

# **Union County College**

**Cranford ♦ Elizabeth ♦ Plainfield ♦ Scotch Plains**



## **Annual Institutional Profile FY 2008**

**September, 2008**

## Union County College

The Institutional Accountability Report for Union County College (UCC) has been prepared in compliance with the form and content requirements of the State of New Jersey, Commission on Higher Education, resolution dated July 25, 2008 (see Appendix A).

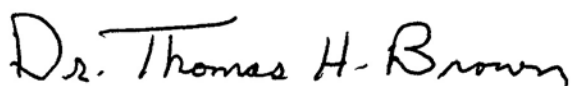
Preface

Union County College is the oldest two-year, continuously operating, non-profit, degree-granting institution in New Jersey. The tradition of excellence in higher education that began in 1933 continues today as the College marks its 75<sup>th</sup> anniversary. Through its 81 associate degree, certificate, and diploma credit programs and numerous non-credit programs, and in cooperation with other agencies, the College is dedicated to serving the higher educational needs of Union County.

The College has four campuses which are located in Cranford, Elizabeth, Plainfield, and Scotch Plains. The Scotch Plains campus is operated in collaboration with the University of Medicine and Dentistry of New Jersey. Expansion is currently underway at the Elizabeth Campus with the construction of a 132,000 square foot building. The new 5-story structure will provide instructional space, a Library/Information Commons, a conference center, faculty offices and dining facilities. The Trinitas School of Nursing will occupy one floor and another floor will provide space for projected increases in student enrollment in current and new academic programs. Over \$48,500,000 in bonds from state and county sources have been secured for the construction of the new Elizabeth building.

The Annual Institutional Profile, FY 2008 will provide you with more information about Union County College, its students, faculty, trustees, and governors.

Sincerely,

A handwritten signature in black ink that reads "Dr. Thomas H. Brown". The signature is written in a cursive style with a large, sweeping initial "D".

Dr. Thomas H. Brown

President

TABLE OF CONTENTS

	Page
Preface	i
I. Table of Contents	ii
II. Data by Category	
A. Accreditation Status. . . . .	1
1. Institutional accreditation	
2. Professional accreditation	
B. Number of Students Served. . . . .	2
1. Number of undergraduates by attendance status	
3. Number of non-credit students served	
4. Unduplicated number of students for entire academic year	
C. Characteristics of undergraduate students. . . . .	3-6
2. Enrollment in remediation courses by subject area	
3. Race/ethnicity, sex, and age	
4. Number of students receiving financial assistance under state aid programs	
5. Percentage of students who are New Jersey residents	
D. Degrees conferred/characteristics of graduates. . . . .	7-8
1. By race/ethnicity and sex	
2. By general field	
E. Student Outcomes. . . . .	9-12
1. Graduation rates by race/ethnicity and income	
a. Two- and three-year graduation rate	
b. Two- and three-year combined graduation and transfer rate	
2. Third-semester retention rates	
a. By race/ethnicity	
b. For low-income students	
3. Transfer rates	
a. Three-year transfer rate to NJ senior public institutions	
b. Overall three-year transfer rate	
F. Faculty characteristics. . . . .	13-14
1. Full-timed faculty by race/ethnicity, sex, and tenure status	
2. Percentage of course sections taught by full-time faculty	
3. Ratio of full- to part-time faculty	
G. Characteristics of the trustees or governors. . . . .	15-17
1. Race/ethnicity and sex	
2. List of trustees/governors with titles and affiliations	
3. URLs of webpages with information on trustees/governors	
H. A Profile of the institution. . . . .	18-21
1. Degree and certificate programs	
I. Major research and public service activities. . . . .	22-25
J. Major capital projects underway in fiscal 2008. . . . .	26
Appendix A. . . . .	

Chapter A

Accreditation Status

Institutional Accreditation

Union County College (UCC) is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools.

Professional Accreditation

The following programs are accredited by professional or specialized agencies:

Professional Nursing (AS) - Cooperative Program in Professional Nursing conducted jointly with the Trinitas School of Nursing, Elizabeth, NJ, and Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools, Plainfield, NJ, licensed by the New Jersey Board of Nursing and accredited by the National League for Nursing Accrediting Commission, Inc.

Radiography (AS) - Amplified Program in Radiography conducted jointly with Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools, Plainfield, NJ, accredited by the Joint Review Committee on Education in Radiologic Technology.

Dental Assisting (Certificate) - Accredited by the Commission on Dental Accreditation of the American Dental Association and conducted jointly with the University of Medicine and Dentistry of New Jersey (UMDNJ).

Dental Hygiene (AAS) - Accredited by the Commission on Dental Accreditation of the American Dental Association and conducted jointly with UMDNJ.

Nuclear Medicine Technology (AS) - Accredited by the Joint Review on Educational Programs in Nuclear Medicine Technology and conducted jointly with Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools.

Physical Therapist Assistant (AAS) - Accredited by the American Physical Therapy Association.

Practical Nursing (Diploma) - The new program is fully accredited by the New Jersey Board of Nursing and the National League for Nursing Accrediting Commission.

Emergency Health Sciences (AS) - Accredited by the New Jersey Department of Health and Senior Services, Office of Emergency Medical Services.

Paramedic (Certificate) - Accredited by the New Jersey Department of Health and Senior Services, Office of Emergency Medical Services.

Radiation Therapy (AS) - The Radiation Therapy Program is conducted jointly with Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools, Plainfield, NJ, accredited by the Joint Review Committee on Education in Radiologic Technology.

Respiratory Care (AS) - The Respiratory Care Program is conducted jointly with UMDNJ and is accredited by the Committee on Accreditation for Respiratory Care.

Chapter B

Number of Students Served

II.B.1 Undergraduate Enrollment by Attendance Status, Fall 2007

Full-time		Part-time		Total
Num	%	Num	%	
5,397	46.2%	6,275	53.8%	11,672

Source: IPEDS Fall Enrollment Survey

There were 11,672 students enrolled at UCC in Fall semester, 2007 of which 5,397 (46.2%) were attending full-time and 6,275 (53.8%) were enrolled on a part-time basis.

Table II.B.3  
Non-Credit Enrollment, FY 2007

	Total Number of Registrations <sup>1</sup>	Unduplicated Headcount	Total Clock Hours (One Clock Hours =60 minutes)	Total FTEs <sup>2</sup>
<b>Open Enrollment</b>	24,789	12,886	976,953	2,171
<b>Customized Training</b>	3,431		73,260	163

<sup>1</sup> Includes all registrations in any course that started on July 1, 2006 through June 30, 2007

<sup>2</sup> FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).

