

State of New Jersey Department of Human Services Division of Developmental Disabilities

PHILIP D. MURPHY Governor

SHEILAY. OLIVER Lt. Governor P.O. BOX 700 TRENTON, NJ 08625-0700

SARAH ADELMAN Acting Commissioner

JONATHAN SEIFRIED Assistant Commissioner

June 21, 2021

To: Providers Impacted by Electronic Visit Verification

Re: Electronic Visit Verification (EVV) - Entering Diagnosis Codes For Billing

In 2016, Congress passed the 21st Century Cures Act, which requires the use of Electronic Visit Verification (EVV) for all Medicaid-funded personal care services requiring an in-home visit. To meet this requirement, HHAeXchange was selected as the state aggregator and is responsible to report compliance and Key Performance Indicators (KPI) to the Centers for Medicare and Medicaid Services (CMS). In addition, HHAeXchange creates claim batches for billing of all EVV services and exporting those batches to Gainwell for payment. As of July 1, 2021, any service requiring EVV that is not billed through HHAeXchange <u>may be denied</u>.

As part of the billing process, providers for the Division of Developmental Disabilities (Division) will be required to enter individual diagnosis codes within their HHAeXchange provider portal. As this is a new process for Division providers, a quick reference guide has been created and can be found below. In addition, a more comprehensive guide found in your provider resource section has been attached to this e-mail for your convenience. It is imperative that you enter each diagnosis code **prior** to submitting your claim. Failure to do so will result in a minimum five-day delay in transfer to Gainwell.

If you have any additional questions, please direct them to the Division's EVV helpdesk: DDDEVV@DHS.NJ.GOV.

Sincerely, DDDEVV Team DDDEVV@DHS.NJ.GOV

Quick Reference Guide How to Enter Diagnosis Codes for Billing with HHAeXchange

Step 1: Enter the patient account and select the authorization tab.



Step 2: Select the "Edit" option.

lationizations, it	iden														
Authorization	Grder Free	pertoy.													
												<			Deleted Authorization History
			-										•		
Seetred	Auth. #	From Dalle	To Ovin	Decipies	Swc.Dele	Nax units for Auth	tipe	Pysed	Mex.	H T W T F S IS Remaining Units	No		ш	Valb/ Invoices	
PS 40 (Per)		175213	96/36/29/21	Ка	K205-K-22	3/4	Hurly	Inchesi	2205.00		8.00	1	É.	yeats	0

Step 3: This will then open the authorization to edit the DX code. Once the pop up opens, you can select "Add".

uthorization ①				Illatory
* Contract:	PPS H2 (PIOT)	Oiscipline:	PCA V	
* Authorization Numbers	·	Service Code:		D
- From Date:	07/05/2020	* To Date:	04/30/2023	59
Type	Hourty	Displayi	Hours Units C	G
Periodi	[Entire Period ~] ()	Hax Hours for Entire Autho	N/A	(hetering
Max Hours per Period:	2205.00			
Additional Rules:	0 0			
Billing Diagnosis Code(s):	Code Description		Admit. Primary	Cold Cold Cold Cold Cold Cold Cold Cold
Notes:	Patient Name:			
	fare contraction and a	tiane Cancel		

Step 4: Enter the appropriate Diagnosis code and begin to create your billing batches.

