Summer Activities and COVID Compliance:
The Camp Community’s Guidance to the Youth Camp Standards

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Who Needs to License/Register

Definition of Youth Camp - COVID

1. **HIGH RISK ACTIVITY**
2. Operates **two (2) or more** days within the same week
3. Five (5) or more children under 18 yrs. old
4. Multi-hour programming (*3+ hours may or may not food component*)

**NOT** A Youth Summer Camp

- Day program which offers **only a minimal recreational component**
- **Virtual camps** that lack an on-site component
- Children under 2 ½ not considered campers for Summer 2020
Who Needs to License/Register

License/Register as a Youth Camp at least two **2 weeks** prior to hosting campers

- Public and private entities
  - Municipal Camp Programs
  - American Camp Association (ACA) accredited
  - Department of Education Summer and Travel Sports Programs
  - Licensed Childcare Facilities
    - Department of Children and Families- Office of Childcare Licensing (OOL) oversees childcare facilities for children up to 13 yrs. Facilities that expand their population, traditionally in the summer, also license as youth camps. Childcare facilities that maintain on-site pools
      - Licensing Comparison Chart
      - Department of Children and Families-

[Office of Childcare Licensing](1-855-463-6323)
Attestation

The Attestation form must be completed and submitted for every youth camp required pursuant Executive Order 149 to follow the New Jersey COVID-19 Youth Summer Camp Standards

- Forms should be submitted at least 24 hours prior to hosting campers
- Copy of form should remain on-site
Attestation Form Complete in full

✓ Camp Operator/Business Information
  - Name, address, email, business phone
  - Camp ID
  - Camp Type Designation
  - COVID Assessment
  - Grant Assessment
  - Dept. of Ed.
  - Signature
Application/Registration Process

**Application Received**
Youth Camp Safety Project via mail/email

**Review**
Package reviewed for completeness and payment

**Processing**
Info entered into database viewable Search Active Camps

**Camp Operator MUST:**
Contact their local health official to schedule a pre-operational inspection

**License/Registration Issued**
License is generated and mailed/emailed to registrant along with additional documents

**Operational Inspection Assigned**
Generated for state inspector cadre
Complete the Application Form in full

✓ Camp Operator/Business Information
  - Name, address, email, business phone
  - Camp ID cannot be transferred
  - Camp site location
  - Payment

✓ Camp Info Session Details
  - Anticipated operating dates and count of campers
  - High risk activities
  - Water/Sewer
  - Signature
Who Complies

N.J.A.C. 8:25 New Jersey Youth Camp Safety Standards

• Licensed /Registered Camps
  ▪ Except municipal camps

New Jersey COVID-19 Youth Summer Camp Standards

• Licensed /Registered Camps
• Dual Licensed Childcare Facilities
• Municipal Camps
• Dept. of Education Summer Programs
Compliance Forms

- **Traditional Youth Camp and Municipal Camp Programs**
  - Application for certificate of approval to operate a youth camp
  - Youth Camps COVID-19 Attestation Form - Submitted 24 hours prior to hosting campers (maintain a copy on site)

- **Department of Education Summer Sports programs**
  - Youth Camps COVID-19 Attestation Form

- **Dual Licensed Childcare Facilities** - Office of Licensing (OOL)
  - Application for certificate of approval to operate a youth camp
  - Youth Camps COVID-19 Attestation Form
Total Active Camps: 736
Applications in que: 30
Anticipated Active: 750+
**Pre Operational**

- Conducted by the local health authority (LHA)
- Announced
- Scope of the Inspection
  - Policy and procedure review
  - Facility and Grounds
  - Credentials and Documentation review

**Operational**

- Conducted by the State Dept. of Health- Youth Camp Project
- Unannounced
- Scope of the Inspection
  - On-site Observations to ensure documented policy/procedures are implemented
  - On-site Observations to ensure compliance with COVID Standards & NJAC 8:25 (when applicable)
  - Full & Audit
Pre-Operational Inspection Activity

✓ Conducted by the local health authority (LHA) within the jurisdiction where the camp site is located
✓ Prescheduled= Announced
✓ Scope of the Inspection
  ❑ Policy and procedure review
  ❑ Facility and Grounds
  ❑ Credentials and Documentation review

