



**ANCORA PSYCHIATRIC HOSPITAL  
BOARD OF TRUSTEES  
September 24, 2024**

The Ancora Psychiatric Hospital (APH) Board of Trustees meeting was held on Tuesday, September 24, 2024, at 1:30 pm via Microsoft TEAMS.

**Attendance:** Diane Conover, Executive Assistant to CEO  
Mayor Lawrence, Board of Trustees member  
Allen Masry, MD, Acting Medical Director  
Claudine Migliacco, Business Manager  
Beth Schermerhorn, Board of Trustees member

**Absent:** William Walsh, Board of Trustees member

**APPROVAL OF PREVIOUS MINUTES:** (Note: Board Membership is required to have seven appointed members; however, APH operates with a lack of quorum, due to a lack of appointed membership)

- The April 23, 2024, minutes were approved after review, on a motion by C. Migliacco and seconded by Dr. Masry.

**ANNOUNCEMENTS:**

- APH is under outbreak status and working with Camden County DOH and Central Office DOH to address additional PPE usage to contain outbreak. We currently have 3 units on quarantine.

**GENERAL ADMINISTRATIVE REPORTS:**

- **Ancorage Commissary Statement** – The ending cash balance for the Ancorage Commissary and Snack Cart as of August 31, 2024, is \$34,715.47. The total income for the month was \$24,282.04 and \$18,463.88 were the total expenses for the month.
- **Welfare Fund** - The ending Welfare fund balance as of August 31, is \$2,764.95. There was a deposit of \$3000.00 received from the Ancorage because of a low balance. Total expenses for the month were \$980.00 for lake fishing trip fees for the patients and a DJ for the Basketball tournament.
- **Admissions/Discharges** - Our current census is 297 patients, 84 patients on CEPP status or 28%. There are 42 patients or 50% on CEPP less than 4 months, 42 patients or 50% on CEPP longer than 4 months. The month of February there was 7 discharges and 9 admissions, there are 8 anticipated discharges this week.

**NEW BUSINESS:**

- **Topic # 1** – Fund raising

**Discussion** – C. Migliacco attended a meeting with Rehab staff regarding the budget for patient events for 2025. The hospital welfare account is funded by investments, donations, and commissary funds. Donations are not received very often anymore, and we do not have the ability to solicit for funds. The Business Office and Rehab Department wanted to open a discussion with the Board members regarding fundraising initiatives to help fund the patient activities. At this time the Board members did not have any recommendations.

- **Topic # 2** – Board Member Recruitment

**Discussion** – Once again, we are revisiting the membership of the APH Board of Trustees terms and recruitment of new members. The Commissioner is asking us to consider recommending a patient in recovery who has once been hospitalized and/or a family member.

**REPORT REVIEW:** None

**ROUNDTABLE:** Ancora Psychiatric Hospital is attending a job fair on October 5, 2024.

**NEXT MEETING DATE/TIME:**

The next meeting will be held on Tuesday, December 17, 2024, at 1:30 p.m., via teleconference.

**ADJOURNMENT:** The meeting was adjourned at 1:59pm.

Respectfully submitted,  
Karen Luchenburg  
Program Specialist 1

Reviewed By,  
Christopher Morrison  
Chief Executive Officer