Source: SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training.

Union County College had the highest total FTEs in non-credit open enrollment courses in FY 2007 among NJ Community Colleges.

Table II.B.4:  
Unduplicated Enrollment, FY 2007

Headcount Enrollment	Credit Hours	FTE
15,944	223,942	7,465

Source: IPEDS 12-month Enrollment Survey

The unduplicated number of students enrolled in FY 2007 in credit courses was 15,944.

Chapter C

Characteristics of Undergraduate Students

II.C.2 Enrollment in remediation courses by subject area

**1. Name of basic skills placement test administered and criteria (if any) for selecting test takers in Fall 2007.**

Accuplacer is the basic skills placement test used at UCC. All applicants must fill-out the application form for admission to the College for evaluation of placement testing needs before registering for classes. Union County College requires that entering students take a basic skills placement exam who: (1) are first year entering college; (2) are full-time and part-time first year seeking a degree; (3) are not initially seeking a degree but who register for a course that would result in the accumulation of 12 or more credits; (4) are full or part-time transfers from another college who will not receive transfer credit for one semester of college English; (5) are unable to demonstrate a proficiency in basic skills math through old test scores from an approved test or satisfactory completion of developmental courses in Computation and Elementary Algebra (except if you follow a programs of study requiring math, then you must have a college credit math course), and, (6) those who are not initially seeking a degree but who register for English or mathematics. Students enrolling in English as a Second Language (ESL) courses need not be tested until they have completed their ESL course work. Any student who presents SAT (Scholastic Aptitude Test from the College Board) scores of at least 500 on Verbal and 470 in Math will be exempt from the test.

**2. Total number of Undergraduate Students enrolled in Fall 2007.**

Total Fall 2007 Undergraduate Enrollment	Number of Students Enrolled in One or More Remedial Courses	% of Total
11,672	3,106	26.6

Total Enrollment = includes all students, FT, PT, returning, transfer, etc.

**3. Total Number of First-time, Full-time (FTFT) Freshmen students enrolled in remediation in Fall 2007.**

Total Number of FTFT Students	Number of FTFT Students Enrolled in One or More Remedial Courses	Percent of FTFT Enrolled in One or More Remedial Courses
1,915	1,280	66.8

**4. First-time, Full-time students (FTFT) Freshmen enrolled in remediation in Fall 2007 by subject area.**

<b>Subject Area</b>	<b>Number Of FTFT Enrolled In:</b>	<b>Percent of all FTFT Enrolled In:</b>
Reading	916	47.8
Writing	1,015	53.0
Math Computation	965	50.4
Elem. Algebra	968	50.5

Approximately 27% of the students attending UCC in Fall 2007 were enrolled in one or more developmental courses. Approximately 47.8% of the first-time, full-time freshmen students enrolled in developmental coursework in the area of Reading Comprehension, 53.0% enrolled in developmental writing, 50.4% enrolled in Math Computation and 50.5% enrolled in developmental coursework in Elementary Algebra.



Race/Ethnicity, Sex and Age (separately)

**Table II.C.3.a  
Undergraduate Enrollment by Race/Ethnicity, Fall 2007**

	White		Black		Hispanic		Asian		American Indian		Alien		Race Unknown		Total	
	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%
Full-time	1,400	25.9%	1,111	20.6%	1,625	30.1%	214	4.0%	37	0.7%	252	4.7%	758	14.0%	5,397	100%
Part-time	1,630	26.0%	1,359	21.7%	1,185	18.9%	417	6.6%	47	0.7%	49	0.8%	1,588	25.3%	6,275	100%
Total	3,030	26.0%	2,470	21.2%	2,810	24.1%	631	5.4%	84	0.7%	301	2.6%	2,346	20.1%	11,672	100%

Source: IPEDS Fall Enrollment Survey

As shown in Table II.C.3.a, of the 11,672 students enrolled in Fall semester, 2007, 26.0% were White; 21.2% were Black; 24.1% were Hispanic; 5.4% were Asian; 0.7% were American Indian; 2.6% were non-resident aliens; and 20.1% did not specify a racial/ethnic category. A comparison of the profile of the students enrolled at Union County College to the racial/ethnic distribution of the population of Union County based on the Census 2000 statistics showed a higher percentage of Black, Hispanic, Asian and American Indian individuals enrolled in the College than is evidenced in the profile of the County.

**Table II.C.3.b  
Undergraduate Enrollment by Sex, Fall 2007**

Full-time					Part-time					Total				
Male	%	Female	%	Total	Male	%	Female	%	Total	Male	%	Female	%	Total
2235	41.4%	3,162	58.6%	5,397	1,993	31.8%	4,282	68.2%	6,275	4,228	36.2%	7,444	63.8%	11,672

Source: IPEDS Fall Enrollment Survey

Approximately sixty-four percent of the total students enrolled in Fall Semester, 2007 were female while, 36% were male.

**Table II.C.3.c  
Undergraduate Enrollment by Age, Fall 2007**

		LT 18	18-19	20-21	22-24	25-29	30-34	35-39	40-49	50-64	65+	Unknown	Total
Full-time	Num	41	1,887	1,303	752	568	304	219	238	56	9	20	5,397
	%	0.8%	35.0%	24.1%	13.9%	10.5%	5.6%	4.1%	4.4%	1.0%	0.2%	0.4%	100%
Part-time	Num	117	409	739	1,020	1,013	639	511	638	280	266	643	6,275
	%	1.9%	6.5%	11.8%	16.3%	16.1%	10.2%	8.1%	10.2%	4.5%	4.2%	10.2%	100%
Total	Num	158	2,296	2,042	1,772	1,581	943	730	876	336	275	663	11,672
	%	1.4%	19.7%	17.5%	15.2%	13.5%	8.1%	6.3%	7.5%	2.9%	2.4%	5.7%	100%

Source: IPEDS Fall Enrollment Survey

The largest percentage of students enrolled full-time in Fall semester, 2007 were between the ages of 18 to 19 (35%), followed by those aged 20-21 (24.1%). Part-time students tended to be older with the largest percentages (16.3%) found in the 22-24 year old age bracket and among those aged 25-29 (16.1%).

