors

N/A

Warnings

You have reported a student as Biliterate whose GradeLevel is not 12, A1, or A2. This field should only be used for these grade levels. If this student is not in grade 12, A1, or A2, please leave this field blank. If a student is graduating early, please leave this field blank. If a student is graduating early, please contact worldlang@doe.nj.gov.

Repeating Data Elements

Some students may be eligible for a Seal of Biliteracy in more than one language. To accommodate the reporting of a student that has been recognized for biliteracy in more than one language, the following elements must be repeated 5 times in the file submitted to NJSLEDS, followed by number 1 through 5:

- WorldLanguageAssessment
- WorldLanguagesAssessed

Note: These data elements, as appropriate, must be submitted once for all 12th graders that have a "Y" for Biliterate. The additional data only needs to be submitted if the student is eligible for the Seal in multiple languages. However, the data elements must still be repeated 5 times in the file (WorldLanguageAssessment1, WorldLanguageAssessment2, etc. and WorldLanguagesAssessed1, WorldLanguagesAssessed2, etc.) even if the additional four iterations are not needed. If the student has only earned one Seal of Biliteracy, blank values are acceptable in the additional four iterations.

WorldLanguageAssessment

Definition of Data Element

The World Language Assessment taken by the student, other than the English language assessment.

Functional, Policy, or Legal Document

N/A

CEDS Mapping

Assessment Identifier

Is this Data Element Required?

This field is mandatory for all students in Grade Levels 12, A1, and A2 that have a "Y" in the Biliterate field.
This field is optional for Non-Public Students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 2
Maximum Length: 10

AAPPL = Assessment of Performance toward Proficiency in Languages
AAPPL ASL = Assessment of Performance toward Proficiency in Language for American Sign Language

ALIRA = ACTFL Latin Interpretive Reading Assessment

ALTA = ALTA Language Test

AP = Advanced Placement language or culture exams (see Additional Notes section for more information)

ASLPI = American Sign Language (ASL) Proficiency Interview
ASLT= Avant Superlanguage Test

IB = International Baccalaureate, Language B, SL, or HL
NEWL= National Examinations in World Languages

OPIWPT = Oral Proficiency Interview/Oral Proficiency Interview by Computer® (OPIc) and Writing Proficiency Test®

SLPIASL = Sign Language Proficiency Interview (SLPI:ASL)

STAMP = Standards-based Measurement of Proficiency

STAMP WS = Language proficiency test of less commonly taught languages (formerly World Speak)

STAMP LAT = Standards-based Measurement of Proficiency for Latin

STAMP ASL = Standards-based Measurement of Proficiency for American Sign Language (ASL)

OTHER

Validation Checks

- If Biliterate is "Y", then WorldLanguageAssessment1 must have a value.
- If WorldLanguagesAssessed = “Latin”, then the corresponding WorldLanguageAssessment must be either ALIRA, STAMP LAT, or OTHER.
- If WorldLanguagesAssessed = “American Sign Language”, then the corresponding WorldLanguageAssessment must be AAPPL ASL, ASLPI, SLPIASL, STAMP ASL, or OTHER.

Additional Notes

- This field should not be left blank, if applicable.
- OTHER should be used if the World Language Assessment is not listed.
- As students may have taken more than one World Language Assessment, this element is a repeatable element and will appear on the student's record in Student Management as: WorldLanguageAssessment1, WorldLanguageAssessment2, WorldLanguageAssessment3, WorldLanguageAssessment4, WorldLanguageAssessment5. The file submitted to Student Management must also be submitted this way.
- AP and IB scores need to be restricted to junior year assessments only (not 10th grade, 9th grade, or earlier).
- The acceptable value of OPIOTHER has been removed.
- The assessment formerly known as WORLDSPEAK is now called STAMP WS.

Common Errors

N/A

Warnings

N/A

WorldLanguagesAssessed

Definition of Data Element

The specific language(s) other than English that is being assessed.

Functional, Policy, or Legal Document

N/A

CEDS Mapping

Assessment Language

Is this Data Element Required?

This field is mandatory for all students in Grade Levels 12, A1, and A2 that have taken a World Language Assessment. This field is optional for Non-Public students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 2
Maximum Length: 40

- World Languages Assessed Codes

Validation Checks

- An error will occur if WorldLanguagesAssessed is left blank, and WorldLanguageAssessment has a value.
- An error will occur if another language code is used that is outside of the acceptable codes as given by the NJDOE.
- An error will occur if WorldLanguagesAssessed2 is not blank and WorldLanguagesAssessed2 = WorldLanguagesAssessed1.
- An error will occur if WorldLanguagesAssessed3 is not blank and WorldLanguagesAssessed3 = WorldLanguagesAssessed1 or WorldLanguagesAssessed2.
- An error will occur if WorldLanguagesAssessed4 is not blank and WorldLanguagesAssessed4 = WorldLanguagesAssessed1, WorldLanguagesAssessed2, or WorldLanguagesAssessed3.
- An error will occur if WorldLanguagesAssessed5 is not blank and WorldLanguagesAssessed5= WorldLanguagesAssessed1, WorldLanguagesAssessed2, WorldLanguagesAssessed3, or WorldLanguagesAssessed4.
- An error will occur if WorldLanguage = eng/english.
- If WorldLanguageAssessment = ALIRA or STAMP LAT, then the corresponding WorldLanguage must be equal to “Latin”..
- If WorldLanguageAsessment = AAPPL ASL, ASLPI, SLPIASL, or STAMP ASL, then the corresponding WorldLanguage must be equal to American Sign Language..

Additional Notes

- This field should not be left blank, if applicable.

- As students may have taken more than one WorldLanguagesAssessed, this element is a repeatable element and will appear on the student's record in Student Management as: WorldLanguagesAssessed1, WorldLanguagesAssessed2, WorldLanguagesAssessed3, WorldLanguagesAssessed4, WorldLanguagesAssessed5. The file submitted to Student Management must also be submitted this way.
- If students took multiple language assessments for the same language (for example, STAMP and AP for Spanish), only one assessment per language should be reported.

Common Errors

N/A

Warnings

N/A

GiftedAndTalentedStudent

Definition of Data Element

The student has been identified as a gifted and talented student or twice-exceptional student as defined by the Strengthening Gifted and Talented Education Law (18A:35-35): "Gifted and talented student" means a student who possesses or demonstrates a high level of ability in one or more content areas when compared to their chronological peers in the school district and who requires modifications of their educational program if they are to achieve in accordance with their capabilities.

Functional, Policy, or Legal Document

Strengthening Gifted and Talented Education Law (18A:35-35).

CEDS Mapping

Gifted and Talented Indicator

Is this Data Element Required?

This field is mandatory for all students except for preschool, Adult High School, Non-Public students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- An error will occur if GiftedAndTalentedStatus is left blank, unless NonPublic field = REC or NREC, GradeLevel = 3F, 3H, 4F, 4H, 5F, 5H, A1, or A2, or ReportedSharedVoc = Y.

