



NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

State of New Jersey

The Department of Health has a career opportunity for qualified candidates for the following position:

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| Title Software Development Specialist 1 [Classified Non-Competitive] | | | Salary P21 \$62,164.36- \$88,009.21 |
| Posting Number 229-24 | Position Number 901841 | Number of Positions 1 | Posting Period * From: 09/09/2024 To: 09/23/2024 |
| Location: Division of Management and Administration Office of Health Information Technology 55 North Willow Street, 2nd Floor, Trenton NJ 08608 | | | Scope of Eligibility/Open to: Applicants who Meet the Requirements |

GENERAL DESCRIPTION

Under the direction of a supervisor, the Software Development Specialist 1 will collaborate with Cloud team and create, enhance and maintain System Development Life Cycle (SDLC) artifacts for various Health Information Technology Data Lake projects. Artifacts should include business requirements documents (BRDs), use cases, process diagrams, functional specifications, documentation of business rules, requirements traceability, defect logs, test cases, and release notes.

The candidate will test and verify the function and performance of changes to the existing software. Prepare flowcharts, review written requirements, and create block and swim lane diagrams. Adhere to documentation standards by creating and using templates.

The focus of this role is to document end-to-end solutions for automation and cloud enablement. The candidate will meet with Stakeholders to analyze and document existing business processes and technical issues and recommend business improvements. Identify, document and share repeatable process improvement opportunities for Department of Health (DOH), Health Information Technology (HIT) Cloud initiatives and in support of the statewide roll-out of enterprise applications.

The ideal candidate should have familiarity and understanding of principals supporting infrastructure components including compute, network, and storage within Cloud Architecture. This is a unique opportunity to be able to contribute and grow foundational cloud and DevOps skills across a diverse technology stack and architectures.

Responsibilities will also include analysis to ensure the proper data is available to support business needs. Conduct data profiling to identify data quality issues and work with Business and IT teams to resolve the issues. Create test cases and perform quality validation of data lake content to ensure accuracy.

The candidate should be a self-motivated team player and must possess excellent written and oral communication skills, with the ability to engage with all levels of stakeholders.

This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)



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NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Five (5) years of professional experience in programming, systems programming or computer analysis.

OR

Possession of a bachelor's degree from an accredited college or university; and one (1) year of the above-mentioned professional experience.

OR Possession of a master's degree in an information technology field.

NOTE: "Professional experience" refers to work that is analytical, evaluative, and interpretive; requires a range of basic knowledge of the profession's concepts and practices; and is performed with the authority to act and make accurate and informed decisions.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTHIT@doh.nj.gov
- Mail the required documents to:
**Kevin Jennings, Supervising Mgt. Impr. Specialist
Management and Administration
Reference Posting #229-24
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.