



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
BOARD OF TRUSTEES
GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I. The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held virtually via Microsoft Teams on Thursday, July 18, 2024, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

<u>Present:</u>	<u>Excused</u>
Chairman, James (Jim) DiGiulio, Esq.	
Vice Chairman, Sheriff James M. Gannon	X
Louis Modugno, Esq.	X
Tomika Carter, MSW	
Christine Dahlgren	X

Hospital Administrators Attendance:

<u>Present:</u>	<u>Excused</u>
Joshua Belsky, Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	X
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	
Dr. Laura Romano, Director of Nursing	X
David Hutchinson, Director of Nursing	
Maria Jazenback, Secretary to the Board	X
Andrea Hunnighan, Secretary to the Deputy Chief Executive Officer	
Stephanie Gabelmann, GPA Liaison	

CALL TO ORDER at 3:15pm by Chairman, James DiGiulio. The meeting was held but the Board of Trustees did not have membership quorum. The Patient Welfare Fund Budget for FY25 was reviewed by all the members in advance, and they shared their agreement to approve the budget with Chairman DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting.

II. APPROVAL OF MINUTES:

The June 20, 2024, Board Meeting Minutes were deferred until the next meeting, September 19, 2024, as no meeting will be held in August and there was not a quorum for this meeting.

III. CEO REPORT:

Mr. Joshua Belsky, Chief Executive Officer at Greystone Park Psychiatric Hospital (GPPH) presented the CEO Report during this meeting.

Mr. Josh Belsky discussed that the average census for June was 360. There were seventeen (17) admissions and eighteen (18) discharges. There were seventy (70) CEPP patients in June which is about 19.4% of our population. There was a decrease in patient-to-patient assaults which is thirty-four (34) in June. The assaults are 3.61 per 1000 patient days making our year-to-date 4.64 per 1000 patient days, a decrease for the same month in 2023. There was increase to patient-to-staff assaults, which was increase, which was twenty-four for June. The assaults are 2.22 per 1000 patient days making our year-to-date 1.81 per 1000 patient days. This is an increase from same month in 2023. There were ten (10) patient-to-patient injuries and one (1) moderate. For patient-to-staff assaults there was a total of twelve (12) with minor injuries. There were two (2) incidents of contraband, one (1) was for smoking, the second was for using a cellphone without teams' authorization.

The Safewards and TREVR initiatives continue in designated areas. Rehabilitation staff held one thousand four hundred and thirty-six (1,436.00) groups, sixty-three percent (63%) of these groups, which nine hundred (900) were held off unit.

Four (4) MSO (Medical Services Officer) started NEO; recruitment will continue in July. The MSOs have responded to 669 calls, with a 95.25% positive outcome.

Mr. Belsky reviewed the Restraints and Seclusion stats listed below:

Restraints		Seclusion	
Month	Amount	Month	Amount
April	44	April	25
May	28	May	23
June	43	June	17

Two (2) new Social Workers stated NEO in July and one (1) has submitted her retirement.

For the past two weeks there was an uptick in COVID in the hospital, which affected six (6) patients and thirteen (13) staff in the following departments: Human Resources, a patient unit, and Rehabilitation Department. The hospital COVID protocol was implemented, and no other areas has been affected, thus far.

Initiatives started:

Cottage grills are now in place with training being provided to all staff that will be responsible for their usage. Board of Trustees Picnic will be held on Wednesday, July 24, 2024 @ 11:30am in the E&F courtyard. The rain date is Thursday, July 25, 2024.

Patients' payphone replacement has occurred in the main building, and the cottages are next.

Patient trips are up. E-2 recently went to the mall, and some cottage patients went to the movies and attended off campus 4th of July fireworks.

The Brief Visit /Day Pass Policy was just reviewed and the form was updated.

Wood Guthrie Wellness Center, operated by CSP, offers many programs activities to help with patients' reintegration, such as; Karaoke (7/8;7/17), Hearing Voices Network presentation (7/9,7/23), COMHCO (7/18), Dual Recover and Co-Occurring Coping (7/11;7/25) and so much more

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The hospital-wide PI project was identified, replacement of unrecognizable or incorrect titles of staff is being implemented.

The CEO has completed Meet and Greets with the director level positions. Senior Leadership meetings will begin in September.

We are in the process of moving EMS Offices, to better accommodate the needs of population.

To meet the increase in MSO staffing, a larger space has been identified. The move is being coordinated with Engineering and Housekeeping Departments.

Two psychiatrist positions have been filled; a state full-time employee has been hired and one agency doctor will begin in August.

A Medical Director was selected and is in the hiring/credentialing process, more to follow at the next Board of Trustees meeting.

The Chief Nurse Officer (CNO) interviews were concluded. An offer will be made by early next week to the selected candidate.

A request was made to the Division to have the damaged Trailer (#21) be removed.

The identified railing required to ensure the integrity of the pool is being designed; once this is completed, the inspection will be conducted.

Follow-up Response from Public Inquiry on June 19th:

How many seclusions and restraints were there in May 2024?

Restraints: 28 Seclusion: 23

How many patients have been in GPPH for over 3 years?

The total CEPP patients over 3 years or more are: 147

How often are all AED/Fire extinguishers checked?

All AED and Fire extinguishers are checked monthly and annually by our staff and outside vendors.

IV. FINANCIAL REPORT:

The patient welfare fund information for June 2024 was reviewed by the Board of Trustees prior to this meeting. The beginning balance for June 2024 was reviewed as \$70,872.13 with \$8,042.59 deposited and \$15,720.77 in disbursements. The ending balance was \$63,194.35. Balance of cash management fund was \$527,611.17 and the total patient welfare fund available balance ended at \$590,805.52.