CERTIFICATE OF APPROVAL

4. COV Std  Camp is not open prior to July 6th, 2020.
   Comments:

5. COV Std  Camp has submitted attestation to NJDOH. (Note: Question is geared toward ensuring awareness by camp operator of the obligation to submit the document to the Dept. at least 24 hours prior to hosting campers)
   Comments:

STAFF BACKGROUND CHECK

13. 3.2(f)  Written procedures are implemented for the review of the background of each staff member.
   Comments:

14. 3.2(j,k)  Criminal background check completed through NJSP or equivalent for adult staff (18 years of age and older).
   Comments:

15. 3.2(k)2  Notarized statements of no change in criminal history status are provided by continuously employed or returning adult staff.
   Comments:

16. 3.2(l)  National Sex Offender registry check completed for all staff members.
   Comments:
Operational Inspection Activity

✓ Conducted by the State Dept. of Health - Youth Camp Project
✓ Unannounced
✓ Scope of the Inspection
  - On-site Observation and Verification of COVID Mitigation Implementation
  - Facility and Grounds
  - Credentials and Documentation Review
  - Staff/Camper Grouping Ratios Verification
  - Social Distancing/Face coverings

NOTICE OF VIOLATION

You are hereby notified that during an inspection of your youth camp on the above date, violation(s) of the New Jersey Youth Camp Safety Standards, (N.J.A.C. 8:25-1 et seq.) were observed and a copy of the report is provided to you or your representative. These violation(s) will be recorded as part of the permanent enforcement history of your youth camp.

These violations must cease immediately and be corrected. Failure to do so will subject you to additional appropriate enforcement action, including the revocation of your Certificate of Approval.

WITHIN FIVE (5) DAYS of receipt of this Notice of Violation, you shall respond via email to the inspector and Youth Camp Safety Project at youthcamps@doh.nj.gov, the specific corrective measures you have taken to address each specific violation in order to attain compliance.

The issuance of this document serves as notice to you that a violation has occurred and does not preclude the Department of Health from initiating further administrative or legal action, or from assessing penalties, with respect to this or other violations. Violations of
Prohibitions in the COVID-19 Youth Camp Standards

- No Overnight or Residential Camps
- No Off-Site Activities
- No Camp-wide Rally Events
- No Indoor Sports Activities
- No Contact Sports
- No Buffet Style Dining
- Playgrounds prohibited from use
- No Youth Camps at Campgrounds
COVID-19 Youth Camp Standards - COVID Operational Plan

Develop Written Policies and Procedures that follow the Standards

- Camp Preparedness Assessment
- Staff and Camper Training
- Screening and Admittance
- Face Coverings, Infection Control and Social Distancing
- Protocols for Facility and Buildings
- Attendance and Ratio/Groupings
- Transportation
- Food Service
- Activities
- Emergency Evacuation
Camp Preparedness Assessment

CHILD CARE PROGRAMS DURING THE COVID-19 PANDEMIC

The purpose of this tool is to assist directors and administrators in making (re)opening decisions regarding child care programs during the COVID-19 pandemic. It is important to check with state and local health officials and other partners to determine the most appropriate actions while adjusting to meet the unique needs and circumstances of the local community.

Should you consider opening?
- Will reopening be consistent with applicable state and local orders?
- Are you ready to protect children and employees at higher risk for severe illness?
- Are you able to screen children and employees upon arrival for symptoms and history of exposure?

Are recommended health and safety actions in place?
- Promote healthy hygiene practices such as hand washing and employees wearing a cloth face covering, as feasible
- Intensify cleaning, sanitation, disinfection, and ventilation
- Encourage social distancing through increased spacing, small groups and limited mixing between groups, if feasible. For family child care, monitor distance between children not playing together and maintain distance between children during nap time
- Adjust activities and procedures to limit sharing of items such as toys, belongings, supplies, and equipment
- Train all employees on health and safety protocols

Is ongoing monitoring in place?
- Develop and implement procedures to check for symptoms of children and employees daily upon arrival, as feasible
- If feasible, implement enhanced screening for children and employees who have recently been present in areas of high transmission, including temperature checks and symptom monitoring
- Encourage anyone who is sick to stay home
- Plan for if children or employees get sick
- Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures.
- Monitor child and employee absences and have a pool of trained substitutes and flexible leave policies and practices. For family child care, if feasible, have a plan for a substitute caregiver if provider or a family member in the home gets sick
- Be ready to consult with the local health authorities if there are cases in the facility or an increase in cases in the local area

