



FOR YOUR INFORMATION These minutes will not become official until they are formally acted upon at the next Board meeting

# **MINUTES OF A REGULAR MEETING BOARD OF TRUSTEES GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held in person on Thursday, April 17, 2025, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

**Board Member Attendance:**

<u>Present:</u>	<u>Excused</u>
Chairman, James (Jim) DiGiulio, Esq.	X
Vice Chairman, Sheriff James M. Gannon	
Louis Modugno, Esq.	X
Tomika Carter, MSW	Arrived at 3:56pm
Christine Dahlgren	
Mayor Jason Karr	
Lisa Vara, MA	

**Hospital Administrators Attendance:**

<u>Present:</u>	<u>Excused</u>
Joshua Belsky, Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	X
Quinzell McKenzie, Chief Operating Officer	
Julie VanHouten, Chief Nursing Officer	X
Christopher Dorian, Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Assurance	X
Arlington King, Associate Hospital Administrator 2	
Timothy Dimitrios, Administrative Analyst 4	
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	
Elizabeth Dimitrios, Director of Rehabilitation Services	

**CALL TO ORDER** at 3:15pm by Vice Chairman, Sheriff James Gannon. It was discussed that public comment and questions will occur at the end of the meeting. Vice Chairman, Sheriff James Gannon welcomed two (2) new members of the Board of Trustees to the meeting, Mayor Jason Karr and Lisa Vara.

## II. APPROVAL OF MINUTES:

The March 20, 2025, GPPH Board Meeting Minutes were presented for approval. Christine Dahlgren gave the 1<sup>st</sup> motion to approve the minutes. Sheriff James Gannon gave the 2<sup>nd</sup> motion to approve the minutes. All in favor. The March 20, 2025, GPPH Board Meeting Minutes were adopted.

## III. CEO REPORT:

*Mr. Joshua Belsky, Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital (GPPH) presented the CEO Report during this meeting*

**March 2025:** The average census was 372 at the end of the month and the average for the month was 373.4. There was a total of eight (8) admissions and fifteen (15) discharges for the month of March. There were sixty-seven (67) patients on CEPP status in March which is about 17.9% of the patient population. There were seventy-one (71) KROL patients in March. The violence data was reviewed during this meeting. The patient-to-patient incidents were presented for March. The total is 4.15 per 1000 patient days and 3.9 vs. 2024 average. There was (1) incident with moderate injury, and zero (0) incidents with severe injury. The patient-to-staff incidents were reviewed for March. The total is 1.12 per 1000 patient days and 1.4 vs. 2024 average. There were zero (0) incidents with moderate injury, and zero (0) incidents with severe injury. Seclusions in March increased from the prior month. Restraints decreased from the prior month. The number of holds also decreased from the prior month. There was an increase of contraband from the prior month by three (3).

*Departmental Reports* Human Resources: There were six (6) new hires in March, five (5) employees departed, this is a total increase of fifteen (15) employees' year to date. Nursing: Abiola Oyetunde was promoted from Assistant Director of Nursing to Director of Nursing. Nursing began a falls task force. Quality Assurance (QA): Failure Mode Effects Analysis (FMEA) project has been determined regarding the metal detectors and x-ray machines. We continue to prep for the Joint Commission and constant readiness. Rehabilitation Services: There were 1,723 groups held with 10,770 patient contacts (205 were in the gym). Rehab is working with the Business Office to move the Greenhouse to a cashless payment system. Social Services: Social Services discharged a patient who was at Greystone for 1,827 days (approximately 5 years). Discussion occurred about Safewards either ongoing or to start on 50% of the units. Psychology: Psychology has three (3) vacancies and one (1) on leave. There is one (1) intern that is being hired in June. There are four (4) interns to start in June. All these interns were matched as our top picks. Psychology is working with the IT department to develop outcome measure reports. Training: Training is moving to the next level in the preplanning initiative which will be to start training nursing and the doctors. Labyrinth project will be moving forward was discussed.

*Major Happenings/Events/Projects:* The 2025 Performance Improvement Project Committee has been established. The 150<sup>th</sup> Anniversary Committee has been established and they are planning many events for the upcoming Anniversary. Sheds and trailers are in the process of coming down. Patient Information Center (PIC) secure ceiling project is progressing. There are four (4) units left to complete the PIC project and a target completion date of the end of the month. The pool for patients is in the final stage of repairs and is set to open this summer. The CEO discussed that the Joint Commission is currently at the facility so leadership may need to leave during the meeting to do the closing of the Joint Commission review with Joint Commission.

*CEO Activities* The CEO developed a performance improvement committee and anniversary committee. GPPH/Partnership had a meet and greet breakfast. The CEO is working with the Medical Executive Committee to return to bylaws operation of the committee. Focused Human Resources to meet with Medical Records and Engineering departments to assist with recruitment efforts. Started individual meetings with all doctors as a check-in to see how things are going on the units. Planned Greenhouse revitalization was discussed. Met with the Chaplaincy Department leadership to rework the department's staffing.

