



ADVISORY COUNCIL AND COORDINATING COMMITTEE

MEETING MINUTES

MAY 22, 2025

ATTENDANCE

Bageshree Cheulkar	Loretta Kelly	Melissa Fox
Camilla Comer-Carruthers	Lynne Algrant	
Diane Hagerman	Megan Avallone	

MEETING

Prioritizing actions using the MoSCoW method: Must, Should, Can, and Won't Have.

HNJAC members voted on the remaining actions for the Access to Quality Care topic area:

- **1B.1:** 3 Should, 2 Can, 1 abstain. The Action was reworded without the partnership.
- **2A.1:** 2 Must, 4 Should. The Action still needs to be reworded on the specific activities that will be employed to achieve the objective of quality and safe care.
- **2A.3:** 3 Must, 2 Should. The Action Team will be asked to provide more specific details once convened.
- **3A.2:** 1 Must, 2 Should, 1 has questions. What is current reimbursement rate? It was clarified that NJ has a telehealth parity law that is in affect through June 2026. The Action Team and DOH will monitor and advocate for extension beyond 2026 if needed.

HNJAC members voted on the actions for the Healthy Communities and Healthy Living topic areas:

- **4A.1:** 2 Should, 2 Can, 3 Abstain, 1 had Questions. After discussion, it was agreed that the Action should be refocused on increasing awareness of environmental hazards to reduce exposures.
- **4A.2:** 2 Must, 3 Should, 3 Abstain.
- **4A.3:** 2 Should, 1 Can, 3 Abstain, 2 had Questions. The Action was reworded to use vector-borne disease instead of zoonotic. Air and water quality will be included in Action 4A.2.
- **5A.1:** 4 Must, 1 Should, 3 Abstain.
- **5A.2:** 5 Must, 3 Abstain.
- **6A.1:** 3 Must, 3 Should, 1 Can, 2 Abstain. DOH doesn't have the authority to increase procurement. They should *advocate* for it with those who can.
- **6A.2:** 3 Must, 2 Should, 1 Can, 2 Abstain. DOH doesn't have the authority to affect actions within the school system. This is important so we need to identify who will do it and how. It should include families in meal planning to ensure that the meals are nutritionally and culturally appropriate.

- **6A.3:** Was deleted and nutrition education was placed under 8A.3.
- **6B.1:** 1 Must, 1 Should, 3 Can, 3 Abstain.
- **6B.2:** 3 Must, 2 Should, 1 Can, 2 Abstain.
- **6C.1:** 4 Must, 1 Should, 3 Abstain. The Action was reworded: Promote the adoption of practices that engage and empower communities in decision making processes that impact public health and health equity for those communities.
- **6C.2:** 5 Must, 3 Abstain.
- **7A.1:** 4 Must, 3 Abstain, 1 had Questions.
- **7A.2:** 3 Must, 1 Should, 4 Abstain,
- **7A.3:** 2 Must, 2 Should, 1 Can, 3 Abstain. The Action should include education for patients and providers to be family friendly and non-judgmental.
- **8A.1:** 4 Must, 1 Should, 3 abstain. The Action should include an education campaign to increase awareness of needs, effectiveness, and availability of vaccines.
- **8A.2:** 4 Must, 1 Should, 3 abstain. The Action was changed to focus on education for patients; provider education is already happening.
- **8A.3:** 3 Must, 1 Should, 4 abstain. The Action was split into 2 separate actions; 8A.3 will focus on prevention education and 8A.4 will focus on chronic disease self-management.
- **8A.4:** The original Action was deleted, and elements were included in 1C.1.

The meeting was called to a close at 2:30pm, but the Advisory Council members provided their votes and comments for the remaining Actions prior to leaving the meeting.

- **9A.1:** 3 Must, 5 Abstain.
- **9A.2:** 4 Must, 4 Abstain.
- **10A.1:** 3 Must, 4 Abstain, 1 had Questions. The focus should be on surveillance to identify areas of need and gaps in services to target resources.
- **10A.2:** 3 Must, 5 Abstain.
- **10A.3:** 2 Must, 2 Should, 4 Abstain. The Action was reworded "Increase screening at primary care and other medical visits for risky alcohol and drug use, depression, and other mental health issues".
- **10A.4:** 1 Must, 2 Should, 4 Abstain, 1 had Questions. The Action was reworded to focus on screenings at doctor visits.
- **10A.5:** 1 Must, 2 Should, 5 Abstain.
- **10A.6:** 2 Must, 1 Should, 1 Can, 4 Abstain.
- **10B.1:** 2 Must, 2 Should, 4 Abstain.
- **10B.2:** Not included in the vote.
- **10C.1:** 2 Should, 2 Can, 4 Abstain.
- **10C.2:** 2 Must, 2 Should, 4 Abstain.
- **10C.3:** 2 Must, 2 Should, 4 Abstain.

Next meeting: Thursday, June 26 at 1:00 pm