Number of Students Receiving Financial Assistance Under Each State-Funded Aid Program-Need-Based and Merit-Based, Grants and Loans

**Table II.C.4  
Financial Aid from State-Funded Programs, FY 2007**

	Recipients	Awards	Dollars(\$)	\$/Recipient	\$/Award
TAG	2,101	3,432	2,868,251	1,365.18	835.74
EOF	272	468	234,939	863.75	502.01
Bloustein Scholars	3	4	1,860	62.00	465.00
Urban Scholars	19	36	16,740	881.05	465.00
NJCLASS Loans		5	13,900		2,780.00
NJ STARS (Fall 2006)	52		80,736	1,552.62	

Source: HESAA System Files

Among state-funded financial aid programs, 2,101 Union County College students received Tuition Aid Grants (TAG), 272 received monies from the Educational Opportunity Fund (EOF), 19 students were named Urban Scholars, 52 students received NJ Stars scholarships, and 3 were Bloustein Scholars.

**Table II.C.5  
Total First-time Undergraduates in Fall 2007  
Enrollment By State Residence**

State Residents	Non-State Residents	Total	% State Residents
2,300	82	2,382	96.6%

Source: IPEDS Fall Enrollment Survey Part C

Among the first-time students enrolled in the College in Fall semester 2007, 96.6 % were New Jersey residents.

Chapter D

Degrees Conferred (Characteristics of Graduates)

Degrees Conferred by Race/Ethnicity and Sex

**Table II.D.1.a**  
**Degrees/Certificates/Diplomas Conferred by Race/Ethnicity, FY 2007**

	White		Black		Hispanic		Asian		American Indian		Alien		Race Unknown		Total	
	No	%	No	%	No	%	No	%	No	%	No	%	No	%	No	%
Certificates/ Diplomas	38	51.4%	11	14.9%	9	12.2%	5	6.8%	0	0%	0	0%	11	14.9%	74	100%
Associates	278	39.4%	118	16.7%	138	19.6%	53	7.5%	3	.4%	0	0%	115	16.3%	705	100%
<b>Total</b>	<b>316</b>	<b>40.6%</b>	<b>129</b>	<b>16.6%</b>	<b>147</b>	<b>18.9%</b>	<b>58</b>	<b>7.4%</b>	<b>3</b>	<b>.4%</b>	<b>0</b>	<b>0%</b>	<b>126</b>	<b>16.2%</b>	<b>779</b>	<b>100%</b>

Source: IPEDS Completion Survey

In fiscal year 2008, there were 779 degrees and certificates/diplomas conferred. Of those, 40.6 % (316) were earned by White students, 16.6% (129) by Black students, 18.9% (147) by Hispanic students, 7.4% (58) by Asian students, 0.4% (3) by American Indian students, and 16.2% (126) by students whose racial/ethnic group was unspecified.

**Table II D.1.b**  
**Degrees/Certificates/Diplomas Conferred by Sex, FY2007**

	Men		Women		Total	
	Num	%	Num	%	Num	%
<b>Certificates/Diplomas</b>	20	27.0%	54	73.0%	74	100%
<b>Associates</b>	248	35.2%	457	64.8%	705	100%
<b>Total</b>	<b>268</b>	<b>34.4%</b>	<b>511</b>	<b>65.6%</b>	<b>779</b>	<b>100%</b>

Source: IPEDS Completion Survey

Almost 66% (511) of the degrees and certificates/diplomas awarded were to females and 34% (268) were earned by males.

Degrees Conferred by General Field

**Table II.D.2  
Degrees/Certificates/Diplomas Conferred by General Field, FY 2007**

<b>IPEDS CIP Code Major Category</b>	<b>Certificate/ Diploma</b>	<b>Associate</b>	<b>Total</b>
09 Communications	1	26	27
10 Communications Tech	0	1	1
11 Computer Sciences	2	6	8
12 Personal Services	10	0	10
14 Engineering	0	15	15
15 Engineering Technology	0	11	11
16 Foreign Languages	8	3	11
22 Legal Professions	0	11	11
24 Liberal Arts & Sciences	0	233	233
26 Biological Sciences	0	12	12
40 Physical Sciences	0	6	6
43 Security/Protective Services	1	53	54
44 Public Administration	1	0	1
51 Health Professions	51	197	248
52 Business/Management	0	131	131
<b>TOTAL</b>	<b>74</b>	<b>705</b>	<b>779</b>

Source: IPEDS Completion Survey

The graduates in Liberal Arts & Sciences, the Health Professions and Business/Management accounted for 78.6% of the degrees/certificates/diplomas conferred.

Chapter E

Student Outcomes

Graduation Rates by Race/Ethnicity and Income

**Table II.E.1.a  
Two- and Three-Year Success Rates (Combined Graduation & Transfer) of  
Fall 2004 Full-time First-time Freshmen by Race/Ethnicity**

	White		Black		Hispanic		Asian		Alien		Other *		Total	
	No	%	No	%	No	%	No	%	No	%	No	%	No	%
Fall 2004 Cohort	331		392		502		57		24		261		1,567	
After 2 Yrs	39	11.8%	54	13.8%	42	8.4%	7	12.3%	2	8.3%	27	10.3%	171	10.9%
After 3 Yrs	74	22.4%	81	20.7%	77	15.3%	14	24.6%	7	29.2%	54	20.7%	307	19.6%

\*Other includes American Indian and Unknown Race.  
Source: SURE Cohort File

The cohort of first-time, full-time freshmen who entered the College in Fall semester, 2004 was tracked for two-years and separately for three-years. During the three year time period, 307 (19.6%) of these students graduated or transferred to another educational institution prior to graduation.

**Table II.E1.b  
Two- and Three- Year Success Rates (Combined Graduation & Transfer)  
of Fall 2004 Full-time First-Time Freshmen by Income**

	Low Income *		Non-Low Income		Unknown		Total	
	No	%	No	%	No	%	No	%
Fall 2004 Cohort	518		557		492		1,567	
2 Year Rates	57	11.0%	77	13.8%	37	7.5	171	10.9%
3 Year Rates	104	20.1%	123	22.1%	80	16.3%	307	19.6%

\* Low Income is defined as a student with a NJ Eligibility Index between 1 and 2,499.  
Source: SURE Cohort File

The cohort of first time, full-time freshmen who entered the College in Fall Semester, 2004 was tracked for two-years and three-years. Non-low income students had higher combined graduation and transfer rates as compared to low income and unknown income students.

