

HNJ2030 ADVISORY COUNCIL

MEETING MINUTES

OCTOBER 14, 2020

ATTENDANCE

Alycia Bayne	Sherry Dolan	Jennifer Fearon
Alycia Mastrangelo	Tyree Oredein	Jennifer Okwuonu
Bageshree Cheulkar	Victoria Brogan	Loretta Kelly
Diane Hagerman	Julia Wiczorek	Maria Baron
Kwaku Gyekye	Amanda Medina-Forester	Yannai Kranzler
Marissa Davis	Andrea Mahon	Yvonne Mikalopas
Regina Riccioni	Damon Koslow	

MEMBER SURVEY RESULTS

- Summary results were shared by Marissa
- Discussion/vote on what to cut to shorten meeting duration: keep verbal updates but make them short and only if relevant to HNJ2030
- Future meetings will be held via Zoom instead of MS Teams
- Reminded everyone to routinely and proactively check other ACTs' meeting minutes on the HNJ website and the information posted to our Google Drive
- Discussion/vote on greater DOH/HNJCC involvement in HNJAC produced varied results: yes if they can and want to participate, yes but only those involved in HNJ process, involve leaders/decision-makers and not substitutes, mostly need DOH involvement on ACTs, and no. Final decision: Invite all HNJCC members to HNJAC meetings but make their attendance optional.
- Secretarial support staff from DOH is not available for ACT meetings but HNJCC members assigned to each ACT are available to take minutes.
- More DOH guidance was requested by some. Explained that DOH's intention was for the HNJAC to lead the HNJ2030 process and DOH would follow but, as requested, DOH will be providing more guidance.
- Workload: Let Marissa or Maria know **by October 27** if you can't commit to co-chair your ACT. Chairing the ACTs was not in the Project Charter when members agreed to serve on the HNJAC, so it's understandable if you can't do it. There are others willing and able to step up. Yannai reiterated that it's a good thing to pull more people into the process.

HEALTH EQUITY COMMUNITY CONVERSATIONS

- Recently launched [webpage](#) on Y Alliance's website.
- Received funding for analysis of data/information collected.

- Julia has presented at AQC and Healthy Living ACT meetings and is available to present at the other two ACTs' next meetings.
- Outreach to 95 partner organizations so far.
- 19 conversations have been uploaded, about 50 are in process, and a total of 305-480 interviews are projected.
- Most interviews: Essex, Mercer, Middlesex, and Monmouth.
- Least interviews (i.e., more needed): Salem, Somerset, Sussex, and Warren.
- Interview deadline: November 9
- Theme analysis expected to be done by spring 2021.

EQUITY, POLICY, AND RESILIENCE

- Definitions
 - Edits sent in by HNJAC members have been made.
 - New definitions were read and members voted to post online:
 - Three cross-cutting issues: OK to post
 - Equity:
 - disability vs. ability – consult with an advocacy group
 - add literacy
 - Resilience: OK to post
 - Policy: add for-profit organizations and then OK for post
 - Marissa will distribute new definitions for final vote **by October 16**
- Policy
 - Jennifer Fearon, DOH Policy Analyst, presented
 - When creating policies, DOH must consider many things including which communities will be affected, who will be included, who will be left behind, resources, ability to measure achievement/progress, leverage and expand, existence of subject matter expertise, what's worked before and what hasn't
 - Legislature vs. rulemaking
 - DOH's top priorities are fluid. Much has changed because of the pandemic. Last 6-9 months have focused on administrative things. Looking forward to getting back to long-range planning.
 - Yannai: check with Maria Del Cid-Kosso and Jennifer Fearon to bidirectionally align HNJ work and DOH Office of Policy and Legislative Services' (OLPS) work.
 - Best way for ACTs to connect with OPLS: email Jennifer directly or email HNJ email account
 - Victoria noted that for-profit partners can quickly step up and change things that government often isn't able to do.
- Resilience

- Dave Ellis (NJDCF), Jamie Weller (NJDOH), and Jeanne will present at HNJAC November meeting
- Equity
 - Amanda (NJDOH) and Marissa will present at HNJAC December meeting

ACT UPDATES

- Access to Quality Care:
 - New members still joining.
 - Four subcommittees but not much work done yet except Kwaku's group.
 - Easier to get work done in smaller groups that can meet more frequently.
 - Kwaku: Each subcommittee is 2-3 people so easy to meet and document results – nothing complicated – and share with main group.
- Healthy Communities:
 - First focus group Zoom is this Friday, 5 calls planned in total, ~25-30 people signed up for each call, Google Form to capture written comments for those who can't or don't want to go on Zoom call.
 - Diane set it all up.
 - Diane sent invitation email to all HNJAC members so they can see the language used.
- Healthy Families:
 - Sept 23 mtg discussed creating subcommittees.
 - Still deciding how to group the subcommittees.
 - Some members signed up immediately and others haven't responded.
 - Victoria concerned about "staffing" the subcommittees and will talk to other HNJAC members offline
- Healthy Living:
 - Julia presented about Community Conversations at 10/1 meeting and got good response.
 - Surveyed members in September about top priorities so they're "stalled" waiting for results of HECCs, holding pattern, waiting for more info.
 - Yannai: Use this time to dig deeper, see where existing plans/policies/programs/protocols/etc. are, look for additional subject matter experts, tap into broader network (e.g., harm reduction), go back to facilitation guide and make sure all points have been addressed.
 - Are we limited to 3-4 issues?
 - We're trying to keep HNJ2030 focused but if something's important, it needs to be included.
 - When everything comes together, issues may get moved around from one Topic Area to another.
 - Maria: Down the road, you'll choose a single token measure/objective for each focus issue but multiple strategies will

be needed to achieve our goals. So, the 3-4 issues can be very broad and include many parts.

DOH UPDATES ON COVID VACCINATION PLANNING

- Yannai:
 - Infrastructure in communities
 - Amanda involved in equity portion of vaccination planning
- Jennifer:
 - Vaccination planning is evolving, working with federal partners and national advisory groups re: planning for implementation
 - [VPDP](#) seasonal flu vax and [MCHC](#) promoting flu vax among children
 - Vaccine risk, access, and availability.
 - Equitable access and delivery
 - Still a lot unknowns (which vax will be approved, when, etc.)
 - CDC has provided guidance
 - Expect initial scarcity then supply should meet demand in 2nd phase
 - Nine work streams have been set up by DOH
 - Education, awareness, and action

WRAP-UP

- Ran out of time for individual updates.
- Most members will only be able to meet via Zoom in November but depending on the weather, we may do a hybrid meeting again.
- If you would like changes to your Topic Area page on the HNJ website, contact Maria. AQC's pages have been updated but not others.
- **November's meeting is on a Tuesday, not the usual Wednesday.**
 - Tuesday 11/10 – A day early because Wednesday is Veteran's Day
 - Wednesday 12/2 – A week early because the Culture of Health Conference was supposed to start 12/10

See meeting slides for more information.