



State of New Jersey

NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Research Scientist 2 [Classified Non-Competitive]			Salary P28 \$82,643.36 - \$117,769.55
Posting Number 184-24	Position Number 908504	Number of Positions 1	Posting Period * From: 3/5/2024 To: 3/19/2024
Location: Family Health Services 55 North Willow Street, Trenton, NJ 08608			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>The Research Scientist 2 will be responsible for Maternal, Infant, Early Childhood Home Visiting (MIECHV) and American Rescue Plan (ARP) grants under the direction of the Project Director (PD) within the Division of Family Health Services. This position will learn the MIECHV federal grant and stipulations. The candidate will be responsible for establishing working relationships with key partners (i.e: DCF, FHI, and JHU) and provide clear, accurate solution-focused communication. The RS2 will participate in all program and fiscal calls with subrecipients, state partners and federal partners. This position will assist in preparing and submitting reports to HRSA in the Electronic Handbook (EHB). The RS2 will assist the PD with preparing MIECHV Applications and drafting budgets for HRSA submission. Provide Technical Assistance (TA) to subrecipients on Continuous Quality Improvement (CQI) efforts and assist in drafting and execution of the NJ Continuous Quality Improvement Plan. The RS2 will work with special projects such as the American Rescue Plan (ARP), Connecting New Jersey (CNJ), and Health Equity Plan implementation and monitoring as needed. The RS2 will complete subrecipient monitoring activities for the MIECHV grant and site visits. Subrecipient monitoring will actively participate in site visits and will require travel to the Local Implementing Agencies and reviewing the program and fiscal documents to ensure federal compliance with the MIECHV grant. This candidate will learn SAGE and review quarterly progress reports, draft attachment Cs, and complete Risk Assessments. The RS2 will review program and fiscal documents in the MIECHV SharePoint site, and summarize findings in an organized report summary to the PD. The RS2 will review program data and analyze findings in relation to HRSA benchmarks.</p> <p>The ideal candidate for this position should have grant writing experience. The candidate must be comfortable with public speaking as they will serve as a point of contact and may be tasked with presenting to internal and external partners and should be able to provide training and assistance for subrecipient staff. This position will also be responsible for assessing initiative needs, making project recommendations, and ensuring that grant deliverable deadlines are met. The candidate should be able to work under limited supervision and in high-stress meetings. The candidate must be comfortable with conducting meetings, taking thorough minutes, and drafting agendas.</p> <p>This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
EDUCATION: Graduation from an accredited college or university with a Master's degree in a discipline appropriate to the position.			
EXPERIENCE: Three (3) years of full-time experience in a field appropriate to the position.			



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NOTE: A Doctorate in a discipline appropriate to the position may be substituted for two (2) years of experience indicated above.

LICENSE:

Appointees will be required to possess a valid driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essentials duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTFHS@doh.nj.gov
- Mail the required documents to:
**Juliet Taylor, Senior Management Assistant
Family Health Services
Reference Posting #
New Jersey Department of Health
PO Box 364
Trenton, NJ 08625-0364**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.