

## Web Plus Instructions – Radiation CCR

To begin entering Abstracts through Web Plus, you must first log into https://webplus.njscr.org/WebPlus/logonen.aspx with credentials that are provided to you once your account is created.

- You will be asked to change your password when you log on for the first time.
- The password must be a strong password with at least 3 different character cases (Lowercase, Uppercase, Numbers, Special characters). Minimum 10 characters.
- You cannot repeat passwords you've used for the last 3 password cycles.
- A password will expire every 90 days. You will be locked out of your account if your password fails 5 times. For technical assistance with passwords or site issues, please contact <a href="mailto:webplushelp@cinj.rutgers.edu">webplushelp@cinj.rutgers.edu</a>
- Any field with \* is a critical field. You will not be able to submit the form without these sections being filled out.

NJ State Cancer Data Entry <u>CCR Abstraction/Review</u> Radiation CCR	Click Radiation CCR to begin.
New Abstract	Click to start entering a new case (Top of the page)
Find/Open Abstract	Click to find/open a case previously saved (Top of the page)
	Clicking on the down arrow will display a drop down box
<i>p</i>	Click on the magnify glass will bring up a separate look up box
0	Clicking the question mark button will give you information on that specific field

PATIENT ID	
AccNumHosp *	
SeqNumHosp *	
MedRecNum	
FirstName *	
LastName *	
MiddleName	
SocSec *	
DxNumAndSt *	
DxSupp	
DxCity *	
DxState *	
DxPostalZip *	
Phone	
Race1 *	
Hispanic *	<b>V</b>

Accession Number: 4 digit year followed by 5 digits number. Example: 201400001 (This shows the patient was seen by you in 2014 and is the 1st case entered for this year.

Sequence Number: If this is the patient's first cancer sequence is coded 00, if it is their second 02, their third 03. If this is unknown code the sequence 00

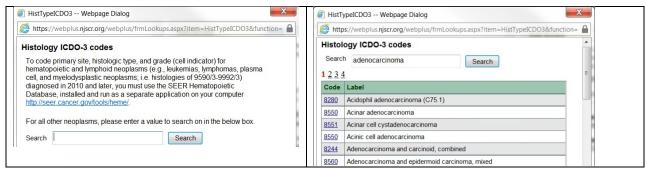
DEMOGRAPHIC		
BirthDate *	۷	Birth Date: All date fields in WebPlus should be
AgeDx	۷	entered YYYYMMDD.
Sex *	▼ 0	Example: Birth date is 01/20/1960 it would be
Marital	▼ 0	entered 19600120 in WebPlus

CANCER IDENTIFIC	CATION	
DxDate PSite * Lateral HistTypelCDO3 * BehaviorICDO3 *		<ul> <li>DxDate: Diagnosis Date, if dx'd 02/15/2014 enter</li> <li>20140215 in WebPlus</li> <li>PSite: Is the Primary Site of the Cancer. (See Below)</li> <li>HistType: Is Histology type, What type of cancer</li> <li>does the patient have (See Below)</li> </ul>
Grade		<ul> <li>Behavior: Code 3 unless pathology or physician state</li> <li>the cancer to be insitu or non-invasive. If the cancer</li> <li>is stated to be insitu or noninvasive code 2.</li> </ul>

Clicking on the magnify glass in the PSite Section will give you the box below. This will give you a code for the PSite. For example the patient below has a Prostate Cancer.

PSite Webpage Dialog     Mtps://webplus.njscr.org/webplus/frmLookups.aspx?item=PSite&function=PRIMARYS	PSite Webpage Dialog	X
Primary Site codes from ICDO-3 Topography Section Enter a full or partial term for the primary site of the tumor being reported in the	https://webplus.njscr.org/webplus/frmLookups.aspx?item=PSite& Primary Site codes from ICDO-3 Topography Section	
below box and click Search. To view a listing of all sites leave the box blank and click Search.	Search prostate Search	
Search	Code Label	
	C619 Gland, prostate	
	C619 Prostate gland	
	C619 Prostate, NOS	

Clicking on the magnify glass in the HistType Section will give you the box below. This will give you a code for the Histology (type of cancer). For example the patient below has adenocarcinoma. Some histologies have many subtypes, so you may get a lot of results in your search. Code the histology to the best of your ability.