Additional Notes

- This field should not be left blank, if applicable.

Common Errors

N/A

Warnings

N/A

StudentLearningEnvironment

Definition of Data Element

The chosen method for delivering instruction to the student: full time on premises, hybrid (partial in person on premises/partial remote), or full time remote. Further, denote whether the student is full time remote due to parental or guardian choice or full time remote because the district has not yet offered the student another option.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32-13.1 Virtual or Remote Instruction

CEDS Mapping

Virtual School Status

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Full time on premises
- 2 = Hybrid (partial in person on premises/partial remote instruction)
- 3 = Full time remote (District Choice)
- 4 = Full time remote (Parental or Guardian Choice)

Validation Checks

- An error will occur if StudentLearningEnvironment is left blank unless NonPublic = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.
- An error will occur if StudentLearningEnvironment = 1 (Full time on premises) and RemoteDaysPresent and RemoteDaysAbsent are both not 0.
- An error will occur if StudentLearningEnvironment = 2, 3, or 4 (hybrid or full time remote) and RemoteDaysPresent and RemoteDaysAbsent are both 0.

Additional Notes

- For the fall collection, StudentLearningEnvironment should reflect what the student's learning environment has been from school entry date to October 15th.
- For the End of Year collection, StudentLearningEnvironment should reflect what the student's learning environment has been over the course of the student's membership in the school in the current school year. For example, students who are full time remote due to district choice on October 15th but shift to a hybrid schedule in the winter and full time on premises by spring would be marked as "Hybrid" on the End

of Year collection because they received instruction partially in person and partially remote over the course of their membership in the current school year.

Common Errors

N/A

Warnings

N/A

RemoteDaysPresent

Definition of Data Element

The number of days a student attended school from a remote learning environment during the annual reporting period from July 1 through June 30.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32-8.3; Guidance for Reporting Student Absences and Calculating Chronic Abstenteeism

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for all inactive students, except for Non-Public and preschool referral students, at any point of submission. This field is not required for the Fall Snapshot for active students. This field is mandatory for all students, except for Non-Public and preschool referral students, after the Fall Snapshot for the End of Year Snapshot.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 5

- Whole values between 0 and 366 are accepted.
- Half values are accepted for shared time vocational school students only.

Validation Checks

- The value of this element cannot be greater than the value of NumberOfDaysPresent.
- Unless EnrollmentType = S, the value must be reported as a whole number between 0-366.
- An error will occur if RemoteDaysPresent is not 0 and StudentLearningEnvironment = 1 (Full time on premises).

Additional Notes

- The extended school year is included in RemoteDaysPresent up to June 30th and only when it is required for all students. Summer school is not included in RemoteDaysPresent.
- For shared time vocational school students, each school day in membership counts as 0.5 at each school, so the total between the two schools equals 1. As such, each day a shared time vocational school student is present should be recorded as 0.5 for each school. Shared time vocational school students who are present 180 days at School A and 175 at School B should have a value of 90 in this field for their student record at School A and a value of 87.5 on their student report at School B.
- All active and inactive records of the reporting year must remain in Student Management so that they are captured in the End of Year Snapshot. This includes inactive records reported to the Fall Snapshot.

Common Errors

N/A

Warnings

N/A

RemoteDaysAbsent

Definition of Data Element

The number of days a student is absent and scheduled to receive instruction in a remote learning environment (i.e., offsite of the school's premises) during the annual reporting period from July 1 through June 30.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32-8.3; Guidance for Reporting Student Absences and Calculating Chronic Abstenteeism

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for all inactive students, except for Non-Public and preschool referral students, at any point of submission. This field is not required for the Fall Snapshot for active students. This field is mandatory for all students, except for Non-Public and preschool referral students, after the Fall Snapshot for the End of Year Snapshot.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 5

- Whole values between 0 and 366 are accepted.
- Half values are accepted for shared time vocational school students only.

Validation Checks

- The value of this element cannot be greater than the value of NumberOfDaysAbsent.
- For shared time vocational school students, each school day in membership counts as 0.5 at each school so the total between the two schools equals 1. As such, each day a shared time vocational school student is absent should be recorded as 0.5 at each school. Shared time vocational school students who are absent 0 days at School A and 5 days at School B should have a value of 0 in this field for their student record at School A and a value of 2.5 on their student record at School B.
- An error will occur if RemoteDaysAbsent is not 0 and StudentLearningEnvironment = 1 (Full time on premises).

Additional Notes

- The extended school year is included in RemoteDaysAbsent up to June 30th and only when it is required for all students. Summer school is not included in RemoteDaysAbsent.
- State-excused absences, as listed in NJ School Register and the Guidance for Reporting Student Absences and Calculating Chronic Absenteeism, should not be counted as a day absent for this element. A student who has a district-excused absence should still be marked as being absent here unless the absence is also listed as a state-excused absence in the documents above.

Common Errors

N/A

Warnings

N/A

StudentInternetConnectivity

Definition of Data Element

Identify the mechanism for home internet connectivity for the student.

Functional, Policy, or Legal Document

ESSER Fund Reporting Requirements

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory if StudentLearningEnvironment = 2, 3, or 4, except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Personal access
- 2 = School or district provided access through mobile hotspots with paid data plans
- 3 = School or district provided access through Internet-connected devices with paid data plans
- 4 = School or district provided access by paying the cost of home Internet subscription for the student
- 5 = School or district provided access through a district-managed wireless network
- 6 = School or district provided access by another means
- 7 = Other
- 8 = Unknown

Validation Checks

- An error will occur if StudentInternetConnectivity is left blank and StudentLearningEnvironment = 2, 3, or 5, unless NonPublic = REC or NREC or ReportedSharedVoc = Y.

Additional Notes

- This field should not be left blank if the StudentLearningEnvironment = 2, 3, or 4.

Common Errors

N/A

Warnings

N/A

StudentDeviceOwner

Definition of Data Element

The owner of the device used by the student for remote learning.

Functional, Policy, or Legal Document

ESSER Fund Reporting Requirements

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Personal, dedicated device (student is the sole user)
- 2 = Personal device, shared with others
- 3 = School or district provided, dedicated device (student is the sole user)
- 4 = School or district provided device, shared with others
- 5 = Other
- 6 = Unknown
- 7 = None

Validation Checks

- An error will occur if the StudentDeviceOwner is left blank, unless NonPublic field = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.

Additional Notes

- Please include desktop, laptop, and tablet computers (including Chromebooks and iPads). Do not include smartphone devices.

Common Errors

N/A

Warnings

N/Ay

StudentDeviceType

Definition of Data Element

The type of device used by the student for remote learning.

Functional, Policy, or Legal Document

The modern framework is pursuant to P.L.2020, c.27 ("Chapter 27"), all New Jersey Local Educational Agencies must annually submit an Emergency Virtual or Remote Instruction Plan to the NJDOE.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Chromebooks/laptops
- 2 = iPads/tablets
- 3 = Other
- 4 = Unknown
- 5 = None

Validation Checks

- An error will occur if the StudentDeviceType is left blank, unless NonPublic field = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.