**Table II.E.1.c  
Two- and Three-Year Graduation Rates of  
Fall 2004 Full-time First-time Freshmen by Race/Ethnicity**

	White		Black		Hispanic		Asian		Alien		Other *		Total	
	No	%	No	%	No	%	No	%	No	%	No	%	No	%
Fall 2004 Cohort	331		392		502		57		24		261		1,567	
After 2 Yrs	6	1.8%	0	0.0%	4	0.8%	0	0.0%	1	4.2%	3	1.1%	14	0.9%
After 3 Yrs	29	8.8%	4	1.0%	17	3.4%	5	8.8%	4	16.7%	18	6.9%	77	4.9%

\*Other includes American Indian and Unknown Race.  
Source: SURE Cohort File

The cohort of first-time, full-time freshmen who entered the College in Fall Semester, 2004 was tracked for two-years and three-years. Alien students had the highest graduation (16.7 %) rate followed by White and Asian (8.8%) students. Hispanic and Black students had lower graduation rates with 3.4% and 1.0%, respectively.

**Table II.E1.d  
Two- and Three- Year Graduation Rates  
of Fall 2004 Full-time First-Time Freshmen by Income**

	Low Income *		Non-Low Income		Unknown Income		Total	
	No	%	No	%	No	%	No	%
Fall 2004 Cohort	518		557		492		1,567	
2 Year Rates	1	0.2%	4	0.7%	9	1.8%	14	0.9%
3 Year Rates	15	2.9%	33	5.9%	29	5.9%	77	4.9%

\* Low Income is defined as student with a NJ Eligibility Index between 1 and 2,499.  
Source: SURE Cohort File

The cohort of first-time, full-time freshmen who entered the College in Fall Semester, 2004 was tracked for two-years and three-years. Non-low income students and unknown income students had a higher graduation rate than low income.

Third-Semester Retention Rates

**Table II.E.2.a**  
**Third Semester Retention of Full-time First-time Freshmen**  
**by Race/Ethnicity, Fall 2006 to Fall 2007**

	White		Black		Hispanic		Asian		American Indian		Alien		Race Unknown		Total	
	No	%	No	%	No	%	No	%	No	%	No	%	No	%	No	%
Retained	221	57.6%	168	46.3%	293	53.5%	50	68.5%	3	25.0%	20	76.9%	151	58.1%	906	54.4%
Not Retained	163	42.4%	195	53.7%	255	46.5%	23	31.5%	9	75.0%	6	23.1%	109	41.9%	760	45.6%
Total	384	100%	363	100%	548	100%	73	100%	12	100%	26	100%	260	100%	1,666	100%

Source: SURE Enrollment Files

The cohort of first-time, full-time freshmen who enrolled in Fall semester, 2006 was tracked for three semesters. Approximately 55% of the cohort enrolled in the third semester, Fall semester, 2007.

**Table II.E.2.b**  
**Third Semester Retention of Full-time First-time Freshmen**  
**by Income, Fall 2006 to Fall 2007**

	Low Income		Non-Low Income		Unknown Income		Total	
	No	%	No	%	No	%	No	%
Retained	248	50.3%	347	56.3%	311	55.8%	906	54.4%
Not Retained	245	49.7%	269	43.7%	246	44.2%	760	45.6%
Total	493	100%	616	100%	557	100%	1,666	100%

\* Low Income is defined as student with a NJ Eligibility Index between 1 and 2,499.

Source: SURE Enrollment Files

Non-low income and unknown income first-time, full-time freshmen who enrolled in Fall semester, 2006 were retained at higher rates (56.3%) and (55.8%) respectively, followed closely by low income students (50.3%).

Three-Year Transfer Rate

**Table II.E.3.b  
Three-Year Transfer Rate of Fall 2004  
Full-time First-time Freshmen to NJ Senior Public Institutions**

<b>Transfers thru Spring 2007</b>		<b>Non-Transfers</b>		<b>Total Full-Time First-Time Freshman Fall 2004</b>	
<b>Num</b>	<b>%</b>	<b>Num</b>	<b>%</b>	<b>Num</b>	<b>%</b>
87	5.6%	1,480	94.4%	1,567	100%

Source: SURE Cohort File

The cohort of first-time, full-time freshmen enrolled in Fall semester, 2004 was tracked for three years. During this time period, 87 (5.6%) students transferred to a New Jersey senior public institution.

**Table II.E.3.c  
Overall Three-Year Transfer Rate of Fall 2004  
Full-time First-time Freshmen**

<b>Transfers thru Spring 2007</b>		<b>Non-Transfers</b>		<b>Total Full-Time First-Time Freshman Fall 2004</b>	
<b>Num</b>	<b>%</b>	<b>Num</b>	<b>%</b>	<b>Num</b>	<b>%</b>
232	14.8%	1,335	85.2%	1,567	100 %

Source: SURE Cohort File

The cohort of first-time, full-time freshmen enrolled in Fall semester, 2004 was tracked for three years. Overall 14.8 % or 232 students transferred to another college or university thru Spring 2007.



Chapter F

Faculty Characteristics

Full-time Faculty by Race/Ethnicity, Sex, Tenure Status and Academic Rank

**Table II.F.1**  
**Full-Time Faculty by Race/Ethnicity, Sex, and Tenure Status and Academic Rank, Fall 2007**

	White		Black		Hispanic		Asian		American Indian		Alien		Race Unknown		Total	
	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom
<b>Tenure</b>																
Professors	25	24	2	1		1	3	3							30	29
Assoc Professors	19	33	3	3	2			1							24	37
Assist Professors	0	7	1	1	1			1							2	9
All Others	1	1													1	1
Total	45	65	6	5	3	1	3	5	0	0	0	0	0	0	57	76
<b>Without Tenure</b>																
Professors															0	0
Assoc Professors															0	0
Assist Professors	10	8			1		1				1			13	8	
All Others	5	11	1	3			1	2						7	16	
Total	15	19	1	3	1	0	2	2	0	0	1	0	0	0	20	24
<b>Total</b>																
Professors	25	24	2	1	0	1	3	3	0	0	0	0	0	0	30	29
Assoc Professors	19	33	3	3	2	0	0	1	0	0	0	0	0	0	24	37
Assist Professors	10	15	1	1	2	0	1	1	0	0	1	0	0	0	15	17
All Others	6	12	1	3	0	0	1	2	0	0	0	0	0	0	8	17
Total	60	84	7	8	4	1	5	7	0	0	1	0	0	0	77	100

Source: IPEDS Human Resources Survey

Approximately 57% of the full-time faculty were female in Fall semester, 2007. The majority of the full-time faculty (81.4%) were White and 75.1% of the full-time faculty were tenured.

II.F2 Percentage of Course Sections Taught by Full-time Faculty

	Taught by Full-Time Faculty		Taught by Part-Time Faculty		Taught by Others*	
	No	%	No	%	No	%
<b>Total Number of Course Sections</b>						
1,661	1,066	64.2	568	34.2	27	1.6

Note: Others includes Full-time Administrators and Teaching Assistants

Over 64% of the course sections were taught by full-time faculty in fiscal year 2007.