Grants Available
Up to $2,000 for Youth Camps

- Department of Human Services - funding agency
- Providers must be registered with the NJ Workforce Registry and must apply through the New Jersey Child Care Information System (NJCCIS).
- Applications are subject to review and approval
- Funds may be used to defray the costs associated with implementing COVID Supports
- DEADLINE June 30

NJ Human Services Announces Availability of Up to $20 Million in Health and Safety Grants for Child Care Centers and Youth Camps

$5k and $2k Grants Available; Emergency Child Care Assistance Program to Continue through June 30th

May 29, 2020

[TRENTON] — New Jersey Human Services Commissioner Carole Johnson today announced the immediate availability of up to $20 million in grants to assist child care centers and youth camps in meeting health and safety guidelines in response to COVID-19.

Child care centers can receive up to $5,000, while youth camps can receive up to $2,000.

The money can be used to purchase additional cleaning products, personal protective equipment such as masks, gloves and thermometers, and other products and services to assist centers in complying with appropriate guidelines.
Staff and Camper Training

N.J.A.C. 8:25 YC Rule

Criminal History Background Checks (Staff 18 and Older)
- State Police Criminal History Name Check
- Returning Staff Notarized Statement

Sex Offender Registry Check (All Staff)
- Family Watchdog Free Site

Staff Orientation Training

COVID-19 Standard

Staff
- All Staff on COVID awareness
  - Hand washing practices
  - Use and stock of personal protective equipment (PPE)
  - COVID signs and symptoms
  - Infection control (stay home when ill, proper respiratory etiquette, face coverings, reporting illness)
- Health Director- all above + should access and be familiar with these resources
  - Infection Prevention Audit Tool [pdf]
  - Contact Tracing Awareness Training
  - Infection Control Resources Document [pdf]

Campers/Parents
- Age appropriate COVID awareness including safe practices while at camp, hand washing practices stay home when ill, proper respiratory and sports etiquette, and face coverings
Staff and Camper Training
Child Care Dev. Block Grant (CCBDG)

✓ Camp who receives the Child Care Resource & Referral (CCR&R) subsidy
✓ Comprehensive Criminal Background Checks (Fingerprint)
✓ Training
  - Subsidy Health and Safety Training (*six-hour required health and safety topics*)
  - Identifying Child Abuse and Neglect - Mandated Reporting
  - Foundations of Child Development
  - First Aid and CPR Training (*Compliance with Youth Camp Safety Standards*)
✓ Division of Family Development
Camp Operator Resources

New Jersey State Police
• Adult Staff 18+
• Criminal History Background Name Check
• Fingerprint Background (CCBDG)

Sex Offender Registry Check
• All Staff (counselors and adults)
**YOUTH CAMP CHECKLIST FOR CAMP OPERATORS**

**KEY**
- BLACK: Youth Camp Safety Standards
- BOLD: Frequently cited violations
- RED: COVID-19 Standards

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**CERTIFICATE OF APPROVAL**

*Are you opening on July 6, 2020 or later?*

*Records*
Current Certificate of Approval (Camp License) from NJDOH.

*If you are accepting children under 2.5 years of age:*
License from the [NJ Department of Children and Families Office of Licensing](https://www.njdoh.gov/).

*Liability insurance in an amount consistent with the expected risks.*

*Copy of attestation sent to NJDOH.*

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**GENERAL CARE OF CAMPERS**

*Records*
Discipline policies and practices.

*Statement of personnel policies and practices.*

*Job descriptions of each staff classification.*

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**Public Health Sanitation and Safety**

- General Sanitation
- Youth Camps
- Drinking Water and Public Health
- Public Recreational Bathing
- Application Payments

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**Youth Camp Forms**

- Youth Camp Application (PDF)
- Instructions Checklist (PDF)
- Pay Online
- Submit via Email
- Single-Sport Application (PDF)
- Instructions Checklist (PDF)
- Pay Online
- Submit via Email
- Accident Report Form (PDF)
- Accident Report Instructions (PDF)

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**Youth Camps**

**Camp Community's Guide to COVID Compliance**

**Virtual Q&A Info Session for Camp Operators**

Submit questions to youthcamp@doeh.state.nj.us with subject line "Webinar Registration".

