



**DIVISION OF BEHAVIORAL HEALTH SERVICES (DBHS)
ANCORA PSYCHIATRIC HOSPITAL
BOARD OF TRUSTEES
ANNUAL PUBLIC MEETING
DECEMBER 19, 2023**

The Ancora Psychiatric Hospital (APH) Board of Trustees meeting was held on Tuesday, December 19, 2023, at 1:30 pm via Microsoft TEAMS.

Attendance: Sheree Fitzgerald, Section Chief, Administration
Allen Masry, MD, Acting Medical Director
Beth Schermerhorn, Trustee via tele-conference

Guests: Terri Adirzone, HIM Department
Mansur Alwan, Patient Advocate's Office
Louis Becker, Director of Psychology
Elisa Boisseau, Risk Manager
Eugene Colvin, MSO Director
Sara Cordero, Program Specialist 4
Ronald Fudala, Building Administrator, Larch Hall
Maria Gibbs, Social Services Director
Alfred Grasso, Patient Advocates Office
Paul Gramm, Director of Safety and Security
Mark Hilliard, Engineer in Charge of Maintenance
Dr. Kodavali, Chief of Medicine
Veronica Maske, Building Administrator, Birch & Main
Nicholas McDonnell, Building Administrator, Holly Hall
Danielle Nowak, Rehabilitative Services
Michael Simmons, Director of Information Technology
James Steinberg, Active Medical Staff President
James Tornatore, Director of Quality Improvement
Michael Voll, Nursing Administrator
Beth Wymer, Building Administrator, Cedar Hall

APPROVAL OF PREVIOUS MINUTES: (Note: Board Membership is required to have seven appointed members; however, APH operates with a lack of quorum, due to a lack of appointed membership)

- There are no meeting minutes to approve due to a lack of quorum as there is only one assigned Board member.

ANNOUNCEMENTS:

- None

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

- **Presentation of the 2023 Annual Report to the Board of Trustees**

- In Mr. Morrison's absence, Mr. James Tornatore welcomed all who attended the meeting and introduced Ms. Beth Schermerhorn, the only APH Board member at this time. Mr. Tornatore stated that APH Administration and staff, will continue to strive and implement the best practices to ensure patient care and achieve clinical excellence. Every Department, Discipline, and/or building presented their report which is an overview of their department's goals and/or accomplishments while also introducing any initiatives planned for the new year. The 2023 Annual Report to the Board of Trustees is attached. The only question Ms. Schermerhorn had was regarding the Anchorage, she wanted to know if it had returned to pre-Covid operating conditions. Ms. Schermerhorn was informed the Anchorage is open and functioning out of food service at this time due to the floors needing replacement tiles. Ms. Schermerhorn was informed the Anchorage is open Monday-Friday, 930am-330pm and 530pm-8pm and Saturday and Sunday they are open 9am-8pm.

REPORT REVIEW: None

ROUNDTABLE:

NEXT MEETING DATE/TIME:

The next meeting will be held on Tuesday, January 23, 2024, at 1:30 p.m., via teleconference.

ADJOURNMENT: The meeting was adjourned at 2:37p.m.

Respectfully submitted,
Karen Luchenburg
Program Specialist 1

Reviewed By,
Christopher Morrison
Chief Executive Officer