Additional Notes

- This field should not be left blank, if applicable.
- Please include desktop, laptop, and tablet computers (including Chromebooks and iPads). Do not include smartphone devices.

Common Errors

N/A

Warnings

N/A

FederalHSMathTestingReq

Definition of Data Element

An indication of whether a student has met the federal requirements to take Algebra I (or one of the exceptions noted below) while in high school.

Functional, Policy, or Legal Document

ESEA Section 1111(b)(2)(B) requires that all public school students must take the same assessment statewide in mathematics in high school.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for active students with GradeLevel of 12 after the Fall Snapshot for the End of Year Snapshot.
This field is required for inactive students with the SchoolExitWithdrawalCode = L at any point of submission.
This field is not required for Non-Public students and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- A = Student registed for and/or took the Algebra I assessment in high school
- B = Student registered for and/or took the DLM assessment in high school
- C = Student took Algebra I in middle school and registered for and/or took the Geometry assessment in high school
- D = Student took Algebra I in middle school and registered for and/or took the Algebra II assessment in high school
- E = Student took Algebra I, Geometry, and Algebra II in middle school
- F = Student took an assessment that meets the federal requirement (i.e., the equivalent of Algebra I, DLM, or Geometry/Algebra II if a student took Algebra I in middle school) either while attending a high school outside of New Jersey or a Non-Public high school
- G = Student did not register for an/or take the Algebra I assessment in high school and does not fall under one of the exceptions listed above in B through F.

Validation Checks

- This field must have a value if GradeLevel = 12 and status = A after the Fall Snapshot for the End of Year Snapshot, unless NonPublic = REC or NREC or ReportedSharedVoc = Y.
- This field must have a value if SchoolExitWithdrawalCode = L.
- If the NonPublic field is blank, an error will occur if the FederalHSMathTestingReq is blank.

Additional Notes

- Students who were enrolled in Algebra I during the 2019-2020 school year and did not register for or take an assessment because of COVID-19 related assessment cancellations should use option A.
- Students who were enrolled in Algebra I during the 2020-2021 school year and either took the Start Strong assessment in Fall 2021 or were not enrolled during the Fall 2021 Start Strong administration should use option A.
- Students who were expected to take the DLM assessment in the 2019-2020 school year and did not register for or take an assessment because of COVID-19 related assessment cancellations should use option B.
- Students who took Algebra I in middle school and were enrolled in Geometry or Algebra II in the 2019-2020 school year and di not register for or take an assessment because of COVID-19 related assessment cancellations should use the corresponding option C or D.
- Students who took Algebra I in middle school and were enrolled in Geometry or Algebra II in the 2020-2021 school year and either took the Start Strong assessment in Fall 2021 or were not enrolled during the Fall 2021 Start Strong administration should use the corresponding option C or D.

Common Errors

N/A

Warnings

N/A

IEPGraduationCourseRequirement

Definition of Data Element

An indication of whether a student with a disability did not meet the state course requirement component of the NJDOE graduation requirements because of an exemption or modification contained in their Individualized Education Plan (IEP).

Functional, Policy, or Legal Document

Every Student Succeeds Act (ESSA) requirements for Adjusted Cohort Graduation Rate (ACGR)

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for both active and inactive students with a GradeLevel of 12 and a SpecialEducationClassification of 01-17. This field is not required for Non-Public students.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = The student did not meet the state course requirements for graduation because of an exemption or modification in their IEP.
- 2 = The student did meet the state course requirements.

Validation Checks

- If GradeLevel = 12, SpecialEducationClassification = 01-17, and NonPublic = blank, this field must have a value.

Additional Notes

- New Jersey laws (e.g., N.J.A.C. 6A:14-4.11) permit students with IEPs that include modifications or exemptions to specific graduation requirements to be granted diplomas. However, the Every Student Succeeds Act (ESSA) requires that only those students who meet standard graduation requirements can be counted in the Adjusted Cohort Graduation Rate (ACGR). Students with IEPs who did not meet the state course requirements because of a modification or exemption to the course requirements in their IEP will be removed from the numerator when calculating the federal version of the ACGR.

Common Errors

N/A

Warnings

N/A

IEPGraduationAttendance

Definition of Data Element

An indication of whether a student with a disability did not meet the local attendance requirement component of the NJDOE graduation requirements because of an exemption or modification contained in their Individualized Education Program (IEP).

Functional, Policy, or Legal Document

Every Student Succeeds Act (ESSA) requirements for Adjusted Cohort Graduation Rate (ACGR)

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is required for both active and inactive students with a GradeLevel of 12 and a SpecialEducationClassification of 01-17. This field is not required for Non-Public students.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = The student did not meet the local attendance requirements for graduation because of an exemption or modification in their IEP.
- 2 = The student did meet the local attendance requirements.

Validation Checks

- If GradeLevel = 12, SpecialEducationClassification = 01-17, and NonPublic = blank, this field must have a value.

Additional Notes

- New Jersey laws (e.g., N.J.A.C. 6A:14-4.11) permit students with IEPs that include modifications or exemptions to specific graduation requirements to be granted diplomas. However, the Every Student Succeeds Act (ESSA) requires that only those students who meet standard graduation requirements can be counted in the Adjusted Cohort Graduation Rate (ACGR). Students with IEPs who did not meet the local attendance requirements because of a modification or exemption to the local attendance requirements in their IEP will be removed from the numerator when calculating the federal version of the ACGR.

Common Errors

N/A

Warnings

N/A

LIEPLanguageOfInstruction

Definition of Data Element

The language of instruction for the Language Instruction Educational Program (LIEP) course in which a Multilingual Learner (ML) is placed in order to develop and attain English proficiency while meeting challenging State academic standards.

Functional, Policy, or Legal Document

Every Student Succeeds Act (ESSA) Section 3201(7)

CEDS Mapping

Instruction Language

Is this Data Element Required?

This field is mandatory for students receiving ML services and LanguageInstructionEducationalProgram = 1-5.

Acceptable Values

Type: Alpha
Minimum Length: 3
Maximum Length: 3

SPA = Castilian Spanish	TEL = Telugu
ARA = Arabic	HIN = Hindi
POR = Portuguese	FRE = French
HAT = Haitian, Haitian Creole	VIE = Vietnamese
CHI = Chinese	JPN = Japanese
KOR = Korean	PAN = Panjabi, Punjabi
GUJ = Gujarati	POL = Polish
URD = Urdu	TAM = Tamil
BEN = Bengali	TGL = Tagalog
RUS = Russian	ENG = English
TUR = Turkish	OTH = Other

Validation Checks

- The codes must conform to the acceptable values listed above or an error will occur.
- If LanguageInstructionEducationalProgram has a valid value of 1, 2, 3, 4, or 5, LIEPLanguageOfInstruction must have a valid value.

