



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Project Manager Data Processing [Classified Competitive]</b>			Salary <b>\$30 \$82,527.28 - \$117,772.00</b>
Posting Number <b>430-20</b>	Position Number <b>951636</b>	Number of Positions <b>1</b>	Posting Period * From: <b>11/23/2020</b> To: <b>12/07/2020</b>
Location: <b>240 W State M&amp;A HIT</b>		Scope of Eligibility/Open to: <b>All Departments/State Employees</b>	

## GENERAL DESCRIPTION

This position will Manage people and projects. Manages the HIT Sharepoint Intranet site and development team, as well as manages internal software development teams using MS Dynamics and power platform. Develops and ensures adherence to best practices, tools, policy and QA for all projects that you manage. Mentors staff. Develops presentations and dashboards for senior management, as needed. Adheres to PMO practices including project plans, risk registry, action items. Works with agile and waterfall projects and practices. Develops perform reviews and metrix for expectations for staff

Lead the team for DOH iOS and android app development.

Other projects as needed.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Five (5) years of experience in data processing systems design and analysis for a large public or private information processing facility, including at least three (3) years of experience with systems software in a multi programming, third generation communications environment, one (1) year of which shall have been in a supervisory capacity.

**NOTE:** Applicants may substitute a Master's degree in Data Processing or Computer Science for one (1) year of non-supervisory experience.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
**PSTMA@doh.nj.gov**
- Mail the required documents to:  
**Kevin Jennings, Supervising Mgt. Impr. Specialist  
Management and Administration  
Reference Posting #430-20  
New Jersey Department of Health  
PO Box 360  
Trenton, NJ 08625-0360**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

\* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - **The New Jersey Department of Health is an Equal Opportunity Employer.**
  - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*

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AUGUST 20