

**Advisory Graduate Medical Education Council (AGMEC)**  
**Minutes of meeting on 12/6/17**  
**Clinical Academic Building**  
**125 Paterson Street, New Brunswick, NJ**

DRAFT for AGMEC members

Voting Members Present:

Michael Kelly, MD- Chair (designee of Chancellor of Rutgers Biomedical Health Sciences)  
Fred Jacobs, MD- Governor appointed public member  
David Kountz, MD- Governor appointed public member\*  
Justin Sciancalepore, DO- Governor appointed public member  
Robert Johnson, MD- Ex Officio (Dean, Rutgers New Jersey Medical School)\*  
John Slotman, Ex Officio (Representative of NJHA)\*  
Susan Volpicella-Levy, DO Ex Officio (New Jersey Association of Osteopathic Physicians and Surgeons)\*

Non Voting Members Present:

Edward Lifshitz, MD- Commissioner of Health Designee\*

AGMEC Counsel

Jennifer Hoff, Esq.

\*attended via conference call

I. Call to Order

Michael Kelly, MD, AGMEC Chair, called the meeting to order at 3PM. A quorum of seven voting members was present, either in person or via telephone.

Dr. Kelly announced that notice of the meeting was provided in accordance with the provisions of Chapter 231 of the Open Public Meetings Act of 1975. Notice was filed with the Secretary of State, was faxed to several newspapers throughout the state and was posted on the website of the New Jersey Commission on Higher Education.

II. Members of the Council and their representative constituencies were introduced. Members of the public present were also given a chance to introduce themselves although this was not recorded for the record.

III. The minutes of the June 20<sup>th</sup>, 2017 meeting were reviewed. A motion was made and seconded to approve the minutes as submitted. The Council voted to approved the motion.

IV. Discussion and identification of open items

-The current composition of the proposed sub-committees was reviewed. A chair for the sub-committee to develop regulations for the process for alternatively accredited medical schools to apply for approval to conduct clinical clerkships in New Jersey was identified; Dr. David Kountz accepted this role.

A motion was made, seconded and approved by the Council to enter executive session. The Council entered executive session; at the conclusion, the Council returned to open session.

V. Discussion was held reviewing the role of the sub-committees. The discussion initially focused on the process to approve alternatively accredited medical schools so as these schools may offer clinical clerkships in New Jersey to their students. The process (and history thereof) in New York was discussed. It was also noted that a patient in New Jersey should expect that every medical student has similar training and supervision, regardless of their medical school. As such, the LCME (Liaison Committee on Medical Education) standards and processes might offer a point of comparison, as would the standards for osteopathic schools. Discussion was also held regarding the process for the proposal of this committee to become regulations that would be in effect. The Council decided that the focus would be for the sub-committee to develop a suggested process and then present it to the Council as a whole. A timeline for the proposal to the Council and approval thereof was discussed.

VI. The meeting was then opened for public comment.

- the lack of regulations for the approval process for alternatively accredited medical schools was noted.

- the processes developed by other states was discussed

- the possibility of allowing a school approved by another state to have that approval accepted by the State, even on an interim basis, was suggested

- the Council welcomed these comments and asked that the sub-committee developing the regulations to take these comments under advisement.

VII. There being no new business, the meeting was adjourned.

Respectfully submitted,  
Michael Kelly, MD Chair, AGMEC