Ratio of Full- to Part-time Faculty

**Table II.F.3  
Ratio of Full- to Part-time Faculty, Fall 2007**

Full-time		Part-time		Total	
Num	%	Num	%	Num	%
177	40.0%	266	60.0%	443	100%

Approximately 40% (177) of the faculty were full-time in Fall 2007.

Governing Board Characteristics

1.1 Race/Ethnicity and Gender of the Board of Trustees

<b>Gender</b>	<b>B</b>	<b>AI/AN</b>	<b>A/PI</b>	<b>H</b>	<b>W</b>	<b>Unknown</b>	<b>Total</b>
Male	2			2	5		9
Female					3	1	4
Total	2			2	8	1	13

2.1 Members of the Board of Trustees

<b>Name</b>	<b>Title</b>	<b>Affiliation</b>
Victor M. Richel	Chairperson	Chairman, President and CEO Richel Family Foundation
James R. Perry	Vice Chairperson	Chief Financial Officer, Plainfield Municipal Utilities Authority
Mr. Frank A. Bolden	Trustee	Johnson & Johnson, Vice President, Diversity Retired
Dr. Thomas H. Brown	Trustee	President, Union County College
George Castro, II	Trustee	President, Century 21 Atlantic Realtors, Inc.
Dr. Carmen M. Centuolo	Trustee	Union County Superintendent of Schools
Joan K. Corbet	Trustee	Civic Leader
Dr. Frank Deo	Trustee	Director, Special Services, Hillside High School
Wilson Londono	Trustee	Owner, Restaurant
Ralph N. Milteer	Trustee	Assistant Principal and Mayor, Retired
Tanya Tenturier	Trustee	Student Body Representative
Mary M. Zimmermann	Trustee	Civic Leader
Bruno E. Ziolkowski	Trustee	Chief Administrative Officer, Financial Institution, Retired

Union County College

1.2 Race/Ethnicity and Gender of the Board of Governors

<b>Gender</b>	<b>B</b>	<b>AI/AN</b>	<b>A/PI</b>	<b>H</b>	<b>W</b>	<b>Unknown</b>	<b>Total</b>
Male	1			1	15		17
Female				2	6		8
Total	1			3	21		25

2.2 Members of the Board of Governors

<b>Name</b>	<b>Title</b>	<b>Affiliation</b>
Elizabeth Garcia, P.E.	Chairperson	Manager, Public Affairs, Infineum USA L.P.
Edward J. Hobbie	Vice Chairperson	Attorney-at-Law
Lawrence D. Bashe	Governor	Director, Public Finance Department Raymond James & Associates, Inc.
Nancy Benz	Governor	Licensed Professional Counselor
Rhea Brown	Governor	Registered Nurse, Retired
Dr. Thomas H. Brown	Governor	College President
Eugene J. Carmody	Governor	AT&T Executive, Retired
Joan K. Corbet	Governor	Civic Leader
Dr. Michael P. Graziano	Governor	Pharmaceutical Executive/Research, Merck & Co.
Andrew Hamilton	Governor	Entrepreneur
Thomas H. Hannen, Jr.	Governor	Vice President, Plastics Manufacturing Company
Stephen F. Hehl	Governor	Attorney-at-Law
Donna Herran	Governor	Vice President, ILEU and Senior Administrative Technician, Infineum, USA, Retired
John F. Laezza, Jr.	Governor	Administrator, Township of Clark
Karen Lledo	Governor	Agent, Warren G. Reiner, Inc.
Chester Lobrow	Governor	Owner, Furs by Severyn
John R. Malcolm	Governor	Business Manager, Financial Secretary/Treasurer Iron Workers Local #480
John M. Neiswanger	Governor	President, Advertising Agency

2.2 Members of the Board of Governors(continued)

<b>Name</b>	<b>Title</b>	<b>Affiliation</b>
Francis Raudelunas	Governor	Sales Representative, Amitech, Inc.
Victor M. Richel	Governor	Chairman, President and CEO Richel Family Foundation
Frances Sabatino	Governor	Manager, Exxon, USA, Retired
Carlos N. Sanchez	Governor	Elizabeth Development Company
Roderick Spearman	Governor	Elizabethport Presbyterian Center
Mary M. Zimmermann	Governor	Civic Leader
Bruno Ziolkowski	Governor	Chief Administrative Officer, Financial Institution, Retired

3. URL [www.ucc.edu/BoardofTrusteesAndGovernors/default.htm](http://www.ucc.edu/BoardofTrusteesAndGovernors/default.htm)

Chapter H

A Profile of the Institution

Degree and Certificate Programs

ASSOCIATE IN ARTS

American Sign Language/Deaf Studies  
Audio Production  
Biology  
Business  
Business/Computer Information Systems  
Business/Public Administration  
Chemistry  
Communications  
Communications/Film  
Communications/Multimedia  
Communications/Print Journalism  
Communications/Public Relations  
Communications/Radio  
Communications/Television  
Criminal Justice  
Gerontology  
Liberal Arts  
Liberal Arts/American Studies  
Liberal Arts/Early Childhood Elementary Education  
Liberal Arts/Education  
Liberal Arts/Fine Arts/Drama  
Liberal Arts/Fine Arts/Graphic Design  
Liberal Arts/Fine Arts/Illustration  
Liberal Arts/Fine Arts/Music  
Liberal Arts/Fine Arts/Photography  
Liberal Arts/Fine Arts/Visual Arts  
Liberal Arts/International Studies  
Liberal Arts/Psychology  
Liberal Arts/Urban Studies  
Liberal Arts/Sociology

ASSOCIATE IN SCIENCE

Computer Science/Engineering  
Emergency Health Science  
Engineering  
Engineering/Architecture  
Engineering/Environmental Science  
Engineering/Management  
Information Systems Technology  
Liberal Studies/Exploring Science and Arts  
Amplified Radiography Program  
(Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools)

## Union County College

### ASSOCIATE IN SCIENCE (continued)

Cooperative Program in Professional Nursing  
(Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools)  
Cooperative Program in Professional Nursing  
(Trinitas School of Nursing)  
Diagnostic Medical Sonography  
(Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools)  
Nuclear Medicine Technology  
(Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools)  
Radiation Therapy  
(Muhlenberg Regional Medical Center Harold B. and Dorothy A. Snyder Schools)  
Psychosocial Rehabilitation & Treatment (with UMDNJ)  
Respiratory Care (with UMDNJ)  
Social Services

