

**MINUTES OF MARCH 20, 2023, MEETING
BOARD OF TRUSTEES
ANN KLEIN FORENSIC CENTER**

The regularly scheduled meeting of the Board of Trustees of the Ann Klein Forensic Center was held on Monday March 20, 2023; pursuant to notice duly given. Notice of the Board Meeting is sent to the Department of Health's Division of Behavioral Health Services Commissioner's office. The following members were present:

Present:	Richard Higgins Steve Vardakis David Kensler Robyn Barkow	Chairman Board Member CEO, AKFC Executive Assistant
Absent:	Rafael Aviles Eileen Lonergan	Board Member Acting Business Officer Manager
Guest:	Carlos Torruellas	Accountant 1

Mr. Higgins called the Board meeting to order at 10:30 am. Minutes were presented from the February 27, 2023, meeting and approved.

DIRECTORS REPORT

David was pleased to announce a decrease in COVID-19 outbreaks this month. The hospital has also modified the quarantine procedures to seven days instead of 14. This has freed up the units to attend centralized rehab programming. The psychology department has developed a group to address sexual violence risk called "Healthy Boundaries." The department worked with the Special Treatment Unit (STU) to develop the program and are planning to launch under the new treatment mall structure. The department heads are developing a treatment mall catalog for all specialty, core, and wellness/recreational groups. Patients, with the guidance of their treatment team, will be able to select programming that specifically meets their treatment needs. Certain specialty groups will be required as part of the advancement through the SSPRC process, and for referral to CARP for a least restrictive setting.

Two patients with long lengths of stay and unsuccessful transfers to regional hospitals have been identified for transfer to Ancora Psychiatric Hospital (APH). Both the APH and AKFC teams worked together to facilitate the transition. One patient will be attending a visit to APH. Both have participated in virtual treatment activities and meetings with the APH treatment teams.

David discussed that the unit painting project was finally completed. The bedrooms still need to be painted but will be done using AKFC staff instead of a contractor. Sound paneling for the units will also be ordered along with "soft art." Units are also displaying "soft words" as part of the Safewards interventions.

David announced that the electrical work for the new slider door project is almost complete. All units are now running on new software and have touchscreen panels in the center bubbles.

OLD BUSINESS

Eileen Lonergan presented the patient Welfare and “Our Store” budget reports for the month of January 2023.

Welfare

Beginning balance as of January 1, 2023, and total assets for the Welfare Fund = **32,011.59**

Total additions to the fund for the month of January totaled **\$12,106.51**

Less expenses and adjustments of 7,936.16

leaving a net increase to the fund of **\$4,179.35**

Ending Welfare balance as of January 31, 2023, totaled **\$36,181.94**

Our Store

Beginning balance as of January 1, 2023, and total assets for the “**Our Store**” fund = **\$88,795.37**

Total additions to the fund for month of January were = **\$9,865.31** less operating expenditures and commissions of **\$19, 110.98**, leaving a net decrease to the fund of **\$(9,245.67)**

Ending balance as January 31, 2023, = **\$79,549.70**

Meeting adjourned at 11:30am.

Attest: On file

Mr. Richard Higgins, Chairperson
Ann Klein Forensic Center
Board of Trustees

*The next board meeting is scheduled **IN PERSON** for April 17, 2023, and a tour of hospital.*