Common	Histology	codes:
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Carcinoma: 8010

Squamous Cell Carcinoma: 8070

Adenocarcinoma: 8140

Non-Small Cell Carcinoma: 8046

Malignant Melanoma : 8720

Lymphoma: 9590

STAGE/PROGNOSTIC FACTORS		
TNMEdition	▼ 0	This section is only filled out if you have a TNM stage
AJCCTClin	0	on your pathology reports or in physician notes
AJCCNClin	0	
AJCCMClin	0	For Example: Biopsy pathology report states patient
AJCCClinGrp		has stage T1c N0 M0 stage 2 disease
TNMClinDesc		This would be entered
TNMClinStgBy		AJCCTClin: 1c
AJCCTPath		AFCCNClin: 0
	<b>@</b>	AJCCMClin: 0
AJCCNPath		AJCCClinGrp: 2
AJCCMPath	0	
AJCCPathGrp	0	If you do not have this information, leave this section
TNMPathDescr		blank
TNMPathStgBy	▼ 0	

HOSPITAL SPECIFIC		RepHosp: should be autofilled
RepHosp *	<b>V</b> (2)	NPIRepFacility: Is you organizations NPI number
NPIRepFacility	0	TypeRepSrc: Specify the type of your facility
TypeRepSrc *		Date1stCont: Date patient 1 <sup>st</sup> seen at your facility for
Date1stCont		this cancer

TREATMENT - 1ST COURSE	
FirstRxDateCOC	0
FirstRxDateSEER	0
SURGERY	
RxHSurgPSite	۷
RxDateSurg	0
CHEMOTHERAPY	
RxHChemo	▼ 0
RxDateChemo	۷
HORMONE THERAPY	
RxHHorm	▼ 0
RxDateHorm	0

FirstRxDateCOC and FirstRxDateSEER are the date the patient was first treated for this cancer.

For Surgery, Chemotherapy, and Hormone use the drop down or look up to get the treatment code followed by entering the date below.

This can be left blank if you do not have this information.

RADIATION THERAPY	
RxDateRad	0
RxDateRadEnd	۷
RxHRad	▼ 2
RadRegModal *	▼ 0
RadRegDose	0
RadBoostRxModal	▼ 2
RadBoostDose	0
RadLocRx	▼ 0
RadNumRxVol	0
RadRxVol	
ReasonNoRad	

Use the drop down menus to get the correct values. RadRegDose and RadBoostDose are five digit fields. For Example: 5000cgy would be enter 05000

F-UP/RECURRENCE/DEATH		DateLastContact: Date patient last seen or last
DateLastContact VitalStatus * CAStat	() () ()	contacted VitalStatus: code 1 for alive

TEXT FIELDS	TxPSite: Primary Site Text
TxPSite	
0	TxHist: Histology Text
TxHist	TATISE. HISCHOPY TEXE
Ø	
TxRxRadBm	TxRxRadBm: explanation of RT treatment. Example:
	Prostate IMRT 4500cgy Boost 1000cgy 32 fractions
	TxDxPE: Here you can put the physician treating the
	patient, referring physician. Also record why the
	patient presented to your facility in this text box.
<b>.</b>	

Clicking Save at the bottom form will prompt the message below. This will appear on the right side of the screen. Click Yes if the form is complete and read to be sent to the state central cancer registry. If you clicked save and the form is not complete, click no. Only click yes to release the form after the case is complete.

Edit Errors	Неір	
EDIT RESULT		
Editset Name: Text Edits		
This abstract passed all edits and can be released to your central cancer registry. Do you want to release it? Yes No		