VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title	Salary
Investigator Trainee, OCSME [Classified Non-Competitive]	**I95 $49,809.84 - $52,080.21**

Posting Number	Position Number	Number of Positions	Posting Period *
141-23	**950384**	**1**	From: **02/10/2023** To: **02/24/2023**

Location:	Scope of Eligibility/Open to:
Southern Regional Medical Examiner Office, Woodbine Developmental Center 1175 DeHirsch Avenue, Woodbine, NJ	**Applicants who Meet the Requirements**

GENERAL DESCRIPTION

The Southern Regional Medical Examiner Office is seeking qualified candidates to learn and become familiar with death investigation procedures and become proficient in evaluating case types and jurisdiction responses. This will include but not be limited to: case reporting; case related operations with outside agencies; dispatch/investigator responsibility; computer case entry into Case Management System (CMS); conduct a Medicolegal Death Investigation (MDI) and gather the essential information/facts related to the determination of cause and manner of death; types of cases that are accepted and released. The trainee will also learn basic forensic photography related to investigative field work, property collection and disposition. This trainee will also earn and become proficient with writing techniques/procedures to produce a concise report on all cases related to the Medicolegal death investigations.

ADVANCEMENT: Applicants who successfully complete the twelve (12) month training period will be eligible for advancement to the title of Investigator 1, Office of the Chief State Medical Examiner, in accordance with New Jersey Civil Service Commission procedures. The inability of an employee in this trainee title to attain a level of performance warranting advancement to the Investigator 1, Office of the Chief State Medical Examiner title listed above shall be considered as cause for separation.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree in Forensic Science, Criminal Justice, or Nursing; or graduation from an accredited college or university with a Bachelor's degree in Physical or Natural Science with twelve (12) semester hour credits in physical or biological science, six (6) semester hour credits in human anatomy, and twelve (12) semester hour credits in chemistry.

NOTE: Possession of a valid registry basic certification issued by the American Board of Medicolegal Death Investigators (ABMDI) may be substituted for the Bachelor's degree.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
  PSTSME@doh.nj.gov
- Mail the required documents to:
  Jill Velez, Administrative Analyst 3
  Office of the State Medical Examiner
  Reference Posting #
  New Jersey Department of Health
  PO Box 360
  Trenton, NJ 08625-0360

<u>Required</u> documents:

- cover letter
- resume
- completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf

** Responses received after the closing date MAY be considered if the position is not filled.*

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- ***The New Jersey Department of Health is an Equal Opportunity Employer.***
- *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*