



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Public Health Representative 2 - EMS [Classified Competitive]			Salary P21 \$54,684.00 - \$77,418.81
Posting Number 421-20	Position Number 935894	Number of Positions 1	Posting Period * From: 11/17/2020 To: 12/01/2020
Location: PHILEP/Office of Emergency Medical Services			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Duties include the provision of consultation, review & oversight of prehospital education. conduct educational program audits and prepare reports with conclusions and recommendations. Evaluate educational practices of basic and advanced life support, specialty care and air medical services for changes and improvements. Prepare written reports containing findings, conclusions and recommendations. Conduct criminal background checks on new and current EMS providers in order to ensure the safety of the public. Conduct audits on the EMS personnel seeking recertification for regulatory compliance. Audit the records of prehospital agency staff to ensure the provision of quality care and the competency of staff. Provide administrative support to the EMS Council. Support the enforcement actions taken by the Office of the Attorney General on the Department's behalf. Conduct comprehensive complaint investigations and prepare reports with conclusions and recommendations.

Preference will be given to the candidate who is currently certified as a paramedic by either the NJ Department of Health or the National Registry of Emergency Medical Technicians or will be eligible for and obtain such within six months from the date of appointment. EMT-Instructor certification a plus.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Two (2) years of experience as a paramedic or registered nurse in a mobile intensive care program providing advanced life support services.

NOTE: Applicants who do not possess the required education may substitute additional experience as described above on a year-for-year basis.

LICENSE: Certification as Emergency Medical Technician valid in New Jersey.

Appointee will be required to possess a driver's license valid in New Jersey only for the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTPHILEP@doh.nj.gov
- Mail the required documents to:
**Myrna Rivera, Administrative Assistant 2
Public Health Infrastructure Lab. & Emerg. Prepare
Reference Posting #421-20
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*

PER-53
AUGUST 20