*COVID-19 Youth Day Camp Standards Guide (PDF)*
*Camp Security Measures (PDF)*
*Child Care Subsidy Program (PDF)*
*Disease Reporting Requirements (PDF)*
*Health Center Supplies List (PDF)*
*License Comparison Chart (PDF)*
*Recognized Certifications (PDF)*
*Safety and Injury Prevention*
Camp Operator Resources

COVID-19 Youth Camp Training Resources:
- Infection Prevention Audit Tool [pdf]
- Contact Tracing Awareness Training
- Infection Control Resources Document [pdf]

Additional COVID-19 Resources:
- New Jersey COVID Dashboard - Should be used by camp operators to have an understanding of the burden of disease within county the camp is operating.
- Camp Operator Staff Resources:
  - Executive Order 135 allows for minors to apply for employment certificates (working papers). For more information on obtaining or applying for working papers please contact your school district.
  - CDC’s guidance on food staff in childcare setting
  - Association of Camp Nurses (ACN)
  - American Camp Association (ACA)
- CDC’s Considerations for Youth Camps
- CDC’s Considerations for Youth Sports
- Checklist for Parents - Get your Child Ready for Coronavirus and childcare
- Cleaning and Disinfecting
  - CDC’s Reopening Guidance for Cleaning and Disinfecting Public Spaces
  - CDC’s Everyday Steps to Cleaning and Disinfecting Your Facility
  - EPA Approved Disinfectants
- ACA’s Field Guide for Camps on CDC Guidance

For Regulators
- Pre-Op (PDF) | Word | Guide
- Local Health Dept Outbreak Investigation Toolkit (PDF)
- Recognized Certification List (PDF)
- Youth Camp Inspection Responsibilities (PDF)
- Report Unlicensed Active Camps

FILE A COMPLAINT
## Screening & Admittance

- **Designated Entry Point (could be bus)**
- **Consider staggered Drop Off and Pick Up**
- **COVID Health Temperature Checks Screening**
  - Document Campers & Staff temp 100.4 showing Signs & Symptoms
  - Refuse Entry
- **Limit any Non-Essential Visitors, Volunteers etc.**
  - Visitors REQUIRED to wear face coverings or refuse entry

### N.J.A.C. 8:25 YC Rule

<table>
<thead>
<tr>
<th>Policies and Procedures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Health Screening- signs of abuse, illness, etc.</td>
</tr>
<tr>
<td>Bound Medical Log</td>
</tr>
<tr>
<td>Medical area designated for scrapes and bruises</td>
</tr>
</tbody>
</table>

### COVID-19 Standard

<table>
<thead>
<tr>
<th>Policies and Procedures</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVID Temp Check Screen Document (At Designated Entry Point)</td>
</tr>
<tr>
<td>Infection Control procedures for Areas around camp</td>
</tr>
<tr>
<td>Shared Items and Shared Spaces cleaning policies/procedures</td>
</tr>
</tbody>
</table>

| Staff/Camper Grouping Ratios |
COVID Temperature Screening Form

✓ Only those refused entry should be documented on the COVID Temp screening form
Attendance/Grouping Ratios

✓ Groupings Ratios = ‘Family Unit’

✓ Designated Indoor/Outdoor
  ⊗ Indoor group ratios – 1 adult:1 counselor:10 campers (5-17 yrs.)
  ⊗ Outdoor group ratios – 1 adult:1 counselor:20 campers (5-17 yrs.)
    ⊗ Canopy/cover required for Outdoor Camps
    ⊗ Plan for inclement weather
    ⊗ Restrooms

  ⊗ Minimize movement of campers and staff between groups

✓ Masking
  ⊗ Within ‘family units’
  ⊗ When Social Distancing can not be maintained with other groupings- staff and campers must mask

✓ Camp community restricted to States where youth camps are allowed to operate

N.J.A.C. 8:25 YC Rule

• Staff Camper Ratios

COVID-19 Standard

• Policies and Procedures
  • Plan to maintain intact staff/camper groups/ratios
Infection Control Strategies
Health Center

- Designated Health Director Role
- Written Protocols detailing COVID Response for campers and staff
- COVID Isolation Area for campers and staff who get sick during the camp day
  - Stocked with PPE
- Routine Emergency care area (NJAC8:25)

