



NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

State of New Jersey

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Therapy Program Assistant [Classified Competitive]			Salary H11 \$38,239.22 - \$53,362.37
Posting Number 132-24	Position Number TBD	Number of Positions 6	Posting Period * From: 07/17/2024 To: 08/17/2024
Location: Ancora Psychiatric Hospital 301 Spring Garden Road Ancora, NJ 08037			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Under direct supervision of a professional therapist or other supervisor in a state department facility, institution, or agency, implements a program of therapy activities, performing a variety of subprofessional tasks in various therapy programs such as recreational, vocational, occupational, physical, or behavior modification; does other related duties as required.

**THREE (3) POSITIONS WILL WORK SUNDAY THROUGH THURSDAY ON EVENING SHIFT.
THREE (3) POSITIONS WILL WORK TUESDAY THROUGH SATURDAY ON EVENING SHIFT.**

TRANSCRIPTS WILL NEED TO BE PROVIDED FOR COLLEGE CREDITS TO BE CONSIDERED.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EXPERIENCE: Two (2) years of experience in work involving the care and custody of persons confined to a hospital facility or institution for those who have developmental disabilities, mental illness, and/or physical handicaps assisting in the implementation of occupational, physical, recreational, and/or behavioral therapy programs to improve the well-being of clients through a variety of therapeutic and rehabilitative activities.

SUBSTITUTION: Applicants who do not possess the required experience may substitute college credits in any combination of behavioral science, behavioral modification, education, fine arts, decorative arts, practical arts, occupational therapy, or recreation programs for clients with developmental disabilities and/or physical handicaps on a year-for-year basis up to two (2) years with thirty (30) semester hours being equal to one (1) year of experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

SPECIAL NOTE: Ability to physically lift, move, and position clients as needed.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PST.APH@doh.nj.gov
- Mail the required documents to:
**Nancy Bill, Manager 2, Human Resources
Ancora Psychiatric Hospital**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>



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Reference Posting #132-24
New Jersey Department of Health
301 Spring Garden Road
Ancora, NJ 08037

** Responses received after the closing date MAY
be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at:

<https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.