- If LanguageInstructionEducationalProgram has a value of 1, 2, or 3, then LIEPLanguageOfInstruction must be an acceptable value listed above other than ENG.
- If LanguageInstructionEducationalProgram has a value of 4 or 5, then LIEPLanguageOfInstruction must be ENG.
- If LanguageInstructionEducationalProgram has a value of 7, then for LIEPLanguageOfInstruction enter the student's primary home language. Do not enter ENG.

Additional Notes

- The acceptable value list is populated from the new USED Home Language Collection Update: The ISO 639-2 language codes can be found on the Codes for the Representation of Names of Languages Website. The list is populated with NJ's top 20 languages spoken by MLs. In addition to English, the top 20 languages spoken are:

Castilian Spanish	Korean	Turkish	Japanese
Arabic	Gujarati	Telugu	Panjabi, Punjabi
Portuguese	Urdu	Hindi	Polish
Haitian, Haitian Creole	Bengali	French	Tamil
Chinese	Russian	Vietnamese	Tagalog

- LIEPLanguageOfInstruction should be blank for all students not identified as an ML student.
- LIEPLanguageOfInstruction may be blank if the student has been identified as an ML student but has exited the ML program or the student is currently an ML but ML Program Services were refused by the parent/guardian.
- LIEPLanguageOfInstruction must be reported for all Special Education Non-Public students who have been identified as a Multilingual Learner and the student is receiving services (e.g., the student has a valid LIEPStartDate and blank LIEPEndDate).

Common Errors

N/A

Warnings

N/A

CityOfResidence

Definition of Data Element

The name of the city or town (or comparable unit) of the student's permanent or other home address at the time of reporting or last known residence.

Functional, Policy, or Legal Document

This data element is used to uniquely identify students who have similar name and birth data.

CEDS Mapping

Address City

Is this Data Element Required?

This field is mandatory for all students, except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 30

Validation Checks

- An error will occur if the field is left blank, unless NonPublic = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.
- An error will occur if punctuation is included in CityOfResidence.

Additional Notes

- N/A

Common Errors

N/A

Warnings

N/A

MigrantStatus

Definition of Data Element

An indication of whether or not a student is a migrant student. A Certificate of Eligibility (COE) must be on file in the district verifying the student's eligibility. A migrant student is defined as a student who is:

- 21 years of age or younger; and
- Who is, or whose parent/guardian is, a migratory fisher, dairy worker, or agricultural worker; and,
- Who in the preceding 36 months has moved from one school district to another in order for the worker to obtain temporary or seasonal employment in agricultural or fishing work.

Functional, Policy, or Legal Document

Every Student Succeeds Act (ESSA)
See the federal definition of "migratory child" as contained in the ESSA sec.1309 (2) for a more complete version of this definition.

CEDS Mapping

Migrant Status

Is this Data Element Required?

This field is mandatory for all students except Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- An error will occur if the field is left blank, unless NonPublic = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.

Additional Notes

- LEAs should not submit students as MigrantStatus "Y" without confirming their eligibility via a Certificate of Eligibility (COE). If the NJDOE cannot verify a student's COE, they will not be included in migrant status reporting.
- LEAs should ensure that students who have reach end-of-eligibility are not flagged in the NJSLEDS database system.
- To confirm migrant status or verify a student's COE, please contact the Migrant Education Programs at the Regional Project Office for your county. This contact information may be found on the NJDOE's New Jersey Migrant Education Program website.

- Between the Fall and End of Year Snapshots, a warning will occur if the data entered does not match the data reported to the Fall Student Management Snapshot.
- A migrant student is not synonymous with ImmigrantStatus or MultilingualLearner (ML). An immigrant student is defined as individuals who: (A) are aged 3 through 21; (B) were not born in any State; and (C) have not been attending one or more schools in any one or more States for more than 3 full academic years. An ML means a student whose primary language is English, who is identified through the ML identification process, and who is developing proficiency in multiple languages. The term is synonymous with "English Learner".

Common Errors

N/A

Warnings

Data entered for MigrantStatus does not match data in the Fall Snapshot. Are you sure this data was entered accurately?

EighthTechnologyLiteracy

Definition of Data Element

An indication of whether the student has met the eighth grade technological proficiency consistent with the NJ Student Learning Standards through district-level assessments or evaluation.

Functional, Policy, or Legal Document

NJ Student Learning Standards 8

CEDS Mapping

Technology Literary Status in 8th Grade

Is this Data Element Required?

This field is mandatory for all students in grade 8 except for Non-Public students and shared time vocational students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 2

- Y = Deemed to be technologically proficient
- N = Deemed to not be technologically proficient
- NE = Not evaluated

Validation Checks

- This field must be left blank if the student is not in 8th grade, unless NonPublic = REC or NREC or ReportedSharedVoc = Y.
- This field must be filled in for students with a GradeLevel of "08".

Additional Notes

- Since students are not evaluated as of the Fall Snapshot, all students with a GradeLevel of "08" must have NE filled in for this field. The results of the district-level assessment or evaluation will be reported in the August Student Management collection file.

Common Errors

N/A

Warnings

N/A

HealthInsuranceStatus

Definition of Data Element

An indication of whether a student has health insurance coverage.

Functional, Policy, or Legal Document

NJ FamilyCare Outreach Initiative

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is optional for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- If HealthInsuranceStatus is unknown, then leave this field blank.
- If HealthInsuranceProvider has a value, then HealthInsuranceStatus cannot be blank.

Additional Notes

- N/A

Common Errors

N/A

Warnings

N/A

HealthInsuranceProvider

Definition of Data Element

The complete name of the health insurance coverage provider of the student, if applicable.

Functional, Policy, or Legal Document

NJ FamilyCare Outreach Initiative

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is optional for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 50

Validation Checks

- If Provider information is entered, HealthInsuranceStatus must be "Y" or an error will occur.

Additional Notes

- The Provider name should be the complete name without abbreviations.
- If unknown, the field should be blank.

Common Errors

N/A

Warnings

N/A

Repeating Data Elements

Families may report more than one language on the Home Language Survey. To accommodate the reporting of a student with language diversity in their home, the following elements must be repeated five (5) times in the file submitted to NJSLEDS, followed by numbers 1 through 5.

- HomeLanguage

Note: These data elements, as appropriate, must be submitted once for all students. Additional data only needs to be submitted if the student has been identified as speaking more than one Home Language as reported on the Home Language Survey. However, the data elements must still be repeated 5 times in the file (HomeLanguage1, HomeLanguage2, HomeLanguage3, HomeLanguage4, HomeLanguage5) even if the additional four iterations are not needed.

HomeLanguage

Definition of Data Element

The code for the specific language or dialect that the student uses to communicate at home.

Functional, Policy, or Legal Document

N.J.A.C. 6A:15-1.3 Identification of Multilingual Learners

CEDS Mapping

ISO 639-2 Language Code

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 3
Maximum Length: 3

- Home Language Code List

Validation Checks

- An error will occur if the first field is left blank, unless NonPublic = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.

