



**To:** Institutions of Higher Education  
**From:** Office of the Secretary of Higher Education  
**Date:** June 26, 2024  
**Subject:** 2024 Lactation Room Policy Survey

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Please see the attached memo from the New Jersey Department of Education regarding the 2024 Report on Lactation-Related Policies in New Jersey schools, colleges, and universities.

Institutions of higher education are requested to complete the [2024 Lactation Room Policy Survey](#) by **July 15, 2024**. To avoid duplicate submissions, please only have **one** individual submit the survey response on behalf of your institution.



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 5, 2024  
To: Patricia Lee, Director of Administrative Services  
Office of the Secretary of Higher Education  
From: Michelle Whitmore, EEO/AA Officer  
Office of EEO Officer  
Division of Legal and External Services  
Deadlines: July 15, 2024, and August 1, 2024

## 2024 Report on Lactation-Related Policies in New Jersey Schools, Colleges, and Universities

On August 15, 2019, Governor Phil Murphy signed legislation requiring certain public facilities and offices to provide on-site lactation rooms for nursing mothers. The legislation additionally requires the New Jersey Department of Health to provide information about the availability of lactation rooms, and the New Jersey Department of Education (Department) to provide information on lactation-related policies in New Jersey's schools, colleges, and universities. *P.L. 2019, c. 242*.

Following the adoption of the August 15, 2019, legislation, and pursuant to *N.J.S.A. 26:4C-3*, the Department is required to evaluate, and to report to the Governor and to the Legislature "on the lactation-related policies that have been implemented at schools, colleges, and universities in the State." More specifically, each report submitted to the Governor and to the Legislature shall:

- (1) Summarize the applicable policies in this area;
- (2) Indicate the number and percentage of policies that authorize access to a designated lactation room; and
- (3) Indicate the manner in which such policies were communicated to students, parents, and guardians during the preceding school year. *N.J.S.A. 26:4C-3(b)*.

With the above in mind, and by no later than July 15, 2024, all New Jersey colleges and universities are asked to have the appropriate member of its staff/administration complete the [2024 Lactation Room Policy](#), so that the Department can compile the necessary data to prepare its annual report.

### Key Deadlines:

- *July 15, 2024*: Deadline for all New Jersey colleges and universities to complete the 2024 Survey on Lactation-Related Policies.
- *August 1, 2024*: Deadline for the Department to submit its "2024 Report on Lactation-Related Policies in New Jersey Schools, Colleges, and Universities" to the Governor, and to post its report on the Department's website.

### Contact Information:

If you have any questions, please feel free to contact Michelle Whitmore, EEO/AA Officer at (609) 376-3650, or via email at [Michelle.Whitmore@doe.nj.gov](mailto:Michelle.Whitmore@doe.nj.gov).