

**MINUTES OF MAY 20, 2024 MEETING
BOARD OF TRUSTEES
ANN KLEIN FORENSIC CENTER**

The regularly scheduled meeting of the Board of Trustees of the Ann Klein Forensic Center was held on Monday May 20, 2024; pursuant to notice duly given. Notice of the Board Meeting is sent to the Department of Health's Division of Behavioral Health Services Commissioner's office.

The following members were present:

Present:	Richard Higgins Rafael Aviles Sajitha Sutton Kesha Parkes-Williams Robyn Barkow Eileen Lonergan	Chairperson Board Member AKFC CEO Deputy CEO, Clinical Executive Assistant 3 Business Manager
Absent:	Linda Elias Steve Vardakis	Board Member Board Member

Mr. Higgins called the Board meeting to order at 10:40 a.m. Minutes were presented from the April 15, 2024, meeting and approved.

DIRECTORS REPORT

Dr. Sutton discussed the Easter Service that was held on the 4th of April, and to mark the end of Ramadan, Eid feast was served to the patients on 4/17. Full rehab relaunched on April 23rd with a snack provided to all patients on that day. A new special education teacher came onboard in April and began orientation. A new Client Service Representative also onboarded during April.

OLD BUSINESS

Ms. Lonergan presented the Welfare and Our Store reports for the month of March as follows:

Welfare

Beginning balance as of March 1, total Assets for the Welfare Fund = **\$45,655.43**

Total additions to the fund for the month of March was **\$227.01;**

less expenses and adjustments of **\$600.00, leaving** a net decrease to the fund of **\$(372.99)**

Ending Welfare balance as of March 31, 2024, totaled **\$45,282.44.**

Our Store

Beginning balance as of March 1, 2024, for the “**Our Store**” fund = **\$63,517.42**

Total additions to the fund for month March was = \$9,739.43

with less expenses and adjustments of **\$13,953.82**, leaving a net decrease to
the fund of **\$(4, 214.39)**.

Ending balance as March 31, 2024, = **\$59,303.03**

Meeting adjourned at 11:30am.

Attest: On file

Mr. Richard Higgins, Chairperson
Ann Klein Forensic Center
Board of Trustees

The next board meeting is scheduled for June 17, 2024