### ASSOCIATE IN APPLIED SCIENCE

Accounting  
Administrative Support  
Automotive Technology Program  
Business Management  
Civil/Construction Engineering Technology  
Computer Science  
Dental Hygiene (with UMDNJ)  
Electronics/Electromechanical Engineering Technology  
Fire Science Technology  
Game Design Creation  
Game Design Development  
Help Desk  
Hospitality Management  
Interpreters for the Deaf  
Marketing  
Mechanical Engineering Technology  
Paralegal Studies  
Physical Therapist Assistant  
Sport Management  
Technical Studies Program

### DIPLOMA PROGRAM

Practical Nursing

### CERTIFICATE PROGRAMS

American Sign Language/Deaf Studies  
Audio Production  
Criminal Justice  
Dental Assisting (with UMDNJ)  
Educational Interpreting (ASL English)  
Information Processing  
Interpreters for the Deaf  
Interpreting Spoken Languages  
Marketing, Advertising & Design  
Office Professional Certification  
Paramedic – Non Certified

Union County College

CERTIFICATE OF ACHIEVEMENT

Homeland Security  
Paralegal Studies

SPECIAL

Intensive English for Speakers of Other Languages  
Non-Matriculated (Non-Degree Seeking)

CONTINUING EDUCATION CERTIFICATE PROGRAMS (NON CREDIT)

A+: PC Hardware Troubleshooting  
Academy for English as a Second Language (ESL)  
Access for Business  
Administrative Assistant  
American Sign Language  
Automotive Electrical & Electronic Systems Technician  
Bartending  
Building Inspector  
Business Computer Applications  
Certified Bookkeeper  
Certified Patient Care Technician (CPCT)  
Certified Phlebotomy Technician (CPT)  
Certified EKG Technician (CET)  
Children's Care Giver Certificate  
Cisco Certified Networking Associate (CCNA)  
Cisco Certified Networking Professional (CCNP)  
Computer Software Applications Specialist  
Computer Software Specialist Certificate in Español Basic and Advanced  
Computerized Accounting  
Computerized Office Skills  
Computerized Office Skills ESL  
Construction Official  
Consumer & Commercial Appliances Technician Program  
E - Commerce  
Electrical Inspector  
Electronics Technician  
Emergency Management & Planning  
Emergency Medical Technician Basic  
Excel for Business  
Fire Protection Inspector NJ Uniform Code  
Floral Design Basic and Advanced  
Global International Trade US Customs Broker Test Prep  
Graphic Arts Print and Web Specialties  
Homeland Security Emergency Management and Planning  
Homeland Security Project-IT Specialist  
Hospitality/Hotel Management  
Human Resource Management  
Industrial Electronics/Automation/Robotics Technician  
Interior Design  
International Computer Drivers License  
Low Pressure Boiler License Preparation  
Management  
Marketing  
Medical Office Billing Specialist



Union County College

CONTINUING EDUCATION CERTIFICATE PROGRAMS (NON CREDIT continued)

Medical Office Coding Specialist  
Microsoft Office Professional 2007 in English and Español  
Microsoft Project 2007  
Microsoft Visio Basic and Advanced  
NJ Boating Safety Certification  
NJ Certified Teacher  
Office Management  
Personal Trainer National Certification  
Pesticide Applicator Training  
Pharmacy Certified Technician  
Plumbing Inspector  
Practical Accounting  
Preparation for the Paraprofessional Exam  
Printing & Graphics Industry  
Project Management Basic and Advanced  
Purchasing Management  
Real Estate Appraisal  
Real Estate Sales  
Restaurant Management/Culinary Arts Basic and Advanced  
Security/Audio/Video Equipment Technician  
Server +  
ServeSafe Certification  
Six Sigma Practitioner, Six Sigma Black Belt, Six Sigma Green Belt  
Structured Query Language (SQL)  
Subcode Official  
Substitute Teacher Specialist  
Supply Chain Management  
Technical Assistant  
Travel and Tourism Certificate  
US Customs Broker Test Preparation  
Video Surveillance  
Web Solutions - Web Design PC Based Basic and Advanced

Chapter I

Major Research and Public Service Activities

- Dr. Thomas H. Brown, President of Union County College serves on the following: Board of Directors of the Union County Alliance; Board of Trustees of the Union County Economic Development Corp.; Board of Directors and Board of Trustees of the Elizabeth Development Corporation; Treasurer, Board of Trustees of the NJ Historic Trust; NJ; Board Member of the Union County Workforce Investment Board; and a member the New Jersey Council of County College Presidents.
- Dr. Wallace Smith, Vice President for Academic Affairs serves on the following: Secretary for the Academic Officers Association, National Association of Academic Affairs Administrators; National Association of Institutional Administrators; National Guild of Psychotherapy and Hypnotherapy; and National Association of Psychotherapists.
- Dr. Barbara Gaba, Provost of the Elizabeth Campus and Associate Vice President for Academic Affairs serves on the following: Greater Elizabeth Chamber of Commerce; City of Elizabeth Task Force on Economic Development; Board Member Chair Academy International Practitioners Board; Advisory Board Member, Dean and Provost National Newsletter; Union County Needs Assessment Steering Committee; Board Member NJ ACE Network (State affiliate of the American Council on Education); Board Member of the National Council on Black American Affairs (NCBAA) of the American Association of Community Colleges.
- Dr. Jose Adames, Provost of the Plainfield Campus and Associate Vice President serves on the following: Member, Plainfield Chamber of Commerce; Chair, Council for the Education of Language Minority Students, NJ Commission on Higher Education ; Honorary Member, YWCA of Eastern Union County, *New Beginnings* campaign; Chair, Advisory Board, Child Advocacy Resource Association.
- Dr. Paul Jurmo, Dean of Economic Development and Continuing Education, serves on the following: The Adult Literacy and Education Committee and the Youth Investment Council of the Union County Workforce Investment Board; the Union County Parole Task Force; the New Jersey Senior Continuing Education Officers Group; and several adult literacy-related committees of the New Jersey State Employment and Training Commission. He is also a Board Member and Past President of the New Jersey Association for Lifelong Learning.
- Ms. Shirley Hollie-Davis, Assistant Dean, Center for Economic and Workforce Development serves on NJALL and CTCNET and is an active member of Union County Workforce Investment Board (WIB) Literacy Committee.

