



NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

State of New Jersey

The Department of Health received a Civil Service Commission decision on August 26, 2020 approving interim appointments for Unclassified Service positions within the Department of Health for an interim Public Health Recovery Division, Epidemiology and Laboratory Capacity Enhancing Detection. This interim division is currently established and is expected to remain operational until December 30, 2025.

Title Public Health Representative 2 [Unclassified]			Salary P21 \$60,062.18 - \$85,033.04
Posting Number E220-24	Position Number Multiple	Number of Positions 6	Posting Period * From: 3/27/2024 To: 4/10/2024
Location: Division of the Office of the Commissioner Officer of Minority and Multicultural Health 55 North Willow Street, 4th Floor, Trenton NJ 08618			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>The Public Health Representative 2 will act as a County Ambassador within the New Jersey Department of Health County Ambassador Program to help achieve equitable community protection within high-risk municipalities in Hudson, Middlesex, and Union Counties. Under the Office of Minority and Multicultural Health, the Public Health Representative 2 will oversee and orchestrate focused COVID-19, Flu and Respiratory Syncytial Virus Infection (RSV) vaccination efforts within their counties to ensure continued access for vulnerable populations.</p> <p>This is a Field work position and requires the candidate to travel throughout their assigned county in efforts to promote the objectives of the Ambassador Program.</p> <p>The position will be responsible for developing and maintaining stakeholder-based partnerships and partner-led collaborations for the NJDOH County Ambassador Program. Will form, join, and maintain networks in selected high priority areas as well as raise awareness, educate, and remove barriers for vulnerable populations around COVID-19, Flu and RSV. Will facilitate ongoing meetings with stakeholders such as community organizations and coalitions, local partnerships, and community collaborators. The position will assess the communities concerns and needs, link with providers, identify traditional and non-traditional spaces to reach vulnerable populations, and assist in the design, development, implementation, and promotion of programs and services. Will maintain a feedback loop between the community and the NJDOH.</p> <p>The Public Health Representative 2 will develop and implement public health education presentations to educate health partners, town boards, and councils on COVID-19, Flu and RSV public health concerns. Working with the Office of Communications and other Subject Matter Experts (SMEs), the Public Health Representative 2 will ensure educational and informational materials such as social media, fact sheets, newsletters and advertisements, web information, and talking points are culturally relevant and available in the County's top languages.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			



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NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Six (6) years of experience in a health or social service related program-involving responsibility for interviewing, investigating, or conducting public health care surveys or patient care services.

OR

Possession of a bachelor's degree from an accredited college or university; and two (2) years of the above-mentioned professional experience.

NOTE: "Professional experience" refers to work that is creative, analytical, evaluative, and interpretive; requires a range and depth of specialized knowledge of the profession's principles, concepts, theories, and practices; and is performed with the authority to act according to one's own judgment and make accurate and informed decisions.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTOC@doh.nj.gov
- Mail the required documents to:
Kevin Jennings, Supervising Mgt. Impr. Specialist
Management and Administration
Reference Posting #E220-24
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.