N.J.A.C. 8:25 YC Rule

- Health Director Certified in Professional Level CPR and Standard level First Aid
- Minimum First Aid Supplies-Medical Kit
- Health Center policies and procedures for daily health surveillance
- Health center is for temporary treatment of sick or injured camper/staff
- Immunization records

COVID-19 Standard

- Policies and Procedures
  - COVID response for symptomatic staff and campers and positive case
  - PPE acquisition and use
  - Surveillance and Contact tracing
  - Notification of Confirmed positive to LHD and YC Project
  - Parents notified to provide face coverings for campers
  - Camp must provide face coverings for staff
# Camp Operator Resources

New Jersey Department of Health and Senior Services  
Consumer and Environmental Health Services  
Public Health Sanitation and Safety Program

## HEALTH CENTER SUPPLIES

<table>
<thead>
<tr>
<th>Description of Required Items</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adhesive Compress Strips (band aid type)</td>
<td>25</td>
</tr>
<tr>
<td>Sterile Gauze Dressings (sponge 2&quot;x2&quot;)</td>
<td>10</td>
</tr>
<tr>
<td>Sterile Gauze Dressings (sponge 2&quot;x3&quot;)</td>
<td>10</td>
</tr>
<tr>
<td>Sterile Gauze Dressings (sponge 4&quot;x4&quot;)</td>
<td>10</td>
</tr>
<tr>
<td>Sterile Gauze Roller Bandage (1&quot; wide)</td>
<td>4</td>
</tr>
<tr>
<td>Sterile Gauze Roller Bandage (3&quot; wide)</td>
<td>4</td>
</tr>
<tr>
<td>Sterile Eye Dressing Pads (box)</td>
<td>1</td>
</tr>
<tr>
<td>Triangle Bandages</td>
<td>2</td>
</tr>
<tr>
<td>Waterproof Tape (1&quot;x 5 yards)</td>
<td>1</td>
</tr>
<tr>
<td>Bandage Scissors</td>
<td>1</td>
</tr>
<tr>
<td>Tweezers</td>
<td>1</td>
</tr>
<tr>
<td>Blanket</td>
<td>1</td>
</tr>
<tr>
<td>Instant Cold Pack</td>
<td>5</td>
</tr>
<tr>
<td>Disposable Protective Face Shield</td>
<td>1</td>
</tr>
<tr>
<td>Disposable Protective Gown</td>
<td>?</td>
</tr>
</tbody>
</table>

## CURRENT RECOGNIZED CERTIFICATIONS AND AGENCIES

In this document:

- Professional CPR
- First Aid & CPR
- Trained Pool Operator
- Ocean & Tidal Waters
- Pool Lifeguard

New Jersey Department of Health  
PUBLIC HEALTH & FOOD PROTECTION PROGRAM

Youth Camp Safety  
Frequently Asked Questions

Revised June 2020

PLEASE EMAIL YOUR QUESTIONS TO youthcamps@doh.nj.gov
Infection Control Strategies
Handwashing & Hand Sanitizer Stations

✓ Numerous stations placed around the camp
  ✓ Hand washing with soap and water for at least 20 seconds
    ❐ Soap
    ❐ Paper towels
    ❐ Trash Receptacle
  ✓ Hand Sanitizer
    ❐ 60% alcohol

N.J.A.C. 8:25 YC Rule

COVID-19 Standard

• Staff and camper training on infection control including handwashing

• Handwashing and hand sanitizing stations located
Infection Control Strategies
Cloth Face Coverings and Social Distancing

✓ Required when social distancing can not be maintained between groups
  Except when:
  □ Wearing mask inhibits individuals health
  □ Extreme heat outdoors
  □ During Swimming
✓ Camps must supply face coverings to staff
✓ Parents must supply to camper

N.J.A.C. 8:25 YC Rule

COVID-19 Standard

• Face coverings
• Stagger drop off and pick up times to prevent congregating
Infection Control Strategies
Communications and Awareness

✓ Educate Camp Community on COVID Safety
  ❑ Stay Home When Ill
  ❑ Proper Hand Hygiene and Respiratory Etiquette
  ❑ Wearing Face Coverings
  ❑ Reporting Illness Immediately

✓ Post signage – pictures to show social distancing, handwashing, face coverings and other prevention methods
  ❑ Website: https://www.nj.gov/health/ceohs/sanitation-safety/youthcamps.shtml
**Infection Control Strategies**

**Communication and Awareness**

**How to Protect Yourself and Others**

- **Know how it spreads**
  - There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
  - The best way to prevent illness is to avoid being exposed to the virus.
  - The virus is thought to spread mainly from person to person.
  - Several people are in close contact with you or other family members about it.
  - Through respiratory droplets produced when an infected person coughs, sneezes, or talks.
  - Those droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
  - Some recent studies suggest that COVID-19 may spread by people who are not showing symptoms.

