The Department of Health has a career opportunity for qualified candidates for the following position:

**Title**
Supervisor Information Technology

**Classified Competitive**

**Salary**
R31 $86,443.60 - $123,463.96

**Posting Number**
26-20

**Position Number**
053701

**Number of Positions**
1

**Posting Period**
From: 01/16/2020 To: 01/30/2020

**Location:**
Behavioral Health Services
25 South Stockton Street, 2nd floor
Trenton, NJ

**Scope of Eligibility/Open to:**
All Departments/State Employees

**GENERAL DESCRIPTION**

Under direct supervision of the Assistant Commissioner, Division Behavioral Health Services, assists in the supervision at least one of the following areas: the design, development, testing, implementation, maintenance and specialized support of least complex operation routines and computer programs for electronic data processing equipment utilizing required and current software, operating systems, and multiprogramming technology; the control and/or implementation/maintenance of highly technical operating systems associated with new generations of computers to function toward optimum utilization of available hardware/software using comprehensive knowledge of the operating system function; the development, implementation, and maintenance of multi-network, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), and/or Wide Area Networks (WAN), maintenance of centralized, decentralized and remote network services, data integrity, network performance monitoring, network problems resolution, and user support; does other related duties as required. Coordinates, supervises staff in work assigned, operations and/or functional administration of the technical response to complex work operations including back-up and disaster recovery services for BHS systems. Takes the lead in complex BHS network, data communications, telecommunications design functions. Provides directions and support of BHS staff diagnosis and repair of equipment related to technology. Provides assistance to professional end-users with technology solutions that support the BHS business functions and increase productivity. Provides information of the preparation of annual budget related to BHS. Completes EPARS for each employee assigned. Responsible for the ongoing development of assigned employees through identification of training needs as well as ongoing on-the-job employee development strategies.

**REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor’s Degree.

**EXPERIENCE:** Five (5) years of experience in an Information Technology Operational Support unit for a large public or private information processing facility, including at least three (3) years of experience with an information technology operational support unit supporting a multiplatform Client Server LAN or WAN environment or Mainframe operation.

**SUBSTITUTIONS:**

**A. EXPERIENCE FOR EDUCATION**

1. Additional experience as described above may be substituted for the four-year education requirement on a year for year basis.

2. Training hours approved by the Department of Personnel can be substituted for the education requirement where sixteen (16) contact hours equals one (1) semester credit hour.

**B. EDUCATION FOR EXPERIENCE**

1. Thirty (30) semester hour credits in Information Technology may be substituted for one (1) year of experience.

2. A Master’s degree in Information Technology or related studies may be substituted for one (1) year of any of the experience noted above.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**IMPORTANT FILING INSTRUCTIONS**
If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
  
  PSTBHS@doh.nj.gov

- Mail the required documents to:
  Donna Wagner, Administrative Assistant 2
  Behavioral Health Services
  Reference Posting #26-20
  New Jersey Department of Health
  PO Box 360
  Trenton, NJ 08625-0362

**Required documents:**

- cover letter
- resume
- completed application, found at:
  http://www.nj.gov/health/forms/dpf-663.pdf

* Responses received after the closing date MAY be considered if the position is not filled.

- Newly hired employees must agree to a thorough background check that will include fingerprinting.

- If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and/or post-employment alcohol and drug testing.

- If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate’s expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

- In accordance with N.J.S.A. 52:14-7, the “New Jersey First Act”, all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

- The New Jersey Department of Health is an Equal Opportunity Employer.