



**ANCORA PSYCHIATRIC HOSPITAL
BOARD OF TRUSTEES
March 26, 2024**

The Ancora Psychiatric Hospital (APH) Board of Trustees meeting was held on Tuesday, March 26, 2024, at 1:30 pm via Microsoft TEAMS.

Attendance: Diane Conover, Executive Assistant to CEO
Mayor Lawrence, Board of Trustees member
Allen Masry, MD, Acting Medical Director
Claudine Migliacco, Business Manager
Beth Schermerhorn, Board of Trustees member
Cynthia Vetrano, Deputy Chief Executive Officer
William Walsh, Board of Trustees member

APPROVAL OF PREVIOUS MINUTES: (Note: Board Membership is required to have seven appointed members; however, APH operates with a lack of quorum, due to a lack of appointed membership)

- The February 27, 2024, minutes were approved after review, on a motion by Ms. Beth Schermerhorn and seconded by Mr. William Walsh.

ANNOUNCEMENTS:

- CSM (Clinical Services Management) will be on site at APH for three days, beginning March 26, 2024, through March 28, 2024. Their focus is meeting with Leadership, Nursing and Active Treatment.
- Cynthia Vetrano has been selected as the Deputy Chief Executive Officer for Clinical Services, a role that she has served in for several year. Ron Fudala has been selected as the Deputy Chief Executive Officer for Clinical Operations. Both Cynthia and Ron have worked at Ancora Psychiatric Hospital for many years and will continue to use their knowledge and experience to work towards improving delivery of patient care and services.
- A tentative date for the Anchorage opening is April 15, 2024.
- A special Easter meal will be served at lunch and Dinner for the patients. The lunch will consist of ham, scalloped potatoes, asparagus, carrot & pineapple salad with vanilla cake. The dinner menu is Meatloaf or Roasted Turkey with mashed potatoes, peas & carrots, three bean salad and pudding for dessert.

GENERAL ADMINISTRATIVE REPORTS:

- **Anchorage Commissary Statement** – The ending cash balance for the Anchorage Commissary and Snack Cart as of February 29, 2024, is \$20,305.01. The total income for the month was \$13,030.06 and \$14,942.13 were the total expenses for the month including a \$2000.00 transfer to the Welfare fund for a low balance. The Anchorage building is closed currently for repairs to the flooring, but it is currently operating a mini canteen out of food service, a tentative opening date is April 15, 2024.

- **Welfare Fund** - The ending Welfare fund balance as of February 29, 2024, is \$2,927.41. There was a \$20 donation received in the mail for the benefit of the patients.
- **Admissions/Discharges** - Our current census is 297 patients, 60 patients on CEPP status. There are 18 patients on CEPP less than 6 months, 9 patients on CEPP longer than 6 months. The month of February there was 9 discharges and 9 admissions, there are 2 anticipated discharges this week.
- **Programming** – For the month of February 2024, there were 60 hours of Art Therapy & Music programming, 721 hours of Psychology groups, 781 hours of Social Services groups, 960 Rehabilitative hours, and 400 Occupational Therapy hours held.
- **Visitation** – There were 22 virtual visitations held and 68 in person visitations held for the month of March 2024.

NEW BUSINESS:

- **Topic # 1 – Hospital preparation for the Joint Commission upcoming, unannounced Anti-ligature Verification survey** -

REPORT REVIEW: None

ROUNDTABLE: None

NEXT MEETING DATE/TIME:

The next meeting will be held on Tuesday, April 23, 2024, at 1:30 p.m., via teleconference.

ADJOURNMENT: The meeting was adjourned at 2:01p.m.

Respectfully submitted,
Karen Luchenburg
Program Specialist 1

Reviewed By,
Christopher Morrison
Chief Executive Officer