- **Everyone should**
  - **Clean your hands often**
    - Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, after blowing your nose, coughing or sneezing.
    - If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol.
    - Cover all surfaces of your hands and rub them together until they feel dry.
    - Avoid touching your eyes, nose, and mouth with unwashed hands.
  - **Avoid close contact** with people who are sick.
  - **Stay at home as much as possible.**
  - **Put distance between yourself and other people.**

- **Use it under two years old**
  - Use surgical masks or other PPE intended for healthcare workers

**Face Covering Do’s and Don’ts:**

**DO:**
- Make sure you can breathe through it
- Wear it whenever going out in public
- Make sure it covers your nose and mouth
- Wash after using

**DON’T:**
- Use it under two years old
- Use surgical masks or other PPE intended for healthcare workers

**N.J.A.C. 8:25 YC Rule**

**SubChapter 5- Health**

- **Immediately Report Confirmed Case of Illness to LHD and YC Project**
- **Multiple entities within Shared Facility coordination to stagger activities**
- **Post signage including age appropriate posters**
Infection Control Strategies
Camp Actions to Take When:

✓ Individual On-Site presents with Signs and Symptoms of COVID-19
  - Fever, chills, shortness of breath or difficult breathing, fatigue, muscle body aches, sore throat, headache, new loss of taste or smell
  - Immediately separate the individual from well people until the ill person can leave camp
  - Communicate to ill to follow Guidance:
    - What To Do If You Are Sick
    - Communicable Disease Service Guidance for Camps

✓ Staff and/or Camper Confirmed Test Positive
  - Camp Director or Health Director contact local health authority and Youth Camp Project for guidance
  - Identify camper ‘family unit’ and send home

✓ Camp Closure- LHD to provide direction in consultation with CDS recommendations
  - Close areas used by sick person and Deep Clean and Disinfect
    - Wait 24 hours before cleaning
  - Identify camper ‘family unit’
  - Ensure proper use and storage of cleaning products

✓ Returning Staff/Campers after Diagnosis or Exposure
  - Recovering Staff/Camper and Close Contacts should not return until they have met CDC criteria to discontinue home isolation
Infection Control Strategies
Camps Action to Take When:

N.J.A.C. 8:25 YC Rule

SubChapter 5- Health

COVID-19 Standard

• COVID related Response for symptomatic staff/campers
• Readmittance policies follow: CDS Guidance
• Plan describing Deep Cleaning procedures
Facilities and Buildings

✓ Youth Camp Setting
  - Outdoor to provide tenting
  - Camps may operate indoors but MAY NOT participate in sports activities indoors

✓ Adequate ventilation
  - Recirculated air with a fresh air component
  - Open windows/AC

✓ Prohibition on Playground Equipment

✓ Building Coordination to facilitate staggering of outdoor activities

✓ Floor markings, physical partitions or other safeguards should be used as necessary

✓ Cleaning and Disinfection Policies and Procedures

N.J.A.C. 8:25 YC Rule

SubChapter 4 Buildings and Grounds
  - Location safe
  - Potable water
  - Building Cert of Occupancy
  - Written Emergency Evacuation Procedures

COVID-19 Standard

- Policies and Procedures for cleaning and disinfecting for
  - Shared Equipment and spaces
  - Common Surfaces
  - Shared Objects
  - Plan to ensure adequate supply of cleaning agents
- AC Filters changed in accordance w/ Manf
Transportation

☑ Designated Entry Point
  ☐ Conduct COVID screening
☑ Adequate ventilation
  ☐ Recirculated air with a fresh air component
  ☐ Open windows/AC
☑ No Off-site Activities

N.J.A.C. 8:25 YC Rule
Subchapter 8 Transportation
  • Vehicle insurance
  • Licensed Driver

COVID-19 Standard

• Policies and Procedures for cleaning and disinfecting for
  • How will social distancing be maintained in the vehicle
  • Staff to accompany driver
  • Cleaning and disinfecting after each use

