**FY26 B1 Contract Attachment**

**EOF PROGRAM MISSION STATEMENT & PROGRAM GOALS & Objectives**

**Institution Name:** Click or tap here to enter text.

**Submission of B1 Contract Attachment**

Deadline for submission of FY26 B1 Contract Attachment is **July 14, 2025**.

Initial B1 Contract Attachment submissions must be sent to **EOF@oshe.nj.gov** for approval.

The subject line must include your institution/program name and the appropriate contract budget attachment included (i.e. XYZ University FY26 B1 and B3 Contract Budget Attachments).

B1 Contract Attachment Contents

[EOF Program Mission Statement & Support Services 2](#_Toc198016929)

[EOF Objectives 3](#_Toc198016930)

[1. Pre-first Year & Renewal Summer Program 3](#_Toc198016931)

[2. Recruitment & Admissions 4](#_Toc198016932)

[3. Assessment of Student Learning and Developmental Skills – Academic Support 5](#_Toc198016933)

[4. Student Learning and Development – Counseling Component 6](#_Toc198016934)

[5. Student Retention 7](#_Toc198016935)

[6. Student Persistence and Time to Completion 8](#_Toc198016936)

[7. Student Graduation, Student Transfer, and Student Participation in Graduate/Professional School/Post-Graduate and Career Planning 9](#_Toc198016937)

[Additional Program Objectives (Optional) 11](#_Toc198016938)

|  |
| --- |
| **EOF Program Mission Statement & Support Services** |
| 1. Describe the overall mission of the campus based EOF program?

Click or tap here to enter text. |
| 1. Describe how your program’s mission supports the overall mission of your institution.

Click or tap here to enter text. |
| 1. Based on the response provided in question 1 above, how does this connect with [the mission of the Office of the Secretary of Higher Education/EOF Central Office](https://www.nj.gov/highereducation/EOF/EOF_Vision.shtml)?

Click or tap here to enter text. |
| 1. Please provide a bulleted list of the services to be provided during FY26?

Click or tap here to enter text. |

# **EOF Objectives**

There are 7 mandatory program objectives listed below. Each of the 7 mandatory objectives must be addressed. Programs may add additional program objectives as needed.

|  |
| --- |
| **Pre-first Year & Renewal Summer Program** |
| 1. What is the objective of your Pre-first Year & Renewal Summer Program?

Click or tap here to enter text. |
| 1. How many Pre-first Year students are you looking to support during the Summer Program? Please provide a specific number, not a percentage.

Click or tap here to enter text. |
| 1. How many Renewal students are you looking to support during the Summer Program? Please provide a specific number, not a percentage.

*Note: this includes Renewal students who may not receive funding support but receive program support services.*Click or tap here to enter text. |
| 1. How will the program assess the effectiveness of the summer program?

*Examples: Percentage of students to complete the summer program/orientation; Number of students to place out of a developmental course; etc.*Click or tap here to enter text. |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness and success of the summer program.

Click or tap here to enter text. |
| 1. Use of Results: How will you use the data collected to inform future programmatic decisions?

Click or tap here to enter text. |

|  |
| --- |
| **Recruitment & Admissions** |
| 1. What is the admission and recruitment strategy for the program’s target population?

Click or tap here to enter text. |
| b1) How many EOF students did the program support during AY 2024-2025? Click or tap here to enter text.b2) What is the total enrollment goal for the program for AY 2025-2026? Please provide a specific number, not a percentage.Click or tap here to enter text. |
| c) Based on the information provided above in b1 and b2, please provide a justification as to why the program will not seek to support more students **if no additional students will be sought** Click or tap here to enter text. |
| d) How will the program assess the effectiveness of its recruitment and admission efforts? *Examples: Number of high school and other recruitment events attended; Number of student interest inquiries received; Number of applications received; Number of student confirmation of enrollment received; etc.*Click or tap here to enter text. |
| e) Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness of the program’s recruitment and admission strategy.Click or tap here to enter text. |
| f) Use of Results: How will the data collected be used to inform future recruitment and admission efforts? Click or tap here to enter text. |

|  |
| --- |
| **Assessment of Student Learning and Developmental Skills – Academic Support**  |
| 1. What is the goal of the program’s academic support efforts?

Click or tap here to enter text. |
| 1. How will the program assess the effectiveness of the academic support provided to students? What are the program’s criteria for success?

*Examples of effectiveness: Number of times students meet with tutors compared with their respective academic performance; Tutor feedback; Surveys.**Examples of the program’s criteria for success: Student and cohort academic outcomes (i.e. Percentage of students that achieved a passing grade; etc.).*Click or tap here to enter text. |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness of the academic support provided to students.

Click or tap here to enter text. |
| 1. Use of Results: How will you use the data collected to inform future academic support efforts?

Click or tap here to enter text. |

|  |
| --- |
| **Student Learning and Development – Counseling Component** |
| 1. What is the objective of your program’s counseling component?

Click or tap here to enter text. |
| 1. How will the program assess the effectiveness of its counseling component? What are the program’s criteria for success?

