



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Executive Director [Unclassified]</b>		Salary <b>Commensurate with Education and Experience</b>	
Posting Number <b>316-19</b>	Position Number <b>951173</b>	Number of Positions <b>1</b>	Posting Period * From: <b>11/4/2019</b> To: <b>11/18/2019</b>
Location: <b>Department of Health, 369 South Warren Street Trenton NJ 08625</b>		Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>	

## GENERAL DESCRIPTION

The New Jersey Department of Health has been mandated to establish per P.L.2019, c.75 the New Jersey Maternal Care Quality Collaborative (NJMCQC). The NJMCQC shall work with the Governor's Office to coordinate all efforts and strategies to reduce maternal mortality, morbidity and racial and ethnic disparities in the State, including supervision and oversight of the Maternal Mortality Review Committee (MMRC). The employment of an Executive Director to lead the NJMCQC is stipulated in P.L. 2019, c.75 (C.26:6C-3).

The Executive Director will lead the NJMCQC in the organization, development and execution of the research and policy agendas necessary to fulfill the intent of the NJMCQC. Work with the Governor's Office to coordinate all efforts and strategies to reduce maternal mortality, morbidity and racial and ethnic disparities in the State. Develop, review, and guide implementation of goals, targets, and indicators to address maternal morbidity and mortality in New Jersey. Oversee development of workplans and other materials to implement goals, targets and indicators within and outside government.

The Executive Director will:

Work collaboratively with current organizations that are developing and implementing maternal mortality and morbidity reduction strategies. Organize and facilitate quarterly meetings of the NJMCQC with the purpose of coordinating activities that address maternal morbidity and mortality.

Lead Maternal Mortality Review Committee and Maternal Data Center in development and dissemination of statistical information on maternal mortality, morbidity and racial and ethnic disparities. Lead rulemaking and development of educational programming to effectuate statutory mandates and recommendations set forth in annual New Jersey Maternal Mortality Review Committee reports. Collaborate with leadership within the Office of Population Health and throughout the Department of Health to de-silo, expedite data sharing, and efficiently implement best practices and programs.

Apply for and accept grant of money from federal government, private foundations or other sources which may be available for programs related to maternal mortality, morbidity and racial and ethnic disparities;  
Develop partnerships with individuals, organizations and institutions necessary for the performance of its duties

**\*\* Fellow of FACOG and Licensed MD or DO OB/GYN with Clinical Experience preferred\*\*.**

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from and accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Five (5) years of experience in the administration and management of a program to develop and implement policy in a public or private organization.

**NOTE:** Applicants who do not possess the required education may substitute experience as indicated on a year for year basis.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***PSTOC@doh.nj.gov***
- Mail the required documents to:  
**Kevin Jennings, Supervising Mgt. Impr. Specialist  
Management and Administration  
Reference Posting #316-19  
New Jersey Department of Health  
PO Box 360  
Trenton, NJ 08625-0360**

**Required documents:**

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

*\* Responses received after the closing date MAY be considered if the position is not filled.*

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and/or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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SEPTEMBER 19