



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Program Manager, Disease Prevention and Control [Classified Competitive]			Salary &32 \$90,556.76 - \$129,427.04
Posting Number 299-20	Position Number 943864	Number of Positions 1	Posting Period * From: 09/28/2020 To: 10/12/2020
Location: Community Health Services, 50 E. State Street, 6th Floor, Trenton, NJ 08608			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Under the direction of an executive director or higher level supervisor, plans, organizes, and implements disease prevention and control programs specific to the Well-Integrated Screening and Evaluation for Women Across the Nation (WiseWoman) Program; develops program activities for the recognition and treatment of high risk women, and for the identification, treatment, prevention, or control of chronic disease. Administers chronic disease program activities including, surveillance projects, research studies, training, prevention and fieldwork. Directs staff responsible for the implementation of chronic disease program activities. Develops plans for new projects including identification of activities, methodological approaches, and evaluation procedures.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree supplemented by a Master's degree in public health, social work, sociology, psychology, nursing, health education, nutrition, epidemiology, biostatistics, one of the biologic sciences or any other discipline appropriate to the position.

EXPERIENCE: Four (4) years of experience in the planning, development and/or implementation of health programs, public health administration, educational research in chronic or communicable disease prevention and control, or health education, two (2) years of which must have been in a supervisory capacity.

NOTE: Applicants who do not possess the required Bachelor's degree may substitute additional non-supervisory experience as indicated on a year for year basis.

NOTE: Applicants who do not possess the required Master's degree may substitute on additional year of non-supervisory experience as indicated.

NOTE: A Doctoral degree in any of the above or related fields may be substituted for two (2) years of non-supervisory experience as indicated.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTCHD@doh.nj.gov
- Mail the required documents to:
**Donna Wagner, Administrative Assistant 2
Community Health Division
Reference Posting #299-20
New Jersey Department of Health
PO Box 364
Trenton, NJ 08625-0364**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and/or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*

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AUGUST 20