Additional Notes

- When a student is eligible for Language Instruction Educational Program (LIEP) services (EligibleForLIEP = Y), and Home Language Survey lists more than one language, HomeLanguage1 should not be listed as English.
- When a home language is not on the list, try checking the language category and the subcategories of each language. If a student has a home language that is not included in the list, try to determine the language family for that language. Additional information on language families in contained on the Ethnologue Website. An example of this would be for students who speak the Maay language. This language is not included on the language list. According to the Ethnologue Website, Maay is a Cushitic language. The ISO 639-2 has a value for Cushitic (Other). In this case, you would report your Maay speaking students under "Cushitic (Other)."
- Additional information can be found on the official language reference list.

Common Errors

Error Message: Value does not conform to NJDOE codes.
Resolution: Download our Home Language Codes Excel document and use only the codes that are provided on this list.

Warnings

N/A

ImmigrantStatus

Definition of Data Element

Under Section 3201 of the Every Student Succeeds Act (ESSA), the term "immigrant children and youth" means individuals who: (A) are aged 3 through 21; (B) were not born in any State; and (C) have not been attending one or more schools in any one or more States for more than 3 full academic years.

Functional, Policy, or Legal Document

Section 3201 in the Definitions of the Every Student Succeeds Act (ESSA)

CEDS Mapping

Title III Immigrant Status

Is this Data Element Required?

This field is mandatory for all students born outside of the United States, except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- ImmigrantStatus must be filled in if the CountyOfBirth is a country other than the United States.
- This field must be left blank if a student is born within the United States, including Puerto Rico.
- ImmigrantStatus must have a value of "Y" for yes if FirstEntryDateIntoAUSSchool is less than 3 years. If FirstEntryDateIntoAUSSchool is more than 3 years ago, ImmigrantStatus does not have to be "N" for no. This validation was loosened to allow those students who attend school in the United States, leave the United States, and then come back to still be reported with a “Y” for yes in the ImmigrantStatus.

Additional Notes

- Gudiance issued by the US Department of Education states that the number of months that a student has been in school in any one or more States must not add up to more than 3 full academic years for a child to be identified as an immigrant. For situations in which children enroll in an LEA, leave and then reenroll at a later date, all periods of attendance must be counted toward the "three full academic years."
- Between the Fall and End of Year Snapshots, a warning will occur if the data does not match the data reported to the Fall Student Management Snapshot.
- ImmigrantStatus is not synonymous with MigrantStatus or MultilingualLearner. For the educational purpose of data collection, a student's immigrant status has nothing to do with their documented citizenship, resident, or alien status.

Common Errors

Error Message: This field must be left blank if the student is born within the United States, including Puerto Rico.
Resolution: ImmigrantStatus must be left blank if CountyOfBirth is one of the following: 2330 or 1790.
Error Message: This field must have a value of Y if the student is born outside of the US or Puerto Rico, and FirstEntryDateIntoAUSSchool is a date less than 3 years from the Snapshot date.
Resolution: ImmigrantStatus must be Y if FirstEntryDateIntoAUSSchool is less than 3 years before the Snapshot date and CountryOfBirth is any country other than the US (2330) or Puerto Rico (1790).

Warnings

Data entered for ImmigrantStatus does not match the data in the Fall Student Management Snapshot. Are you sure this data was entered correctly?

FirstEntryDateIntoAUSSchool

Definition of Data Element

The year, month, and day of an individual's initial enrollment into a United States school.

Functional, Policy, or Legal Document

Section 3201 in the Definitions of the Every Student Succeeds Act (ESSA)

CEDS Mapping

First Entry Date Into a US School

Is this Data Element Required?

This field is mandatory if a student was born outside of the US, except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Date
Minimum Length: 8
Maximum Length: 8

Validation Checks

- An error will occur if the format does not include a four-digit year followed by a zero-filled two position month, followed by a zero-filled two position day (i.e., 20250128 for January 28, 2025).

Additional Notes

- The date must be in YYYYMMDD format. Do not include any separators such as "/" or "-".
- Leave the field blank if the student was born in the US or Puerto Rico.

Common Errors

Error Message: The field must have a value if ImmigrantStatus has a value of "Y".
Resolution: FirstEntryDateIntoAUSSchool must be filled in if ImmigrantStatus = "Y". Please update your records and reupload to NJSLEDS.

Warnings

N/A

HomelessPrimaryNighttimeResidence

Definition of Data Element

An indication of the nighttime residence for homeless students.

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Educational Programs
For more information, see N.J.A.C. 6A:17.2-2.

CEDS Mapping

Homeless Primary Nighttime Residence

Is this Data Element Required?

This field is mandatory if Homeless = Y1 or Y2.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Shelters, transitional housing
- 2 = Doubled-up; sharing the housing of other persons due to economic hardship, loss of housing or other reasons (such as domestic violence)
- 3 = Unsheltered; includes cars, parks, campgrounds, temporary trailers including FEMA trailers, or abandoned buildings
- 4 = Hotels or Motels

Validation Checks

- An error will occur if this field is left blank and Homeless = Y1 or Y2.

Additional Notes

- N/A

Common Errors

N/A

Warnings

N/A

Homeless

Definition of Data Element

Homeless status is an indication of whether a student is homeless. The term "homeless children and youths"- (A) means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 11302(a)(1) of this title); and
(B) includes –

- (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
- (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 11302(a)(2)(C)[1] of this title);
- (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- (iv) migratory children (as such term is defined in section 6399 of title 20) who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses (i) through (iii).

The definition of homeless status is based on Section 725 (2) of McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the Every Student Succeeds Act (ESSA) (42 U.S.C. 11434(a)(2)). Students who meet the McKinney-Vento definition should be coded “Y1” or “Y2”. Those who do not should be coded “N”.

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Educational Programs
For more information, see N.J.A.C. 6A:17.2-2.

CEDS Mapping

Homeless Status

Is this Data Element Required?

This field is mandatory for all students except Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alphanumeric
Minimum Length: 1
Maximum Length: 2

- Y1 = Yes, the student was homeless at any time during the school year and has been in the physical custody of a parent or legal guardian.

- Y2 = Yes, the student was homeless at any time during the school year and was not in the physical custody of a parent or legal guardian (unaccompanied).
- N = No, the student was not homeless.

Validation Checks

- An error will occur if the field is left blank, unless NonPublic = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.

Additional Notes

- If a student was homeless at any time during the current school year, then this field must be reported as "Y1" or "Y2".
- Between the Fall and End of Year Snapshots, a warning will occur if the data does not match the data reported to the Fall Student Management Snapshot.

Common Errors

N/A

Warnings

Data entered for Homeless does not match the data in the Fall Student Management Snapshot. Are you sure this data was entered accurately?

HomelessInstructionalService

Definition of Data Element

An indication of whether a homeless student is receiving or not receiving instructional services under 42 U.S.C. §11432(a).