## Union County College

- Ms. Eileen Mallor, Director, Industry-Business Institute serves as an officer of NOTE (Network Occupational Training and Education); Chair of Union County College Business and Industry Council; member of the Development Team, NJ Community College Consortium for Workforce and Economic Development; and member of the Union County Economic Development Professionals Group (Chaired by UCEDC).
- Jennifer McCarthy, Director of the Paramedic Program, gave a lecture and practice session on Advanced Airway Management with one of the high-tech mannequins (AirMan) to the Robert Wood Johnson University Hospital at Rahway's Emergency Department physicians, Respiratory Therapists, Paramedics and Emergency Department Nurses in October 2007.
- Dr. Mark Singer, Professor of Criminal Justice, participated in a discussion group hosted by the Committee on Children and the Courts, at the Superior Court, Union County. It involved a variety of justice professionals, judges, and child protection workers. The discussion examined how to better serve the mental health needs of juveniles involved with the courts and the justice system.
- Professor William E. Dunscombe, Chair of the Biology Department, was honored at the 2007 Awards Dinner Program of the National Junior College Athletic Association Region XIX held in October 2007. He was given a Region XIX Milestone award for having coached golf in Region XIX for 29 years and also received a Garden State Athletic Conference Milestone award for having recorded 433 wins during his coaching career.
- Dr. Jose Adames Provost for the Plainfield Campus and Associate Vice President of Academic Affairs and Martha McNulty, Coordinator of Professional Development Supplemental Instruction, presented findings on "Using Research to Improve Student Success: Latino Students and the Center for Student Success" at the 6th Annual Atlantic Regional Conference, Teaching, Learning, and Student Support, held at Sussex County Community College in October 2007. They also, along with Kimberly Scantlebury, a UCC student, presented findings on "Engaging Students through Leadership and Service."
- Dr. Ralph Ford, Vice President for Student Services, presented a session on "A Holistic Approach to Student Retention" at the 6th Annual Atlantic Regional Conference, Teaching, Learning, and Student Support, held at Sussex County Community College in October 2007.
- Professor Robert Yoskowitz, of the English/Fine Arts/Modern Languages Department, was one of three curators for "Vernacular to the Masters - Photography of the Anonymous and the Celebrated" exhibition, held at Lehigh University Galleries, Lehigh University, Bethlehem, PA, November 2007 thru January 2008. The exhibition compared "Master" photographers Eugene Atget, Walker Evans, and others with the vernacular world of photography including snapshots, advertising photography, and photomontage. A catalogue with published essays accompanied the exhibition.
- Professor Jennifer McCarthy, Director of the Paramedic Program, gave a presentation at the Statewide EMS Symposium in Atlantic City November 2007. She presented "Right Patient - Right Hospital" a critical assessment of transporting patients to the most appropriate medical facility and a Simulation Showcase that provided examples of creative uses of simulation in EMS education.

## Union County College

- Associate Professor June Pomann of English/ESL, and Assistant Coordinator of UCC 101, presented a workshop at the New Jersey Association of New Student Advocates/NJANSA at Kean University, Union, New Jersey in October 2007. The conference theme was “First -Year Experience: Not Just a Course”. The workshop was entitled, "Integrating Skits and Peer Mentors into the UCC Freshman Seminar" and she explained its purpose and why it has been incorporated into the course.
- Jose Lowe, Coordinator of the Peer Mentors for UCC 101, presented a workshop at the New Jersey Association of New Student Advocates/NJANSA at Kean University, Union, NJ in October 2007. The conference theme was “First -Year Experience: Not Just a Course” and he discussed how peer mentors have been incorporated into UCC 101 as well as the types of workshops regularly given to peer mentors.
- Adjunct Professor Joseph S. Pizzo, English/Fine Arts/Modern Language Department, presented a workshop, "Get a Grant the Write Way" at Teacher Appreciation Days sponsored by the Barnes and Noble bookstore in Howell, New Jersey in November 2007. The workshop covered "useful tips for grant writers who are beginners, as well as veterans of the grant-writing process".
- Professor Jennifer McCarthy, Director of the Paramedic Program, received the Outstanding EMS Educator award at the Statewide EMS Symposium in Atlantic City November 2007. This award honors an educator who has advanced EMS education throughout NJ through outstanding organization or innovation in the delivery of educational programs to EMS personnel. The Award was given by the New Jersey Department of Health - Office of Emergency Medical Services.
- Professors Pat Castaldi and Carol Healey, of the Practical Nursing Program, presented their projects in Chicago at Rush University in Chicago in October 2007. They both have successfully completed the first year of the DNP (Doctor of Nursing Practice) program.
- Professor Eileen Kaufman, of the Psychology Department, gave a presentation at the 92nd Street Y, New York City March 2008. The topic of the presentation was, “Birth Order: An Adlerian Perspective”. The presentation was part of their “Great World of Ideas” series.
- Professor Michael Z. Murphy, of the Department of English/Fine Art/Modern Languages, attended the International Listening Association (ILA) Convention in Portland, Maine March 2007. Along with Dr. Daniel R. Corey of both CUNY and Montclair State University, they presented a workshop entitled “Humanifestation” which deals with shedding light on the unborn ideas that lie dormant at the back of the head.
- Adjunct Professor Joseph S. Pizzo, English/Fine Arts/Modern Language Department, presented the following workshops at the NJEA Teachers' Convention in Atlantic City in November 2007: "Teach Writing - Be a Writer" which focused on "ways to jump start writing in the classroom while becoming an active writer"; "The Write Approach to Teaching Reading", shared strategies to "set the write tone in the classroom" by "exploring the written word in various literary contexts" and "Get a Grant the Write Way" which covered "useful tips for grant writers who are beginners, as well as veterans of the grant-writing process. "

