

DRAFT – NOT APPROVED BY AGMEC – SUBJECT TO CHANGE

Advisory Graduate Medical Education Council (AGMEC)

Thursday, July 29, 2010

10:00 a.m.

UMDNJ – Child Health Institute of New Jersey, Rm. 3101, 89 French St., New Brunswick, NJ

Voting Members Present:

Thomas Bojko, MD, MS, JD, Chairperson

Emmanuel Ashong, MD, Public Member

Richard Goldstein, MD, NJ Council of Teaching Hospitals (via telephone)

Robert Johnson, MD, Interim Dean, NJMS (via telephone)

Betsy Ryan, New Jersey Hospital Association

Dr. Sensakovic, Seton Hall University (via telephone)

Susan Volpicella-Levy, DO, President of the NJ Assoc. of Osteopathic Physicians and Surgeons (via telephone)

Non-Voting Members Present:

Cynthia Kirchner, Commissioner of Health designee (via telephone)

Sindy Paul, MD, President of the State Board of Medical Examiners

Stanley Schiff, MD (via telephone)

AGMEC Counsel Present:

John Franzini, Deputy Attorney General

Members of the Public Present:

Anthony LaBue, Esq., Decotiis, FitzPatrick & Cole, LLP

Ellen Eichenbaum and Meghan Nahass, Interns with Dr. Sindy Paul

Dr. Bojko, Chairperson, called the meeting to order at 10:00 a.m. He announced that notice of the meeting was provided in accordance with the provisions of the Open Public Meetings Act. Introductions were made around the table and of those joining via telephone. There was a quorum of voting members present, either in person or via teleconferencing.

The open session minutes of the previous meeting, March 25, 2010, were approved unanimously.

Dr. Bojko stated that Ms. Marguerite Beardsley, Executive Director, Commission on Higher Education, would retire as of August 1, 2010 and her replacement would be announced at a later date.

Dr. Bojko referred the Council to the agenda item, Saint George's University School of Medicine's (SGUSOM) application for approval to operate clinical clerkship programs at Hackensack University Medical Center (HUMC) that would accommodate up to sixty-four (64) of its third year medical students and up to sixty-four (64) of its fourth year medical students.

Dr. Sindy Paul, Chair of the Sub-Committee to evaluate SGUSOM's application for compliance with the provisions of AGMEC's enabling legislation, in particular, N.J.S.A.18A:64H-13, reported to the Council on the work and deliberations of the Sub-committee. Ms. Ryan and Drs. Ashong and Bojko were members of the Sub-committee. The Sub-committee's report and recommendations, which all Council members received, were discussed.

The Council unanimously adopted the following resolution.

RESOLUTION

WHEREAS, pursuant to N.J.S.A. 18A:64H-13 the Advisory Graduate Medical Education Council of New Jersey (AGMEC) must review and approve or disapprove "each application made by an alternatively accredited medical school to increase the number of students participating in clinical clerkships or to increase the number of programs operated by the school;" and

WHEREAS, pursuant to the provisions of N.J.S.A. 18A:64H-9e, Saint George's University School of Medicine (SGUSOM), located on the island of Grenada, West Indies, is an alternatively accredited medical school; and

WHEREAS, SGUSOM is currently approved to operate specific clinical clerkship programs at several teaching hospitals in New Jersey; and

WHEREAS, SGUSOM submitted an application to AGMEC to institute new clinical clerkship programs at Hackensack University Medical Center (HUMC) in Bergen County, New Jersey; and

WHEREAS, HUMC is licensed as an acute care general hospital by the New Jersey Department of Health and Senior Services and accredited by the Joint Commission on Accreditation of HealthCare Organizations; and

WHEREAS, HUMC is a teaching and research hospital affiliated with the University of Medicine and Dentistry of New Jersey – New Jersey Medical School (UMDNJ-NJMS); and

WHEREAS, UMDNJ presently operates several Accreditation Council for Graduate Medical Education (ACGME) accredited residency programs at HUMC including programs in Internal Medicine, Pediatrics, General Surgery, Psychiatry and Obstetrics and Gynecology; and

WHEREAS, UMDNJ-NJMS presently operates clinical clerkship programs at HUMC for its third and fourth year medical students; and

WHEREAS, SGUSOM does not presently operate a clinical clerkship program at HUMC; and

WHEREAS, SGUSOM seeks approval to operate clinical clerkship programs at HUMC that would accommodate up to sixty-four (64) of its third year medical students and up to sixty-four (64) of its fourth year medical students; and

WHEREAS, SGUSOM's application was deemed complete on June 7, 2010; and

WHEREAS, SGUSOM has advised AGMEC that time is of the essence regarding a decision on its application so that prospective third year medical students may be notified of their assignment to the clerkship program at HUMC; and