Jack Frey, Business Manager presented the Patient Welfare Fund Budget for FY 2025. With the approval received from the members who could not attend the meeting Chairman DiGiulio moved to approve the Budget presented and Ms. Tomika Carter gave the 2nd motion to approve. Patient Welfare Fund Budget for FY25 was approved.

V. OFFICE OF COMMUNITY SERVICES REPORT:

John Verney from the Office of Community Services presented the following information during this meeting:

1. Current/Recent Funding Opportunities:

Mobile Medication Unit for Substance Use Disorder

This Request for Proposals (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) to implement an initiative that will enable agencies to travel to communities on a regular basis to provide low-threshold medication services to people with a substance use disorder (SUD) who encounter obstacles to receiving services at traditional "brick-and-mortar" treatment agencies. This initiative, Mobile Medication Unit for Substance User Disorder is designed to increase access to medications for SUD, i.e., methadone, buprenorphine, or naltrexone; medical referral services, case management; and recovery support services.

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Total annual funding is \$3,225,000. DMHAS anticipates making up to three (3) awards up to \$1,075,000 each, which will include start-up funds in the amount of \$325,000 to purchase a Mobile Medication Unit (MMU). All funding is subject to New Jersey's Opioid Settlement State appropriations. The Successful bidder will be expected to dispense medications, including, but not limited to methadone and buprenorphine from the MMU and be compliant with regulations issued by the federal Drug Enforcement Agency. The successful bidder is responsible for serving a minimum of 200 people on an annual basis and maintaining a minimum caseload of 125 people (within one year of contract implementation) at all times. The funding is limited to the provision of mobile medication services in the following counties, where mobile medication services do not currently exist through DMHAS funding: Bergen, Burlington, Cape May, Cumberland, Gloucester, Hunterdon, Middlesex, Monmouth, Morris, Ocean, Salem, Somerset, Sussex, and Warren.

Timeline:

August 12, 2024, Intent to Apply/ DHS SFTP Login Credentials Due - 4:00 p.m. ET on

August 19, 2024, Proposal Due Date - no later than 4:00 p.m. ET on

More information is available at:

<https://www.state.nj.us/humanservices/dmhas/provider/funding/>

2. Opioid Summit

The Department of Human Services, Division of Mental Health and Addiction Services' 2024 Virtual *Opioid Summit – Building Hope for the Future* will be held on Wednesday, **September 18, 2024**, from 9:00AM to 3:30PM. The Summit will present current research and evidence-based best practices through keynote speakers, panels, and workshops. Topics to be covered include Opioid Use Disorder and stigma, current drug trends, harm reduction, family supports, OUD and vulnerable populations, and more! Please use this link to register:

<https://www.edgereg.net/er/Registration/StepRegInfo.jsp?ActivityID=42768&StepNumber=1>

Continuing Education Credits will be available for some licenses/certifications.

3. Crisis Response Stabilization Center awards (Northern Region only)

Sub Region 1 (Morris County) Center for Family Services

Sub Region 2 (Bergen County) – Care Plus NJ.

Sub Region 3 (Essex County) – Rutgers University Behavioral Health

The Centers will provide an alternative to hospital-based crisis services by meeting the needs of individuals who are experiencing a behavioral health crisis 24 hours a day, 7 days a week, 365 days per year. The Centers will accept all walk-ins, law enforcement drop offs, and fire department drop offs and will provide short-term (under 24 hours) observation and crisis stabilization services to all referrals in a home-like, non-hospital environment. Crisis receiving and stabilization facilities serve everyone who comes through its doors, from all referral sources.

VII. NEW BUSINESS

Greystone Park Association (GPA) Report for May 31-June 1, 2024

Ms. Stephanie Gabelmann, GPA Liaison, presented the following report:

GPA held their annual meeting in June 2024. New officers were sworn in.

Year-end information (June 2023 to May 2024):

- 1,508+ pieces of clothing given to patients.
- 8 discharge bags provided.
- \$7,700 provided over 4 allotments.
- \$5,000 for patient holiday events.
- A new budget is being finalized.

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- GPA members are happy with the Creative Employment Center support they have been receiving from the hospital. It is working out well for patients, GPA and GPPH staff.
- Consideration is being given to have a sign installed on brick like the one at the Wellness Center. If this progresses, it will be routed through GPPH Safety and other necessary channels for hospital approval.
- Several facilities issues were taken care of, and the help is appreciated: a dead tree removed, and broken bathroom fan/light fixed. As of 7/8, two issues are still outstanding: a bee's nest in the front storage shed and a strange plumbing smell, which was reported to the Engineering office.
- Shopping forms were updated and re-leased to staff. They are for patients and staff to review and fill out before going to Cottage 12. Copies are attached for review.
- The staff is compiling a list of past presidents since 1998.

VIII. OLD BUSINESS: There was no old business to address.

IX. COMMENTS FROM THE PUBLIC: There were no participants from the public at this meeting.

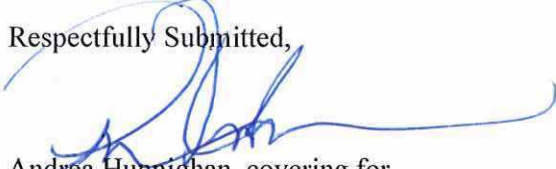
X. ADJOURNMENT:

The meeting was adjourned at 3:47pm.

XI. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital Board of Trustees will be held on Thursday, September 19, 2024, at 3:15pm.

Respectfully Submitted,


Andrea Hunnighan, covering for
Maria Jazenback, Secretary
GPPH's Board of Trustees

Witnessed By,


James DiGiulio, Chairman
GPPH's Board of Trustees