



**ANCORA PSYCHIATRIC HOSPITAL
BOARD OF TRUSTEES
April 23, 2024**

The Ancora Psychiatric Hospital (APH) Board of Trustees meeting was held on Tuesday, April 23, 2024, at 1:30 pm via Microsoft TEAMS.

Attendance: Diane Conover, Executive Assistant to CEO
Mayor Lawrence, Board of Trustees member
Allen Masry, MD, Acting Medical Director
Claudine Migliacco, Business Manager
Cynthia Vetrano, Deputy Chief Executive Officer
William Walsh, Board of Trustees member

Absent: Beth Schermerhorn, Board of Trustees member

APPROVAL OF PREVIOUS MINUTES: (Note: Board Membership is required to have seven appointed members; however, APH operates with a lack of quorum, due to a lack of appointed membership)

- The March 26, 2024, minutes were approved after review, on a motion by Mayor Lawrence and seconded by Mr. William Walsh.

ANNOUNCEMENTS:

- On behalf of the New Jersey Civil Service Commission and Department of Health, congratulations are extended to Veronica Maske for being chosen to receive the State Employee Recognition Day (SERD) Award 2024 for HEROISM. There will be a state-level celebration, in person, for all Governor's Awards being issued this year. Receiving this award is a huge accomplishment and is a well-deserved recognition. Each nomination category exemplifies what it takes to be an outstanding public servant. This award because of going above and beyond normal duties, and efforts did not go unnoticed.
- Mother's Day plant sale at the greenhouse on Friday, May 10, 2024, at 9:30am-2:30pm. The greenhouse is a vocational rehabilitative program, the patients help grow and maintain plants. All Board Members are welcome to attend if interested.
- The Ancorage reopened their doors on the 15th of April and are operating in Ivy Hall.

GENERAL ADMINISTRATIVE REPORTS:

- **Ancorage Commissary Statement** – The ending cash balance for the Ancorage Commissary and Snack Cart as of March 31, 2024, is \$25,025.62. The total income for the month was \$17,591.62 and \$12,871.01 were the total expenses for the month.
- **Welfare Fund** - The ending Welfare fund balance as of March 31, 2024, is \$2,927.41. There were no deposits or expenses for the month of March 2024.
- **Admissions/Discharges** - Our current census is 294 patients, 67 patients on CEPP status or 23%. There are 29 patients or 43% on CEPP less than 4 months, 38

patients or 57% on CEPP longer than 4 months. The month of February there was 7 discharges and 10 admissions, there are 2 anticipated discharges this week.

- **Programming** – For the month of February 2024, there were 60 hours of Art Therapy & Music programming, 721 hours of Psychology groups, 781 hours of Social Services groups, 960 Rehabilitative hours, and 400 Occupational Therapy hours held.
- **Visitation** – There were 27 virtual visitations held and 52 in person visitations held for the month of April 2024.

NEW BUSINESS:

- **Topic # 1** – Equine Therapy
Discussion – A fenced in area is being built for the horses in May 2023. Hopefully the equine therapy will begin end of May, early June. Equine Therapy will be held several times a year. The Business Office is working on a proposal now and will utilize the patient welfare funds.
- **Topic # 2** – APH Board of Trustees Tour
Discussion – The newest Board members would like a tour of the APH campus. The Tour will be scheduled for our next meeting Tuesday, May 28, 2024.

REPORT REVIEW: None

ROUNDTABLE: None

NEXT MEETING DATE/TIME:

The next meeting will be held on Tuesday, May 28, 2024, at 1:30 p.m., via teleconference.

ADJOURNMENT: The meeting was adjourned at 1:47p.m.

Respectfully submitted,
Karen Luchenburg
Program Specialist 1

Reviewed By,
Christopher Morrison
Chief Executive Officer