

QUICK REFERENCE GUIDE TO MANDATED TRAININGS FOR SELF-DIRECTED EMPLOYEES

Timeline	Self-Directed Employees	Trainer	Services
Within 6 months of hire	DDD System Mandatory Training Bundle: DDD Life Threatening Emergencies (Danielle's Law) DDD Stephen Komninos' Law Medicaid Fraud, Waste and Abuse Prevention of Abuse, Neglect & Exploitation: Modules 1, 3, 4, 5, and 7	College of Direct Support	<ul style="list-style-type: none"> Self-Directed Employees (SDEs)
	Prevention of Abuse, Neglect & Exploitation Practicum (on-site competency assessment after completing Prevention of Abuse, Neglect & Exploitation modules listed above)	Individual/Family	
	Individual/Family Developed Orientation Length & content determined by the Individual/Family	Individual/Family	
If applicable, prior to administering	Medication <ul style="list-style-type: none"> Lesson 1: Overview and Key Concepts Lesson 2: Healthcare Appointments Lesson 3: Getting & Storing Medications Lesson 4: Documentation and Communication Lesson 5: Supporting Medication Administration and Prevent Errors Lesson 6: Observation and Next Steps 	College of Direct Support	
If applicable, prior to administering	Medication Practicum (on-site competency assessment after completing training listed above)	Individual/Family	
Within 6 months of hire & every 2 years	CPR Certification Recertification every two years Standard First Aid Certification Recertification every two years	Nationally Certified Training Programs (must include in-person practicum)	
If applicable, within 6 months of hire	Specialized Training As determined by caregivers	Individual/Family	
If applicable, within 6 months of hire	Behavior Supports Plan Overview	Author of the Behavior Plan	