



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Health Data Specialist 2 [Classified Competitive]			Salary P25 \$68,214.76 - \$96,960.49
Posting Number 67-22	Position Number 947513	Number of Positions 1	Posting Period * From: 04/18/2022 To: 05/02/2022
Location: Office of the Commissioner Center for Health Statistics and Informatics 55 N Willow Street, 3rd Floor, Trenton, NJ 08618			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Under the supervision of a supervisory official in the Center of Health Statistics and Informatics, the Health Data Specialist 2 will create and maintain health data information systems for the collection, analysis and dissemination of data for the New Jersey Behavioral Risk Factor Survey (NJBRFS) and the Vital Events Data. This position will serve as the steward of the NJBRFS and as a backup to the Vital Events data stewards in the execution of routine daily/weekly data processing activities.

The Health Data Specialist 2 will perform linkages of large public health databases and other administrative databases. Will develop and run quality control checks of program data using SAS to compare collected data to CDC guidelines. Will respond to ad hoc data requests from state offices, community-based agencies, local health department or other public health entities.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree including or supplemented by twelve (12) semester hour credits in Epidemiology, Public Health, Health Informatics, Health Information Management, Economics, Statistics, Quantitative Analysis, Operations Research, and/or Market Research.

EXPERIENCE: Three (3) years of comprehensive technical research and statistical analysis experience in epidemiology, public health, economics, public health administration, or related field which involves the use, operation, and/or management of database systems.

NOTE: Applicants who do not possess the Bachelor's degree but who do possess the required twelve (12) semester hour credits may substitute the remaining education with experience as indicated above on a year-for-year basis.

NOTE: A Master's degree in one of the disciplines indicated above may be substituted for one (1) year of the required experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTOC@doh.nj.gov
- Mail the required documents to:
**Kevin Jennings, Supervising Mgt. Impr. Specialist
Management and Administration
Reference Posting #287-22
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*