- Dr. Susannah M. Chewning, of the English/Fine Arts/Modern Languages Department, recently co-authored, “Teaching Medieval Studies in the Two-Year College” with Carole L. McKinney, Christopher Roman, and Emily Sohmer Tai. The article can be found in *SMART: Studies in Medieval and Renaissance Teaching*, which is forthcoming in the Fall 2008.
- Adjunct Professor William Lipkin, Economics/Government/History Department was elected President of the New Jersey State Federation of Teachers – AFT in April 2008. He is the first representative of Higher Education to serve in this position.
- Professor Helene Roholt-Moen, English/Fine Arts/Modern Language Department, received the Distinguished Chapter Advisor Award (the Iota Xi Chapter of Phi Theta Kappa) at the 2008 Phi Theta Kappa International Convention in Philadelphia, PA, April 2008. This award is presented to those advisors who make significant contributions to the growth of individual members, who serve as the Chapter’s advocate on campus, and encourage the Chapter to be involved on the local, regional, and/or international level of the organization.
- Professor William Dunscombe, of the Biology Department, made five presentations to various groups throughout the State of New Jersey during academic year 2007-2008. In Fall 2007 semester, he addressed the Linden AARP and the Moorestown Garden Club and in Spring 2008 semester, he made presentations to the Delaware Valley Senior’s Learning Program, the Towne Club of New Providence/Berkeley Heights, and the Chatham Historical Society. His presentations were about the New Jersey Pinelands or New Jersey Trivia.
- Professor David Rivera, of the American Sign Language Department, presented at Northeastern University’s 11th Annual George W. Veditz ASL Festival April 2008.
- Professor Susan McLoughlin of the Mathematics Department was elected President-Elect during the business meeting at the Spring Meeting of MATYCNJ, the Mathematical Association of Two-Year Colleges of New Jersey held at Middlesex County College April 2008.
- Professor George Hildrew, of the English/Modern Languages/Fine Arts Department, had three psychoanalytic paintings in the Center for Modern Psychoanalytic Studies (CMPS) Spring Art Show in New York City May 2008 thru June 2008.
- Professor Deborah Singer Pires, of the Institute for Intensive English, won “Best in Show” for her watercolor entitled, “Peace Like a River” in the National Arts Program Exhibit and Contest for Union County Employees and their Relatives at the Elizabethtown Gas Company, Liberty Hall Center in Union, New Jersey. The exhibit was on display May 2008.

Chapter J

Major Capital Projects Underway in Fiscal Year 2008

In fiscal year 2008, construction continued on the new 132,000 square foot building on the Elizabeth Campus with the opening projected for FY 2010. Although it has taken eight years to reach this point, the new Elizabeth I. Kellogg Building will be a welcomed expansion that will relieve some of the overcrowding occurring in the Lessner Building on the Elizabeth Campus. The new 5-story structure will provide a Library/Information Commons, 32 additional classrooms, 7 computer laboratories, faculty offices, and dining facilities. Also, a conference center, and the office of Customized Training (IBI) will be housed there. One floor will be for the Trinitas School of Nursing and another floor will provide space for projected growth in existing UCC programs as well as new academic programs. Over \$48,500,000 in bonds from state and county sources have been secured for the construction of the new Elizabeth building.

Other facilities projects underway or completed in FY 08 included the following: upgrades to the gymnasium lighting and energy controls on the Cranford Campus; replacement of asbestos floor tile on the Cranford Campus; the carpeting was replaced in the Commons Building on the Cranford Campus; Parking Lot 4 on the Cranford Campus was resurfaced; the HVAC roof top unit on the Plainfield Campus was replaced; and the cooling tower is being replaced on the Elizabeth Campus.

Union County College implemented a first of its kind model in the State of New Jersey for collaboration and cost savings in optic fiber data network expansion last year with the County of Union and in FY 2008 managed Union County's internet connection. The new optic fiber data network expansion also has the ability to support data, voice, and video. The first phase of computer/telephony integration was completed this year with all inter-campus telephone calls now being routed over the private optic fiber network. Additional integration of long distance and local telephone services is currently underway.

Other major upgrades to the computer network infrastructure included the replacement of all network electronics on the Elizabeth Campus.

Microsoft Office 2007 software was installed college-wide with over one hundred faculty-staff training classes completed. Upgrading of all faculty/staff PCs continued to enable the conversion to Microsoft Vista in FY 2010.

An emergency communications service, Connect Ed, was implemented college-wide to provide voice and email messages to students, faculty and staff.

A Union County capital appropriation and grant funds enabled the creation of the following facilities: a new 24 channel multi-track audio recording facility to support the recently developed Audio Production program; a newly designed student radio station on the Cranford Campus; seven new technology classrooms; and upgraded technology capability in Biology and computer laboratories.

A new Sirsi Integrated Library System was acquired for the Libraries in FY 2008 that will allow for an enhanced public access module, including active links and book review, and an automated acquisitions system.

# **APPENDIX A**

## Form & Content of the Annual Institutional Profile Reports for 2008\*

NOTE: Data for all indicators in **bold** will be provided by the Commission on Higher Education.

Report must be submitted electronically (preferred format is pdf) with each page containing the institution's name at the top and each lettered section starting on a new page.

Report Due Date: September 15, 2008

Preface (with signature of the president or chief operating officer of the institution)

I. Table of Contents (listing each data category in the following order, with page numbers)

II. Data by Category (including brief institutional narration if desired)

A. Accreditation status:

1. Institutional accreditation
2. Professional accreditation

B. Number of students served:

- 1. Number of undergraduates by attendance status**
- 2. Number of graduates and first-professionals by attendance status**
3. Number of non-credit students served (Provided by CHE to Community Colleges)
- 4. Unduplicated number of students for entire academic year**

C. Characteristics of undergraduate students:

- 1. Mean math, reading and writing SAT scores (senior public institutions)**
2. Enrollment in remediation courses by subject area
- 3. Race/ethnicity, sex, and age (separately)**
- 4. Numbers of students receiving financial assistance under each state-funded aid program, including both need-based and merit-based, both grants and loans (TAG, EOF, OSRP, Distinguished Scholars, Urban Scholars, NJSTARS and NJCLASS)**
5. Percentage of students who are New Jersey residents

D. Degrees conferred/characteristics of graduates:

- 1. By race/ethnicity and sex (separately)**
- 2. By general field**

E. Student outcomes:

- 1. Graduation rates by race/ethnicity and income:**
  - a. Four-, five- and six-year graduation rate (senior public institutions)**
  - b. Two- and three-year graduation rate (community colleges)**
  - c. Two- and three-year combined graduation and transfer rate (community colleges)**
- 2. Third-semester retention rates:**
  - a. By race/ethnicity**
  - b. For low-income students**



**3. Transfer:**

- a. Percentage of entering students who are transfers (senior public institutions)**
- b. Three-year transfer rate to New Jersey senior public institutions (community colleges)**
- c. Overall three-year transfer rate (community colleges)**

F. Faculty characteristics:

- 1. Full-time faculty by race/ethnicity, sex, and tenure status (simultaneously)**
- 2. Percentage of course sections taught by full-time faculty
- 3. Ratio of full- to part-time faculty**

G. Characteristics of the trustees or governors:

- 1. Race/ethnicity and sex (simultaneously)
- 2. List of trustees / governors with titles and affiliations
- 3. URLs of web pages with information on trustees / governors

H. A profile of the institution:

- 1. Degree and certificate programs
- 2. Other (if desired)

I. Major research and public service activities

J. Major capital projects underway in fiscal 2008

III. Other Institutional Information (if desired)

\*The form and content of the reports from UMDNJ and Thomas Edison State College will vary somewhat, consistent with their mission and programs.