



NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

State of New Jersey

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Administrative Analyst 4-Information Systems [Classified Competitive]			Salary R29, \$86,546.27 - \$123,424.67
Posting Number 245-24	Position Number 925448	Number of Positions 1	Posting Period * From: 4/5/2024 To: 4/19/2024
Location: Division of Management and Administration Office of Health Information Technology 55 North Willow Street, 2nd Floor, Trenton, NJ 08618			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

The Administrative Analyst 4-IS resource will oversee the design, develop, and implement solutions integrating external system data in various formats (Health Level Seven (HL7), Extensible Markup Language (XML), Fast Healthcare Interoperability Resources (FHIR), etc.) using Rhapsody or similar integration engine to internal applications. This position will ensure the design, and develop engine routes, including validations, translations, performance tuning, and web service endpoints, to process electronic submissions to DOH registries and other enterprise systems. The resource will be expected to administer, monitor, and support integration engines and routes to ensure uninterrupted messaging and release maintenance.

This Position will supervise the planning, design, development, and implementation of New Jersey Immunization Information (NJIS) within AWS environments and recommend best practices.

The resource will further provide technical assistance to NJIS bi-directional web-based immunization information exchange, analyze application issues, troubleshoot problems, and assist in the development of the different modules within New Jersey Immunization Information (NJIS).

The Ideal Candidate should understand Web Service Methodology and Implementation, and be able to use 2EE technologies, including Spring, SpringBoot and Spring Security, AngularJS, and Angular14 to develop complex program modules for NJIS Applications. The position will maintain existing software applications and support new development efforts using the above-noted technologies.

The Position will promote and support efforts to implement interfaces with NJIS using HL7 bi-directional messaging, provide system support to users, and ensure data collection via the interface is in accordance with HL7 specifications.

Furthermore, the ideal candidate for the position will be a collaborative team player who has proficient verbal and written communication skills, attention to detail, and the ability to produce a quality work product with minimal supervision.

This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)



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NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Eight (8) years of professional experience in work involving the review, analysis, and evaluation of the administrative, business, and/or operational policies, procedures, practices, and processes and/or the technological requirements of an organization for the purpose of revising/enhancing existing information systems and/or developing/acquiring and implementing new IT solutions and services.

OR

Possession of a bachelor's degree from an accredited college or university; and four (4) years of the above-mentioned professional experience.

OR

Possession of a master's degree in Public Administration, Business Administration, Computer Science, Information Technology, Software Engineering, Information Security, Network Administration, or Database Management; and three (3) years of the above-mentioned professional experience.

NOTE: "Professional experience" refers to work that is creative, analytical, evaluative, and interpretive; requires a range and depth of specialized knowledge of the profession's principles, concepts, theories, and practices; and is performed with the authority to act according to one's own judgment and make accurate and informed decisions.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTHIT@doh.nj.gov
- Mail the required documents to:
**Kevin Jennings, Supervising Mgt. Impr. Specialist
Management and Administration
Reference Posting #245-24
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at:

<https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.