• Masks required of driver and staff
  • Spacing in vehicle
Food Service

- No Self Service or Buffet
- Gloves worn during food service
- Encourage Proper Handwashing prior to meals and after
- Disposable utensils encouraged
  - Proper washing and sanitizing non disposable utensils after use

N.J.A.C. 8:25 YC Rule

Subchapter 7: In line with Chapter 24 Retail Food Code

COVID-19 Standard

- Social distancing
  - Avoid Communal dining
  - Mealtimes staggered
- Hygiene and Sanitation
  - Clean and sanitize surfaces btw meals
Activities

- No Playground Equipment
- No Contact Sports
  - Youth Camps must follow Youth Sports Guidance
  - Skills and Drills
- All sports and sports like activities must be conducted Outdoors
- Stagger play events
- Sports Etiquette
- Frequent water Breaks

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Examples</th>
<th>Important Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Risk - Sports that involve close, sustained contact</td>
<td>Rugby, boxing, judo, karate, taekwondo, wrestling, pair figure skating, football, group dance, group cheer.</td>
<td>No-contact practices: June 22</td>
</tr>
<tr>
<td>Medium Risk - Sports that involve some close, intermittent close contact or group sports or sports that use equipment that cannot be cleaned between participants</td>
<td>Lacrosse, hockey, multi-person rowing, multi-person kayaking, multi-person canoeing, water polo, swimming relays, fencing, cycling in a group, running in a close group, group sailing, volleyball, soccer, basketball, baseball/softball, short track.</td>
<td>Contact practices and competitions: July 20</td>
</tr>
<tr>
<td>Low Risk - Sports that can be done individually, do not involve person-to-person contact and do not routinely entail individuals interacting within six feet of one another</td>
<td>Archery, shooting/clay target, individual running events, individual cycling events, individual swimming, individual rowing, individual diving, equestrian jumping or dressage, golf, individual sailing, weightlifting, sking, snowboarding, tennis, individual dance, pole vault, high jump, long jump, marathon, triathlon, cross country, track and field, disc golf, badminton.</td>
<td>Practices and competitions: June 22</td>
</tr>
</tbody>
</table>
Activities

N.J.A.C. 8:25 YC Rule
- Guidelines for High risk Activities offered

COVID-19 Standard
- COVID sport strategy for activities offered
- Skills and Drills
- Cleaning and Sanitizing Equipment
- Frequent Water Breaks
- No masks while engaged in aerobic activities
Annual Accident Report Form

✓ Used to document and report on all serious occurrences of illness and injury over the camp season
✓ Due by September 15 of operating year

INSTRUCTIONS:
In accordance with N.J.A.C. 8:25-5.1(f), report all accident injuries which require only first aid treatment and serious minor injuries which require only first aid treatment and which do not involve profound consciousness, restriction of activity or motion, or premature termination of the camper and forward the CB-15 form within five days of the closure of the camp. If no reportable incidents occurred, submit a negative report by writing “NO REPORTABLE INCIDENTS” across the front. The form to the address listed above; retain a copy for your records.

INSTRUCTIONS AND CODES

PUBLIC HEALTH
Sanitation and Safety
- General Sanitation
- Youth Camps
- Drinking Water and Public Health
- Public Recreational Health
- Bathing
- Application Payments

Youth Camp Forms
- Please Read the FAQ
- Youth Camp Application [PDF]
- Instructions Checklist [PDF]
- Pay Online
- Submit via Email
- Single-Sport Application [PDF]
- Instructions Checklist [PDF]
- Pay Online
- Submit via Email

Accident Report Form [PDF]
Accident Report Instructions [PDF]

Camp Community's Virtual Q&A Info Session
Submit questions to youthcam the subject
Date: Monday, June 22, 2020
Time: 2:40pm
Click Here to Register
Webinar ID: 459-150-739

Youth summer camps will after July 6, 2020, provided Summer Camp Standards, t
Q&A

Presenters:  Loel Muetter, PRB
            Danielle Clemons, Youth Camps
            Barbara Carothers, Communicable Disease Service (CDS)

Visit our NJDOH Project Websites at:
   NJ Youth Camps
   NJ Pool Rec Bathing
   Communicable Disease Service

Contact us at
   YC Email: youthcamps@doh.nj.gov
   PRB Email: PRB@doh.nj.gov

Thank You for Participating