



To: Senior Public Institution Presidents
County College Presidents
From: Office of the Secretary of Higher Education
Date: August 21, 2024
Subject: New Jersey Department of Education Soliciting Interest from Public College Presidents to Serve on Educator Credentialing Board

Under State law and regulations (N.J.S.A. 18A:6-34 et seq., N.J.A.C. 6A:9B-3.1), the New Jersey Department of Education (NJDOE) empanels the “State Board of Examiners” to help oversee and enforce its educator credentialing procedures. Members of the Board are appointed by the Commissioner of Education, with approval by the State Board of Education, for a term of two years. At full capacity, the Board consists of 15 members, including two presidents of State Colleges. **The NJDOE is inviting State College Presidents interested in being appointed to the Board to reach out to Assistant Commissioner Jorden Schiff at Jorden.Schiff@doe.nj.gov.** Additional information regarding the role/responsibilities of members of the Board follows below and additional information is available on the [NJDOE website](#).

The Board is responsible for the revocation and suspension of educators’ certificate(s), determination of appeals of adverse decisions of the NJDOE, and determination of equivalent education or experience of certification applicants who do not meet established certification requirements. The Board is composed of volunteer educators from various areas of the profession, both administration and instruction. Board membership requires review of documents, engagement in discussion during committee sessions, and attendance at Board meetings approximately every 5-6 weeks. The State College President members are not expected to perform any specific or unique duties, beyond contribute their unique higher education perspective and expertise to the Board’s deliberations.