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Educational Programs
For more information, see N.J.A.C. 6A:17.2-2.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory if Homeless = Y1 or Y2.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes, the student receives instructional services. See Additional Notes for a list of services.
- N = No, the student does not receive instructional services.

Validation Checks

- An error will occur if this field is left blank and Homeless = Y1 or Y2.

Additional Notes

- If a student was homeless at any time during the current school year, then this field must be reported.
- Currently, LEAs are required to input student information semi-annually in NJSLEDS. To effectively monitor McKinney-Vento eligible students, information will be entered as students are identified and/or student information is updated, but no less than monthly.
- Instructional Services include: (1) The provision of tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same challenging State academic standards as the State establishes for other children and youths. (2) The provision of expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services (such as educational programs for gifted and talented students, children with disabilities, and English learners, services provided under title I of the Elementary and Secondary Education Act of 1965 [20 U.S.C. 6301 et seq.] or similar State or local programs, programs in career and technical education, and school nutrition programs).(3) The provision for homeless children and youths of before- and after-school, mentoring, and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities. (4) The provision of specialized instructional support services (including violence prevention counseling) and referrals for such services.

Common Errors

N/A

Warnings

N/A

HomelessSupportService

Definition of Data Element

An indication of whether a homeless student is receiving or not receiving support services under 42 U.S.C. §11432(a).

Functional, Policy, or Legal Document

NJDOE, Office of Supplemental Educational Programs
For more information, see N.J.A.C. 6A:17.2-2.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory if Homeless = Y1 or Y2.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes, the student receives support services. See Additional Notes for a list of services.
- N = No, the student does not receive support services.

Validation Checks

- An error will occur if this field is left blank and Homeless = Y1 or Y2.

Additional Notes

- If a student was homeless at any time during the current school year, then this field must be reported.
- Currently, LEAs are required to input student information semi-annually in NJSLEDS. To effectively monitor McKinney-Vento eligible students, information will be entered as students are identified and/or student information is updated, but no less than monthly.
- Support Services include: (1) The provision of referral services to homeless children and youths for medical, dental, mental, and other health services. (2) The provision of assistance to defray the excess cost of transportation for students under section 11432(g)(4)(A) of this title, not otherwise provided through Federal, State, or local funding, where necessary to enable students to attend the school selected under section 11432(g)(3) of this title. (3) The provision of developmentally appropriate early childhood education programs, not otherwise provided through Federal, State, or local funding, for preschool-aged homeless children. (4) If necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school, including birth certificates, immunization or other required health records, academic records, guardianship records, and evaluations for special programs or services. (5) The provision of education and training to the parents and guardians of homeless children and youths about the rights of, and resources available to, such

children and youths, and other activities designed to increase the meaningful involvement of parents and guardians of homeless children or youths in the education of such children or youths. (6) The development of coordination between schools and agencies providing services to homeless children and youths, as described in section 11432(g)(5) of this title (7) Activities to address the needs of homeless children and youths that may arise from domestic violence and parental mental health or substance abuse problems. (8) The provision of school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations. (9) The provision of other extraordinary or emergency assistance needed to enable homeless children and youths to attend school and participate fully in school activities.

Common Errors

N/A

Warnings

N/A

AlternativeEducationProgram

Definition of Data Element

An indication that the student enrolled in an alternative education program defined as a comprehensive educational program delivered in a non-traditional learning environment that is distinct and separate from the existing general or special education program and designed to meet the needs of students at risk of school failure for their primary academic program whether in the school building or outside of the school building.

Functional, Policy, or Legal Document

N.J.A.C. 6A:1-3, N.J.A.C. 6A:16-9

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes, the student participates in an alternative education program.
- N = No, the student does not participate in an alternative education program.

Validation Checks

- An error will occur if the field is left blank, unless NonPublic = REC or NREC, student is preschool referred, or ReportedSharedVoc = Y.

Additional Notes

N/A

Common Errors

N/A

Warnings

N/A

TitleIIndicator

Definition of Data Element

An indication that the student is participating in and served by programs under Title I, Part A of ESEA as amended.

Functional, Policy, or Legal Document

The Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act (ESSA).

CEDS Mapping

Title I Indicator

Is this Data Element Required?

This field is mandatory for all students except shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Numeric
Minimum Length: 2
Maximum Length: 2

- 01 = Public Targeted Assistance Program
- 02 = Public Schoolwide Program
- 03 = Non-Public school students participating
- 04 = Local Neglected Program
- 05 = Was not served

Validation Checks

- TitleIIndicator cannot be blank unless ReportedSharedVoc = Y.

Additional Notes

- The US Department of Education requires data for all students served with Title I, Part A funds whether they are public or non-public students.. Report the value for this field based on the student's participation in a Title I, Part A program. Use the Attending School's program unless the student experienced homelessness or resided in an institution for neglected children and youth during the school year. If the student experienced homelessness and was connected to a different school's program by Title I, Part A homeless reserve funds, use that program. If the student experienced homelessness and was supported by the reserve funds without being connected to any program, use "05" (was not served).
- If the student resided in an institution for neglected children and youth and the student was provided with Title I, Part A services funded through the Title I, Part A Neglected Reserve, use "04" (local neglected program).

- 01 = Public Targeted Assistance Program: Title I, Part A public schools operating targeted assistance programs with students who are identified as eligible for Title I, Part A services and provided Title I, Part A services in accordance with ESEA section 1115.
- 02 = Public Schoolwide Program: Title I, Part A public schools operating schoolwide programs in accordance with ESEA section 1114. All students enrolled in Title I schools operating schoolwide programs should be reported as 02.
- 03 = Non-Public school students participating: Non-Public school students identified as eligible to receive Title I, Part A services and are provided Title I, Part A services by a local education agency (LEA) or by a third-party contractor in accordance with ESEA section 1117.
- 04 = Local Neglected Program: Locally operated institutions for neglected children who were provided Title I, Part A services through the Neglected Reserve in accordance with ESEA section 1113(c)(3)(A)(ii). Do not include students served under Title I, Part D.
- 05 = Was not served: School districts without a school that operates a Title I, Part A targeted assistance program or schoolwide program should use the code "05" for all students.
- For information on the allowable uses of Title I, Part A funds, please visit the NJDOE's Title I, Part A website.

Common Errors

N/A

Warnings

N/A

SchoolStatus

Definition of Data Element

The student's current enrollment status within a school.

Functional, Policy, or Legal Document

NJDOE, Division of Finance

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- A = Active
- I = Inactive

Validation Checks

- An error will occur if the field is left blank.
- An error will occur if multiple matching records (same Submitting District, SID Number, Local ID, First Name, Last Name, and Date Of Birth) are submitted by an LEA have a SchoolStatus = A.
- All students with a SchoolStatus = I require a SchoolExitDate, SchoolExitWithdrawalCode, NumberOfDaysPresent, NumberOfDaysAbsent, NumberOfStateExcusedAbsences, RemoteDaysPresent, and RemoteDaysAbsent or an error will occur.

