State of New Jersey

NEW JERSEY DEPARTMENT OF HEALTH
NOTICE OF VACANCY

The Department of Health has a career opportunity for qualified candidates for the following position:

Title			Salary
Nursing Consultant **[Classified Non-Competitive]**			**P28 $85,535.88-$121,891.47**
Posting Number **274-24**	Position Number **956533**	Number of Positions **1**	Posting Period * From: **08/27/2024** To: **09/10/2024**
Location: **Health Facility Survey & Field Operations 120 So. Stockton Street** **Trenton, New Jersey 08625**			Scope of Eligibility/Open to: **Applicants who Meet the Requirements**

GENERAL DESCRIPTION

Under the direction of a Supervisor of Inspections in the Long Term Care Complaints (LTCC) program, this position is responsible for the review and processing of Facility Reportable Events as well as consumer complaints. Has oversight of intake tasks being completed by other intake staff, as assigned. Schedules intakes for onsite investgiations by staff. Maintains complaint logs and spreadsheets for tracking status of complaint intakes pending assignment for survey. Utilizes the ASPEN and ACTS Federal database systems to access survey and certification information. Reviews and edits completed contractor surveys and conferences with contractor survey agencies as needed. Communicates with LTC healthcare facilities to provide information and regulatory guidance related to state and federal requirements. Provides appropriate regulatory guidance or other information and referrals to complainants. Assists with coverage for after hours hotline calls.

Preferred Experience: Survey experience in healthcare facilities and prior successful completion of the Surveyor Minimum Qualifications Test (SMQT).

This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

REQUIREMENTS:

EDUCATION:
Graduation from an accredited college or university with a Bachelor's degree in Nursing or related health field and a Master's degree with a major course of study in Nursing Supervision, Administration, Public Health, Medical Care, Nursing, Health Education, or related health field.

NOTE: Applicants who do not possess the required Bachelor's degree but possess an Associates degree in Nursing or graduated from an accredited School of Nursing may substitute two (2) years of additional clinical nursing experience as indicated.

NOTE: Applicants who do not possess the required Master's degree may substitute one (1) year of additional clinical nursing experience as indicated.

EXPERIENCE:

Six (6) years of clinical nursing experience in an acute care, long-term or community-based setting.

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LICENSE:
Current registration as a Professional Nurse in the State of New Jersey.
Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
  PSTHFEL@doh.nj.gov
- Mail the required documents to:
  Rebecca Pietromonico, Senior Management Assistant
  Health Facilities Evaluation and Licensing
  Reference Posting #274-24
  New Jersey Department of Health
  PO Box 367
  Trenton, NJ 08625-0367

Required documents:

- cover letter
- resume
- completed application, found at:
  http://www.nj.gov/health/forms/dpf-663.pdf

** Responses received after the closing date MAY be considered if the position is not filled.*

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IMPORTANT NOTES

State as a Model Employer of People with Disabilities (SAME) Applicants:

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: https://nj.gov/csc/same/overview/index.shtml, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

New Jersey First Act:

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the Unite States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.