



State of New Jersey
DEPARTMENT OF HUMAN SERVICES
DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES
222 SOUTH WARREN STREET
PO BOX 700
TRENTON, NJ 08625-0700

CHRIS CHRISTIE
Governor

JENNIFER VELEZ
Commissioner

KIM GUADAGNO
Lt. Governor

LYNN A. KOVICH
Assistant Commissioner

March 21, 2014

Dear Agency Director:

As a result of the State of New Jersey's decision to expand Medicaid coverage to include low-income consumers effective January 1, 2014, and to include a broad array of behavioral health services in the Medicaid benefit package available for the "expansion" population, the Department of Human Services, Division of Mental Health and Addiction Services (DMHAS), has determined that contracted agencies providing Medicaid-covered services to Medicaid-eligible consumers are required to enroll in NJ FamilyCare, New Jersey's Medicaid program, and to assist consumers to apply for and obtain NJ FamilyCare coverage, in order to maximize Federal revenues to offset costs currently borne by the State.

If your agency is not currently enrolled as a NJ FamilyCare provider, DMHAS requires that you enroll into the NJ FamilyCare program and obtain an active NJ FamilyCare provider number(s). The provider number will allow your agency to bill NJ FamilyCare program. We are asking that you complete this process as soon as possible, but not later than September 30, 2014.

Molina Medicaid Solutions is contracted by NJ FamilyCare to perform provider enrollment and fiscal agent functions. There are three (3) options to obtain a provider enrollment application:

1. Download a packet from the New Jersey NJ Medicaid Management Information System (NJMMIS) web site, [www.http://www.njmmis.com/](http://www.njmmis.com/), click on the Provider Enrollment Application link on the home page.
2. Submit a request to have an enrollment application mailed to you using the same link.
3. Contact the Molina Provider Enrollment Unit at 609-588-6036 and request to have an enrollment packet mailed to you. Applications are mailed within two business days of the request.

Additionally, DMHAS expects that Medicaid consumer enrollment rates will continue to rise as individuals seek to avail themselves of increased opportunities to access health care coverage

through Medicaid expansion, and to comply with the Federal ACA requirements to obtain health coverage. Beginning as soon as possible but no later than July 1, 2014, DMHAS contracted service providers are required to screen consumers for NJ FamilyCare eligibility at the time of admission and to assist consumers who are not enrolled in NJ FamilyCare to complete the on-line application available at www.njfamilycare.org. Additionally, providers are expected to monitor client NJ FamilyCare enrollment status throughout treatment and to seek reimbursement through NJ FamilyCare for covered services and consumers.

In light of these changes, DMHAS expects a significant increase in offsetting Medicaid revenue for the mental health and substance abuse services currently funded with state-only dollars. The Division will be analyzing all renewal contract budgets for current and prospective Medicaid providers, as is customary, and more specifically, will be looking to see budgeted fiscal year 2015 Medicaid revenue well in excess of budgeted fiscal year 2014 Medicaid revenue. Contract administration staff will also closely monitor quarterly Reports of Expenditure for increases in collected revenue beginning with the remainder of state fiscal and calendar years 2014 and in subsequent years. As is current practice, Division staff will work with you to reduce your contract ceiling as appropriate.

DMHAS appreciates the cooperation of its contracted provider community in the implementation of these significant policy changes intended to promote sound fiscal practices.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lynn A. Kovich', with a stylized flourish at the end.

Lynn A. Kovich
Assistant Commissioner

C: Matthew Shaw
Susanne Rainier
Mollie Greene