Additional Notes

- A descriptor for the current status of the student as a member of the school. A student is either an "Active" or "Inactive" student. Active students are those who are enrolled in the school listed as the "attending school". Inactive students who are no longer attending the school or have left for some reason.
- A student cannot be reported with an Active SchoolStatus and an Inactive DistrictStatus.

Common Errors

N/A

Warnings

N/A

SchoolEntryCode

Definition of Data Element

To meet the state and federal requirements for continuous enrollment, a student must be given an enrollment classification code at the beginning of each school year. The enrollment for an individual student is defined as the entry status and is a means to assure that all students are assigned a code for the first day of school.

Functional, Policy, or Legal Document

NJDOE, Every Student Succeeds Act
This element is used for monitoring enrollment and mobility of students. Used in the determination of time in district for AYP purposes.

CEDS Mapping

Entry Type

Is this Data Element Required?

This field is mandatory for all active students, except for Non-Public and preschool referral students.

Acceptable Values

Type: Alphanumeric
Minimum Length: 2
Maximum Length: 3

E1 = Original entry for the United States – A student, who for the first time in the United States or its outlying areas, enters a public or nonpublic elementary or secondary school.

R1 = Re-entry from within the same school – A student received from another class within the same school in which the student was previously entered in a different register regardless of program type.

R2 = Re-entry from a public school within the district – A student who was previously enrolled in another public school within the same district.

R3 = Re-entry from a nonpublic school in the state – A student who was previously enrolled and attended a nonpublic school in the state.

R4 = Re-entry from another public school within the state – A student who was previously enrolled in another public school outside of the district.

R5 = Re-entry from the same class in the same school – A student who returns to the same register after officially leaving due to expulsion or after dropping out of school and who has not been enrolled in any other school or program of instruction during the intervening period. This code should be used when the last code for the student was a dropout code. This includes students who drop out for a physical, mental, or emotional disability who did not receive home instruction or individual instruction from a state or county institution.

R6 = Re-entry from a school in another state – A student received directly from a public or nonpublic school in another state.

R7 = Re-entry from another country – A student received directly from a school in another country having previously been a student in a school in the United States or the outlying areas.

R9 = Re-entry from a state or county institution for incarceration – A student returning to the regular register after receiving individual instruction in a state or county institution.

R10 = Re-entry from an institution for treatment of a physical, mental, or emotional disability – A student returning to the regular register after receiving individual instruction in an institution.

R11 = Re-entry after requesting a transfer but never having attended another school – A student returning to the regular register after being recorded as a transfer but who did not actually attend the new school. This code should only be used if the last entry for the student in the register was a transfer code.

R12 = Re-entry from parental institution – A student returning to the regular register from parental instruction.

R13 = Re-entry from charter school – A student returning to the resident district from a charter school.

R14 = Re-entry from choice school – A student returning to the resident district from a choice school.

Validation Checks

- An error will occur if Status = A and the field is left blank unless NonPublic = REC or NREC or student is preschool referred.
- The codes must conform to NJDOE codes above or an error will occur.

Additional Notes

- For most returning students, the code will typically be R1.

Common Errors

N/A

Warnings

N/A

DaysOpen

Definition of Data Element

The number of days the program of instruction was in session for the entire year, this is the number of days during the annual reporting period from July 1 through June 30.

Functional, Policy, or Legal Document

N.J.S.A. 18A:7F-9

CEDS Mapping

Days In Session

Is this Data Element Required?

This field is mandatory for all students in grades Kindergarten through 12, except for Non-Public students. This field is mandatory for all preschool students except preschool referral, Non-Public students, and students attending a district that does not receive Preschool Expansion Aid with a Special Education Classification of 12 = Preschool with a Disability.

Acceptable Values

Type: Numeric
Minimum Length: 3
Maximum Length: 3

Validation Checks

- If District Code Attending's Preschool Expansion Aid flag is True, then DaysOpen must be greater than or equal to 180 and less than or equal to 250 and cannot be blank unless GradeLevel is blank.
- If District Code Attending is 3400, 3401, 3402, or 3403 and Preschool Expansion Aid flag is False, DaysOpen must be greater than or equal to 180.
- If District Code Attending's Preschool Expansion Aid flag is False and DistrictCodeAttending is not 3400, 3401, 3402, or 3403, then the field must be between 0 and 250, unless NonPublic = REC or NREC, or GradeLevel = blank, or SpecialEducationClassification = 12.

Additional Notes

- School day in session is a day on which the school is open, and students are under the guidance and direction of a teacher(s); and the day must be 4 hours or more to be considered a full day (or at least 2.5 hours for Kindergarten). The number of days does not include summer school. The extended school year is included in the calculation up to June 30 and only when it is required for all students.
- This data element is collected at the program level and should not be confused with a student's days in membership.
- To determine if a DistrictCodeAttending has a Preschool Expansion flag of True or False, please refer to the NJSLEDS County District School Code list.

Common Errors

N/A

Warnings

N/A

NumberOfDaysPresent

Definition of Data Element

The number of school days in a session a student is recorded as present during the annual reporting period from July 1 through June 30. This field includes the days students attended from a remote learning environment.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32-8.3; NJSLEDS Guidance on Student Attendance Fields

CEDS Mapping

Number of Days in Attendance

Is this Data Element Required?

This field is required for all inactive students, except for Non-Public and preschool referral students, at any point of submission. This field is not required for the Fall Snapshot for active students. This field is mandatory for all students, except for Non-Public and preschool referral students, after the Fall Snapshot for the End of Year Snapshot.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 5

- Must contain whole values between 0 and 366.
- Half values are accepted for shared time vocational school students only.

Validation Checks

- Unless EnrollmentType = S, this field must be a whole number between 0 and 366.
- If Status = I, the student must have NumberOfDaysPresent filled in as of the last day in membership unless NonPublic = REC or NREC or the student is preschool referred.

Additional Notes

- For shared time vocational school students, each school day in membership counts as 0.5 at each school so the total between the two schools equals 1. As such, each day a shared time vocational school student is absent should be recorded as 0.5 at each school. Shared time vocational school students who are present 180 days at School A and 175 at School B should have a value of 90 in this field for their student record at School A and a value of 87.5 on their student record at School B.
- This field is used to calculate Chronic Absenteeism.
- All active and inactive records of the reporting year must remain in Student Management so that they are captured in the End of Year Snapshot. This includes inactive records reported to the Fall Snapshot.
- The extended school year is included in NumberOfDaysPresent up to June 30 and only when it is required for all students.
- Summer school is not included in NumberOfDaysPresent unless it is required for all students.

Common Errors

N/A

Warnings

N/A

NumberOfDaysAbsent

Definition of Data Element

The number of days a student is absent during the annual reporting period from July 1 through June 30. This field includes the days students were absent and scheduled to receive instruction in a remote learning environment. This field does not include absences for a State-excused reason.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32-8.4; NJ School Register, NJSLEDS Guidance on Student Attendance Fields

CEDS Mapping

Number of Days Absent

Is this Data Element Required?