WHEREAS, SGUSOM has requested an expedited decision by AGMEC; and

WHEREAS, AGMEC appointed a Sub-committee to evaluate SGUSOM's application to operate clinical clerkship programs at HUMC for its third and fourth year medical students; and

WHEREAS, the Sub-committee reviewed the written materials submitted by the applicant, conducted a site visit to HUMC and in-person interviews with the Director of Medical Education (DME) at HUMC, each Clinical Clerkship Program Director for Internal Medicine, Pediatrics, Psychiatry, Ob/Gyn and Surgery, an academic representative of SGUSOM, and others; and

WHEREAS, the Sub-committee prepared a report with recommendations regarding SGUSOM's application; and

WHEREAS, to accommodate SGUSOM's request for an expedited review of its application, AGMEC has determined to modify the review process authorized by resolution at its March 25, 2010 meeting, and to forego obtaining written comment from SGUSOM and HUMC on the Sub-committee's evaluation report; and

WHEREAS, the Sub-committee recommended that the application be approved in part and disapproved in part; now therefore be it

RESOLVED: That for the reasons set forth in the Report of Sub-committee, attached hereto and made a part hereof, AGMEC hereby approves for a period of two years the twenty-four (24) requested third year medical student clerkships in Medicine; and be it further

RESOLVED: That for the reasons set forth in the Report of Sub-committee, attached hereto and made a part hereof, AGMEC hereby approves for a period of two years the eight (8) requested third year medical student clerkships in Ob/Gyn; and be it further

RESOLVED: That for the reasons set forth in the Report of Sub-committee, attached hereto and made a part hereof, AGMEC hereby approves for a period of two years six (6) of the eight (8) requested third year medical student clerkships in Psychiatry; and be it further

RESOLVED: That for the reasons set forth in the Report of Sub-committee, attached hereto and made a part hereof, AGMEC hereby approves for a period of two years the sixteen (16) requested third year medical student clerkships in Surgery; and be it further

RESOLVED: That for the reasons set forth in the Report of Sub-committee, attached hereto and made a part hereof, AGMEC hereby approves for a probationary period of two years six (6) of the eight (8) requested third year medical student clerkships in Pediatrics; and be it further

RESOLVED: That SGUSOM shall submit a written report by August 1 of the year following which shall include documentation of a continuing presence of an ACGME accredited residency program in Pediatrics, documentation of the average monthly daily census of the non-critical care general pediatric in-patient unit, and documentation of the faculty assigned to teach the clinical clerkship students on the in-patient service, including name, CV and evidence of board certification in Pediatrics.

RESOLVED: That for all of the above approved specific clinical clerkship programs for third year medical students, the ratio of medical students from all medical schools (i.e., UMDNJ-NJMS and SGUSOM) in the clinical clerkship program to residents in that program shall not exceed the 2 to 1 ratio set forth at N.J.S.A. 18A:64H-13b during any clinical rotation; and be it further

RESOLVED: That AGMEC denies the proposed fourth year clinical clerkship programs for up to sixty-four (64) medical students for the reasons set forth in the Report of Sub-committee, attached hereto and made a part hereof; and be it further

RESOLVED: That with regard to the proposed fourth year clinical clerkship programs, SGUSOM shall have sixty (60) days to submit evidence of remediation as set forth in the Report of Sub-committee, attached hereto and made a part hereof; and be it further

RESOLVED: That prior to the start of any clinical program at HUMC, SGUSOM shall provide AGMEC a list identifying each student participating in each clinical clerkship program; and be it further

RESOLVED: In addition to the report required of the Pediatric Clinical Clerkship Program described above, SGUSOM shall submit an annual report to AGMEC on August 1 of each year following for each approved specific clinical clerkship program. The elements of the Annual Report shall include, but not be limited to:

1. Updated board certification documentation for the DME, any department chair, any clinical clerkship director, and any faculty member whose board certification expired during the year.

2. Updated ACGME site visit reports for all specialty areas in which an ACGME site visit report was received during the year.

3. A list of students and copies of their USMLE part 1 passage documentation and confirmation of their criminal background check.

4. For each month beginning with July 2010 through and including July of the following year, provide the number of residents and medical students (from SGUSOM and all other medical schools), for each specific clinical clerkship program (Internal Medicine, Surgery, Pediatrics, Psychiatry and Ob/Gyn). With regard to the number of students, provide a breakout by medical school of the number of third and fourth year medical students.

5. A narrative description of the events surrounding the removal of any student from a clinical clerkship.

6. A narrative description of the events surrounding the removal of any faculty member from a clinical clerkship program.

7. The USMLE Step 2 passage rate for students who completed a clinical clerkship in at least one specialty.

8. An updated list of any department chairs and clinical clerkship directors appointed during the year along with their CV, and board certification documentation.

9. The name, CV, and board certification documentation if a new DME is appointed during the year.

10. The total and average daily patient census for each of the approved specific clinical clerkship programs for the clerkship year.

The meeting adjourned at 10:30 a.m.