*Concerning Issues* Medicaid cuts continue to be a concern. Unexpected patient death occurred this month.

#### **IV. FINANCIAL REPORT:**

The patient welfare fund information for March 2025 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for March 2025 was reviewed as \$71,303.72 with \$7,964.07 deposited and \$3,270.12 in disbursements. The ending balance was \$75,997.67. Balance of cash management fund was \$546,679.61 and the total patient welfare fund available balance ended at \$622,677.28.

The Board of Trustees previously approved \$7,500 for the Cottages for additional funds to assist with integration into the community events. This was approved by the Board of Trustees via email vote on 3/24/25.

The Director of Rehabilitation Services gave a presentation for a GPPH Gymnasium Renovations request. The request is to replace the existing gym floor, replace outdated projection system, and repaint the gym. The gym floor total costs requested is \$76,508, new project system total costs requested is \$45,545.94 and the repainting of the gym total costs requested is \$38,597.12 making it a grand total of \$160,651.06. The suggested logo for the center of the gym floor was also reviewed and the meaning behind the logo was explained to the Board. The Board of Trustees members asked for time to discuss the request, and any concerns/approvals will be made at the next Board of Trustees Meeting in May.

#### **V. HEALTH AND SAFETY REPORT:**

Vice Chairman, Sheriff James Gannon discussed that the Health and Safety Committee continues to meet about the topic of Health and Safety for the population at GPPH. CEO is moving forward with the Health and Safety's recommendations put forth at these meetings. Developing/rekindling relationships with the community such as Morris Plains Police, Morris Township Police, Parsippany Police, Mount Tabor Fire and Morris Plains Fire was discussed. Chili Contest is occurring for some members of the community to attend and get to know each other while enjoying chili. Capital projects were discussed at a previous meeting and if any assistance is needed from the Board of Trustees was discussed. A title was posted for the Emergency Management position. Metal detectors and x-ray machines were put into place and the leadership team was applauded for this. Disaster Training Presentation was given to the Health and Safety Committee. Ambulance Bay Gate is being fixed. Badge projects were discussed. Internal structuring of positions in the Safety and Security Departments as well as a new fire pumper was discussed. Elopements were reviewed and if/when any lessons learned was discussed at these meetings. All these items were reviewed with patients in mind to make GPPH better. The Health and Safety Committee will continue to meet and provide updates to the Board of Trustees.

#### **VI. Greystone Park Association:**

Stephanie Gabelmann gave the presentation for the Greystone Park Association (GPA) which discussed what the Thrift Store is for the new members of the Board of Trustees. The Thrift Store is now back to its regular Tuesday and Thursday schedule. Since the last meeting in February, GPA reports ninety-two (92) clothing items given out and two (2) discharge packages. June to March total: approximately 981 clothing items and 15 discharge packages. April is Volunteer Appreciation month. The hospital will honor GPA staff for their dedicated service by presenting their updated plaque, a letter of appreciation, lunch, a card from the patients and a visit from Administration on April 29. GPA has agreed to help fund the Psychology Token economy stores. GPA was happy to provide support via quarterly allotments as well as any items from the store that would be suitable prizes. The hospital and GPA have been discussing way to make quarterly allotment payments and budgeting more efficient and flexible. Jack Frey and Suzanne Nong from the Business Office have been very helpful in this process. The hospital will also help GPA by providing a yearly budget spreadsheet for them to work with.

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GPA lost a long-time member that passed away on March 9, 2025, at age 94. She volunteered at GPPH for over 50 years and will be missed by all.

**VII. NEW BUSINESS:**

There was no new business to address.

**VIII. OLD BUSINESS:**

Questions and answers from previous board meeting:

1. How many 1:1s were assigned in February 2025? There were thirty-one (31) 1:1s per shift. 1:1s have gone up but our census also has increased. There have not been any initiatives to lower 1:1s as this is a clinical decision. We do address it and meet with the doctors if the number goes higher than about thirty-two (32). The 1:1s are addressed individually and criteria regarding what a patient needs to do to get off a 1:1 is based on the individual needs.

**IX. COMMENTS FROM THE PUBLIC:**

Vice Chairman, Sheriff James Gannon opened the floor for questions and/or comments. Members of the public were reminded that they have five (5) minutes to state their question(s)/comments. Any questions/concerns that cannot be addressed during this meeting will be addressed during the next meeting.

**Public Member:**

There were no questions from the public during this meeting.


**X. ADJOURNMENT:**

The meeting was adjourned at 4:20pm.


**XI. NEXT MEETING:**

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held in person at Greystone Park Psychiatric Hospital on May 15, 2025, at 3:15pm.

Respectfully Submitted,

  
Maria Jazenback, Secretary  
GPPH's Board of Trustees

Witnessed By,

  
Sheriff James Gannon, Vice Chairman  
GPPH's Board of Trustees