This field is required for all inactive students, except for Non-Public and preschool referral students, at any point of submission.
This field is not required for the Fall Snapshot for active students.
This field is mandatory for all students, except Non-Public and preschool referral students, after the Fall Snapshot for the End of Year Snapshot.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 5

- Must contain whole values between 0 and 366.
- Half values are accepted for shared time vocational school students only.

Validation Checks

- Unless EnrollmentType = S, this field must be a whole number between 0 and 366.
- An error will occur if this field is left blank unless NonPublic = REC or NREC or student is preschool referred.

Additional Notes

- For shared time vocational school students, each school day in membership counts as 0.5 at each school so the total between the two schools equals 1. As such, each day a shared time vocational school student is absent should be recorded as 0.5 at each school. Shared time vocational school students who are absent 0 days at School A and 5 days at School B should have a value of 0 in this field for their student record at School A and a value of 2.5 on their student record at School B.
- This field is used to calculate Chronic Absenteeism.
- State-excused absences, as listed in NJ School Register and N.J.A.C. 6A:32-8.4, should not be counted as a day absent for this element. A student who has a district-excused absence should still be marked as being absent here unless the absence is also listed as a state-excused absence in the documents above.

Common Errors

N/A

Warnings

N/A

NumberOfStateExcusedAbsences

Definition of Data Element

The number of days a student is absent for a State-excused reason during the annual reporting period from July 1 through June 30.

Functional, Policy, or Legal Document

N.J.A.C. 6A:32-8.3; NJ School Register; NJSLEDS Guidance on Student Attendance Fields

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students, except for Non-Public and preschool referral students.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 3

Validation Checks

- This field must be a whole number between 0 and 366.
- Half values are accepted for shared time vocational school students only.
- An error will occur if the field is left blank unless NonPublic = REC or NREC or student is preschool referred.

Additional Notes

- Per N.J.A.C. 6A:32-8.4(e) there are seven allowable reasons for a state-excused absence:
    - Religious observance, pursuant to N.J.S.A. 18A:36-14, 15, and 16;
    - College visit(s), up to 3 days per school year for students in grades 11 and 12;
    - Participation in Take Our Children to Work Day;
    - Participation in district board of education membership activities (N.J.S.A. 18A: 36-33); or
    - Closure of busing district that prevents a student from having transportation to the receiving school.
    - Civic Event: an event sponsored by a government entity, a community-based organization or a nonprofit organization, or a nonprofit organization that incorporates elements of service learning whereby students learn and develop through organized service. A civic event shall address an issue of public concern such as community health and safety or environmental, economic, or community well-being.

Common Errors

N/A

Warnings

N/A

ReportedSharedVoc

Definition of Data Element

An indication that the student is a shared time vocational school student being reported by the county vocational school.

Functional, Policy, or Legal Document

N/A

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all students.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- An error will occur if the field is left blank.
- An error will occur if the submitting district is not a vocational school and ReportedSharedVoc = Y.
- If the submitting district is a vocational school and EnrollmentType = F for full-time, ReportedSharedVoc must have a value of N.
- An error will occur if the submitting district is a vocational school and EnrollmentType = S for shared time, ReportedSharedVoc must have a value of Y.

Additional Notes

- A value of Y should only be reported by county vocational schools to report data for shared time vocational school students.
- For all schools that are not county vocational schools, a value of N should be reported.
- This field should only be reported as Y by County Vocational Schools reporting shared time students.

Common Errors

N/A

Warnings

N/A

DeafHardOfHearing

Definition of Data Element

An indication of whether a preschool student is Deaf or hard of hearing.

Functional, Policy, or Legal Document

P.L. 2019, c.205

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all preschool students after the Fall Snapshot for the End of Year Snapshot. This field is optional for the Fall Snapshot.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- Y = Yes
- N = No

Validation Checks

- An error will occur if the field is left blank and GradeLevel is 3H, 3F, 4H, 4F, 5H, and 5F after Fall Snapshot Date.
- An error will occur if a value other than "Y" or "N" is reported.

Additional Notes

- N/A

Common Errors

N/A

Warnings

N/A

LanguageAcquisition

Definition of Data Element

The language acquisition rating of a preschool child who is Deaf or hard of hearing.

Functional, Policy, or Legal Document

P.L. 2019, c.205

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for preschool students if DeafHardOfHearing is Y.

Acceptable Values

Type: Numeric
Minimum Length: 1
Maximum Length: 1

- 1 = Significantly below age-level expectations
- 2 = Below age-level expectations
- 3 = Approaching age-appropriate
- 4 = Age-appropriate or above

Validation Checks

- An error will occur if the field is left blank and DeafHardOfHearing = Y.
- The code must conform to the codes listed or an error will occur.

Additional Notes

- Please see the Language Acquisition Rating Scale for Children who are Deaf or Hard of Hearing document for definitions of the scale.

Common Errors

N/A

Warnings

N/A

FAFSACompletionIndicator

Definition of Data Element

An indication a student met the graduation requirement to complete the Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application or is exempted from the requirement in accordance with procedures outlined in the law.

Functional, Policy, or Legal Document

P.L. 2023, c.295, to receive a high school diploma, a student in the graduating classes of 2025, 2026, or 2027 must either complete the Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application or provide a waiver form to be exempted from the requirement in accordance with procedures outlined in the law.

CEDS Mapping

No CEDS Mapping

Is this Data Element Required?

This field is mandatory for all active students with the GradeLevel of 12, and all inactive students with the SchoolExitWithdrawalCode = L, except for Non-Public students, preschool referral students, and shared time vocational school students being reported by the vocational school.

Acceptable Values

Type: Alpha
Minimum Length: 1
Maximum Length: 1

- C = Completed the Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application (NJAFAA).
- E = Provided a waiver from parent or counselor exempting student from the financial aid application requirement under the law.
- N = Student is in Grade 12 but will not be graduating.

Validation Checks

- If SchoolExitWithdrawalCode = L and SchoolExitDate is after September 1, 2025, FAFSACompletionIndicator must be C or E.
- During the End-of-Year (EOY) submission window, FAFSACompletionIndicator cannot be left blank for active Grade 12 students (DistrictStatus = A and SchoolStatus = A), unless an exemption applies.
- For any submission, FAFSACompletionIndicator cannot be left blank for records reported with SchoolExitWithdrawalCode = L, unless an exemption applies.
- If GradeLevel = 12 and (ELAGraduationPathwayIndicator is O or P OR MathGraduationPathwayIndicator is O or P) and SchoolExitWithdrawalCode is not L, then FAFSACompletionIndicator must be N.

Additional Notes

- FAFSA: usa.gov/fafsa

- New Jersey State Financial Aid: hesaa.org/Pages/financialaidhub.aspx

Common Errors

N/A

Warnings

N/A