*Examples of effectiveness: Number and type of counseling sessions relative to student’s academic/non-academic performance; Student feedback surveys; Student attendance at various program related workshops; Student compliance with program counseling/meeting requirements; EOF counselor/staff feedback; etc.**Examples of program’s criteria for success: Percentage of students that demonstrate improvement in their academic performance; Change in the number of students that report an improved sense of community via student survey data, etc.)*Click or tap here to enter text. |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness and success of the program’s counseling component.

Click or tap here to enter text. |
| 1. Use of Results: How will you use the data collected to inform future counseling support efforts?

Click or tap here to enter text. |

|  |
| --- |
| **Student Retention** |
| a1) What percentage of students (all cohorts) does the program aim to retain from Spring 2025 into Fall 2025? Please provide an actual percentage goal.Click or tap here to enter text.a2) What percentage of students (excluding those who graduate) does the program aim to retain from Fall 2025 into Spring 2026? Please provide an actual percentage goal.Click or tap here to enter text.a3) What percentage of students does the program aim to retain at the completion of the Spring 2026 term? Please provide an actual percentage goal.Click or tap here to enter text. |
| 1. How will the program assess the effectiveness of its retention efforts?

*Examples: Cohort retention rate (i.e. retention of 1st year students, etc.); Overall program retention; etc.*Click or tap here to enter text. |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness and success of the program’s retention efforts.

Click or tap here to enter text. |
| 1. Use of Results: How will you use the data collected to inform future retention strategies?

Click or tap here to enter text. |

|  |
| --- |
| **Student Persistence and Time to Completion** |
| a1) Please describe how the program plans to address student persistence (i.e. the number of students who are achieving satisfactory academic progress (SAP))? How does the program plan to address student time to completion (i.e. number of semesters/years it takes to complete the degree requirements)? Click or tap here to enter text.a2) What is the program’s overall goal for SAP (i.e. what percentage of students will achieve SAP at the conclusion of AY 2025-26)?Click or tap here to enter text. |
| 1. How will the program assess the effectiveness of its efforts to address student persistence and time to completion?

Click or tap here to enter text. |
| Summary of Data Collected: c1) Describe the type of data you will collect to assess the effectiveness of the program’s efforts to address student persistence.Click or tap here to enter text.c2) Describe the type of data you will collect to assess the effectiveness of the program’s efforts to address student time to degree completion.Click or tap here to enter text. |
| d) Use of Results: How will you use the data collected to inform future programming efforts to help sustain and improve student persistence and completion rates?Click or tap here to enter text. |

|  |
| --- |
| **Student Graduation, Student Transfer, and Student Participation in Graduate/Professional School/Post-Graduate and Career Planning** |
| a1) Please describe how the program plans to assist students annually with outlining the pathway to graduation.Click or tap here to enter text.a2) Please describe the program’s plan to improve its cohort student graduation rate and its graduation rate of all students supported.Click or tap here to enter text.a3) Please describe how the program plans to assist students with transferring to another institution/EOF campus program.Click or tap here to enter text.a4) Please describe how the program plans to assist students with post-graduate activities (i.e. pursuing graduate/professional school, post-graduate training, and career planning).Click or tap here to enter text. |
| b1) How will the program assess the effectiveness to assist students with having a clear understanding of the pathway to graduation? *Examples: Student feedback survey; Documented outline of all the courses that the student will need to take each semester (including Summer and Winter) to reach graduation; etc.*Click or tap here to enter text.b2) How will the program assess its effectiveness to improve its student graduate rate (i.e. graduate rate by cohort and graduation rate of all students supported)?Click or tap here to enter text.b3) How will the program assess its effectiveness in assisting students with their respective transfer efforts?*Examples: Completion of EOF transfer form; Following up with students to confirm the institution that they have successfully transferred into; Contacting EOF program that the student is seeking to transfer into to help build a connection; Number of students who transfer successfully into a baccalaureate granting institution (i.e. students who transfer from a 2-year institution to a 4-year institution or transfer from a 4-year to another 4-year institution); Number of students who seek to transfer from a 4-year to a 2-year institution; etc.*Click or tap here to enter text.b4) How will the program assess its effectiveness in assisting students with post-graduate opportunities? *Examples: Student attendance at program events focused on providing students with exposure to various graduate and career fields; Number of students that enroll in a graduate school exam preparation course; Number of students who enroll into graduate or professional school after graduation; Number of students who enter various career fields; Student feedback surveys; etc.)* Click or tap here to enter text. |
| Summary of Data Collected: c1) Describe the type of data you will collect to assess the effectiveness of the program’s efforts to ensure students understand the pathway to graduation.Click or tap here to enter text.c2) Describe the type of data you will collect to assess the improvement in the program’s graduation rate by cohort vs. all students supported.Click or tap here to enter text.c3) Describe the type of data you will collect to assess the program’s student transfer outcomes?Click or tap here to enter text.c4) Describe the data that you will collect to assess the program’s support for students interested in pursuing post-graduate activities. *Examples: Number of students pursuing graduate/professional school; Number of students attending post-graduate training, and career planning sessions; etc.*Click or tap here to enter text. |
| d) Use of Results: How will you use the information/data collected in each of the areas outlined in C1 to C4 to inform future program strategies, policies, and planning efforts? Click or tap here to enter text. |

|  |
| --- |
| **Additional Program Objectives (Optional)** |
| Click or tap here to enter text. |