



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Director - Consumer, Environmental & Occupational Health Service [Senior Executive Service]			Salary TBD
Posting Number 501-21	Position Number 064237	Number of Positions 1	Posting Period * From: 09/28/2021 To: 10/31/2021
Location: Division of Epidemiology, Environmental and Occupational Health Consumer, Environmental and Occupational Health Service 135 East State Street, 4th Floor Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Reports to the Assistant Commissioner; Administers and manages the Consumer, Environmental and Occupational Health Service (CEOHS) comprising three major program areas: Environmental and Occupational Health Assessment, Environmental and Occupational Health Surveillance and Public Health and Food Protection. Directs staff on implementing all key activities within the three program areas. Establishes policies to ensure that Department procedures are being followed. Prepares financial, legislative and regulatory reports. Provides direction in the development, adoption, and enforcement of regulations. Provides direction to ensure program goals and activities reflect the state-of-the-science to protect public health. Responsible for budgeting, planning and executing grants, cooperative agreements and Memorandum of Agreements with State and Federal agencies. Work collaboratively with other DOH programs on overlapping and mutually beneficial goals for the protection of public health. Provides overall direction of CEOHS activities to ensure the Department's goals and objectives are met.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>REQUIREMENTS: EDUCATION: A Bachelor's degree from an accredited college or university is required. An advanced degree in management, administration, or other areas related to the particular position. EXPERIENCE: Five (5) years of supervisory/managerial experience and a variety of management experiences and organizational responsibilities. NOTE: Successful completion of the Certified Public Managers (CPM) Program will be a factor in selection. Participating in any portion of the CPM program or related programs would be helpful. Evidence of major professional accomplishments is required, as is demonstrated ability in communication and leadership skills. Demonstrated managerial skills, including such factors as inter-personal skills, decision-making, problem analysis and creative thinking, administrative judgment, delegation, managerial, or financial control, interdepartmental cooperation/liaison, development of subordinates and organizational awareness are required. Specific requirements may be waived by the Commissioner of Personnel with sufficient justification. LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.</p>			
IMPORTANT FILING INSTRUCTIONS			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> • Forward the required documents electronically to: <i>PSTEEOH@doh.nj.gov</i> • Mail the required documents to: Steven Bors, Executive Assistant 4 Epid., Environmental and Occupational Health Reference Posting #501-21 New Jersey Department of Health PO Box 369 Trenton, NJ 08625-0369 			
		<p>Required documents:</p> <ul style="list-style-type: none"> • cover letter • resume • completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf 	
		<p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>	

-
- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*