



State of New Jersey

NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Administrator Psychological Services [Classified Competitive]			Salary &31 \$94,945.08 - \$135,606.81
Posting Number 178-24	Position Number 035601	Number of Positions 1	Posting Period * From: 03/04/2024 To: 03/18/2024
Location: Trenton Psychiatric Hospital 100 Sullivan Way Trenton, NJ 08628			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Under direction of the Clinical Director, develops and maintains an ongoing system of clinical supervision, professional staff growth/development programs, high level professional/performance standards, and system of peer review and clinical privileging; meets and maintains quality and Joint Commission for the Accreditation of Healthcare Organizations (JCAHO) standards; participates in program planning, development, delivery, and evaluation of psychological services as may be assigned.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EDUCATION: A Doctor of Philosophy in Psychology (Ph. D) or a Doctor of Psychology (Psy. D) or a Doctor of Education (Ed.D) from an accredited college or university with a major course of study in psychology which shall have included six (6) semester hour credits in each of the following areas: (1) objective and projective testing, (2) psychotherapeutic techniques and counseling; (3) personality development and learning theory; (4) human motivation and psychopathology; and (5) research design and statistical analysis, supplemented by completion of a one (1) year supervised clinical internship. (Those who have a Doctor of Education (Ed. D) degree must provide proof of the credit requirement.)</p> <p>EXPERIENCE: Five (5) years of experience (including two (2) years of clinical supervisory and administrative duties), in addition to the clinical internship, in the field of clinical psychology in a community mental health center, mental hospital, school for developmentally disabled, or penal, correctional, or juvenile institution, or other setting involving use of psychodiagnostics, psychotherapy, protective techniques, and other clinical methods.</p> <p>NOTE: Four (4) years of indicated experience shall have been earned subsequent to receipt of the Doctoral degree.</p> <p>LICENSE: Appointees must be licensed for professional practice of psychology by the New Jersey State Board of Psychological Examiners, or eligible for licensure (license must be obtained within three (3) years of appointment to the position)</p> <p>Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position</p>			
IMPORTANT FILING INSTRUCTIONS			



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If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PST.TPH@doh.nj.gov
- Mail the required documents to:
**James Freeman, Manager 2, Human Resources
Trenton Psychiatric Hospital
Reference Posting #178-24
New Jersey Department of Health
PO Box 7500
West Trenton, NJ 08628-7500**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.